

MINUTES

September 27, 2016

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors - Present

Rod Brown, MBA, President
Christopher Loh, M.D., Vice President
Mark Hiepler, Esq., Clerk of the Board
Richard Loft, M.D., Director
Scott W. Packham, DDS, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants - Present

David Mitchell, CPA, Mitchell & Associates
Michael Velthoen, Esq., Ferguson Case Orr
Paterson, LLP – Arrived 1:00 p.m.

1. **Call To Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, September 27, 2016, at 12:02 p.m., by Rod Brown, President.
2. **Pledge of Allegiance** - Director Packham
3. **Amendments To The Agenda** – None
4. **Public Comment** - None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda.

Vote to Approve Consent Agenda

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Absent
Director Loft:	Aye
Director Packham:	Aye

Director Hiepler arrived at 12:11 p.m.

7. Discussion/Action Items -

A. It was **MOVED** by Director Hiepler, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the Financial Report for the period ending August 31, 2016.

<u>Vote to Approve August 31, 2016 Finance Report</u>	
Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

Director Loh left the meeting at 12:23 p.m.
Director Loh returned to the meeting at 12:25 p.m.

B. It was **MOVED** by Director Loft, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors amend Section 5.7 of the Investment Policies to reflect “Citizen Members shall be approved by the Board, and serve one year terms, commencing in January each year, upon confirmation of the Board”.

<u>Vote to Amend Investment Policies</u>	
Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

C. It was **MOVED** by Director Loh, **SECONDED** by Director Packham and **MOTION PASSED** that the Board of Directors adopt the following slate of District Policies:

- Policy 1071 Board Meeting Agenda
- Policy 1072 Board Meeting Conduct
- Policy 1073 Board Actions and Decisions
- Policy 1074 Review of Governance Decisions
- Policy 1075 Minutes of Board Meetings
- Policy 1076 Rules of Order for Board and Committee Meetings
- Policy 1077 Attendance at Board Meetings
- Policy 1078 Ralph M. Brown Act
- Policy 1088 Appointments to the Board
- Policy 1200 Community Partnership Initiatives

Vote to Adopt District Policies 1071 through 1078, 1088, and 1200

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director Packham: Aye

D. It was **MOVED** by Director Loft, **SECONDED** by Director Packham, and **MOTION PASSED** that the Board of Directors casts its vote for Andy Waters, Calleguas Municipal Water District, for special district alternate member to the Ventura LAFCo, unexpired term ending January 1, 2019.

Vote to Elect LAFCo Alternate Member

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director Packham: Aye

8. Chief Executive Officer Kara Ralston, reported on her meeting with Ventura County Auditor Controller Jeff Burgh. Mr. Burgh and his team met with District staff, regarding the allocation and disbursement of property tax dollars.

District staff also met with Rick Wood, Finance and Administrative Director for the California Special Districts Association (CSDA). Mr. Wood spent time with staff reviewing internal policies and providing education on Other Post-Employment Benefits (OPEB).

9. **Board Reports – None**

*Board Meeting recessed at 1:02 p.m. awaiting the arrival of Michael Velthoen, Esq.
Board Meeting reconvened at 1:11 p.m.*

10. **Closed Session – 1:13 p.m.**

- A. Significant exposure to litigation pursuant to Government Code §54956.9(d)(2) – one case.
- B. Significant exposure to litigation pursuant to Government Code §54956.9(d)(4) – one case.

C. Conference with Legal Counsel – Existing Litigation, Government Code §54956.9(d)(1), Ferguson vs. Camarillo Health Care, Ventura County Superior Court Case No. 56-2016-00478549-CU-BC-VTA.

11. **Reconvened from Closed Session – 2:02 p.m.**

12. **Announcement of Closed Session –**

A. No reportable action.

B. No reportable action.

C. No reportable action.

13. **Future Meetings**

Board of Directors Meetings

- Executive Committee (**Brown, Loh**) October 18, 2016, 12:00 p.m.
- Full Board: October 25, 2016, 12:00 p.m.
- Finance Committee (**Hiepler, Packham**) October 25, 2016, 11:00 a.m.
- Full Board: November Dark
- Executive Committee (**Brown, Loh**) November 29, 2016, 12:00 p.m.
- Full Board: Annual Work Study December 6, 2016, 8:30 a.m.

Upcoming Community Meetings & Events

- October 26, 2016, Community Advisory Committee, 7:00 a.m.
- November 8, 2016, Election Day

14. Having no further business, this meeting is adjourned at 2:05 p.m.



Mark Hiepler
Clerk of the Board