



**Regular Board of Directors Meeting
3687 E. Las Posas Road, Magnolia Room
Camarillo, CA 93010
Tuesday, December 10, 2019
8:30 a.m.**

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2019 Board Meeting Calendar

January 22, 2019, 12:00 p.m.

February 26, 2019, 12:00 p.m.

March 26, 2019, 12:00 p.m.

April 23, 2019, 12:00 p.m.

May 28, 2019, 12:00 p.m.

June 11, 2019, 12:00 p.m. (Budget)

June 25, 2019, 12:00 p.m. (If Needed)

July 23, 2019, 12:00 p.m.

August – Dark

September 24, 2019, 12:00 p.m.

October 21, 2019, 12:00 p.m. (Amended)

November - Dark

December 10, 2019, 8:30 a.m. (Board Work Study)

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2020 Board Meeting Calendar

January 28, 2020, 12:00 p.m.

February 25, 2020, 12:00 p.m.

March 24, 2020, 12:00 p.m.

April 28, 2020, 12:00 p.m.

May 26, 2020, 12:00 p.m.

June 9, 2020, 12:00 p.m. (Budget)

June 23, 2020, 12:00 p.m. (If Needed)

July 28, 2020, 12:00 p.m.

August – Dark

September 29, 2020, 12:00 p.m.

October 27, 2020, 12:00 p.m.

November 17, 2020, 8:30 a.m. (Board Work Study)

December - Dark

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2020 Board Meeting Calendar

Board Meetings	Executive Committee Meetings
January 28, 2020 – 12:00 p.m.	January 21, 2020 – 12:00 p.m.
February 25, 2020 – 12:00 p.m.	February 18, 2020 – 12:00 p.m.
March 24, 2020 – 12:00 p.m.	March 17, 2020 – 12:00 p.m.
April 28, 2020 – 12:00 p.m.	April 21, 2020 – 12:00 p.m.
May 26, 2020 – 12:00 p.m.	May 12, 2020 – 12:00 p.m. (Early - CSDA Legislative Days)
June 9, 2020 – 12:00 p.m. Budget Presentation	June 2, 2020 – 12:00 p.m.
June 23, 2020 – 12:00 p.m. - 2 nd Reading (If Needed)	June 16, 2020 – 12:00 p.m. (If Needed)
July 28, 2020 – 12:00 p.m.	July 21, 2020 – 12:00 p.m.
August 2020 – Dark	August 2020 – Dark
September 29, 2020 – 12:00 p.m. (Late due to ACHD Conf.)	September 15, 2020 – 12:00 p.m.
October 27, 2020 – 12:00 p.m.	October 20, 2020 - 12:00 p.m.
November 17, 2020 – 8:30 a.m.	November 10, 2020 – 12:00 p.m.
December - Dark	December - Dark
Special Events	Finance/Investment Committee Meetings
	January 28, 2020 – 11:00 a.m.
May 19-20, 2020 – CSDA Legislative Day - Sacramento	April 28, 2020 – 11:00 a.m.
August 24-27, 2020 – CSDA Annual Conference – Palm Desert	July 28, 2020 – 11:00 a.m.
Sept 23-25, 2020 – ACHD Annual Conference – Squaw Creek	October 27, 2020 – 11:00 a.m.

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Agenda – December 10, 2019, 8:30 a.m.

Regular Meeting of the Board of Directors
3687 E. Las Posas Road, Magnolia Room, Camarillo, CA 93010

Board of Directors

Christopher Loh, MD President
Rod Brown, MBA, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, Esq., Director
Tom Doria, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*
Erin Slack, *Ventura County Public Health,
Epidemiology*

Participants

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

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1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **PLEDGE OF ALLEGIANCE**– Director Brown
 4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**
 5. **PUBLIC COMMENT - Ca. GC Section 54954.3**
The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
 6. **CONSENT AGENDA**
Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.
 - A. Approval of the minutes of the Finance Committee Meeting of October 21, 2019.
(Please see Section 6-A)
 - B. Approval of the minutes of the Regular Board of Directors Meeting of October 21, 2019.
(Please see Section 6-B)

- C. Approval of the minutes of the Executive Committee Meeting of December 3, 2019.
(Please see Section 6-C)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

7. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

8. **ITEMS FOR ACTION**

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of district disbursements, financial reports, and monthly investment report for period ending October 31, 2019. **(Please see Section 8-A)**

Suggested Motion: Motion to approve district disbursements, financial reports, and monthly investment report for period ending October 31, 2019.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

- B. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District disbursements for period ending November 30, 2019. **(Please see Section 8-B)**

Suggested Motion: Motion to approve District disbursements for period ending November 30, 2019.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

- C. **Review/ Discussion/ Action** - Consideration, discussion, and Finance Committee recommendation for approval of the Quarterly Investment Report for quarter ending September 30, 2019. **(Please see Section 8-C)**

Suggested Motion: Vote to approve Quarterly Investment Report for quarter ending September 30, 2019.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

9. BOARD REORGANIZATION

Call for Nominations:

A. PRESIDENT _____

Nomination by _____

MOTION _____ SECOND _____ ABSTAIN _____ PASS _____

BROWN _____ LOH _____ LOFT _____ HIEPLER _____ DORIA _____

B. VICE PRESIDENT _____

Nomination by _____

MOTION _____ SECOND _____ ABSTAIN _____ PASS _____

BROWN _____ LOH _____ LOFT _____ HIEPLER _____ DORIA _____

C. CLERK OF THE BOARD _____

Nomination by _____

MOTION _____ SECOND _____ ABSTAIN _____ PASS _____

BROWN _____ LOH _____ LOFT _____ HIEPLER _____ DORIA _____

10. BOARD WORK STUDY

9:30AM Board Education; Brown Act 2020
Aleks Giragosian, Esq., Colantuono Highsmith & Whatley

10:30AM 15-minute recess

10:45AM Community Presentation: Collaborative Community Needs Assessment
Erin Slack, Epidemiology; Ventura County Public Health

11:30AM 15-minute recess

11:45AM District Programs and Services Overview

11. CHIEF EXECUTIVE OFFICER REPORT

12. BOARD PRESIDENT REPORT

13. BOARD MEMBERS COMMENTS AND/OR REPORTS

14. **FUTURE MEETING AND EVENTS**

Board of Directors Meetings

• Executive Committee:	Tuesday, January 21, 2020, 12:00 p.m.
• Finance/Investment:	Tuesday, January 28, 2020, 11:00 a.m.
• Full Board:	Tuesday, January 28, 2020, 12:00 p.m.
• Executive Committee:	Tuesday, February 18, 2020, 12:00 p.m.
• Full Board:	Tuesday, February 25, 2020, 12:00 p.m.
• Executive Committee:	Tuesday, March 17, 2020, 12:00 p.m.
• Full Board:	Tuesday, March 24, 2019, 12:00 p.m.

Upcoming Community Events

• Viva La Comida Community Dinner Camarillo Community Center 1605 Burnley Street, Camarillo, CA	Monday, January 20, 2020, 5:00 p.m. to 8:00 p.m.
• CA State University Channel Islands Connection Luncheon Spanish Hills Country Club	Thursday, February 27, 2020, 11:30 a.m. to 1:00 p.m.

15. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com on Friday, December 6th 2019, on or before 4:00 p.m.



SECTION 6

CONSENT AGENDA

**SECTION 6-A
MINUTES OF FINANCE COMMITTEE
OCTOBER 21, 2019**

DECEMBER 10, 2019

Finance/Investment Committee Meeting

Camarillo Health Care District Board of Directors
3615 E Las Posas Road, Oak Room, Camarillo, CA 93010

Board of Directors

Tom Doria, MD, Director

Participants:

Shalene Hayman, Hayman Consulting
Cindy Fanning, CPA, Fanning & Karrh

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Renee Murphy, Accounting Manager
Karen Valentine, Clerk to the Board

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1. **Call to Order** – The Finance/Investment Committee Meeting was called to order by Director Doria at 11:06 a.m.
 2. No public comment.
 3. Cindy Fanning, of Fanning & Karrh, presented an audit process overview.
 4. The Committee reviewed banking and investment results, and tax revenue for quarter ending September 30, 2019.
 5. The Committee reviewed preliminary operating results and departmental activities for quarter ending September 30, 2019.
 6. CEO Ralston discussed disbursements and the Check Register Monthly Comparison for quarter ending September 30, 2019.
 7. CEO Ralston provided a quarterly review of the District’s legal expenses for quarter ending September 30, 2019.
 8. The next Finance/Investment Committee Meeting is scheduled for January 28, 2020, at 11:00 a.m.
 9. The Meeting adjourned at 11:59 a.m.

Tom Doria
Director



SECTION 6

CONSENT AGENDA

**SECTION 6-B
MINUTES OF
BOARD OF DIRECTORS MEETING
OCTOBER 21, 2019**

DECEMBER 10, 2019

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Magnolia Room, Camarillo, CA 93010

Board of Directors - Present

Christopher Loh, MD, President
Rodger Brown, MBA, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, ESQ, Director
Tom Doria, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Renee Murphy, Accounting Manager

Consultants:

Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Monday, October 21, 2019, at 12:05 p.m., by Christopher Loh, Board President.
2. **Roll Call** – Directors Loh, Brown, Loft, Hiepler, and Doria
3. **Pledge of Allegiance** – Director Loh
4. **Amendments to The Agenda** – None
5. **Public Comment** – None
6. **Presentations** –
Mariana Fonseca, Health Promotion Coach, received her Case Management Certification from Boston University Center for Aging and Disability.

Sharon Stone, Care Coordinator, received her Foundations in Aging and Disabilities Certification, from Boston University Center for Aging and Disabilities.
7. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.
Vote: Aye- Loh, Brown, Loft, Hiepler, Doria Nays – None Absent – None
8. No items were pulled from the Consent Agenda.

9. Items for Action

A. Review/ Discussion /Action – Consideration, discussion, and staff recommendation for approval of district disbursements, financial reports, and monthly investment report for period ending September 30, 2019.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh and **MOTION PASSED** that the Board of Directors approve district disbursements, financial reports, and monthly investment report for period ending September 30, 2019.

Vote: Aye - Loh, Brown, Loft, Hiepler, and Doria Nays – None Absent – None

B. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Resolution 19-09, recognizing November 2019 as National Family Caregivers Month.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft and **MOTION PASSED** that the Board of Directors approve District Resolution 19-09, recognizing November 2019 as National Family Caregivers Month.

Vote: Aye - Loh, Brown, Loft, Hiepler, and Doria Nays – None Absent – None

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 19-10, Celebrating the District’s 50 Years of Service and Excellence.

It was **MOVED** by Director Brown, **SECONDED** by Director Doria and **MOTION PASSED** that the Board of Directors approve District Resolution 19-10, Celebrating the District’s 50 Years of Service and Excellence.

Vote: Aye - Loh, Brown, Loft, Hiepler, and Doria Nays – None Absent – None

10. Chief Executive Officer Report –

CEO Ralston reported on the District’s involvement with the planning of the Ventura County Master Plan for Aging Forum taking place on Wednesday, October 23, 2019. The findings of this forum will help shape Ventura County’s response and development of cooperative and integrated services focusing on needs and resources for older adults.

CEO Ralston reported on her attendance at the California Special Districts Association Annual Conference, where the District was presented the **Innovative Program of the Year Award** for our pilot program with Gold Coast Health Plan, *Partnerships to Improve Transitions*, which addressed the social determinants of health for certain risk groups with chronic health conditions.

The District will celebrate its 50th Anniversary on Friday, November 8, 2019, from

3:30 p.m. to 5:30 p.m. Invitations have been hand delivered, mailed, emailed, posted on our Facebook page, and included in a press releases to the Camarillo Acorn and the Ventura County Star. Representation from United States Senate, Congress, Assembly, County Supervisors and City have indicated their intent to present commendations. The District will also be honored by the Ventura County Board of Supervisors on Tuesday, November 5, 2019, at 10:00 a.m.

- 11.** Having no further business, this meeting was adjourned at 1:21 p.m.

Richard Loft
Clerk of the Board



SECTION 6

CONSENT AGENDA

**SECTION 6-C
MINUTES OF EXECUTIVE COMMITTEE
DECEMBER 3, 2019**

DECEMBER 10, 2019



MINUTES

December 3, 2019

Executive/Agenda Building Committee Meeting
Camarillo Health Care District Board of Directors
3615 E Las Posas Road, Oak Room, Camarillo, CA 93010

Board Members Present:

Christopher Loh, MD, President

Staff Present:

Kara Ralston, Chief Executive Officer

Karen Valentine, Clerk to the Board

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1. **Call to Order** – The Executive Committee Meeting was called to order by President Christopher Loh, at 12:10 p.m.
 2. **Roll Call**
 3. **Public Comment** – No Public Comment
 4. Reviewed the proposed Agenda for the December 10, 2019 Regular Board of Directors Meeting.
 5. **Consent Agenda**
 - Reviewed the Regular Board Meeting Minutes of October 21, 2019
 6. **Action Items**
 - Reviewed disbursements, financial reports, and monthly investment report for period ending October 31, 2019.
 - Reviewed disbursements for period ending November 30, 2019.
 7. **Board Work Study** - Reviewed topics and presenters for annual Board Work Study.
 9. **Meeting Adjourned at 1:10 p.m.**

Christopher Loh
President

SECTION 7

SECTION 7

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

DECEMBER 10, 2019

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SECTION 8

ITEMS FOR ACTION

SECTION 8-A

**CONSIDERATION, DISCUSSION, AND RECOMMENDATION FOR APPROVAL
OF DISTRICT DISBURSEMENTS, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT REPORT FOR PERIOD ENDING OCTOBER 31, 2019**

DECEMBER 10, 2019

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Vendor

(Report period: October 1, 2019 to October 31, 2019)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
67695	10/9/2019	ACCESS	Access TLC Caregivers DBA	88.00	V	
67670	10/2/2019	AFLAC	Aflac	825.94	V	MO Sept
67741	10/30/2019	AFLAC	Aflac	825.94	V	MO Oct
67742	10/30/2019	AMERICAN	American Automatic Doors, Inc	139.00	V	
67696	10/9/2019	ANACAPA	Anacapa Heating & Air, Inc	265.77	V	
67743	10/30/2019	ANDERSON	Anderson Refrigeration dba	125.00	V	QTLY
67712	10/16/2019	ANDERSON B	Bradley Anderson	49.00	F	
67697	10/9/2019	ASSISTED	Assisted Healthcare Services	440.00	V	
67723	10/23/2019	ASSISTED	Assisted Healthcare Services	528.00	V	
67713	10/16/2019	B&BMAIL	B & B Mailing Services	1,830.74	V	QTLY
67671	10/2/2019	BANYAI	Danette Banyai	175.00	F	
67724	10/23/2019	BETA	Beta Healthcare Group	2,884.75	V	MO
67725	10/23/2019	BETA WC	Beta Healthcare Group	1,946.00	V	MO
67672	10/2/2019	BROWN	Rodger Brown	400.00	B	
67726	10/23/2019	BROWN	Rodger Brown	300.00	B	
67744	10/30/2019	BYRD	Byrd Locksmithing	228.93	V	
67673	10/2/2019	C3 INTEL	C3 Intelligence, Inc	138.00	V	
67745	10/30/2019	CATHOLIC	Catholic Charities SW Ohio	750.00	V	
67746	10/30/2019	CHEF LU	Lucinda Houdeshell	252.00	F	
67698	10/9/2019	CMH	CMH Centers for Family Health	345.00	V	
67747	10/30/2019	COLANTUONO	Colantuono, Highsmith, Whatley, PC	5,959.51	V	
67699	10/9/2019	COMFORT	Comfort Keepers dba	572.00	V	
67727	10/23/2019	COMMANDER	Commander Printed Products	15,977.64	V	
67700	10/9/2019	COMMUNITY MH	Community Memorial Hospital	125.42	V	
67748	10/30/2019	COMMUNITY MH	Community Memorial Hospital	50.00	V	
67728	10/23/2019	CPI	CPI Solutions, Inc	4,405.80	V	MO
67714	10/16/2019	CSBA	CA School Boards Association	2,500.00	V	
67749	10/30/2019	DIAL	Dial Security	1,482.00	V	
67762	10/30/2019	DIAL	Dial Security	624.00	V	
67674	10/2/2019	DIGITAL	Digital Deployment, Inc	200.00	V	MO
67729	10/23/2019	DOCUMENT SYS	Document Systems (DBA)	912.68	V	QTLY
67675	10/2/2019	DORIA	Thomas Doria, MD	200.00	B	
67730	10/23/2019	DORIA	Thomas Doria, MD	200.00	B	
67676	10/2/2019	DOS CAMINOS	Dos Caminos Plaza	4,909.52	V	MO
67677	10/2/2019	DOSCAMSTORAG	Dos Caminos Plaza, Inc	50.00	V	MO
67750	10/30/2019	FERGUSON CAS	Ferguson, Case, Orr Paterson LLP	27.50	V	
67701	10/9/2019	FONSECA	Mariana Fonseca	153.12	EE	
67715	10/16/2019	FRONTIER	Frontier Communications	130.98	V	MO
67751	10/30/2019	GARCIA	Robert Garcia	1,000.00	V	
67702	10/9/2019	GOLDEN	Golden State Storage	4,745.00	V	ANN
67678	10/2/2019	HARTFORD	Hartford Life	1,098.62	V	MO
67703	10/9/2019	HARVEY	Lynette Harvey	124.45	EE	

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Vendor

(Report period: October 1, 2019 to October 31, 2019)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
67731	10/23/2019	HAYMAN	Hayman Consulting dba	285.00	V	
67704	10/9/2019	HOME REMEDIE	Home Remedies dba	1,500.00	V	
67679	10/2/2019	HUFF	Susan Huff	50.00	F	
67752	10/30/2019	HUFF	Susan Huff	50.00	F	
67753	10/30/2019	HZ MAIN	HZ Main Events	2,250.00	V	
67732	10/23/2019	ITS	Integrated Telemanagement Services, Inc	898.28	V	MO
67680	10/2/2019	IVEY	Jane Ivey	129.50	F	
67705	10/9/2019	JORDANO'S	Jordano's Food Service	122.30	V	
67754	10/30/2019	JORDANO'S	Jordano's Food Service	195.50	V	
67681	10/2/2019	JTS	JTS Facility Services	2,100.00	V	MO
67706	10/9/2019	JTS	JTS Facility Services	40.00	V	BI-MO
67682	10/2/2019	KNOX	Carrie Knox	75.00	V	
67755	10/30/2019	KNOX	Carrie Knox	887.22	V	
67763	10/30/2019	KNOX	Carrie Knox	2,494.63	V	
67716	10/16/2019	LEAF	Leaf	2,025.32	V	MO
67683	10/2/2019	LIEBERT	Liebert Cassidy Whitmore	265.50	V	
67684	10/2/2019	LOFT	Richard Loft, MD	200.00	B	
67733	10/23/2019	LOFT	Richard Loft, MD	100.00	B	
67685	10/2/2019	LOH	Christopher Loh, MD	300.00	B	
67734	10/23/2019	LOH	Christopher Loh, MD	200.00	B	
67686	10/2/2019	METLIFE	MetLife Small Business	923.14	V	MO
67717	10/16/2019	MJL	MJL & Associates	55.50	V	MO
67735	10/23/2019	MUSTANG	Mustang Marketing dba	2,349.81	V	MO
67756	10/30/2019	ON DUTY	On Duty Uniform	360.73	V	
67757	10/30/2019	PARTNERS	Partners in Care Foundation, Inc	250.00	V	
67736	10/23/2019	PETTY	Petty Cash - Administrat	206.96		
67737	10/23/2019	PHOTOGRAPHY	Photography by Kristi	350.00	V	
67687	10/2/2019	ROGERS	Rogers & Partners, Inc	224.00	V	
67688	10/2/2019	SAFEWAY	Safeway Inc	298.76	V	
67718	10/16/2019	SAFEWAY	Safeway Inc	306.36	V	
67689	10/2/2019	SO CA EDISON	Southern California Edison	2,687.42	V	MO SEP
67758	10/30/2019	SO CA EDISON	Southern California Edison	2,492.47	V	MO OCT
67738	10/23/2019	SO CA GAS	Southern California Gas	209.99	V	MO
67719	10/16/2019	SOLIS	Mary Solis	40.00		class refund
67739	10/23/2019	SPANISH	Spanish Hills Country Club	3,204.63	V	
67720	10/16/2019	STONE	Sharon Stone	89.84	EE	
67690	10/2/2019	THOM	Thomson Reuters	450.00	V	ANN
67707	10/9/2019	TIM'S RELIAB	Timothy Jawork's Reliable Window	166.25	V	MO
67691	10/2/2019	TNT	TNT Automotive	633.36	V	
67708	10/9/2019	TNT	TNT Automotive	693.96	V	
67759	10/30/2019	TNT	TNT Automotive	1,854.83	V	
67692	10/2/2019	TROPICAL	Tropical Car Wash	260.00	V	MO SEP
67760	10/30/2019	TROPICAL	Tropical Car Wash	260.00	V	MO OCT

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Vendor

(Report period: October 1, 2019 to October 31, 2019)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
67721	10/16/2019	UMPQUA	Umpqua Bank	6,863.07	V	MO
67693	10/2/2019	US POST METR	United States Postal Svc	300.00	V	
67761	10/30/2019	VACHON	Daniellle Vachon	10.00		class refund
67740	10/23/2019	VALIC	VALIC	1,186.50	V	MO
67709	10/9/2019	VILLASENOR	Veronica Villasenor	179.22	EE	
67694	10/2/2019	VISION	Vision Services Plan	198.31	V	MO
67722	10/16/2019	VOYAGER	Voyager Fleet Systems Inc	1,266.49	V	MO
67710	10/9/2019	WYLY	Paulette Wyly	31.90	EE	
67711	10/9/2019	YOUNG	Jennifer Young	160.60	EE	

Cash account Total 100,717.66

Report Total 100,717.66

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

Check Register Monthly Comparison

FY 2019/20

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$148,320	\$83,532	\$172,880	\$100,718									\$126,362
YTD Total											\$505,450	

Notes FY 19/20:

July '19 Annual insurances

Sep '19 ADC Construction Loan pmt \$99K #5 of 7

FY 2018/19

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg
\$191,346	\$67,537	\$177,381	\$78,216	\$66,770	\$72,910	\$90,114	\$70,252	\$72,696	\$66,526	\$76,709	\$110,209	\$95,055
YTD Total											\$1,140,665	

Notes FY 18/19:

July '18 Annual insurances, computers project, deposit-Admin furn

Sep '18 ADC Construction Loan pmt \$99K #4 of 7

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Four Months Ending October 31, 2019**

	Audited Actual 17 - 18	Un-Audited Actual 18 - 19	Current Year- to-Date	Budget to- date	Annual Budget 2019- 20	Y-T-D vs Annual Budget. Target at 4 months is 33%
REVENUES						
Tax revenue	\$ 2,622,977	\$ 2,702,330	\$ 913,904	\$ 913,904	\$ 2,741,713	33.33%
Program and facilities revenue	364,026	379,288	141,382	144,791	426,373	33.16%
Grants and agency funding	520,445	396,091	126,279	142,227	385,409	32.76%
Community Support and sponsorship	10,148	6,129	6,292	1,767	5,300	118.72%
Investment and interest income	178,365	203,482	18,137	12,517	193,000	9.40%
Other income	219,157	33,658	5,573	2,070	6,210	89.74%
Total Revenues	\$ 3,915,118	\$ 3,720,978	\$ 1,211,567	\$ 1,217,276	3,758,005	32.24%
EXPENSES						
Personnel cost						
Wages and salaries	1,458,930	1,489,950	475,185	566,853	1,700,559	27.94%
Payroll taxes	116,185	114,970	40,473	43,364	130,093	31.11%
Benefits	395,795	335,841	112,221	139,843	419,531	26.75%
OPEB	367,024	37,936	80,684	80,681	242,042	33.33%
Retirement UAL	50,594	70,585	91,882	95,155	95,155	96.56%
Total personnel cost	2,388,528	2,049,282	800,445	925,896	2,587,379	30.94%
Other expenses						
Contractors and professional fees	420,682	302,758	108,995	119,976	312,378	34.89%
Facilities and related	251,617	251,752	86,491	80,929	242,788	35.62%
Depreciation	156,337	149,491	45,106	45,106	135,318	33.33%
Program related expense	81,180	88,791	28,654	30,282	90,846	31.54%
Advertising and promotion	98,188	94,025	41,794	46,736	109,555	38.15%

Four Months Ending October 31, 2019

	Audited Actual 17 - 18	Un-Audited Actual 18 - 19	Current Year- to-Date	Budget to- date	Annual Budget 2019- 20	Y-T-D vs Annual Budget. Target at 4 months is 33%
Supplies and office expense	53,232	52,003	12,049	17,844	53,533	22.51%
Dues and subscriptions	30,733	28,665	14,080	13,810	34,774	40.49%
Board and staff	68,808	55,054	26,344	33,865	101,595	25.93%
Community partnerships	1,000	-	-	-	4,000	0.00%
Combined other expenses	28,469	27,809	5,738	6,452	20,355	28.19%
Total other expenses	1,190,247	1,050,348	369,253	394,999	1,105,142	33.41%
Operations Net	336,342	621,347	41,870	(103,619)	65,484	63.94%
Adjustments						
Total expenses	3,578,775	3,099,631	1,169,697	1,320,896	3,692,521	31.68%
Net position after adjustments	\$ 336,342	\$ 621,347	\$ 41,870	\$ (103,620)	\$ 65,484	63.94%

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Camarillo Health Care District
Statements of Net Assets
as of October 2019

ASSETS	Oct 31, 2019	Oct 31, 2018
Current Assets:		
Cash and Checking Accounts	\$ 143,535	\$ 261,803
Investment Accounts	3,004,168	2,213,900
Tax, Grants and Accounts Receivable	940,606	1,002,747
Total Current Assets	4,088,310	3,478,450
Noncurrent Assets:		
Property, plant and equipment - net	1,301,576	1,363,761
IS equipment - net	22,369	29,945
Transportation vehicles - net	18,051	42,406
Prepays	33,235	28,233
Total Noncurrent Assets	1,375,231	1,464,345
Deferred Outflows of Res GASB 68	490,144	490,144
Deferred Outflows of Res GASB 75	500,000	500,000
Total Assets	\$ 6,453,685	\$ 5,932,939
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$ 29,867	\$ 25,800
Construction Loan 2019	-	-
Employment costs	90,891	105,375
Scholarships	4,924	2,459
Deferred Revenue	19,834	88,688
Total Current Liabilities	145,515	222,322
Noncurrent Liabilities		
Construction Loan to 2021	187,478	187,478
Net Pension Liability GASB 68	1,449,034	1,449,034
Accrued OPEB liability GASB 75	1,813,034	1,746,599
Deferred Inflows of Res GASB 68	211,794	211,794
Total Noncurrent Liabilities	3,661,339	3,594,904
Net Assets:		
Unrestricted - prior	2,604,961	1,966,678
Unrestricted - current	41,870	149,034
Total Net Assets	2,646,831	2,115,713
Total Liabilities and Net Assets	\$ 6,453,685	\$ 5,932,939

Quick Ratio

	Cash, Checking, Investment	Cash, Checking, Investment
21.63	3,147,704	11.14 2,475,704

Current Ratio

	Current Assets	Current Assets
28.095	4,088,310	15.65 3,478,450

Camarillo Health Care District
Statements of Net Assets
as of October 2019

ASSETS	Oct 31, 2019	Oct 31, 2018	Oct 31, 2017	Oct 31, 2016
Current Assets:				
Cash and Checking Accounts	\$ 143,535	\$ 261,803	\$ 392,685	\$ 281,380
Investment Accounts	3,004,168	2,213,900	2,050,088	1,605,994
Tax, Grants and Accounts Receivable	940,606	1,002,747	871,135	877,041
Total Current Assets	\$ 4,088,310	3,478,450	3,313,908	2,764,415
Noncurrent Assets:				
Property, plant and equipment - net	1,301,576	1,363,761	1,470,886	1,595,608
IS equipment - net	22,369	29,945	12,009	23,437
Transportation vehicles - net	18,051	42,406	68,780	95,154
Prepays	33,235	28,233	27,455	52,067
Total Noncurrent Assets	1,375,231	1,464,345	1,579,131	1,766,266
Deferred Outflows of Res GASB 68	490,144	490,144	264,803	112,553
Deferred Outflows of Res GASB 75	500,000	500,000	-	
Total Assets	\$ 6,453,685	\$ 5,932,939	\$ 5,157,842	\$ 4,643,234
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Accounts Payable	\$ 29,867	\$ 25,800	\$ 78,867	\$ 42,249
Construction Loan 2019	-	-	85,482	82,393
Employment costs	90,891	105,375	90,246	84,153
Scholarships	4,924	2,459	4,082	8,767
Deferred Revenue	19,834	88,688	4,900	7,583
Total Current Liabilities	145,515	222,322	263,576	225,145

**Camarillo Health Care District
Statements of Net Assets
as of October 2019**

	Oct 31, 2019	Oct 31, 2018	Oct 31, 2017	Oct 31, 2016
Noncurrent Liabilities				
Construction Loan to 2021	187,478	187,478	276,166	361,648
Net Pension Liability GASB 68	1,449,034	1,449,034	821,635	959,515
Accrued OPEB Liability GASB 75	1,813,034	1,746,599	451,350	225,819
Deferred Inflows of Res GASB 68	211,794	211,794	450,825	250,690
Total Noncurrent Liabilities	3,661,339	3,594,904	1,999,975	1,797,672
Net Assets:				
Unrestricted - prior	2,604,961	1,966,678	2,717,682	2,504,346
Unrestricted - current	41,870	149,034	206,608	116,071
Total Net Assets	2,646,831	2,115,713	2,924,290	2,620,417
Total Liabilities and Net Assets	\$ 6,453,685	\$ 5,932,939	\$ 5,187,842	\$ 4,643,234

Quick Ratio (Cash, Checking & Investment Accounts divided by Total Current Liabilities)	21.63	11.14	9.27	8.38
Current Ratio (Total Current Assets divided by Total Current Liabilities)	28.10	15.65	12.57	12.28

Quick Ratio - measures the dollar amount of liquid assets available for each dollar of current liabilities. Thus a quick ratio of 1.5 means that a company has \$1.50 of liquid assets available to cover each \$1 of current liabilities.

Current Ratio - shows how many times over the firm can pay its current debt obligations based on its assets.

Camarillo Health Care District
Report to the Board
For the Month Ending October 31, 2019

	Notes	Balance as of 9/30/19	Interest Rate at 10/31/19	Interest Earned	Deposits	Withdrawals	Transfers	Current Balance 10/31/19	% of Total Restricted/ Non-Restricted
Restricted Cash Accounts									
Funds - Restricted Scholarship	1	\$ 4,924	n/a	n/a	0	0		\$ 4,924	100.0%
Total Restricted Cash		\$ 4,924		\$ -				\$ 4,924	100%
Non-Restricted Cash Accounts and Investments									
Local Agency Investment Fund (LAIF)	2,3	\$ 2,556,135	2.57%		\$ 18,093	\$ -		\$ 2,574,228	81.9%
Bank of the West General	3,4,5	294,804	n/a	n/a	100,561	(257,908)		137,457	4.4%
Mechanics Bus. Savings/Rabobank	6	142,284	0.05%	6	1,923	-		144,213	4.6%
Mechanics Bus. Checking/Rabobank		280,674	0.02%	5	-	-		280,679	8.9%
Ventura County Treasurer Pool	7	4,883	2.57%		165	-		5,049	0.2%
Petty and Cash Drawer Accounts		1,155	n/a	n/a				1,155	0.0%
I Unrestricted Cash and Investments		\$ 3,279,935		\$ 11				\$ 3,142,780	100%
Total Cash and Investments		\$ 3,284,859		\$ 11				\$ 3,147,704	
								Change during month	\$ (137,155)

1. \$0 was withdrawn from **Scholarship** funds
2. \$18,093 was deposited into **LAIF (1st Qtr interest received)** and \$0 was withdrawn
3. \$0 was transferred from **LAIF** to **BOTW** General
4. \$100,561 was deposited into **Bank of the West General** account
5. \$257,908 was withdrawn from **Bank of the West General** account to pay monthly payables
6. \$1,923 was deposited in **Mechanics Business Savings**; this is the cash deposits account
7. \$165.49 was deposited into **County Treasurer Pool** for interest earned quarter ended June 2019

Note: a pass-through, zero balance account at Bank of the West is maintained for payroll transfers utilizing funds from the **Bank of the West General** account

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 8

ITEMS FOR ACTION

SECTION 8-B

**CONSIDERATION, DISCUSSION, AND RECOMMENDATION FOR
APPROVAL OF DISTRICT DISBURSEMENTS FOR PERIOD ENDING
NOVEMBER 30, 2019**

DECEMBER 10, 2019

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

(Report period: November 1, 2019 to November 30, 2019)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
67782	11/13/2019	ACCESS	Access TLC Caregivers DBA	176.00	V	
67783	11/13/2019	ASSISTED	Assisted Healthcare Services	704.00	V	
67764	11/7/2019	BANYAI	Danette Banyai	140.00	F	
67765	11/7/2019	BARKER	Blair Barker	119.52	EE	
67802	11/20/2019	BETA	Beta Healthcare Group	2,884.75	V	Mo
67803	11/20/2019	BETA WC	Beta Healthcare Group	1,946.00	V	Mo
67784	11/13/2019	BROWN	Rodger Brown	100.00	B	
67766	11/7/2019	C3 INTEL	C3 Intelligence, Inc	233.60	V	
67785	11/13/2019	CMH	CMH Centers for Family Health	110.00	V	
67804	11/20/2019	COGSWELL	Fran Cogswell	10.00		Class refund
67786	11/13/2019	COMFORT	Comfort Keepers dba	88.00	V	
67805	11/20/2019	COMMANDER	Commander Printed Products	313.66	V	
67806	11/20/2019	CONEJO	Conejo/Las Virgenes Future Foundation	300.00	V	
67807	11/20/2019	CPI	CPI Solutions, Inc	4,405.80	V	Mo
67808	11/20/2019	DIAL	Dial Security	936.00	V	Mo
67767	11/7/2019	DIGITAL	Digital Deployment, Inc	200.00	V	Mo
67768	11/7/2019	DJ'S	DJ'S CA CATERING, INC	2,463.13	V	
67769	11/7/2019	DOS CAMINOS	Dos Caminos Plaza	4,909.52	V	Mo
67770	11/7/2019	DOSCAMSTORAC	Dos Caminos Plaza, Inc	50.00	V	Mo
67809	11/20/2019	DURBIANO	Durbiano Fire Equipment, Inc	105.00	V	
67771	11/7/2019	FANNING	Fanning & Karrh, CPAs	8,500.00	V	
67772	11/7/2019	FONSECA	Mariana Fonseca	232.58	F	
67787	11/13/2019	FRONTIER	Frontier Communications	130.98	V	Mo
67773	11/7/2019	HARTFORD	Hartford Life	1,138.66	V	Mo
67788	11/13/2019	HARVEY	Lynette Harvey	203.53	EE	
67810	11/20/2019	HAYMAN	Hayman Consulting dba	570.00	V	
67789	11/13/2019	HOME REMEDIE	Home Remedies dba	987.50	V	
67811	11/20/2019	ITS	Integrated Telemanagement Services, Inc	896.81	V	Mo
67774	11/7/2019	JONES	Lynn Jones	62.64	EE	
67775	11/7/2019	JTS	JTS Facility Services	2,100.00	V	Mo
67790	11/13/2019	LEAF	Leaf	2,025.32	V	Mo
67791	11/13/2019	LIEBERT	Liebert Cassidy Whitmore	398.50	V	
67776	11/7/2019	METLIFE	MetLife Small Business	1,011.42	V	Mo
67792	11/13/2019	MUSTANG	Mustang Marketing dba	1,489.90	V	
67812	11/20/2019	MUSTANG	Mustang Marketing dba	1,800.00	V	Mo
67813	11/20/2019	PETTY	Petty Cash - Administrat	293.74		
67814	11/20/2019	RATTO	Mary Ann Ratto	58.12	EE	
67777	11/7/2019	ROGERS	Rogers & Partners, Inc	224.00	V	
67793	11/13/2019	SAFEWAY	Safeway Inc	252.53	V	
67815	11/20/2019	SAFEWAY	Safeway Inc	374.29	V	
67794	11/13/2019	SHRM	Society for Human Resource Mgmt	209.00	V	
67801	11/14/2019	SLAVIN	Veronica Slavin	300.00	F	

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

(Report period: November 1, 2019 to November 30, 2019)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
67816	11/20/2019	SO CA EDISON	Southern California Edison	1,852.24	V	Mo
67795	11/13/2019	SO CA GAS	Southern California Gas	443.36	V	Mo
67817	11/20/2019	STAPLES	Staples Business Advantage	243.34	V	
67796	11/13/2019	STONE	Sharon Stone	77.37	EE	
67797	11/13/2019	SUBIRA	Bonnie Subira	125.42	F	
67798	11/13/2019	TIM'S RELIAB	Timothy Jawork's Reliable Window	166.25	V	Mo
67778	11/7/2019	TNT	TNT Automotive	85.00	V	
67799	11/13/2019	TNT	TNT Automotive	170.00	V	
67818	11/20/2019	TNT	TNT Automotive	170.00	V	
67800	11/13/2019	UCLA	UCLA Longevity Center	800.00	V	
67819	11/20/2019	UMPQUA	Umpqua Bank	7,435.00	V	
67820	11/20/2019	VALIC	VALIC	1,186.50	V	Mo
67821	11/20/2019	VCSDA	V C S D A	40.00	V	
67779	11/7/2019	VISION	Vision Services Plan	184.27	V	Mo
67822	11/20/2019	VOYAGER	Voyager Fleet Systems Inc	1,198.29	V	Mo
67780	11/7/2019	WYLY	Paulette Wyly	34.80	EE	
67781	11/7/2019	YOUNG	Jennifer Young	82.36	EE	

				Cash account Total	57,748.70	
				Report Total	57,748.70	

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

Check Register Monthly Comparison

FY 2019/20

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$148,320	\$83,532	\$172,880	\$100,718	\$57,749								\$112,640
YTD Total											\$563,199	

Notes FY 19/20:

July '19 Annual insurances

Sep '19 ADC Construction Loan pmt \$99K #5 of 7

FY 2018/19

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg
\$191,346	\$67,537	\$177,381	\$78,216	\$66,770	\$72,910	\$90,114	\$70,252	\$72,696	\$66,526	\$76,709	\$110,209	\$95,055
YTD Total											\$1,140,665	

Notes FY 18/19:

July '18 Annual insurances, computers project, deposit-Admin furn

Sep '18 ADC Construction Loan pmt \$99K #4 of 7

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.



SECTION 8

ITEMS FOR ACTION

SECTION 8-C

**QUARTERLY INVESTMENT REPORT
SEPTEMBER 30, 2019**

DECEMBER 10, 2019

Camarillo Health Care District
Report to the Board
For the Quarter Ending September 30, 2019

	Notes	Balance as of 6/30/19	Interest Rate at 9/30/19	Interest Earned	Deposits	Withdrawals	Transfers	Current Balance 9/30/19	% of Total Restricted/ Non-Restricted
Restricted Cash Accounts									
Funds - Restricted Scholarship	1	\$ 5,316	n/a	n/a	0	(392)		\$ 4,924	100.0%
Total Restricted Cash		\$ 5,316		\$ -				\$ 4,924	100%
Non-Restricted Cash Accounts and Investments									
Local Agency Investment Fund (LAIF)	2,3	\$ 3,435,696	2.45%	\$ 18,093	\$ 20,440	\$ -	\$ (900,000)	\$ 2,556,136	77.9%
Bank of the West General	3,4,5	135,785	n/a	n/a	300,845	(1,041,825)	900,000	294,804	9.0%
Mechanics Bus. Savings/Rabobank	6	136,452	0.05%	18	5,815	-		142,284	4.3%
Mechanics Bus. Checking/Rabobank		280,659	0.02%	15	-	-		280,674	8.6%
Ventura County Treasurer Pool	7	4,699	2.57%		183	-		4,883	0.1%
Petty and Cash Drawer Accounts		1,155	n/a	n/a				1,155	0.0%
I Unrestricted Cash and Investments		\$ 3,994,446		\$ 18,126				\$ 3,279,937	100%
Total Cash and Investments		\$ 3,999,762		\$ 18,126				\$ 3,284,861	
								Change during quarter	\$ (714,901)

- \$392 was withdrawn from **Scholarship** funds for Adult Day clients
- \$20,044 was deposited into **LAIF** (June interest received) and \$0 was withdrawn
- \$900,000 was transferred from **LAIF** to **BOTW** General
- \$300,845 was deposited into **Bank of the West General** account
- \$1,041,825 was withdrawn from **Bank of the West General** account to pay monthly payables
- \$5,815 was deposited in **Merchant Business Savings**; this is the cash deposits account
- \$183 was deposited into **County Treasurer Pool** for interest earned quarter ended March and June 2019

Note: a pass-through, zero balance account at Bank of the West is maintained for payroll transfers utilizing funds from the **Bank of the West General** account

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

**SECTION 9
BOARD REORGANIZATION**

DECEMBER 10, 2019

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SECTION 10

BOARD WORK STUDY

DECEMBER 10, 2019

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Notes



SECTION 11

CHIEF EXECUTIVE OFFICER REPORT

DECEMBER 10, 2019

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SECTION 12

BOARD PRESIDENT REPORT

DECEMBER 10, 2019

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SECTION 13

BOARD MEMBERS COMMENTS AND/OR REPORTS

DECEMBER 10, 2019



V E N T U R A C O U N T Y

P U B L I C H E A L T H

A Department of Ventura County Health Care Agency



VENTURA COUNTY
PUBLIC HEALTH
A Department of Ventura County Health Care Agency

December 10, 2019

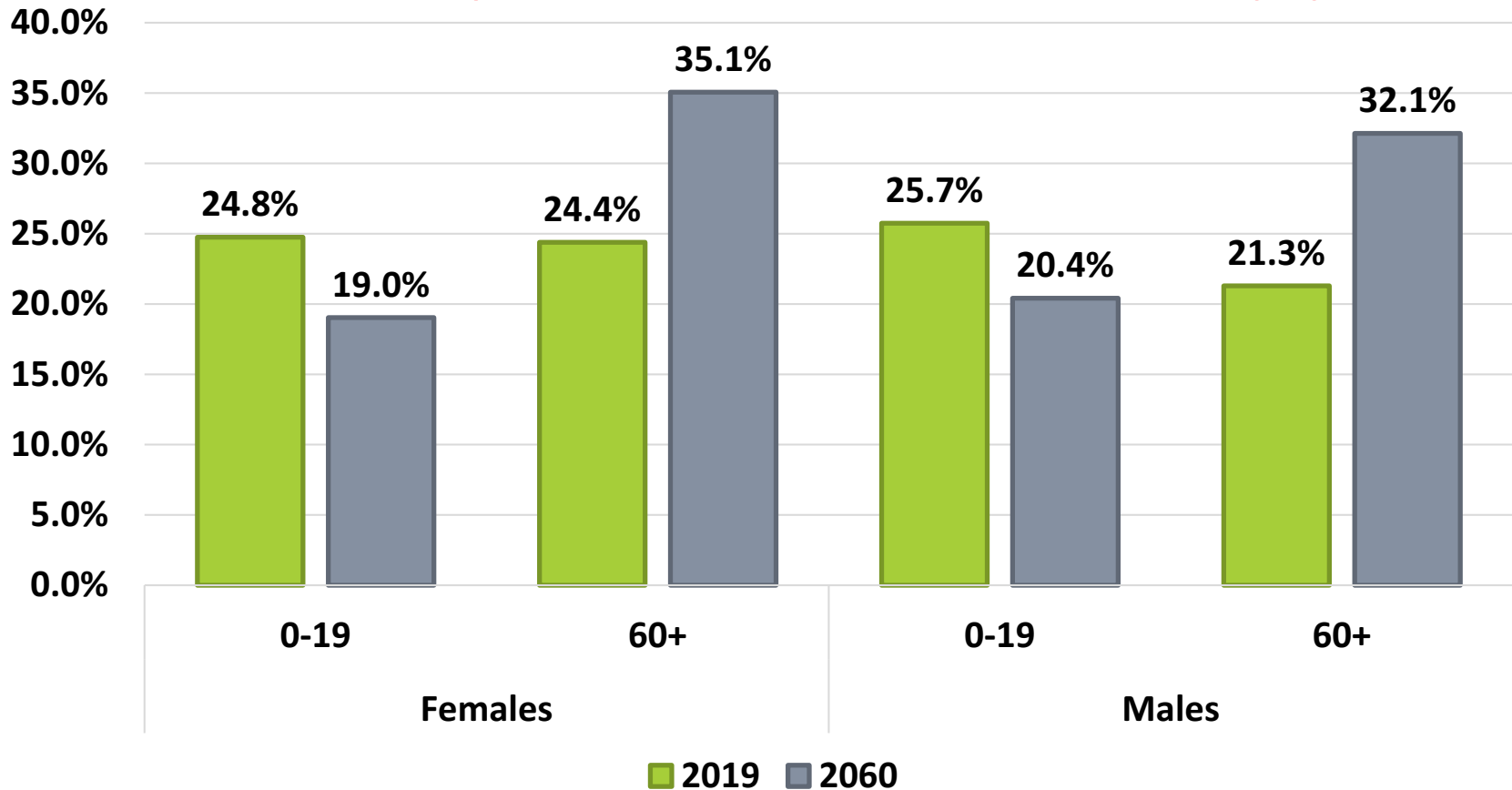
COMMUNITY HEALTH ASSESSMENT AND IMPROVEMENT PLANNING

Striving to make Ventura County the
healthiest in the nation

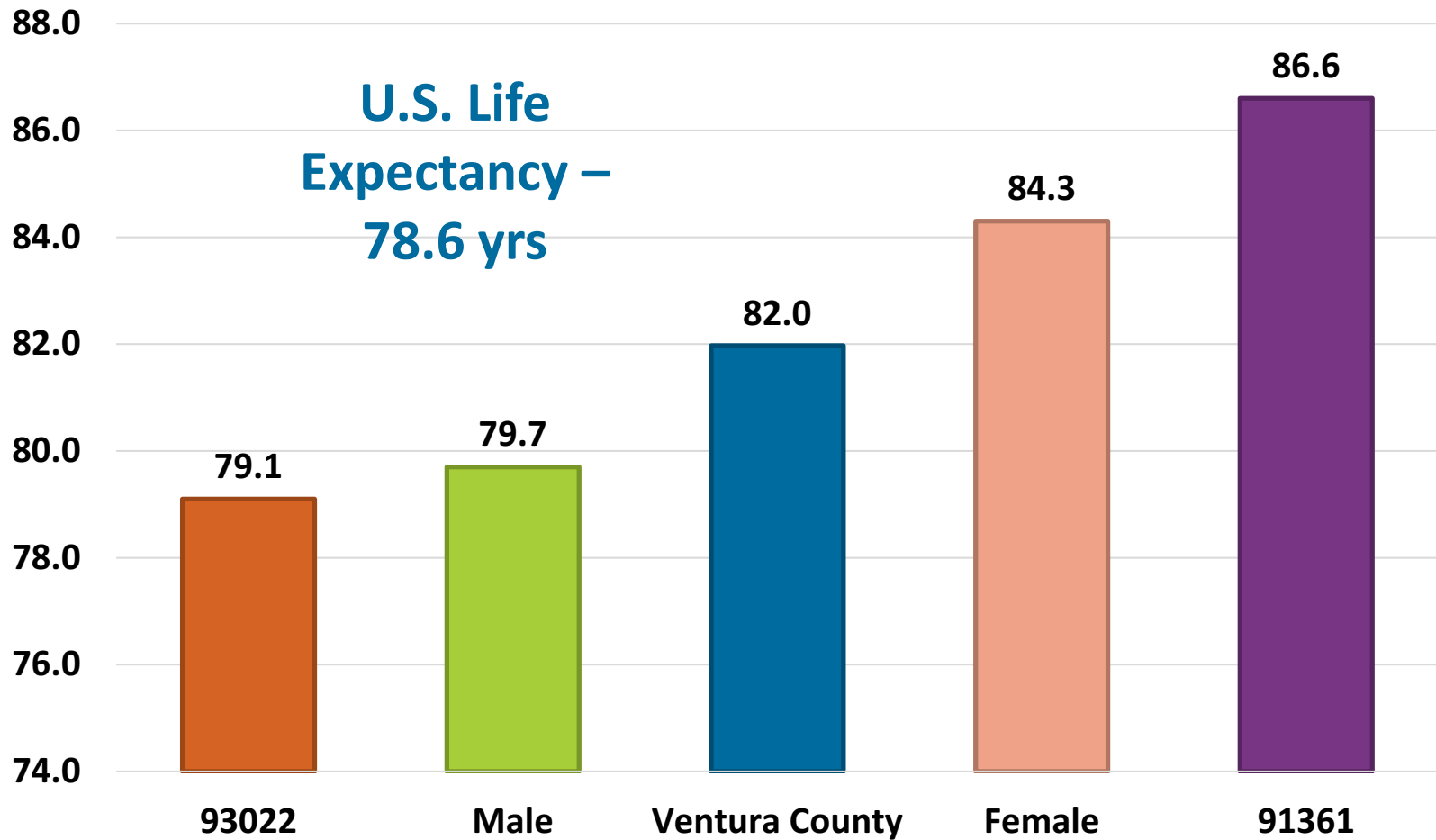
Erin Slack, MPH
Epidemiologist, Ventura County Public Health

Population Projections 2019-2060

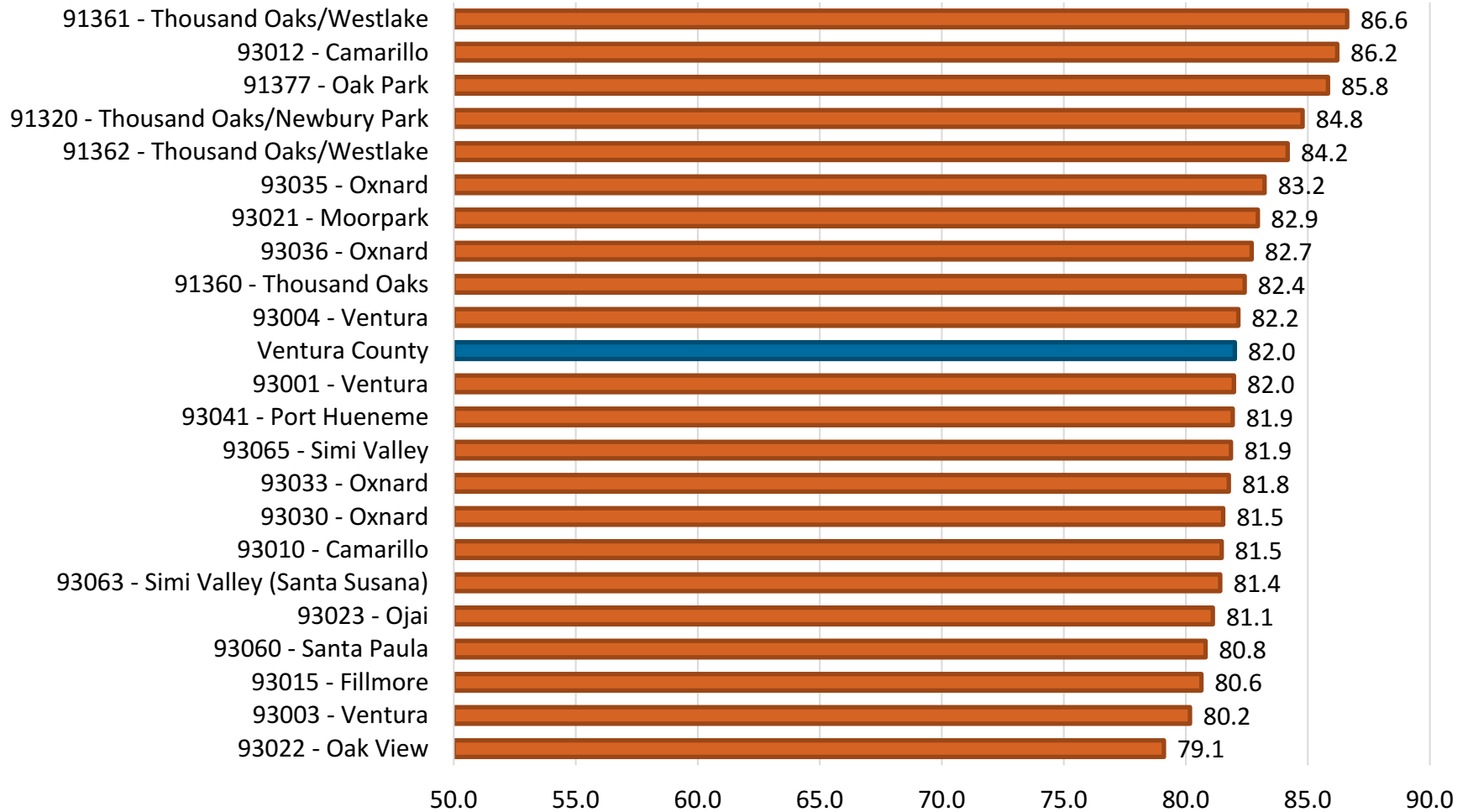
**Population 60+ from 196,387 to 326,268
over the next 40 years – from 22.9% to 33.6% of the population.**



Life Expectancy for Ventura County, 2015-2017

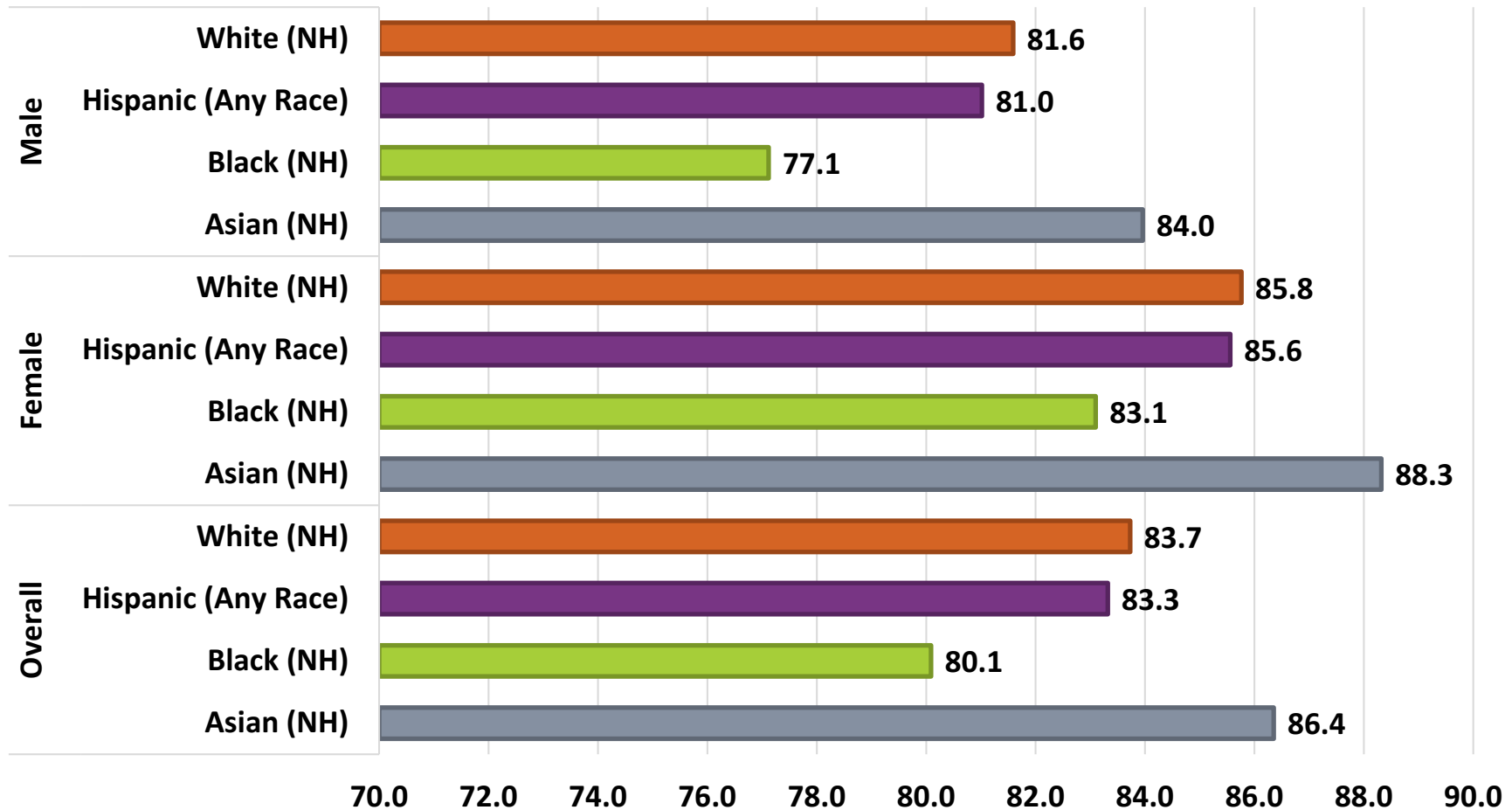


Life Expectancy by Zip Code, 2015-17



Source: Analysis by VCPH Epidemiologist utilizing VRBIS and Neilsen Claritas, 2015-2017..

Life Expectancy by Race/Ethnicity for Ventura County, 2015-17



Source: Analysis by VCPH Epidemiologist utilizing VRBIS and Neilsen Claritas, 2015-2017..

Leading Causes of Death, 2015-2017 (VC and CA) and 2017 (US)

Rank	Ventura County	California	United States
1	All Cancers	All Cancers	Diseases of the Heart
2	Coronary Heart Disease	Coronary Heart Disease	All Cancers
3	Alzheimer's Disease	Cerebrovascular Disease (Stroke)	Accidents (Unintentional Injuries)
4	Cerebrovascular Disease (Stroke)	Alzheimer's Disease	Chronic Lower Respiratory Disease
5	Accidents (Unintentional Injuries)	Accidents (Unintentional Injuries)	Cerebrovascular Disease (Stroke)
6	Chronic Lower Respiratory Disease	Chronic Lower Respiratory Disease	Alzheimer's Disease
7	Diabetes	Diabetes	Diabetes
8	Drug-Induced Deaths	Influenza-Pneumonia	Influenza-Pneumonia
9	Chronic Liver Disease and Cirrhosis	Drug-Induced Deaths	Kidney Disease
10	Suicide	Chronic Liver Disease and Cirrhosis	Suicide

Source: Analysis by VCPH Epidemiologist utilizing VRBIS and Neilsen Claritas, 2015-2017..

Alzheimer's Disease or Dementia: Medicare Population

County: **Ventura** 

10.1%

Source: Centers for Medicare & Medicaid Services [↗](#)

Measurement period: 2017

Maintained by: Conduent Healthy Communities Institute

Last update: May 2019

COMPARED TO



CA Counties



U.S. Counties



CA Value
(10.5%)



US Value
(10.8%)



Prior Value
(9.8%)



Trend

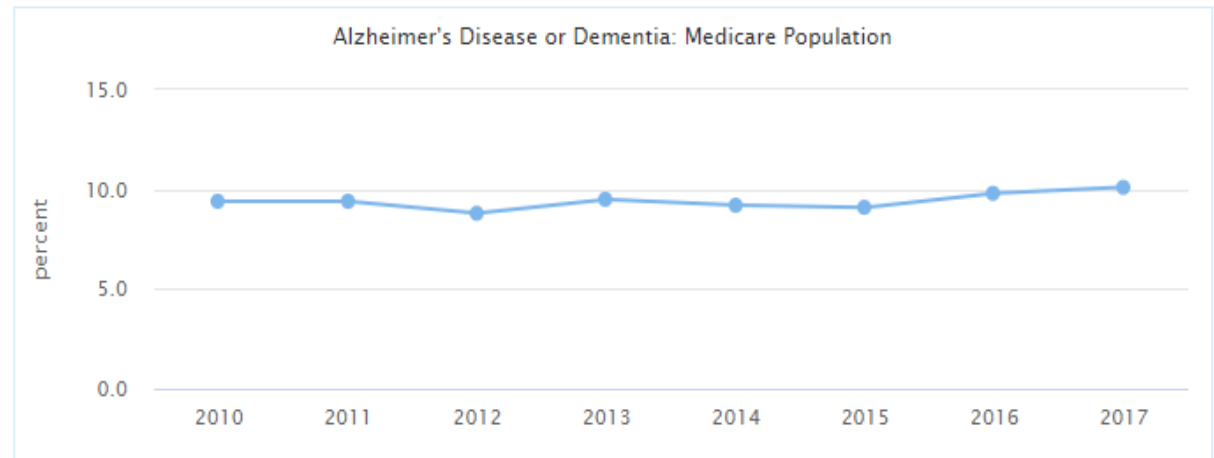
Graph Selections

INDICATOR VALUES

Change over Time

VIEW BY SUBGROUP


Age



Consumer Expenditures: Eldercare

County: **Ventura** 

0.15%

Source: [Claritas Consumer Buying Power](#) 

Measurement period: 2019

Maintained by: Conduent Healthy Communities Institute

Last update: June 2019

Graph Selections

INDICATOR VALUES

Change over Time

COMPARED TO



CA Counties



U.S. Counties



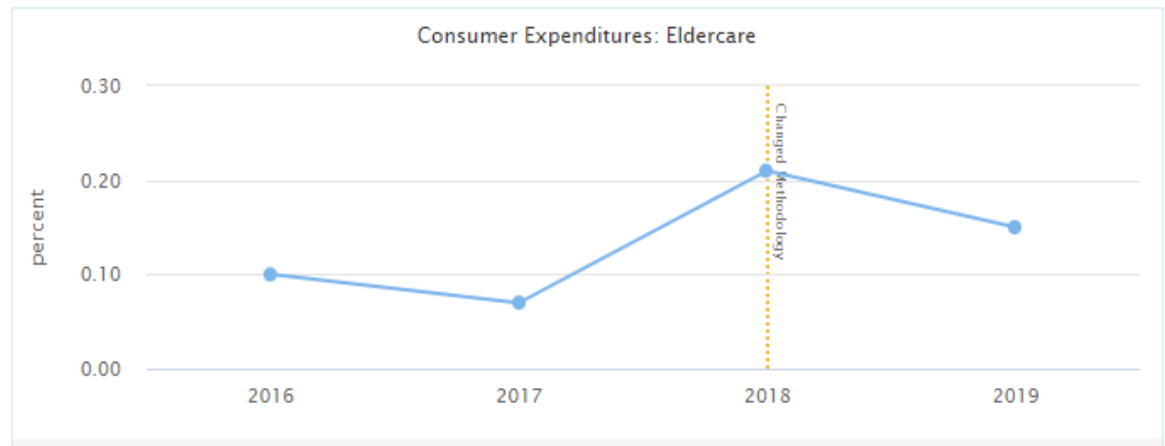
CA Value
(0.13%)



US Value
(0.15%)



Prior Value
(0.21%)



www.healthmattersinvc.org



VENTURA COUNTY'S
Community Health
NEEDS ASSESSMENT 2019



Final Priority Areas for the CHNA

Priority – Improve Access to Health Services

Priority – Reduce the impact of Behavioral Health Issues

Priority – Improve Health and Wellness for Older Adults

Priority – Reduce the burden of Chronic Disease

Priority – Address Social Needs

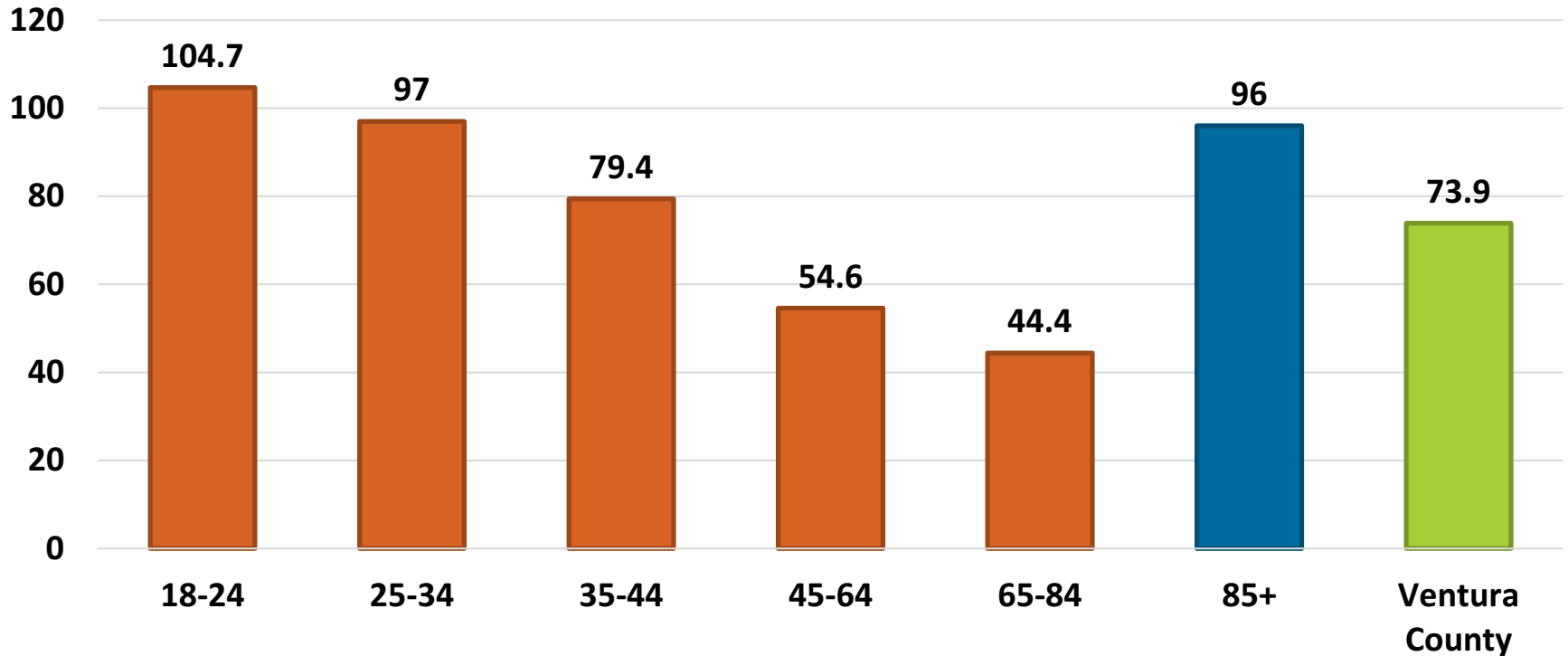
Improve Access to Health Services

Barriers to Accessing Care:

- Transportation – Often only provide curb-to-curb services
- Specialty clinics – Long waits, do not keep cancelation lists, clients must continually call
- Cultural competency – Certain services only offered through phone-based translation, Mixteco population
- Medicare Advantage – Services covered are not available in Ventura County because of inadequate reimbursement
- High costs – co-pays and prescription drugs (some of which may be unnecessary)

Reduce the Impact of Behavioral Health Issues

Age-Adjusted ER Visit Rate for Mental Health per 10,000 population, 2015-17

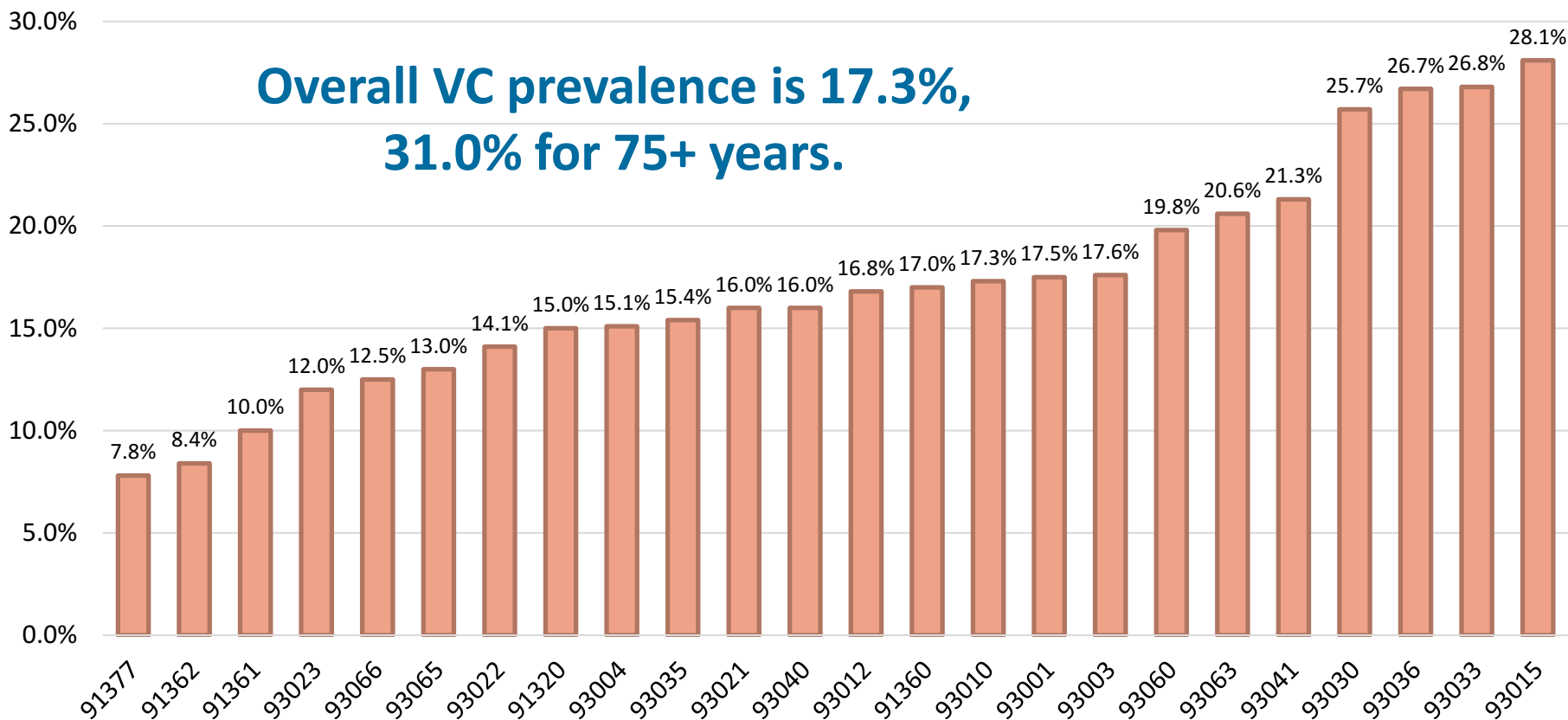


Data Source: California Office of Statewide Health Planning and Development, 2015-17.

Improve Health and Wellness for Older Adults

65+ Years with Independent Living Difficulty 2013-2017, Ventura County

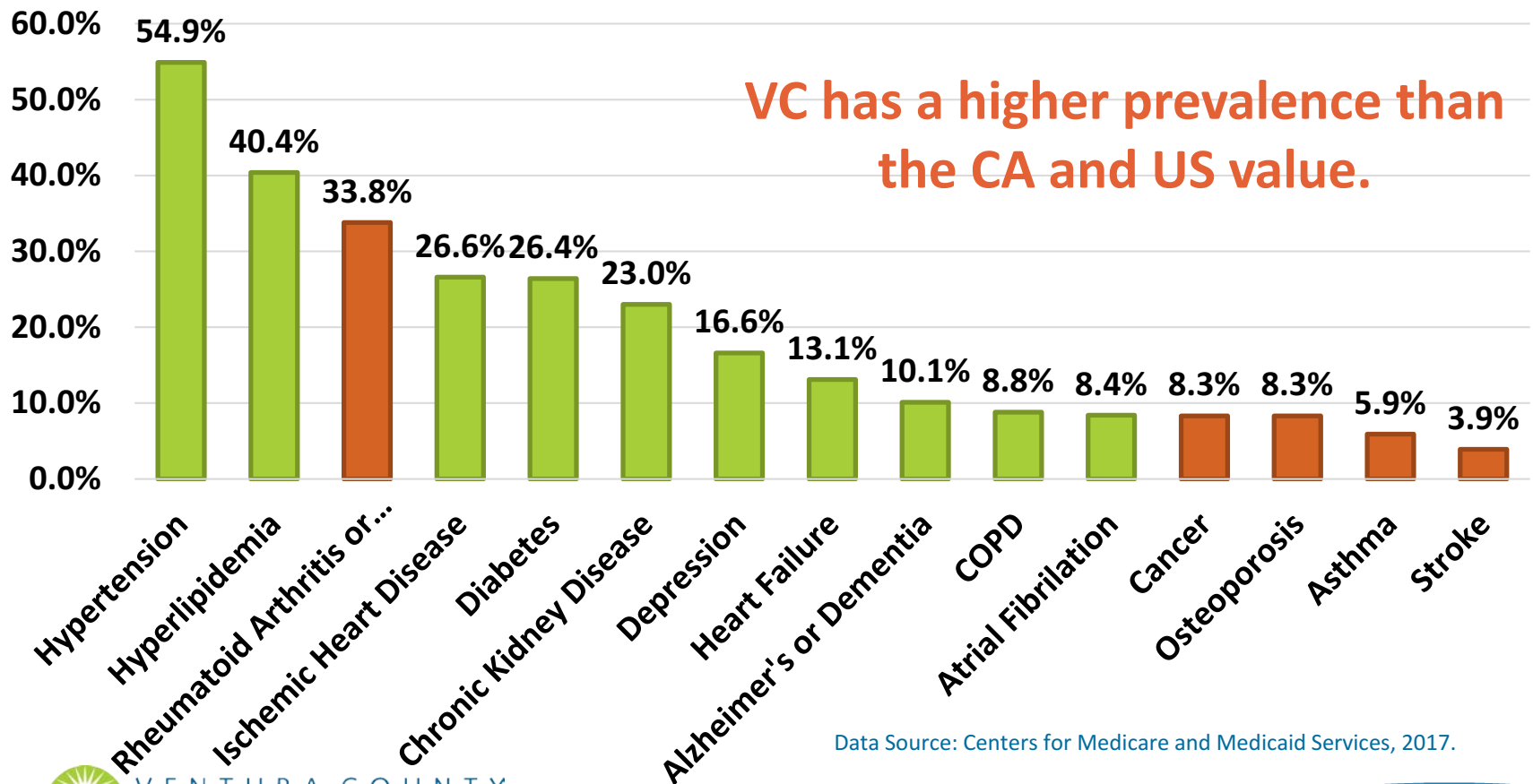
**Overall VC prevalence is 17.3%,
31.0% for 75+ years.**



Data Source: American Community Survey, 2013-17.

Reduce the Burden of Chronic Disease

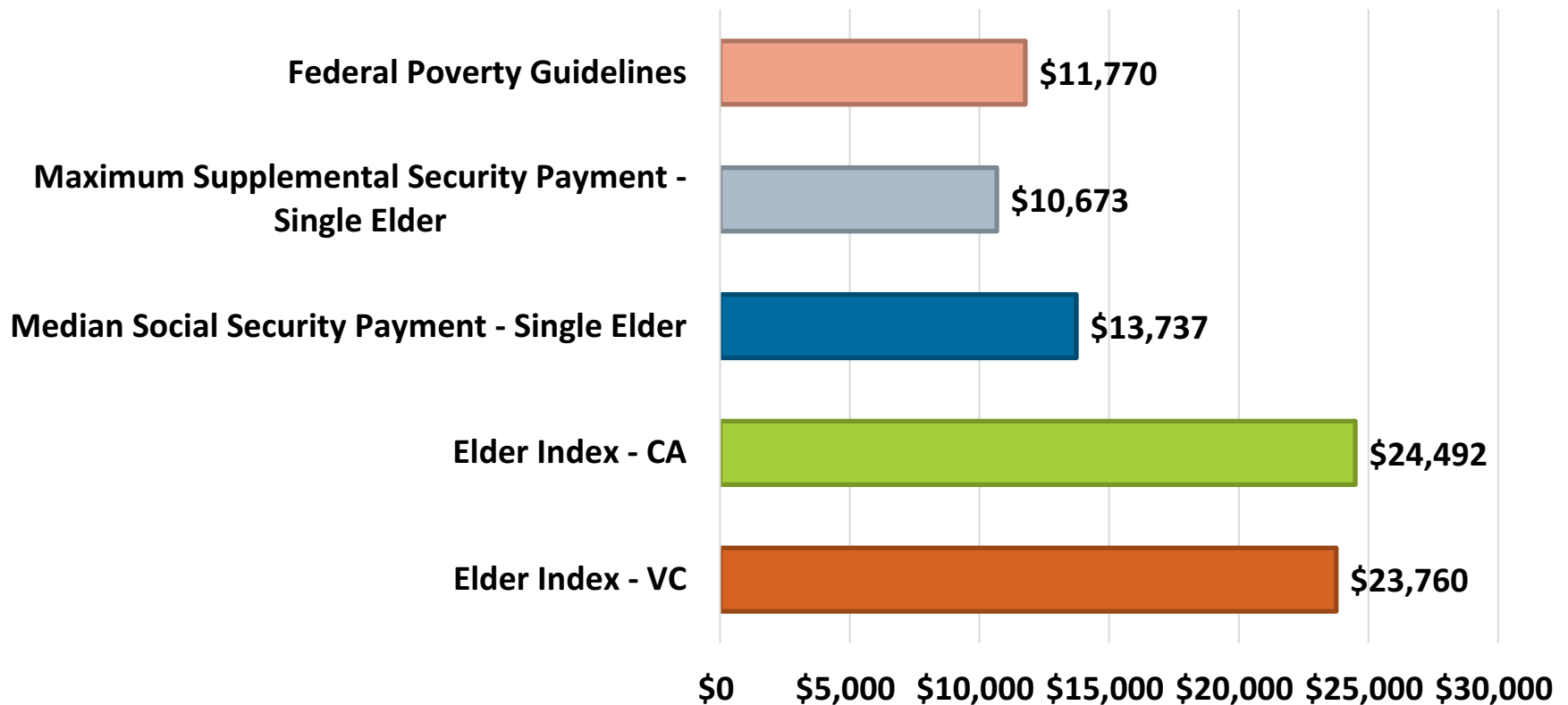
Prevalence of Health Conditions for the Medicare Population,
Ventura County, 2017



Data Source: Centers for Medicare and Medicaid Services, 2017.

CA Elder Economic Security Standard Index for Individuals - Ventura County

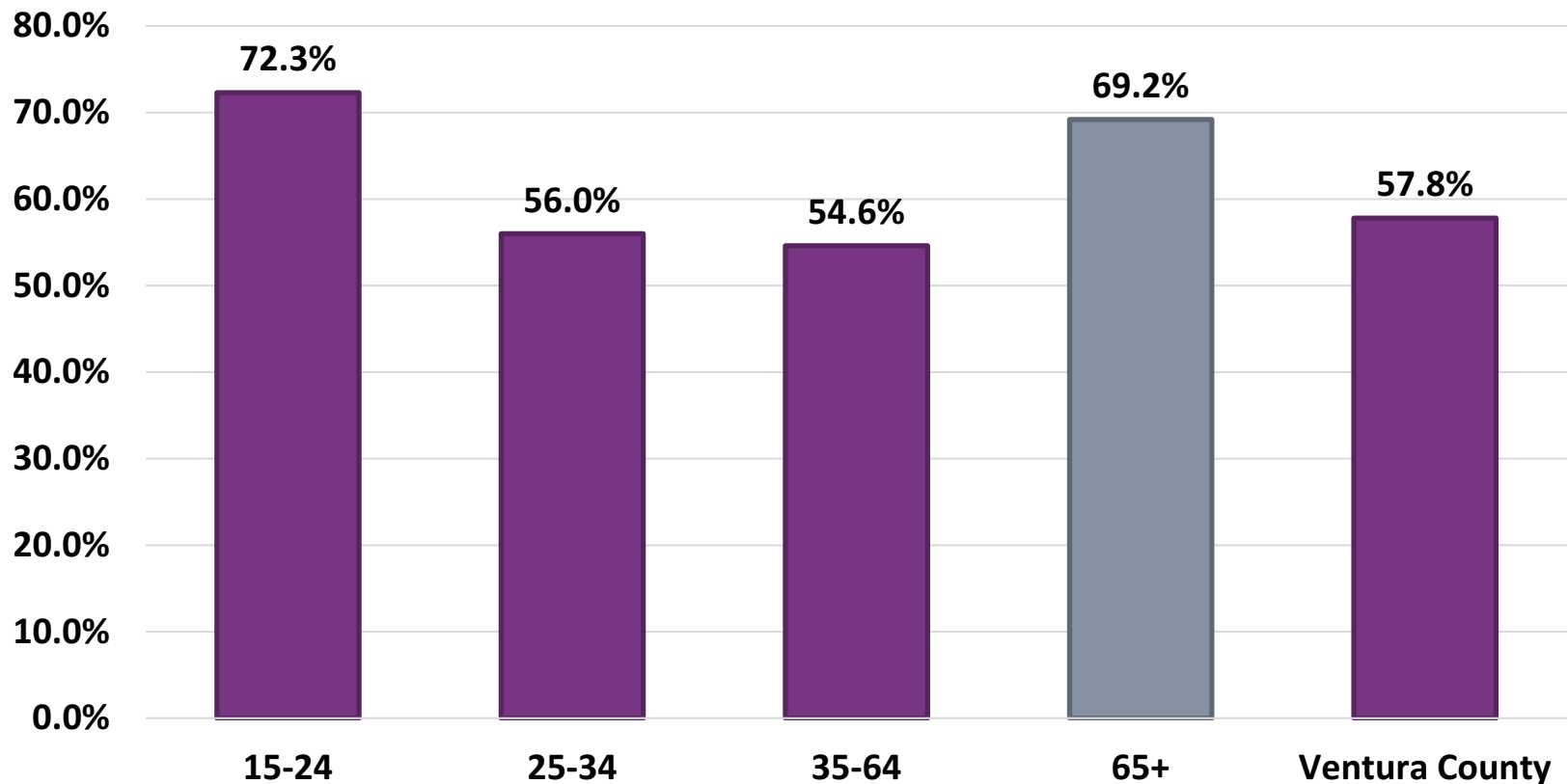
Many VC Older Adults have too much income to qualify for services but not enough to get by.



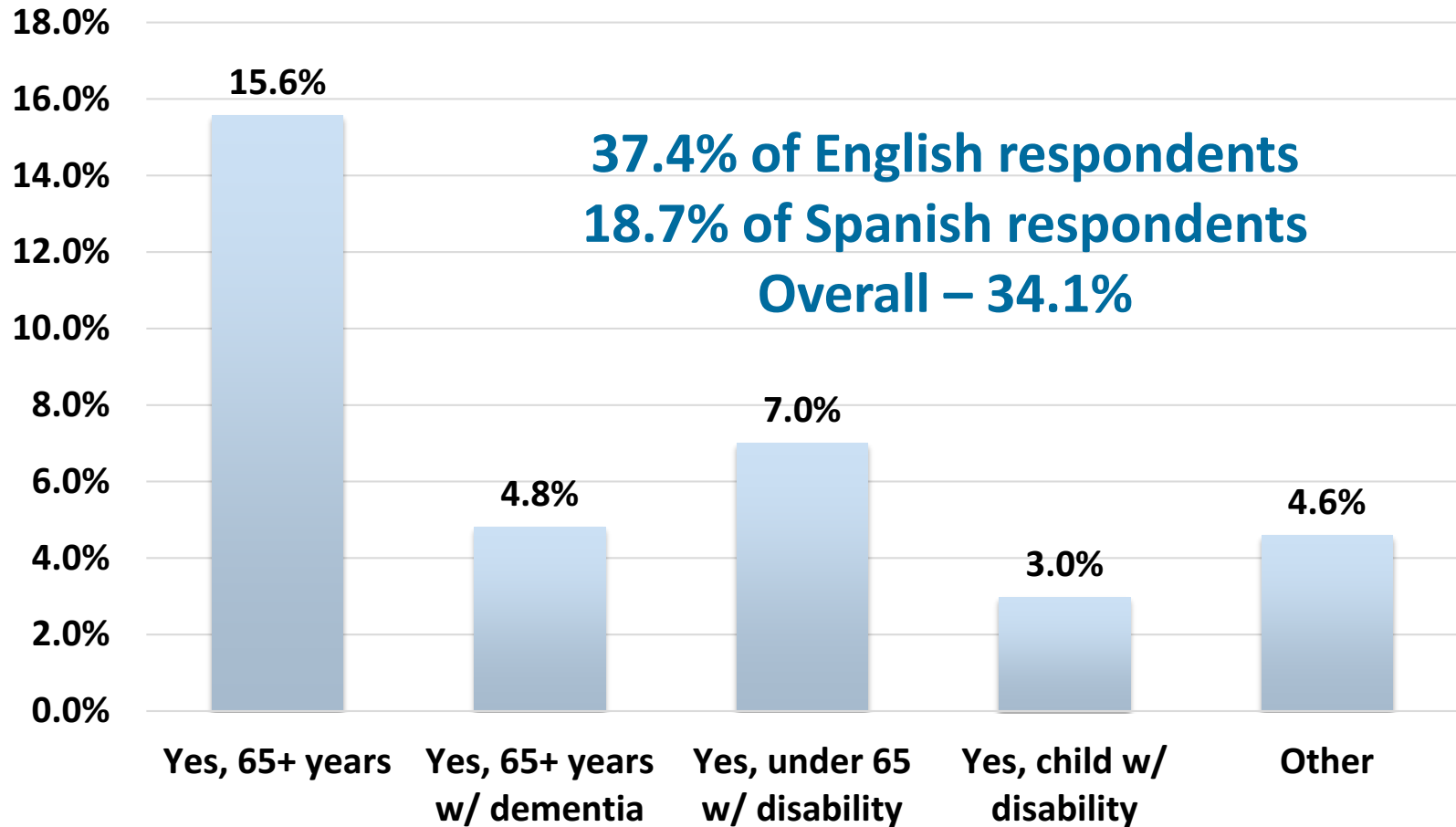
Data Source: UCLA Elder Index Demographics Dashboard, 2015.

Address Social Needs

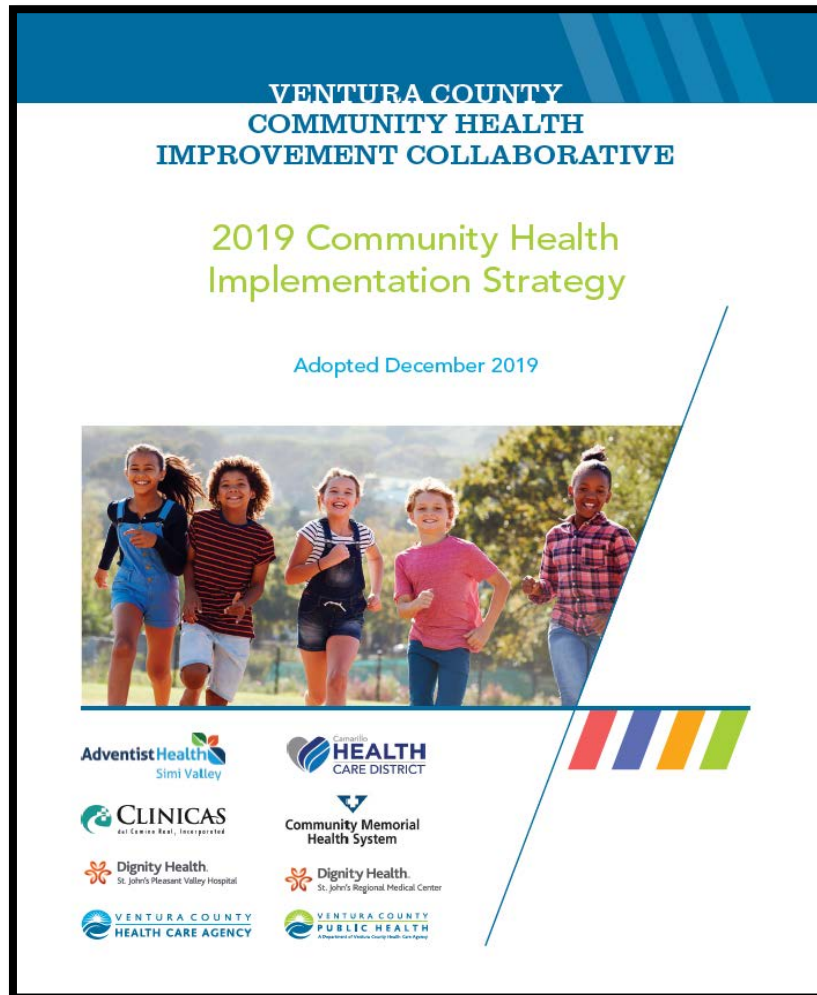
**Renters Spending 30%+ of Household Income on Rent 2013-2017,
Ventura County**



Family/Friend Caregiver Data from Community Needs Assessment



Community Health Implementation Strategy (CHIS) Plan



- Long-term, systematic effort to address public health problems
- Plan should:
 - Be used by health, human services, and other governmental agencies
 - Be made in collaboration with community partners
 - Set priorities
 - Coordinate and target resources

Questions Regarding Data??

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Ventura County Public Health

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Brown Act Compliance

Training Presentation for the Camarillo Health Care District
December 10, 2019

Aleks R. Giragosian, Esq.



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HIGHSMITH
WHATLEY, PC

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The Brown Act

“Government ought to be all outside and no inside.”

- Woodrow Wilson



Purpose of the Brown Act

“All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as provided in this chapter.”



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Legislative Body

- City Council, Board of Supervisors, District Board
- Any committee or commission created by formal action of the City Council, BOS, or Board (ordinance, resolution, minute action)
- Any committee created by a committee or a commission
 - Exception for Ad Hoc Committees
- Standing Committees
- Private Organizations

What is a Meeting?

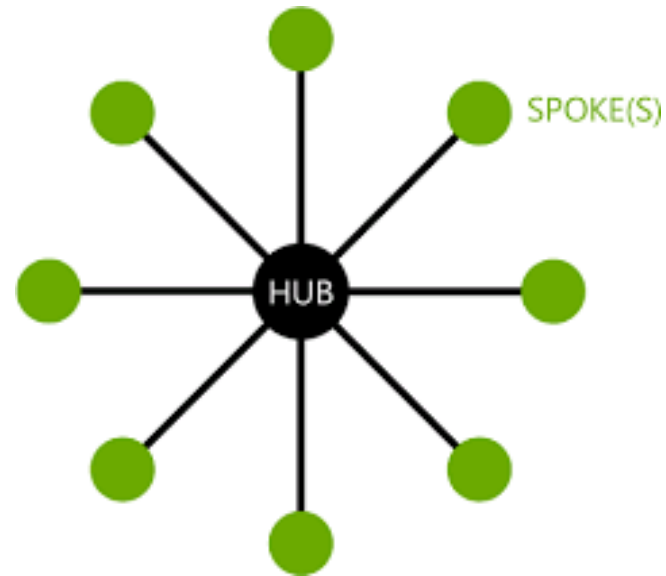
“Any congregation of a majority of the members of a legislative body at the same time and place, to **hear, discuss, or deliberate** upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains.”

What is a Meeting?

Any use of a **series of communications** of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.

Serial Meetings

- Daisy Chain
- Hub and Spoke
- Serial Briefings
- Email



“Meeting or No Meeting” Game

Hypothetical 5-member City Council:

- Anne
- Betty
- Charlie
- Dan
- Edith

Act 1, Scene 1: “The Daisy Chain”

- Anne calls Betty to urge her to vote “YES” on the proposed new tech center.
- Betty runs into Charlie at the grocery store and tries to sell him on the tech center idea, but Charlie isn’t buying it.
 - Violation?
- Charlie then calls Dan and tells him to vote “NO” on the tech center.
- No one contacts Edith.
 - Violation?

Act 1, Scene 2

- Anne emails Betty with a plea for the tech center.
- Betty replies with her support.
- Anne forwards the original email and Betty's reply to Charlie, seeking his support.
 - Violation?
- What should Charlie do?

Act 1, Scene 3

- Anne emails Edith urging support for the tech center.
- Unbeknownst to Edith, Anne has blind copied Betty.
 - Violation?

Act 2, Scene 1: “Hub and Spoke”

- A citizen lobbies Anne to vote “YES” on the proposed tech center.
- The same citizen later lobbies Betty.
- The same citizen later lobbies Charlie.
 - Violation?

Act 2, Scene 2

- Anne expresses her support for the tech center to the City Manager.
- Anne also tells the City Manager that she knows that Betty backs the project.
- Anne suggests the City Manager can contact Charlie for his support of the project.
 - Violation?

Act 2, Scene 3

- Anne sends an email to Betty seeking support on the tech center.
- Betty does not reply or forward it (she's learned her lesson).
- Anne sends another email to Charlie seeking support on the tech center.
- Charlie doesn't reply to Anne, but forwards Anne's email to Dan with a comment that Anne is out of control and needs some Brown Act training.
 - Violation?
- New Issue: Are any of these emails Public Record?

Exceptions to the Scope of the Meeting Definition

- Individual Contacts
- Conferences
- Community Meetings
- Meetings of another Legislative Body
- Social or Ceremonial Occasions

Meeting Location

Must occur within the boundaries of the agency, except to:

- comply with a court order or attend a judicial proceeding
- inspect real or personal property
- attend a meeting with another legislative body or meet with a state or federal representative
- meet in a facility outside of, but owned by, the local agency
- visit legal counsel's office for a closed session
- Emergency situations

Teleconferencing

- Audio or video or both connecting locations;
- The notice and agenda identify the remote location;
- The remote location is posted and accessible to the public;
- All votes are by roll call;
- All locations comply with the Brown Act, including allowing public participation;
- A quorum participates from within the jurisdiction

Lawful Meetings

- Post agenda 72 or 24 hours in advance
 - Post on website too
- Make available to public any materials given to the Board after agenda posted
- Discuss only agendized matters
- Allow for public comment

Agendas and Public Comment

- Agenda must be posted 72 hours (regular meeting) in advance with brief description of each item of business
- Limited to agendized items unless special circumstances justify addition to agenda
- Every agenda must allow comment on items on the agenda prior to action
- Regular agendas must allow comment on items not on the agenda but within agency's jurisdiction ("Public comment")

Agendas and Public Comment

- “Briefly respond” to comments or questions or to report on individual activities
- Agendize for subsequent discussion
- Do not discuss if not agendized
- Special circumstances
 - Emergencies (floods, fires, strikes)
 - Subsequent need (2/3 vote)



Closed Sessions



- Limited topics, typically limited to board and necessary staff
- Specified agenda format and “reporting out” requirements
- Don’t go into closed session without legal assistance
- Don’t disclose closed session confidences

Dealing with the Public

- Public right to photograph and record (audio/video)
- Reasonable time, place, and manner restrictions permitted



Enforcement

- Court of Public Opinion
- Written notice and opportunity to cure
- Civil Action
- Criminal Action



Conclusion

- **Complicated details, but simple general rule**
 - Do the public's business in public
 - Give the public notice and an opportunity to participate
- **When in doubt, ask for help**

Public Records Act

- Purpose of the Public Records Act
 - “In enacting this chapter, the Legislature, mindful of the right of individuals to privacy, finds and declares that access to information concerning the conduct of the people’s business is a fundamental and necessary right of every person in this state.”

Public Records Act

- What is a “record”?
 - “Any writing containing information relating to the conduct of the public’s business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics.”
 - May include emails, perhaps even if on personal email account if concerning public business

Questions and Answers

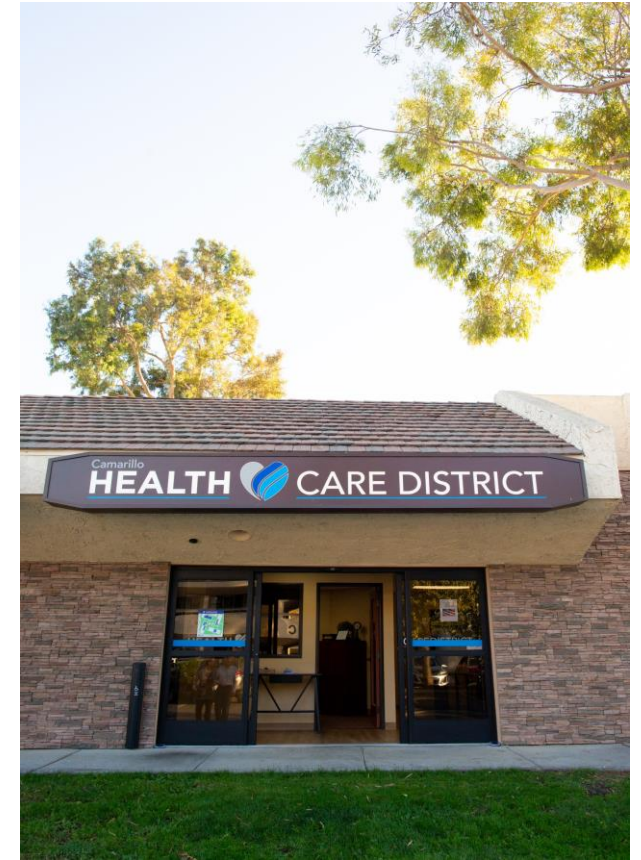




Programs & Services: A General Overview

*Board Work Study Session
December 10, 2019*







Camarillo Health Care District 2019

Who We Are

Camarillo Health Care District is:

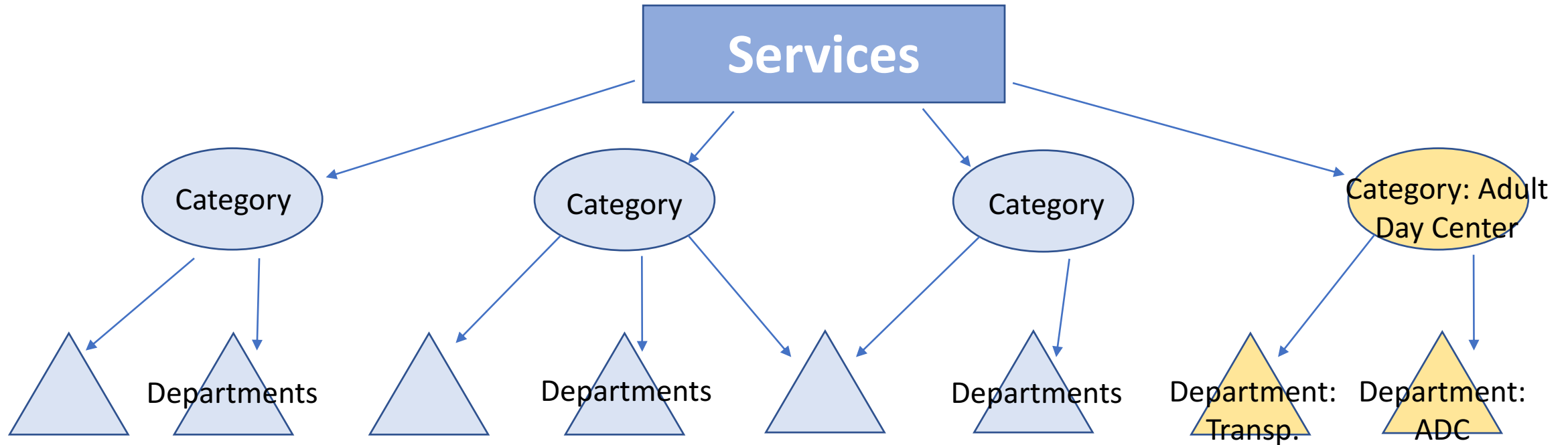
...a public agency **working in partnership** with a variety of medical and social care providers; hospitals; national, state, and local government; public agencies; service organizations; and community leaders...

...**to enhance and maximize** community health, and to help individuals manage ongoing chronic health challenges, live better with chronic illness and prevent new health concerns, **through services, education, training and resources.**

Strategic Plan 2017-2020

- Five Initiatives
 - **Transform care delivery systems** to integrate community, home-based and transitional care for improved outcomes
 - Continuous improvement in **quality health outcomes**, at home and in the community
 - **Increase patient access** to evidence-based health promotion and disease prevention services
 - Support **health system transformation** through infrastructure and technological upgrades
 - **Value the public trust** through transparency, integrity in governance and excellence in stewardship of resources

Structure



Programs & Services

- **Adult Day Center**

- Person-Centered Care
- ADS+ (Johns Hopkins)
- Award-winning

- **Caregiver Center**

- Brain Injury Center of VC
- Care Consultation
- Dementia Friendly VC Business Zone
- Dementia Live
- Evidence-Based Education (Health Promotion, Disease Prevention)
- Fall Prevention, Home Mod, Respite
- George & Alda Kroll Resource Library
- Memory Café
- REACH
- Senior Nutrition Services
- Senior Support Line

- **Care Management Services**

- Care Coordination (Social Determinants of Health)
- Contract Services
- Dementia Specialty Services
- Health Promotion/ Disease Prevention (Planning and Coordination)
- CSDA Innovative Program of the Year

- **Education & Resources**

- Health Education Classes/Series
- Health Screenings & Services
- Lifeline Personal Help Button
- Support Groups
- Transportation
- Volunteering

Care Management

Master Plan for Aging; Top Polling Priorities

Housing Sector:

Increase affordable, universal/accessible design housing

Transportation Sector:

Develop a coordinated countywide transportation system

Workforce/Employment Sector

Increase long term care specialty service workers to support older adults and people with disabilities to live well in the community

Health Sector

Create sustainable funding for expanded community-based services to decrease unnecessary health care utilization, reduce cost, and extend time that one could stay in the community

Care Management

...Top Polling Priorities, continued...

Caregiver Support

Address financial impact on family/friend caregivers; lost wages, decreased retirement savings, use of own money to take care of the person

Alzheimer's/Dementia

Assistance with cost of adult day services, in-home care and assisted living/nursing home care due to the need for increased care over a longer period

Disability Sector

Streamline systems to be centralized, navigable, user-friendly, and cross-linked, providing access to information, resources, services, and programs at the state, regional, and local level

Needs of Older Adults

Invest in community case management and care coordination to improve health outcomes, reduce cost of health care, and promote independence in the community

Caregiver Center

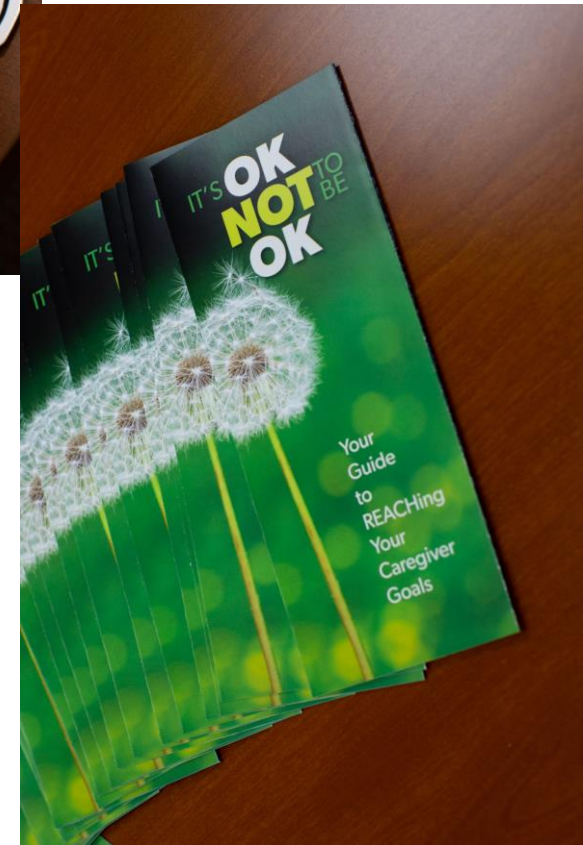
Caregiver Center

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Caregiver Center



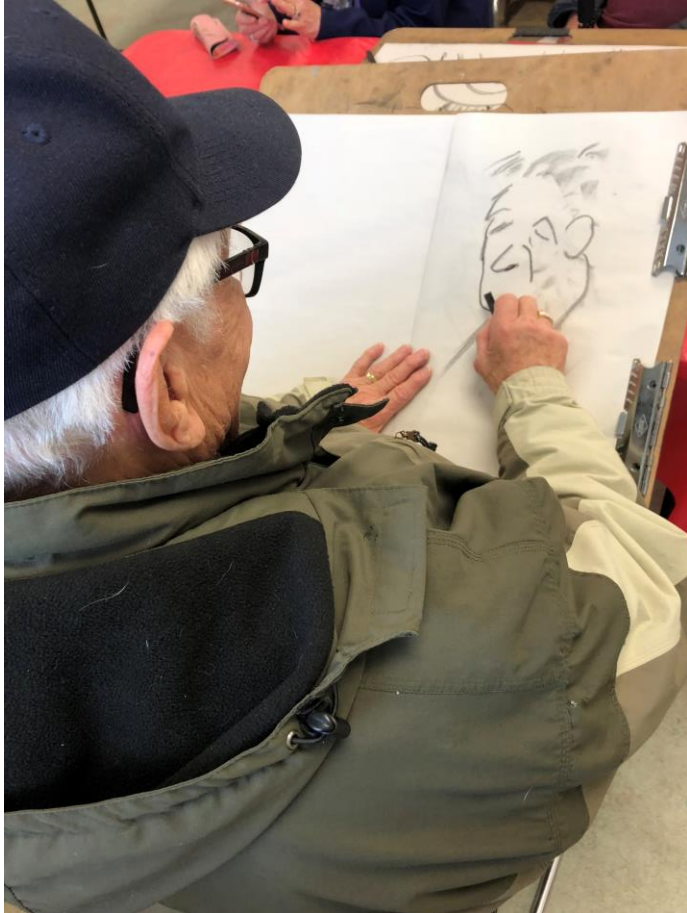
Caregiver Center





George & Alda Kroll Resource Library

Memory Café



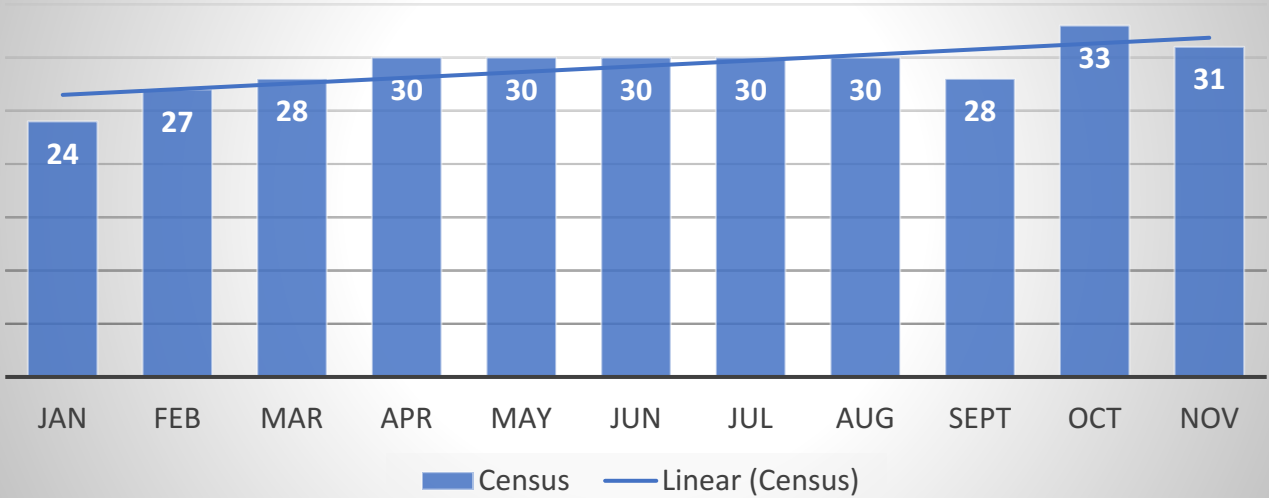
Senior Nutrition Services

- Partially funded VCAAA, City of Camarillo
- 350,000+ meals since start, 2005
- Home-delivered portion: 96% of total program
 - Top HDM referral source: social workers/APS referrals (5 in Oct)
 - Top HDM reason for cancellation: moved into care facility
 - 11 new enrollees, 5 cancels, net gain 6
 - Total 196 unduplicated clients
- Congregate portion is 4% of total program
 - 1xmonth
 - Average attendance: 46

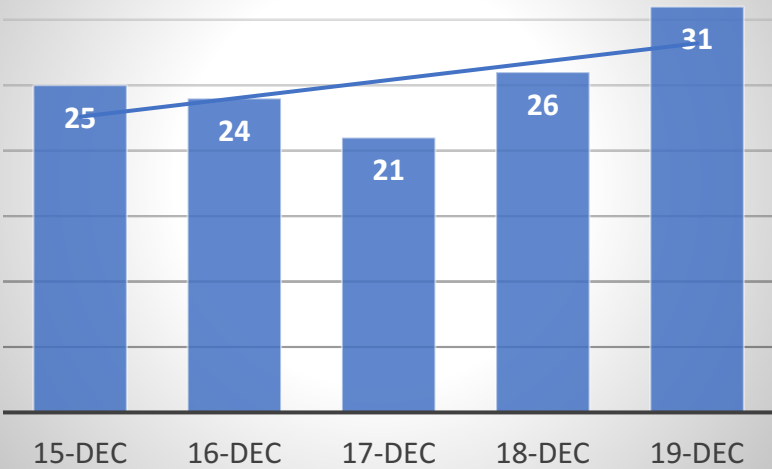


Adult Day Center

Census: 1-year, Current View



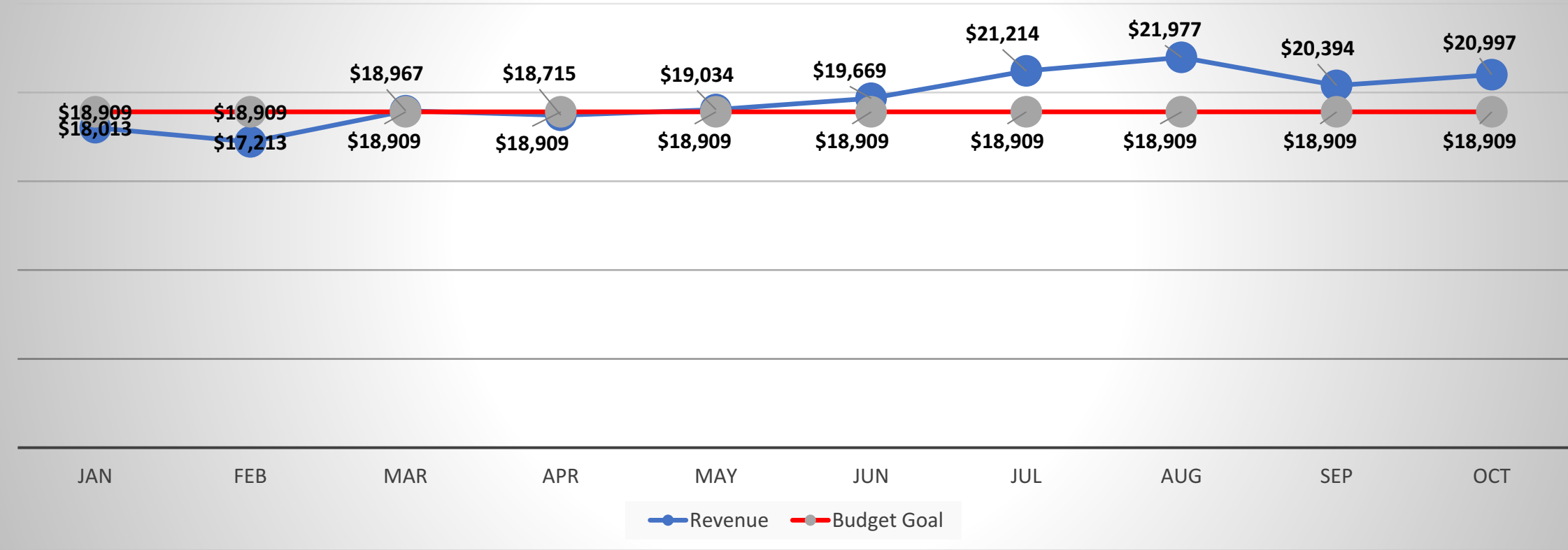
Census: 5-year View



Licensing from Community Care Licensing, State of California, is for 40 participants per day.

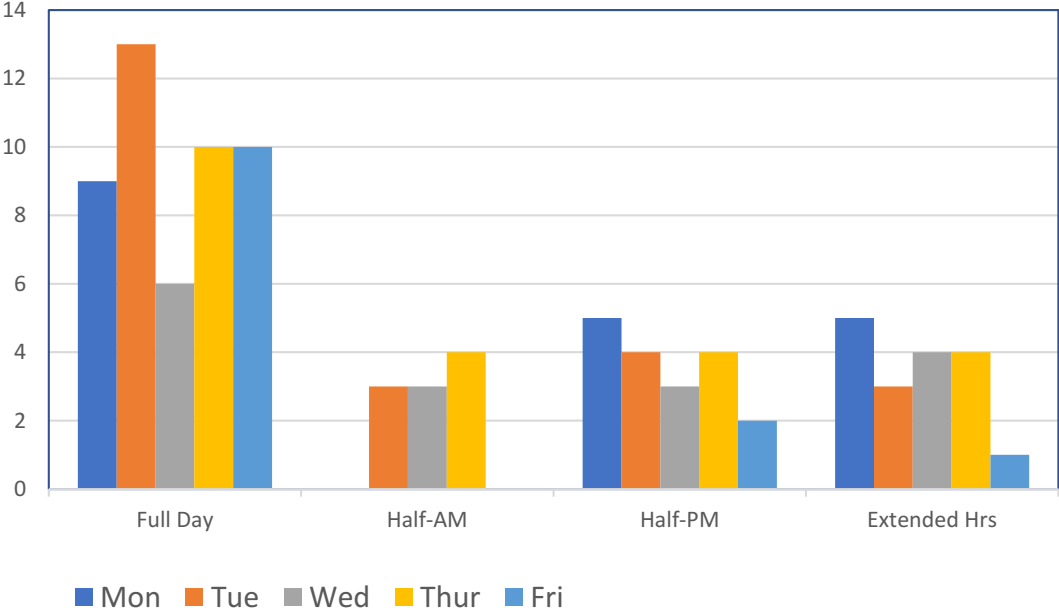
Adult Day Center

Revenue to Budget

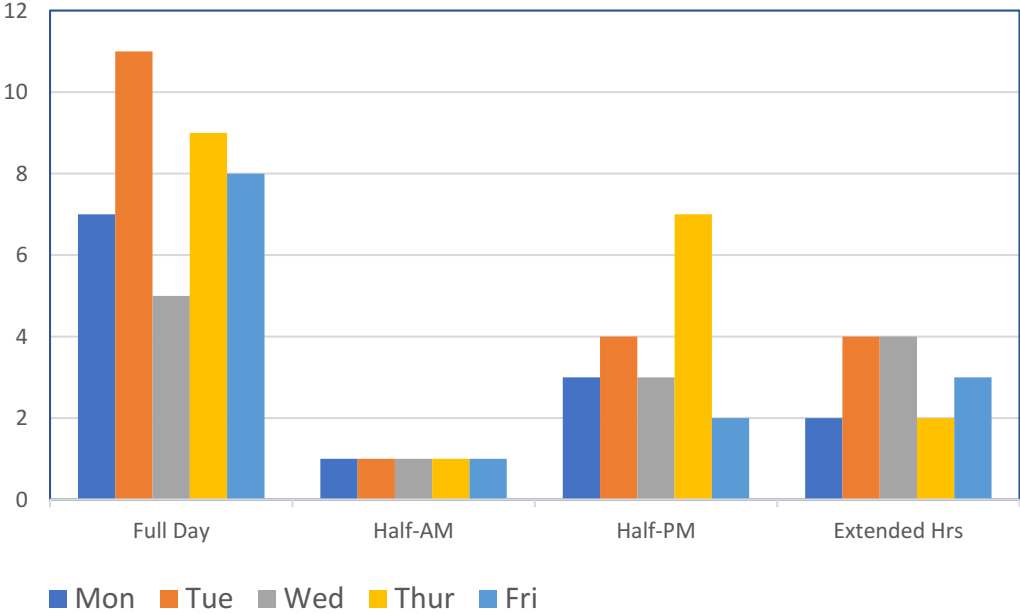


Adult Day Center

Daily Usage wk of October 14, 2019



Daily Usage wk of October 15, 2018

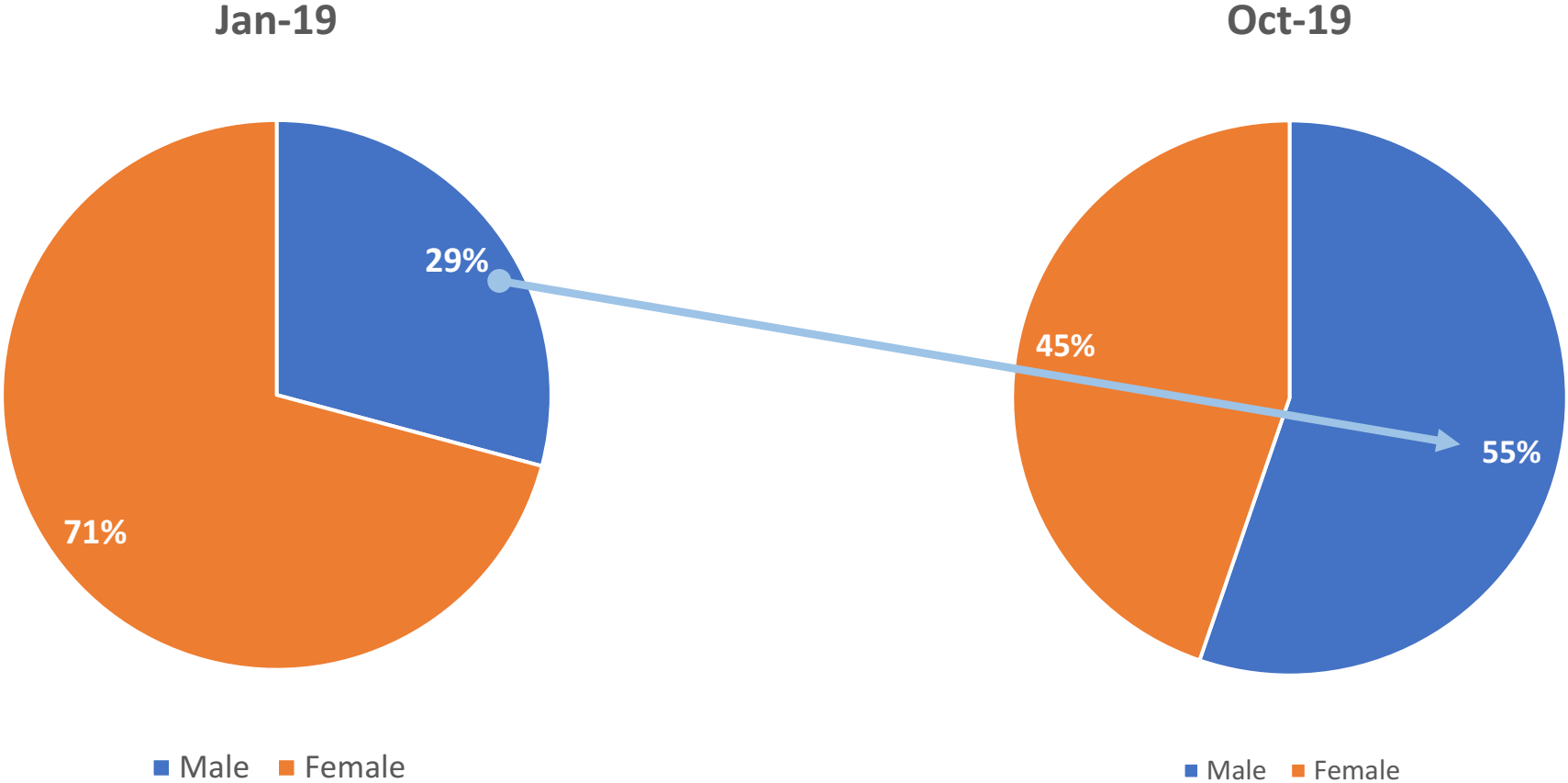


Service Hours



Service Hours: the number of hours participants attend the Center from 9:00am-3:00pm in one month.

Adult Day Center



Adult Day Center







Camarillo Health Care District 2019