



MINUTES

January 25, 2022

Regular Meeting of the Board of Directors Zoom Meeting – Meeting ID: 892 3032 5740

Board of Directors - Present

Thomas Doria, MD, President
Mark Hiepler, ESQ, Clerk of the Board
Richard Loft, MD, Director
Christopher Loh, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

Participants Continued:

Aleks Giragosian, Counsel, *Colantuono, Highsmith & Whatley*
Ken Chawkins, *National Demographics Corporation*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, January 25, 2022, at 12:03 p.m., by Thomas Doria, President.
2. **Pledge of Allegiance** – President Doria
3. **Action Item - Review/Discussion/Action** – Consideration, discussion, and action on Resolution 22-01, Authorizing Remote Teleconference Meetings of the Board of Directors for the 30-day Period commencing January 25, 2022, through February 23, 2022.

It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve Resolution 22-01, Authorizing Remote Teleconference Meetings of the Board of Directors for the 30-day period commencing January 25, 2022, through February 23, 2022.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

4. **Amendments to The Agenda** – None
5. **Public Comment** – None
6. **Presentations** – None
7. **Public Hearing #1 – Redistricting Based on the 2020 Census Results**
 - Hearing opened at 12:05 p.m. by President Doria
 - District legal counsel, Aleks Giragosian, Colantuono, Highsmith & Whatley, PC, discussed the legal requirements and principles of redistricting.
 - Ken Chawkins, National Demographics Corporation, presented two maps (Orange and Purple) which met legal requirements and principles of redistricting.
 - Board discussion; all maps will be presented at Public Hearing #2.
 - No Public Comments presented.
 - Hearing closed at 12:45 p.m. by President Doria

8. **Consent Agenda** - It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.
Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

9. **Action Items**

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Financial Reports for period ending October 31, 2021.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Financial Reports for period ending October 31, 2021.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

- B. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, and financial reports for period ending November 30, 2021.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve District Check Register, Check Register Comparison, and financial reports for period ending November 30, 2021.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

- C. **Review/ Discussion /Action** – Consideration, discussion, for approval of District Check Register, Check Register Comparison, financial reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2021.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** to approve District Check Register, Check Register Comparison, financial reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2021.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

- D. **Review/ Discussion/ Action** – Consideration, discussion and recommendation for approval of District Resolution 22-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** to approve District Resolution 22-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

10. **CEO Report**

- CEO Ralston reported that neither she nor LAFCo recommended any adjustments to the District's Sphere of influence during the SOI hearing. The recommendation was passed unanimously.
- The Ventura County Board of Supervisors voted to divide the City of Camarillo during their redistricting process, resulting in two VC Board of Supervisors having areas of the health care district within their districts; Supervisor Kelly Long and Supervisor Linda Parks.
- Ms. Ralston discussed the following programs:

- Adult Day Center continues to operate at fifty percent of capacity due to spacing and protocol from community care licensing, and revenue reflects the same nearly 50% reduction.
- Care Management services continues to succeed on most grant performance(s); some exceptions apply due to COVID-19 restrictions.
- The HUR Senso Balance Machine continues to have a wait list with clients self-reporting improvement in their goals of strength, mobility and coordination. Staff continue to be trained in efforts to clear the wait list.
- The District is currently recruiting for several open positions.

11. Board President's Report

President Doria announced the committee assignments as follows:

Executive Committee – Doria and Daly

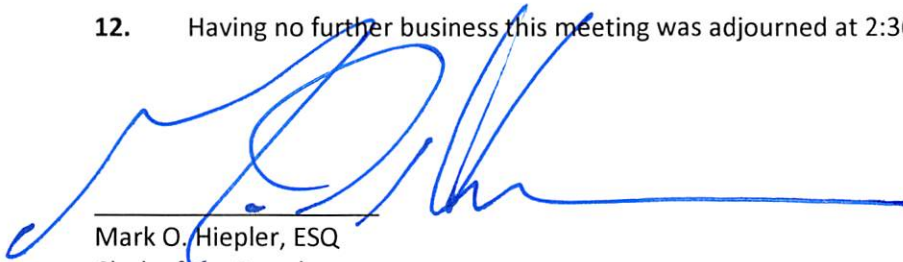
Finance/Investment Committee – Hiepler and Loh

VCSDA Representative – Daly; Alternate member: Loft

Ad Hoc for CEO Evaluation – Hiepler and Loh

President Doria expressed his admiration, respect and deep appreciation for the good work and dedication of District staff during the ongoing state of emergency caused by the COVID-19 pandemic.

- 12.** Having no further business this meeting was adjourned at 2:36 p.m.



Mark O. Hiepler, ESQ
Clerk of the Board