



REGULAR BOARD MEETING

APRIL 27, 2023 - 11:30 AM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, SEQUOIA ROOMS
CAMARILLO, CA 93010**



2023 Board Meeting Calendar

January 26, 2023, 11:30 a.m.

February 23, 2023, 11:30 a.m.

March 23, 2023, 11:30 a.m.

April 27, 2023, 11:30 a.m.

May 25, 2023, 11:30 a.m.

June 8, 2023, 11:30 a.m. (Budget)

June 29, 2023, 11:30 a.m. (Optional)

July 27, 2023, 11:30 a.m.

August – Dark

September 28, 2023, 11:30 a.m.

October 26, 2023, 11:30 a.m.

November 16, 2023, 8:30 a.m. (Annual Board Leadership and Education)

December - Dark

**Camarillo Health Care District
Procedures for Communication With
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

Written Communication – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

In addressing the Board, the following rules of courtesy will be observed:

- **All remarks will be addressed to the President of the Board.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared, and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.



AGENDA

Regular Meeting of the Board of Directors

April 27, 2023 – 11:30 a.m.

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Sequoia Rooms

Board of Directors

Tom Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Louanne Kroell, PT, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Brandie Thomas, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE** – Director Doria
4. **AMENDMENT(S) TO THE POSTED AGENDA**

Suggested Motion: Motion to approve Agenda as amended.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

5. **PUBLIC COMMENT – Ca. GC Section 54954.3**
The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
6. **CONSENT AGENDA**
Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Regular Board Meeting of March 23, 2023.
(Please see Section 6-A)
- B. Approval of the Minutes of the Executive Committee Meeting of April 17, 2023.
(Please see Section 6-B)
- C. Receive and file the June 30, 2023 GASB 75 Disclosure for the Camarillo Health Care District from Actuarial Retirement Consulting.
(Please see Section 6-C)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

7. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY

8. ACTION ITEMS

- A. Review/ Discussion /Action** – Annual review; Consideration, Discussion, and approval of Resolution 23-05, Amending District Bylaws, Article III, Section 1, Number, Qualification and Terms of Office. **(Please see Section 8-A)**

Suggested Motion: Motion to approve District Resolution 23-05, Amending District Bylaws, Article III, Section 1, Number, Qualification and Terms of Office to reflect changes as stated above.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

- B. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 23-04, declaring May 2023 as Older Americans Month. **(Please see Section 8-B)**

Suggested Motion: Motion to approve District Resolution 23-04, declaring May 2023 as Older Americans Month.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2023.
(Please see Section 8-C)

Suggested Motion: Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2023.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

- 9. **CHIEF EXECUTIVE OFFICER REPORT**
- 10. **BOARD PRESIDENT REPORT**
- 11. **BOARD MEMBERS COMMENTS AND/OR REPORTS**
- 12. **FUTURE MEETING AND EVENTS**

<u>Board of Directors Meetings</u>	
• Executive Committee: Doria/Dixon	May 15, 2023 - 12:30 p.m.
• Full Board:	May 25, 2023 - 11:30 a.m.
• Full Board:	June 8, 2023 - 11:30 a.m. – Budget Presentation First Reading
• Executive Committee: Doria/Dixon	June 19, 2023 - 12:30 p.m. – May be cancelled if Budget approved on the First Reading
• Full Board:	June 29, 2023 - 11:30 a.m. – Budget Presentation Second Reading – If needed – May be cancelled if Budget approved on the First Reading
• Executive Committee: Doria/Dixon	July 17, 2023 - 12:30 p.m.
• Finance Committee: Loh/Feinberg	July 27, 2023 - 10:00 a.m.
• Full Board:	July 27, 2023 - 11:30 a.m.

13. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____ p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.
ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.
Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on www.camhealth.com on Monday, April 24, 2023, on or before 11:30 a.m.

SECTION 4
AMENDMENT(S) TO THE POSTED AGENDA

APRIL 27, 2023

SECTION 5

PUBLIC COMMENTS - CA. GC SECTION 54954.3

THE BOARD RESERVES THIS TIME TO HEAR FROM THE PUBLIC

APRIL 27, 2023

SECTION 6

CONSENT AGENDA 6-A

**APPROVAL OF MINUTES OF
REGULAR BOARD MEETING OF MARCH 23, 2023**

APRIL 27, 2023

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Board of Directors - Present

Tom Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Louanne Kroell, PT, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Brandie Thomas, Clerk to the Board

Participants

Cindy Fanning, CPA, *Fanning & Karrh*

Participants

Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, March 23, 2023, at 11:32 a.m., by Tom Doria, President.

2. **Pledge of Allegiance** – Director Kroell

3. **Amendments to The Agenda**

Review/ Discussion/ Action – Consideration, discussion and recommendation for approval to amend agenda to move Action Item 8.B forward to first action item.

It was **MOVED** by Director Dixon, **SECONDED** by Director Feinberg, and **MOTION PASSED** to amend the agenda moving Action Item 8.B to first action item.

ROLL CALL VOTE: **Ayes:** Doria, Dixon, Feinberg, Kroell **Nays:** **Absent:**

4. **Public Comment** – None

5. **Consent Agenda**

It was **MOVED** by Director Dixon, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

ROLL CALL VOTE: **Ayes:** Doria, Dixon, Feinberg, Kroell **Nays:** **Absent:**

6. **Action Items**

8-A. Review/ Discussion/ Action – Consideration, discussion, and Finance/Investment Committee recommendation for approval of the Financial Audit Report, period ending June 30, 2022, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh.

It was **MOVED** by Director Feinberg, **SECONDED** by Director Dixon, and **MOTION PASSED** that the Board of Directors approve the Financial Audit Report for period ending June 30, 2022, prepared and presented by Cindy Fanning, CPA, Fanning and Karrh.

ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Kroell **Nays:** **Absent:**

8-B. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending February 28, 2023.

It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending February 28, 2023.

ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Kroell **Nays:** **Absent:**

7. **CEO Report**

- Director Harvey and Director Barker made presentations regarding program updates and client experiences with district services and resources.
- Director Ratto reported on the ability to increase Adult Day Care enrollment as Covid-19 State of Emergency ended February 28, 2023 and The California Department of Public Health lifts mandatory mask requirement on April 3, 2023.

8. **Board President's Report** – President Doria reviewed the timeline for the CEO Review.

Director Kroell left the meeting at 1:15 p.m.

9. **Board Members Comments** – None

10. Having no further business this meeting was adjourned at 1:21 p.m.

Tom Doria, MD
President

SECTION 6

CONSENT AGENDA 6-B

**APPROVAL OF MINUTES OF
EXECUTIVE COMMITTEE MEETING OF APRIL 17, 2023**

APRIL 27, 2023



MINUTES

April 17, 2023

Executive Committee Meeting

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board of Directors - Present

Neal Dixon, MD, Vice President

Staff - Present

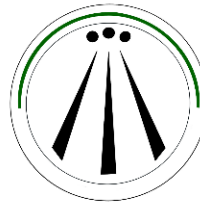
Kara Ralston, Chief Executive Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Executive Committee Meeting was called to order by Vice President Neal Dixon, at 12:32 p.m.
 2. **Roll Call** – Director Dixon
 3. **Public Comment** - None
 4. Reviewed the proposed Agenda for the Regular Board Meeting of April 27, 2023.
 5. **Consent Agenda**
 - 6-A. Reviewed the Minutes of the Regular Board Meeting of March 23, 2023.
 6. **Action Items**
 - 8-A. Reviewed District’s By-Laws. Staff recommends no change at this time.
 - 8-B. Reviewed District Resolution 23-04, declaring May 2023 as Older Americans Month.
 - 8-C. Reviewed District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2023.
 7. **CEO Report**
 8. **Board President’s Report**
 9. Next Executive Committee Meeting will be held on May 15, 2023, at 12:30 p.m.
 10. Meeting adjourned at 12:59 p.m.

Neal Dixon
Vice President

SECTION 6
CONSENT AGENDA 6-C
GASB 75 DISCLOSURE

APRIL 27, 2023



Actuarial Retirement Consulting

March 3, 2023

Sonia Amezcua
Chief Administrative Officer
Camarillo Health Care District
3639 E. Las Posas Road
Suite 117
Camarillo, CA 93010

Re: June 30, 2023 GASB 75 Disclosure for the Camarillo Health Care District

This report provides the note disclosures and required supplementary information for the Camarillo Health Care District (District)'s other postemployment benefits (OPEB) plan for the reporting period ending June 30, 2023.

Governmental Accounting Standards Board (GASB) Statement No. 75 allows for a roll forward of results from the prior actuarial valuation date to a reporting date no more than 30 months and 1 day following. If significant changes occur between the valuation date and the measurement date, consideration should be given to whether a new actuarial valuation is needed. The District provided changes since the June 30, 2021 actuarial valuation and it was determined that a new actuarial valuation was not needed for this measurement period. The results set forth in this report are established from the District's June 30, 2021 valuation and are based on the same census, benefit provisions, and assumptions. The District provided contributions, payroll, and any applicable asset information for the measurement period ending June 30, 2022.

We appreciate the opportunity to work on this report with the District and are available to answer any questions the District or its auditors may have regarding this report.

Sincerely,

A handwritten signature in black ink that reads "Molly McGee".

Molly McGee, ASA, EA, FCA, MAAA
Consulting Actuary

General Information about the OPEB Plan

Plan Description

The District's defined benefit OPEB plan (Plan) provides lifetime post-employment medical insurance to eligible retirees and their spouses through the California Public Employees Retirement System (CalPERS). The Plan is a single employer defined benefit healthcare plan.

Benefits Provided

Employees may retire and receive District-paid contributions towards healthcare upon attainment of age 50 and completion of 5 years of service.

The District provides medical coverage to eligible employees and the employee's spouse for life. Annually, the District establishes a maximum monthly contribution toward the cost of health insurance benefits.

Employees Covered by Benefit Terms

Retirees or beneficiaries receiving benefit payments as of June 30, 2021	9
Inactive employees entitled to but not yet receiving benefit payments as of June 30, 2021	9
Active eligible employees as of June 30, 2021	17

Contributions

The contribution requirements of the plan are established by the District's board of directors. The District has an OPEB trust account with CERBT. The District did not make a contribution to the trust for the reporting period ending June 30, 2023.

Net OPEB Liability

The District's net OPEB liability was measured as of June 30, 2022 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2021. Standard actuarial update procedures were used to project/discount from valuation to measurement dates.

Actuarial Assumptions

The total OPEB liability in the June 30, 2021 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation rate	2.50 percent
Salary increases	3.00 percent
Discount rate	6.75 percent
Investment rate of return	6.75 percent, net of OPEB plan investment expense
Healthcare cost trend rate	5.20 percent for 2022 through 2034; 5.00 percent for 2035 through 2049; 4.50 percent for 2050 through 2064; and 4.00 percent for 2065 and later years

Mortality rates were based on the most recent experience study for CalPERS members.

The actuarial assumptions used in the June 30, 2021 valuation were based on a review of plan experience during the period June 30, 2019 to June 30, 2021.

Discount Rate

GASB 75 requires the use of a discount rate that considers the availability of the OPEB plan's fiduciary net position associated with the OPEB of current active and inactive employees and the investment horizon of those resources.

OPEB plans with irrevocable trust accounts can utilize a discount rate equal to the long-term expected rate of return to the extent that the OPEB plan's fiduciary net position is projected to be sufficient to make projected benefit payments and the OPEB plan assets are expected to be invested using a strategy to achieve that return.

To determine if the OPEB plan assets are sufficient, a calculation of the projected fiduciary net position and the amount of projected benefit payments is compared in each period. When OPEB plan assets are determined to not be sufficient, a blended rate is calculated.

For OPEB plans that do not have irrevocable trust accounts, GASB 75 requires a discount rate equal to the yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

The District has an irrevocable trust account for prefunding OPEB liabilities. Plan assets are expected to be sufficient. The discount rate used to measure the total OPEB liability is equal to the long-term expected rate of return.

Discount Rate (cont.)

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of real rates of return for each major asset class, based on published capital market assumptions, are summarized in the following table:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Real Rate of Return</u>
Global ex-U.S. Equity	59%	5.9%
U.S. Fixed	25%	0.9%
Real Estate	8%	3.3%
TIPS	5%	0.4%
Commodities	3%	0.4%

Changes in the Net OPEB Liability

	Increase (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) – (b)
Balances at June 30, 2021	\$1,716,100	\$2,139,717	\$(423,617)
Changes for the year:			
Service cost	82,980		82,980
Interest	118,871		118,871
Changes of benefit terms	0		0
Difference between expected and actual experience	0		0
Changes in assumptions or other inputs	0		0
Contributions – employer		77,326	(77,326)
Net investment income		(286,399)	286,399
Benefit payments	(77,326)	(77,326)	0
Administrative expenses		(542)	542
Net changes	124,525	(286,941)	411,466
Balances at June 30, 2022	\$1,840,625	\$1,852,776	\$(12,151)

Sensitivity of the net OPEB liability to changes in the discount rate

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current discount rate:

	1% Decrease (5.75%)	Discount Rate (6.75%)	1% Increase (7.75%)
Net OPEB liability (asset)	202,834	(12,151)	(193,081)

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease (4.20% current, 3.00% ultimate, 3.00% Medicare)	Trend Rate (5.20% current, 4.00% ultimate, 4.00% Medicare)	1% Increase (6.20% current, 5.00% ultimate, 5.00% Medicare)
Net OPEB liability (asset)	(220,392)	(12,151)	239,757

OPEB Plan Experience

Reporting period	July 1, 2022 to June 30, 2023
Measurement period	July 1, 2021 to June 30, 2022

Benefit Payments and Contributions

	<u>Benefit Payments</u>
Benefits paid from the trust	0
Benefits paid outside of trust	63,036
Implicit benefits paid	14,290
Total benefit payments	<u>\$77,326</u>

	<u>Contributions</u>
Contributions to the trust - employer	0
Contributions - benefits paid outside of trust	63,036
Contributions – implicit benefits paid	14,290
Total contributions	<u>\$77,326</u>

Investment Rate of Return

The policy regarding the allocation of the plan's invested assets is established by CERBT Strategy 1. The primary objective is to maximize total Plan return, subject to the risk and quality constraints set forth in the investment guidelines. The asset allocation ranges for this objective are listed below:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Target Range</u>	<u>Benchmark</u>
Global Equity	59%	±5%	MSCI All Country World Index IMI (net)
Fixed Income	25%	±5%	Bloomberg Barclays Long Liability Index
Treasury Inflation-Protected Securities	5%	±3%	Bloomberg Barclays Barclays US TIPS Index, Series L
Real Estate Investment Trusts	8%	±5%	FTSE EPRA/NAREIT Developed Index (net)
Commodities	3%	±3%	S&P GSCI Total Return Index
Cash	0%	±2%	91 Day Treasury Bill

For the year ended on the measurement date, the annual money-weighted rate of return on investments, net of investment expense, was -13.39 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts invested.

OPEB Expense and Deferred Outflows and Inflows of Resources Related to OPEB

Annual OPEB Expense

The annual OPEB expense is the sum of the change in Net OPEB Liability, the change in deferred outflows, and the change in deferred inflows, reduced by the employer contributions.

Net OPEB liability at beginning of measurement period (a)	\$(423,617)
Net OPEB liability at end of measurement period (b)	\$(12,151)
Change in net OPEB liability (b)-(a)	411,466
Change in deferred outflows	(315,840)
Change in deferred inflows	(301,020)
Employer contributions	77,326
Net OPEB expense from June 30, 2021 to June 30, 2022	<u>\$(128,068)</u>

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the reporting year ending June 30, 2023, the District recognized deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	0	528,602
Changes in assumptions or other inputs	62,288	36,379
Differences between projected and actual return investments	350,311	208,171
Total	<u>\$412,599</u>	<u>\$773,152</u>

The District has a lookback measurement date. For the reporting year ending June 30, 2023, the District uses a measurement year ending June 30, 2022. The deferred resources listed above do not include any District contributions made after the measurement period.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Reporting Fiscal Year Ending June 30:</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Net Deferred Outflows (Inflows) of Resources</u>
2024	106,662	(301,020)	(194,358)
2025	104,770	(192,856)	(88,086)
2026	103,109	(192,853)	(89,744)
2027	98,058	(86,423)	11,635
2028	0	0	0
2029	0	0	0
2030	0	0	0
2031	0	0	0
2032	0	0	0
2033	0	0	0

Schedule of Deferred Outflows of Resources

Year	Source	Initial Amount	Initial Amortization Period (Years)	Annual Recognition	Current Balance
2017	Difference between expected and actual experience	0	0.0	0	0
2017	Changes in assumptions or other inputs	0	0.0	0	0
2017	Net difference between projected and actual earnings on OPEB plan investments	0	0.0	0	0
2018	Difference between expected and actual experience	0	0.0	0	0
2018	Changes in assumptions or other inputs	0	0.0	0	0
2018	Net difference between projected and actual earnings on OPEB plan investments	0	0.0	0	0
2019	Difference between expected and actual experience	0	0.0	0	0
2019	Changes in assumptions or other inputs	0	0.0	0	0
2019	Net difference between projected and actual earnings on OPEB plan investments	44,343	5.0	8,869	0
2020	Difference between expected and actual experience	0	0.0	0	0
2020	Changes in assumptions or other inputs	0	0.0	0	0
2020	Net difference between projected and actual earnings on OPEB plan investments	9,464	5.0	1,893	1,892
2021	Difference between expected and actual experience	0	0.0	0	0
2021	Changes in assumptions or other inputs	0	0.0	0	0
2021	Net difference between projected and actual earnings on OPEB plan investments	8,305	5.0	1,661	3,322
2022	Difference between expected and actual experience	0	0.0	0	0
2022	Changes in assumptions or other inputs	95,956	5.7	16,834	62,288
2022	Net difference between projected and actual earnings on OPEB plan investments	0	0.0	0	0
2023	Difference between expected and actual experience	0	0.0	0	0
2023	Changes in assumptions or other inputs	0	0.0	0	0
2023	Net difference between projected and actual earnings on OPEB plan investments	431,372	5.0	86,275	345,097
	Total			86,275	\$67,502

Schedule of Deferred Inflows of Resources

Year	Source	Initial Amount	Initial Amortization Period (Years)	Annual Recognition	Current Balance
2017	Difference between expected and actual experience	0	0.0	0	0
2017	Changes in assumptions or other inputs	0	0.0	0	0
2017	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2018	Difference between expected and actual experience	0	0.0	0	0
2018	Changes in assumptions or other inputs	0	0.0	0	0
2018	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2019	Difference between expected and actual experience	430,717	6.0	71,786	71,787
2019	Changes in assumptions or other inputs	218,274	6.0	36,379	36,379
2019	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2020	Difference between expected and actual experience	0	0.0	0	0
2020	Changes in assumptions or other inputs	0	0.0	0	0
2020	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2021	Difference between expected and actual experience	0	0.0	0	0
2021	Changes in assumptions or other inputs	0	0.0	0	0
2021	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2022	Difference between expected and actual experience	703,743	5.7	123,464	456,815
2022	Changes in assumptions or other inputs	0	0.0	0	0
2022	Net difference between projected and actual earnings on plan investments	346,953	5.0	69,391	208,171
2023	Difference between expected and actual experience	0	0.0	0	0
2023	Changes in assumptions or other inputs	0	0.0	0	0
2023	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
	Total			\$773,152	

Schedules of Required Supplementary Information

Schedule of Changes in the District's Net OPEB Liability and Related Ratios

	2023	2022	2021	2020	2019
Reporting fiscal year ending					
Discount rate	6.75%	6.75%	6.75%	6.75%	6.75%
Total OPEB liability					
Service cost	82,980	83,460	108,302	105,148	112,245
Interest	118,871	148,797	137,381	117,886	117,178
Changes of benefit terms	0	0	0	0	0
Differences between expected and actual experience	0	(703,743)	0	0	(430,717)
Change of assumptions	0	95,956	0	0	(218,274)
Adjustment ¹	0	0	0	183,831	0
Benefit payments	(77,326)	(57,670)	(45,957)	(39,203)	(31,131)
Net change in total OPEB liability	124,525	(433,200)	199,726	0	(450,699)
Total OPEB liability – beginning	1,716,100	2,149,300	1,949,574	1,949,574	2,400,273
Total OPEB liability – ending (a)	\$1,840,625	\$1,716,100	\$2,149,300	\$1,949,574	\$1,949,574
Plan fiduciary net position					
Contributions - employer	77,326	57,670	45,957	39,203	531,131
Net investment income	(286,399)	460,948	58,003	95,050	39,820
Benefit payments	(77,326)	(57,670)	(45,957)	(39,203)	(31,131)
Administrative expense	(542)	(635)	(1,396)	(1,303)	(870)
Net change in plan fiduciary net position	(286,941)	460,313	56,607	93,747	538,950
Plan fiduciary net position - beginning	2,139,717	1,679,404	1,622,797	1,529,050	990,100
Plan fiduciary net position – ending (b)	\$1,852,776	\$2,139,717	\$1,679,404	\$1,622,797	\$1,529,050
District's net OPEB liability – ending (a) – (b)	\$(12,151)	(\$423,617)	\$469,896	\$326,777	\$420,524
Plan fiduciary net position as a percentage of the total OPEB liability	100.66%	124.68%	78.14%	83.24%	78.43%
Covered-employee payroll	\$1,304,622	\$1,276,331	\$1,545,850	\$1,470,935	\$1,386,653
District's net OPEB liability as a percentage of covered-employee payroll	-0.93%	-33.19%	30.40%	22.22%	30.33%

¹ One-time adjustment made in June 30, 2020 financial audit.

Schedule of District Contributions

	2023	2022	2021	2020	2019
Reporting fiscal year ending					
Actuarially determined contribution	\$0	\$0	133,822	129,924	192,617
Contributions in relation to the actuarially determined contribution	0	0	45,957	39,203	531,131
Contribution deficiency (excess)	\$0	\$0	\$87,865	\$90,721	\$(338,514)
Covered-employee payroll	\$1,304,622	\$1,276,331	\$1,545,850	\$1,470,935	\$1,386,653
Contributions as a percentage of covered-employee payroll	0.00%	0.00%	2.97%	2.67%	38.30%

Notes to Schedule

Valuation date	June 30, 2021
Reporting period	July 1, 2022 to June 30, 2023
Measurement period	July 1, 2021 to June 30, 2022
Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, closed
Amortization period	5 years
Asset valuation method	Market value
Inflation	2.50 percent
Healthcare cost trend rates	5.20 percent for 2022 through 2034; 5.00 percent for 2035 through 2049; 4.50 percent for 2050 through 2064; and 4.00 percent for 2065 and later years
Salary increases	3.00 percent
Investment rate of return	6.75 percent, net of OPEB plan investment expense
Retirement age	10.00 percent for ages 58 through 60; 20.00 percent for ages 61 through 62; 50.00 percent for age 63; 80.00 percent for age 64; and 100.00 percent at age 65
Mortality	CalPERS Public Agency Miscellaneous Mortality, with fully generational mortality improvement using 80% of MP-2020 (2021 CalPERS Experience Study)

Actuarial Certification

The results presented in this disclosure are based on the District's June 30, 2021 valuation. The valuation was performed in accordance with generally accepted actuarial principles and practices. The actuarial assumptions and methodologies used in these calculations are believed to be reasonable under the requirements set forth in GASB 75 and the Actuarial Standards of Practice (ASOP).

Supporting documentation provided by the District was relied upon without audit. This information includes, but is not limited to, census data, premiums, OPEB plan provisions, contributions, payroll, and any applicable asset statements. The data was reviewed in accordance with ASOP 23. The valuation results, and subsequent disclosure information, depend on the integrity of the provided information.

The results in this report were calculated with the assistance of ProVal actuarial valuation software. The model was developed in 1994 and is maintained by Winklevoss Technologies (WinTech). Through ProVal, WinTech provides valuation and projection software for both pension and other postemployment benefit plans. We utilize ProVal in accordance with its intended purpose and have not identified any material inconsistencies in the ProVal assumptions or outputs that would affect this valuation.

The undersigned actuary is a member of the American Academy of Actuaries and meets the qualification standards to render the actuarial opinion contained in this report.

Certified by:



Molly McGee, ASA, EA, FCA, MAAA
Consulting Actuary

SECTION 7

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

APRIL 27, 2023

SECTION 8

BOARD ACTION ITEM 8-A

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND APPROVAL OF RESOLUTION 23-05,
AMENDING DISTRICT BY-LAWS, ARTICLE III, SECTION 1,
NUMBER, QUALIFICATION AND TERMS OF OFFICE.**

APRIL 27, 2023



RESOLUTION NO. 23-05

Resolution To Amend District By-laws
Article III, Section 1
Number, Qualifications, and Terms of Office

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, the Camarillo Health Care District (District) was formed pursuant to the terms of the Local Health Care District Law of the State of California (1945, Chapter 932: Health and Safety Code, Division 23, Sections 32000-32492, of the State of California), to promote public health and general welfare; and

WHEREAS, the Board of Directors shall have and exercise all the powers of the District, as set forth in Chapter 2, Article 2, of the Local Health Care District Law, and other provisions of State law including adopting resolutions establishing policies or rules for the operation of the District and any of its facilities; and

WHEREAS, the District By-laws may be amended, by resolution, at any regular meeting of the Board of Directors upon the affirmative vote of a majority of the full membership of the Board as defined by California law; and

WHEREAS, Bylaws, Article III, Directors, Section 1, Numbers, Qualifications, and Terms of Office will now read:

ARTICLE III

DIRECTORS

SECTION 1. NUMBER, QUALIFICATIONS, AND TERMS OF OFFICE

The Board shall consist of five (5) elected Directors, who shall be elected by zones.

Commencing with the District's next regular election in 2020 and every four years thereafter, the voters in Zones 1, 2, and 3 will elect a member of the Board of Directors for a four-year term. Commencing with the District's next regular election in 2022 and every four years thereafter, the voters in Zones 4 and 5 will elect a member of the Board of Directors for a four-year term.

Commencing with the District’s next regular election in 2020, each member of, and any candidate for, the Board of Directors must reside in, and be a registered voter of, the zone in which he or she seeks or holds office. A candidate must be a resident of the zone in which he or she seeks office for at least 30 days before the election date. The office of a Board Member elected by zone who ceases to maintain his or her legal residence in the zone he or she represents shall become vacant unless he or she establishes another residence within the zone within 30 days after the termination of his or her previous residency. The Board shall fill any vacancy pursuant to Health & Safety Code section 32100.01 and the appointed Director shall hold office for the unexpired term.

THEREFORE BE IT RESOLVED, that the Board of Directors of the Camarillo Health Care District does, hereby, adopt District By-laws as amended and attached hereto and considered part of this Resolution, as the official District By-laws of Camarillo Health Care District.

ADOPTED, SIGNED AND APPROVED this 27th day of April 2023.

Tom Doria, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 23-05 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 27th day of April 2023 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District



DISTRICT BY-LAWS

Reviewed April 27, 2023

CAMARILLO HEALTH CARE DISTRICT
3639 E. LAS POSAS ROAD, CAMARILLO, CA 93010
805-388-1952

**CAMARILLO HEALTH CARE DISTRICT BY-LAWS
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VISION, MISSION, AND GUIDING PRINCIPLES

Vision: Ventura County is a model healthy community with seamless access to high quality health and community-based services that optimize well-being, empower healthy lifestyles, and build strong communities.

Mission: The mission of the Camarillo Health Care District is to be a highly respected, preferred partner in Ventura County's continuum of health care by providing valuable, effective, measurable, and integrated community-based health services that optimize health and wellness.

Guiding Principles:

- Valuing public trust through transparency and integrity in governance.
- Acknowledging the value of resources through accountable stewardship and —visionary development of funding opportunities.
- Engaging in Patient-Centered Care to tailor client services based on individual goals, —preferences and values.
- Improving patient outcomes, reducing costs, and improving quality of care across a —continuum of providers.
- Building core competencies and a knowledge base of emerging research, programs, technologies, policies, and initiatives that improve health outcomes in the community, by —recruiting, training, and retaining a professional workforce.
- Recognizing and honoring the significant contribution and sacrifice of family —caregivers by providing excellence in education, training, and support.

CAMARILLO HEALTH CARE DISTRICT BY-LAWS

PREAMBLE

SECTION 1. NAME

The name of this organization shall be the Camarillo Health Care District (hereinafter "the District"), organized as the Pleasant Valley Hospital District in November 1969, pursuant to the terms of the Local Health Care District Law of the State of California (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000-32492, of the State of California), to promote the public health and general welfare. This organization shall be fully empowered to receive and administer funds for the attainment of these objectives, in accordance with the purposes and powers set forth in the Local Health Care District Law of the State of California.

ARTICLE I

OFFICES

SECTION 1. OFFICES

The principal office for the transaction of business of the District is hereby fixed at 3639 East Las Posas Road, Suite 117, Camarillo, Ventura County, California 93010. Branch offices may at any time be established by the Board of Directors at any place or places within the geographical boundaries of the District, when necessary to conduct the business of the District.

SECTION 2. TITLE TO PROPERTY

The title to all property of the District shall be vested in the District, and the signatures of the President and Clerk of the Board, or other person specifically authorized at any meeting of the Directors, shall constitute the proper authority for the purchase or sale of property, or for the investment or other disposal of trust funds which are subject to the control of the District.

ARTICLE II

PURPOSES AND SCOPE

SECTION 1. SCOPE OF BY-LAWS

These By-laws shall be known as the "District By-laws" and shall govern the District, its Board of Directors, and any affiliated and subordinate organizations, groups, or legislative bodies.

The Board of Directors may in accordance with law delegate certain powers to affiliated and subordinate organizations, groups or legislative bodies, such powers to be exercised in accordance with the respective by-laws of such entities. -The by-laws of such subordinate organizations, groups or legislative bodies shall not conflict with these District By-laws or any statute of the State of California. All powers and functions not expressly delegated to such entities are to be considered residual powers vested in the Board of Directors of this District.

In the event the District By-laws are in conflict with any statute of the State of California governing this District, such statute shall prevail.

SECTION 2. PURPOSES

The purposes of this District shall include, but not necessarily be limited to the following:

- (a) To ensure for the provision of quality health and wellness related services to meet the needs of District residents, in accordance with the Vision, Mission, and Guiding Principles Statement contained at the beginning of these District By-laws and regardless of race, religion, national origin, disability and gender.
- (b) To exercise those powers and duties granted to local health care districts by the State of California Health & Safety Code Sections 32000-32492, and other applicable provisions of law, which include:
 - (1) To establish, maintain and operate, or provide assistance in the operation of, free clinics, diagnostic and testing centers, health education programs, wellness and preventive programs, and

rehabilitation, necessary for the maintenance of good physical and mental health in the communities served by the District;

- (2) To carry out activities through one or more corporations, joint ventures, or partnerships for the benefit of the health care district;
- (3) To establish, maintain and operate, or provide assistance in the operation of, one or more health facilities or health services including, but not limited to, outpatient programs, services and facilities, retirement programs, services and facilities, chemical dependency programs, services and facilities, or health care programs, services and facilities, and activities at any location within or outside of the District for the benefit of the District and the people served by the District; and
- (4) To exercise those powers and duties of a local health care district pursuant to the Local Health Care District Law.

SECTION 3. DISPOSITION OF SURPLUS

Should the operation of the District result in a surplus of revenue over expenses during any particular period, the use of such surplus shall be determined by the Board of Directors for a public purpose consistent with Local Health Care District Law, other State laws, and these District By-laws.

ARTICLE III

DIRECTORS

SECTION 1. NUMBER, QUALIFICATIONS, AND TERMS OF OFFICE

The Board shall consist of five (5) elected Directors, who shall be elected by zones, ~~commencing with the District's next regular election in 2020. shall be elected by zones.~~

Commencing with the District's next regular election in 2020 and every four years

thereafter, the voters in Zones 1, 2, and 3 will elect a member of the Board of Directors for a four-year term. Commencing with the District's next regular election in 2022 and every four years thereafter, the voters in Zones 4 and 5 will elect a member of the Board of Directors for a four-year term.

Commencing with the District's next regular election in 2020, each member of, and any candidate for, the Board of Directors must reside in, and be a registered voter of, the zone in which he or she seeks or holds office. A candidate must be a resident of the zone in which he or she seeks office for at least 30 days before the election date. The office of a Board Member elected by zone who ceases to maintain his or her legal residence in the zone he or she represents shall become vacant unless he or she establishes another residence within the zone within 30 days after the termination of his or her previous residency. The Board shall fill any vacancy pursuant to Health & Safety Code section 32100.01 and the appointed Director shall hold office for the unexpired term.

SECTION 2. POWERS AND DUTIES

The Board of Directors shall have and exercise all the powers of the District, as set forth in Chapter 2, Article 2, of the Local Health Care District Law, and other provisions of State law, including, but not limited to the following:

- (a) To attend all regular Board meetings, as well as special meetings as required.
- (b) To participate on committee(s), as assigned.
- (c) To employ a Chief Executive Officer (CEO), and to define the powers and duties of said CEO.
- (d) To adopt resolutions establishing policies or rules for the operation of the District and any of its facilities. Such resolutions shall be kept in a separate book or file and shall be available for inspection at all times.
- (e) Ensure that Board policy is carried out by the CEO.
- (f) To carry out the provisions of the District By-laws and the Local Health Care District Law.

SECTION 3. COMPENSATION

The members of the Board of Directors may receive one hundred dollars (\$100) per District meeting attended, not to exceed five (5) meetings per month, defined as regular Board meetings, special Board meetings, and Board standing committee meetings. Each member of the Board of Directors shall be allowed his or her travel and incidental expenses incurred in the performance of official business of the District, as approved by the Board.

Members of the Board of Directors shall be reimbursed for all legitimate expenses incurred in attending any meetings, or in making any trips on official business of the Board, when so authorized. This shall include, but not be limited to, seminars, meetings, meals and traveling expenses associated with official District business. Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Guidelines in effect at the time of the vehicle usage.

Members of the Board of Directors shall receive the current meeting stipend for attendance/representation at the regular meetings of the Ventura County Special District Association and the Dos Caminos Plaza Association, in keeping with the District's fiduciary responsibility regarding legislative advocacy and plant/facilities management. This meeting stipend counts toward the maximum of five meetings per month.

ARTICLE IV

MEETINGS OF DIRECTORS

SECTION 1. REGULAR BOARD MEETINGS

A minimum of ten (10) regular Board meetings per year shall be held at a time and place to be fixed by resolution. The Board may, from time to time, by resolution, change the time and place of such meetings.

SECTION 2. SPECIAL BOARD MEETINGS

Special Board meetings may be called by the President or three (3) Directors, and notice of the holding of such meetings shall be received by each member of the Board

of Directors at least twenty-four (24) hours before the meeting in the manner required by law.

SECTION 3. BOARD STANDING COMMITTEE MEETINGS

Standing Committees of the Board are established by the Board, and committee members shall be appointed by the President of the Board of Directors. Meetings are called on an as needed basis, by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. Each committee shall consist of at least two (2) Board members and other members, as deemed necessary. For more information on Committees, refer to Article VI, Committees, of these District By-laws.

SECTION 4. QUORUM

A majority of a legislative body (Board or Standing Committee) shall constitute a quorum for the transaction of any business of the District.

SECTION 5. ADJOURNMENT OF MEETINGS

The legislative body of the District may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting, the Clerk to the Board may declare the meeting adjourned to a stated time and place and he/she shall cause written notice of the adjournment to be given in the same manner as provided in Government Code Section 54956 for special meetings, unless such notice is waived as provided for special meetings. A copy of the order or notice of the adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special was held within 24 hours after the time of adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meeting by ordinance, resolution, by-law or other rule.

SECTION 6. PUBLIC MEETINGS

All meetings of the Board of Directors, whether regular, special, Standing Committee or adjourned, shall be open to the public. However, the foregoing shall not be

construed to prevent the Board from holding closed sessions to consider the appointment, employment, performance evaluation, discipline or dismissal of a public employee, or to hear complaints or charges brought against such officer or employee, to consult with legal counsel concerning litigation to which the District is, or may be, a party, or as otherwise authorized by law.

SECTION 7. ATTENDANCE AT MEETINGS

Notwithstanding any other provisions herein, the office of any Director shall become vacant if he or she ~~is~~ ceases to discharge the duties of Director for a period of three (3) consecutive months, except when prevented by sickness or when absent from the state with the permission required by law. A Director's unexcused absence from three (3) consecutive regular meetings shall be prima facie evidence that the Director has abandoned his or her office.

SECTION 8. GOVERNING LAW

All meetings of the Board and any legislative bodies of the District shall be governed by the provisions of the Ralph M. Brown Act, Government Code Section 54950 et seq., and applicable provisions of the Local Health Care District Law.

ARTICLE V

OFFICERS

SECTION 1. OFFICERS

The officers of the Board of Directors shall be a President, Vice President, Clerk of the Board, and any other officer the Board may appoint.

SECTION 2. ELECTION OF OFFICERS

The officers of the Board of Directors may serve terms of one (1) year and may be elected for additional terms. Reorganization of the Board should take place at the last meeting of the calendar year.

SECTION 3. PRESIDENT

The President, or member of the Board acting as such:

- (a) Shall preside over all meetings of the Board of Directors.
- (b) Shall sign all contracts and conveyances and all other instruments which have been authorized by the Board of Directors, except where the Board has specifically authorized another person to sign such contracts, conveyances or other instruments.
- (c) Shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

SECTION 4. VICE PRESIDENT

If, at any time, the President shall be unable to act, the Vice President shall take the President's place and perform the President's duties. If the Vice President shall also be unable to act, the Board may appoint some other member of the Board to do so, and such person shall be vested with all the functions and duties of President until such time as the President or Vice President shall be able to assume such functions and duties.

SECTION 5. CLERK OF THE BOARD

Clerk of the Board shall keep, or cause to be kept, accurate and complete minutes of all meetings, and perform such other duties as ordinarily pertain to this office.

ARTICLE VI

COMMITTEES

SECTION 1. GENERAL PROVISIONS

Committees of the Board shall be as specified in Article VI, Section 2. Appointment of committee members shall be the responsibility of the President with the concurrence of the Board. Appointment of non-board members to committees shall be permitted

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at the discretion of the Board.

All non-board members appointed to committees shall serve thereon without voting rights unless otherwise provided herein. Committee activity shall only be advisory to the Board. No committee of the Board shall have the power or authority to commit the Board or the District in any manner. Committee members shall serve until replaced.

Notwithstanding any other provisions herein, if a committee member is absent from three (3) consecutive meetings of the committee, the President may declare that a vacancy exists on the committee. Each committee meeting shall have an agenda and shall submit minutes of its meetings to the Board. The President may appoint a chairperson to each committee. All committees shall meet at the call of their chairperson or the Chief Executive Officer, and shall comply with all applicable provisions of the Ralph M. Brown Act.

SECTION 2. STANDING COMMITTEES OF THE BOARD

Standing Committees of the Board shall be appointed, as set forth below, and such committees shall continue in existence until discharged by specific action by the Board of Directors. Standing Committees shall meet on an as needed basis and may be called by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. The Board President shall appoint and publicly announce the members of the Standing Committees for the ensuing year; this shall be done no later than at the Board's regular meeting in January.

- (a) Executive Committee, shall consist of the following two (2) members of the Board of Directors: President and Vice President, or their designee.

The function of this committee is to review policies and procedures, serve as the personnel committee, serve as the legislative advocacy committee, and make recommendations to the Board of Directors.

- (b) Finance/Investment Committee, shall consist of two (2) members of the Board of Directors.

The function of this committee is to review the financial and investment operations and policies of the District to maintain financial stability of

the Camarillo Health Care District. The committee shall review any policy changes suggested by the Chief Executive Officer, who will develop with staff any deletions, amendments and/or changes in financial practices. The committee reviews and determines any course of action regarding investment decisions (per the District's Investment Policy).

SECTION 3. AD HOC COMMITTEES OF THE BOARD

The President, with the concurrence of the Board, may appoint Ad Hoc committees for the investigation, study and review of specific matters for reports and recommendations to the Board. Ad Hoc committees stand discharged upon completion of the assigned task.

ARTICLE VII

CHIEF EXECUTIVE OFFICER

SECTION 1. RESPONSIBILITIES OF CHIEF EXECUTIVE OFFICER

The Board shall select and appoint a Chief Executive Officer who shall be its representative in the management of the District. The Chief Executive Officer shall be given the authority and responsibility to operate the District in all its activities and departments, subject to policies as may be issued by the Board and applicable law. The Chief Executive Officer shall act as the duly authorized representative of the Board in all matters in which the Board has not formally designated some other person to so act.

SECTION 2. POWERS AND DUTIES

The authority and responsibility of the Chief Executive Officer shall include:

- (a) Carrying out all policies established by the Board and advising the Board with respect to formation of these policies;
- (b) Preparing an annual budget showing the expected revenue and expenditures;

- (c) Selecting, employing, managing and discharging employees and developing and maintaining personnel policies and practices for the District;
- (d) Maintaining physical properties in good and safe state of repair and operating condition.
- (e) Supervising business affairs to ensure that funds are collected and expended to the best possible advantage. The CEO shall have purchasing powers, for any unbudgeted items, not to exceed, in aggregate, 1% of the annual budget;
- (f) Attending all meetings of the Board and serving on committees thereof. In the absence of the Chief Executive Officer, a designated staff member will attend. The Chief Executive Officer (or his/her designee) shall be an ex-officio member of all committees of the Board;
- (g) Serving as the liaison and channel of communications with the Board;
- (h) Representing the District in its relationships with other health and community organizations;
- (i) Positioning the District to effectively and appropriately manage crisis situations, including closure of the District following any federal, state, county, municipal, local or District incident involving or including a natural disaster, facilities disaster, an information crisis, a human tragedy, a human resource issue, or days of mourning, celebration, and/or recognition; and
- (j) Performing other duties that may be necessary.

ARTICLE VIII

EX-OFFICIO

Persons serving under these District By-laws as ex-officio members of a committee shall not be counted in determining the existence of a quorum and shall have no voting privileges.

ARTICLE IX

INDEMNIFICATION OF OFFICERS,
DIRECTORS AND EMPLOYEES

To the fullest extent permitted by law, the District shall indemnify and hold harmless its Directors, officers, and employees with respect to acts or omissions made by them in the course of their official duties or employment by the District against all expenses, judgments, fines, settlements and other amounts, including, but not limited to attorney's fees, actually and reasonably incurred in any proceeding to which such persons shall be parties or shall be threatened to be made parties. Notwithstanding the foregoing, and except as may otherwise be required by law, the District shall have no obligation to indemnify or hold harmless any officer, Director or employee of the District unless at the time of such claim there shall be in force a policy of insurance providing the District with reimbursement with respect to such claim.

ARTICLE X

AMENDMENT

The District By-laws may be amended, by resolution, at any regular meeting of the Board upon the affirmative vote of a majority of the full membership of the Board as defined by California law.

ARTICLE XI

SEAL

The Board shall have the power to adopt a formal seal and to alter it.

ADOPTED, SIGNED AND APPROVED this 27th day of April, 2023, at Camarillo, California.

Commented [ARG1]: I assume these will be updated

Tom Doria~~Christopher Loh~~
President, Board of Directors
Camarillo Health Care District

Attest _____ Dated: _____
Paula Feinberg~~Richard Loft~~
Clerk of the Board, Board of Directors
Camarillo Health Care District

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CERTIFICATE OF PRESIDENT OF
CAMARILLO HEALTH CARE DISTRICT

I, ~~Tom Doria~~Christopher Leh, do certify as follows:

1. That I am duly elected and acting as President of the Camarillo Health Care District, a California Healthcare District.
2. That the by-laws to which this Certificate is attached comprising pages 1 to 14, inclusive, constitute the By-laws of the Camarillo Health Care District as duly adopted and as amended from time to time.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 27th day of April 20231.

Commented [ARG2]: I assume these will be updated

~~Tom Doria~~Christopher Leh
 President, Board of Directors
 Camarillo Health Care District

Attest:

~~Paula Feinberg~~Richard Loft
 Clerk of the Board of Directors
 Camarillo Health Care District

Dated: _____

BY-LAWS REVIEW HISTORY

Year of Review	Date of Review	Status
1984	October	Adopted and Approved
1990	March	Amended
1990	October	Amended
1991	June	Amended
1991	December	Amended
1992	December	Amended
1996	February 27	Amended
1998	March 24	Amended
1999	April 27	Amended
2000	August 22	Amended
2001	July 24	Reviewed
2003	June 24	Reviewed
2004	January 27	Reviewed
2004	June 22	Amended
2005	June 28	Amended
2006	August 22	Reviewed
2007	August 22	Reviewed
2008	July 22	Amended
2009	September 15	Reviewed
2010	January 26	Amended
2012	June 12	Reviewed
2013	May 28	Reviewed
2013	August 13	Amended
2014	May 27	Reviewed
2015	January 27	Amended
2015	October 27	Amended
2017	October 24	Amended
2018	October 23	Reviewed
2019	April 23	Amended
2020	April 28	Amended
2021	April 27	Reviewed
2022	April 26	Reviewed

2023	April 27	Amended
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SECTION 8

BOARD ACTION ITEM 8-B

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 23-04,
DECLARING MAY 2023 AS OLDER AMERICANS MONTH.**

APRIL 27, 2023



RESOLUTION NO. 23-04

DECLARING MAY 2023 OLDER AMERICANS MONTH

*Resolution of The Board of Directors
Camarillo Health Care District
Ventura County, California*

Older Americans Month 2023

A Proclamation

Whereas, throughout the United States, it is recognized that a growing number of older Americans' skills, talents and diverse life experiences continue to enrich our communities; and

Whereas, Camarillo Health Care District is committed to strengthening our communities by connecting with and supporting older adults, their families and caregivers, and acknowledging their many valuable contributions to society; and

Whereas, Camarillo Health Care District recognizes our need to create a community that provides the services and supports older Americans need to thrive and live independently for as long as possible; and

Whereas, Camarillo Health Care District recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and

Whereas, Camarillo Health Care District enhances the lives of older Americans in our communities by promoting home-based and community-based health disease prevention and health promotion services that support quality, independent living; and

Now, therefore, the Board of Directors of Camarillo Health Care District does hereby proclaim May 2023 to be Older Americans Month. We urge every resident to recognize the contributions of our older citizens, help to create an inclusive society, and join efforts to support older Americans' choices about how they age in their communities.

ADOPTED, SIGNED AND APPROVED this 27th day of April 2023.

Thomas Doria, MD, President
Board of Directors

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 23-04 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 27th day of April 2023, and was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

SECTION 8

BOARD ACTION ITEM 8-C

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER,
CHECK REGISTER COMPARISON, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING MARCH 31, 2023**

APRIL 27, 2023

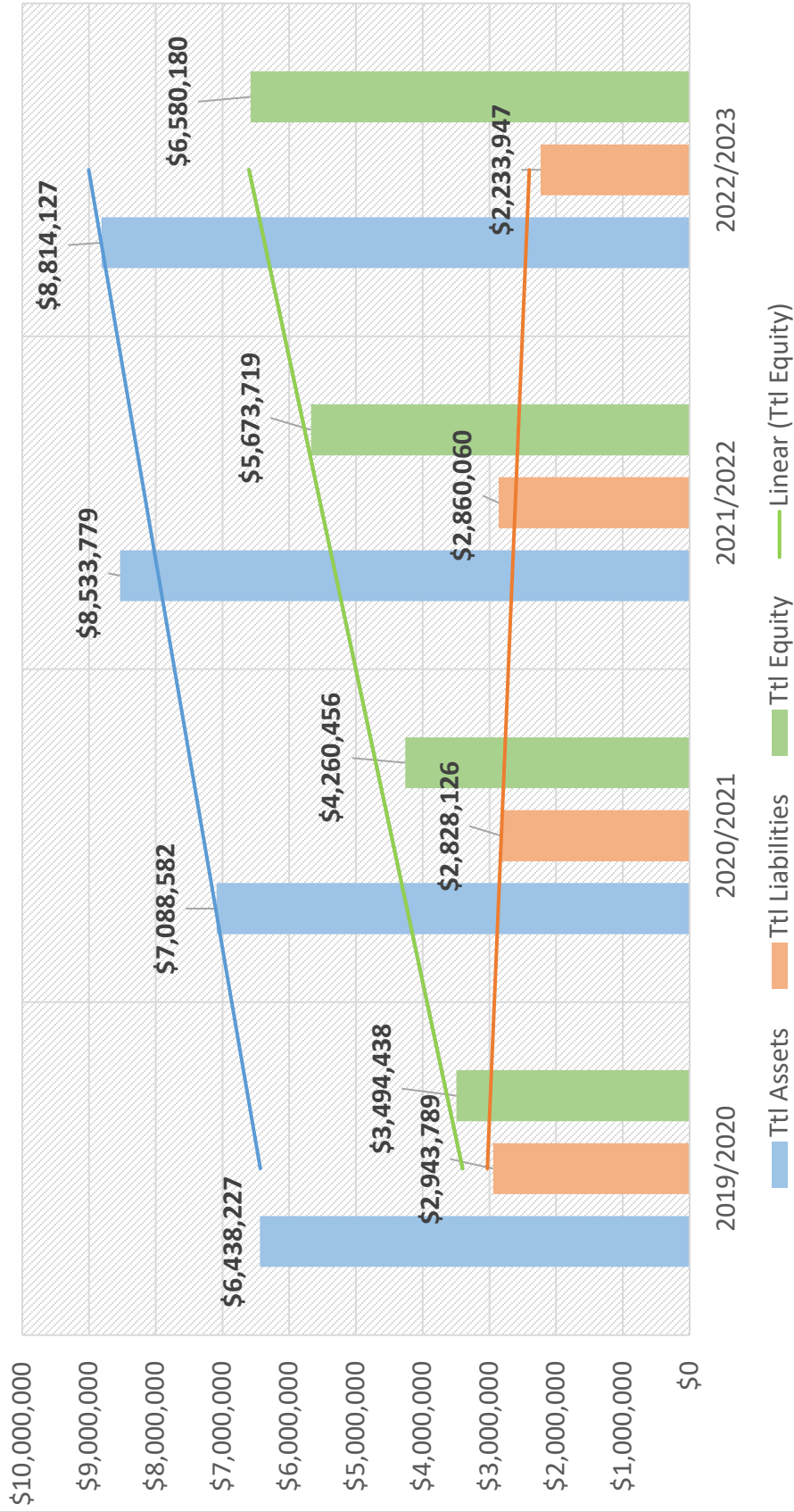
Camarillo Health Care District

Statement of Net Assets

	<u>March 2023</u>	<u>March 2022</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	4,270.89	1,361,910.60	(1,357,639.71)	-99.7%
Cash in General- Five Star	463,046.55	0.00	463,046.55	100.0%
Cash in Money Market-Five Star	1,014,267.79	0.00	1,014,267.79	100.0%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	0.00	20.00	(20.00)	-100.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,549,878.83	0.00	3,549,878.83	100.0%
Cash-Local Agency Investment	267,055.01	4,042,089.93	(3,775,034.92)	-93.4%
Cash - County Treasury Invstmtn	5,849.94	5,636.18	213.76	3.8%
Mechanics, Rabo Savings	637,615.76	626,277.25	11,338.51	1.8%
Cash-Restricted-Scholarship	7,253.75	7,623.75	(370.00)	-4.9%
TOTAL CASH ACCOUNTS	5,950,373.52	6,044,692.71	(94,319.19)	-1.6%
Accounts Receivable	3,087.70	4,270.00	(1,182.30)	-27.7%
Accrued Interest Receivable	2,150.17	3,185.27	(1,035.10)	-32.5%
City of Cam CDBG CV3 Rec	12,500.00	37,500.03	(25,000.03)	-66.7%
City of Cam Care-A-Van	21,375.00	0.00	21,375.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	16,316.63	14,718.88	1,597.75	10.9%
Grant-VCAAA Caregiver Rec (3E)	6,172.55	4,959.04	1,213.51	24.5%
Contract-Caregiver Navigation Project	0.00	3,200.00	(3,200.00)	-100.0%
Grant-VCAAA SS Line Rec (3B)	7,526.68	7,526.72	(0.04)	0.0%
Johns Hopkins ADS Rec	0.00	240.00	(240.00)	-100.0%
Contract-PICF Anthem	0.00	2,270.00	(2,270.00)	-100.0%
Contract-PICF-Falls	3,332.44	2,042.20	1,290.24	63.2%
Due Fr County-Property Tax	600,056.71	704,873.08	(104,816.37)	-14.9%
TOTAL Current Assets	6,622,891.40	6,829,477.93	(206,586.53)	-3.0%
Fixed Assets				
Buildings & Improvements	3,188,100.36	3,143,469.55	44,630.81	1.4%
IS Equip	109,925.62	102,122.40	7,803.22	7.6%
Equipment & Furnishings	257,831.73	246,331.73	11,500.00	4.7%
Transportation Vehicles	308,170.59	214,214.37	93,956.22	43.9%
Accum Depreciation-Buildings	(2,183,245.39)	(2,087,067.30)	(96,178.09)	-4.6%
Accum Depreciation-IS Equip	(100,901.01)	(94,354.05)	(6,546.96)	-6.9%
Accum Depreciation-Equip&Furn	(203,708.74)	(192,707.00)	(11,001.74)	-5.7%
Accum Depreciation-Vehicles	(211,864.20)	(211,080.84)	(783.36)	-0.4%
TOTAL Fixed Assets	1,164,308.96	1,120,928.86	43,380.10	3.9%
Other Assets				
Prepaid Insurance	21,877.61	21,888.28	(10.67)	0.0%
Prepaid Workers Comp	(20,125.18)	(2,158.00)	(17,967.18)	-832.6%
Prepaid Postage	139.71	435.14	(295.43)	-67.9%

	<i>March 2023</i>	<i>March 2022</i>	<i>\$ Variance</i>	<i>% Variance</i>
Pre Paid Rental/Lease	4,127.00	3,753.00	374.00	10.0%
Deferred Outflows of Resources GASB 68	437,497.00	472,711.00	(35,214.00)	-7.4%
Overfunded GASB 75	423,617.00	0.00	423,617.00	100.0%
Deferred Outflows of Resources GASB 75	159,793.00	86,743.00	73,050.00	84.2%
TOTAL Other Assets	1,026,926.14	583,372.42	443,553.72	76.0%
TOTAL ASSETS	8,814,126.50	8,533,779.21	280,347.29	3.3%
LIABILITIES				
Current Liabilities				
Accounts Payable	19,144.03	33,907.56	(14,763.53)	-43.5%
Accrued Expenses	0.00	289.24	(289.24)	-100.0%
Accrued Vacation	102,884.33	98,336.11	4,548.22	4.6%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,657.78	6,027.78	(370.00)	-6.1%
Deferred Revenue	17,181.64	30,126.17	(12,944.53)	-43.0%
TOTAL Current Liabilities	146,463.75	170,282.83	(23,819.08)	-14.0%
Long-Term Liabilities				
Net Pension Liability GASB 68	134,490.00	1,773,279.00	(1,638,789.00)	-92.4%
Accrued OPEB Liability GASB 75	0.00	469,896.00	(469,896.00)	-100.0%
Deferred Inflows of Resources GASB 68	878,821.00	122,106.00	756,715.00	619.7%
Deferred Inflows of Resources GASB 75	1,074,172.00	324,496.00	749,676.00	231.0%
TOTAL Long-Term Liabilities	2,087,483.00	2,689,777.00	(602,294.00)	-22.4%
TOTAL LIABILITIES	2,233,946.75	2,860,059.83	(626,113.08)	-21.9%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	2,843,685.40	1,345,328.79	1,498,356.61	111.4%
Year-to-Date Earnings	737,293.13	1,329,189.37	(591,896.24)	-44.5%
TOTAL EQUITY	6,580,179.75	5,673,719.38	906,460.37	16.0%
TOTAL LIABILITIES & EQUITY	8,814,126.50	8,533,779.21	280,347.29	3.3%

a.o. March 2023...all years



**Camarillo Health Care District
Investment & Reserves Report**

**31-Mar-23
2022 - 2023**

LAIF & CLASS	3/31/2023	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	77,545	1,793		
Technology Reserve	156,039	3,608		
Project/Special Use Reserve	155,090	3,586		
Capital Improvement Reserve	516,965	11,953		
General Operating Reserve	1,047,644	24,223		
Undesignated - General Operating	1,863,651	23,153		
Total LAIF & CLASS	3,816,934	68,316	40.63	40.63

Five Star Bank & Bank of the West

General Operating Fund - BOW	4,271	0.00
General Operating Fund - Five Star	463,047	
Payroll - Five Star	0	
Money Market Fund - Five Star	1,014,268	12,267.79
Total Bank of the West	1,481,585	12,267.79

Mechanics Bank

Checking	0	0.00
Savings	637,616	189.87
Total Savings & CD's	637,616	189.87
Scholarships & Petty Cash Funds	8,389	
Ventura County Treasurer Pool	5,850	161.00
Total in interest earning accounts	5,950,374	80,934.87

Reserve Funds	Minimum Target	6/30/2022 Balance	2022 Allocated	2022/2023 Interest	3/31/2023 Balance	Annual Funding Goal
Vehicle Fleet Reserve	75,000	75,752	0	1,793	77,545	5,000
Technology Reserve	150,000	152,431	0	3,608	156,039	5,000
Project/Special Use Reserve	150,000	151,504	0	3,586	155,090	5,000
Capital Improvement Reserve	500,000	505,012	0	11,953	516,965	10,000
General Operating Reserve	1,941,834	1,023,421	0	24,223	1,047,644	100,000
Reserves & Contingencies	2,816,834	1,908,120	0	45,163	1,953,283	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53607, the attached investment report details all investment related activity in the current period.

Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, March 2023 - current month, Consolidated by department

	9 Months Ended March 31, 2023	9 Months Ended March 31, 2023 <i>Budget</i>	Variance <i>Fav/<Unf></i>	% Var
REVENUE				
Tax Revenue-Admin	2,513,329.59	2,381,844.87	131,484.72	5.5 %
Community Education	3,826.00	9,675.00	(5,849.00)	-60.5 %
Transportation Fees	9,395.00	16,499.97	(7,104.97)	-43.1 %
Transport Fees ADC	16,917.50	18,749.97	(1,832.47)	-9.8 %
Health Screening Fees	0.00	150.03	(150.03)	-100.0 %
Lifeline Fees	10,293.00	15,480.00	(5,187.00)	-33.5 %
Sr Nutrition Home Delivered	24,535.54	22,500.00	2,035.54	9.0 %
Contract-PICF-Falls	17,725.56	10,500.03	7,225.53	68.8 %
Contract-PICF-Blue Shield	0.00	632.25	(632.25)	-100.0 %
ADC Fees	95,725.00	150,000.03	(54,275.03)	-36.2 %
Grant-VCAAA Caregiver Respite	18,417.62	27,562.50	(9,144.88)	-33.2 %
Contract-Caregiver Navigation Project	4,800.00	3,600.00	1,200.00	33.3 %
Donations-Scholarship	370.00	1,874.97	(1,504.97)	-80.3 %
Sponsorship	600.00	900.00	(300.00)	-33.3 %
Healthy Attitude Advertising	4,000.00	5,000.00	(1,000.00)	-20.0 %
Interest Income	80,934.87	7,875.00	73,059.87	927.7 %
Facility Use Rental	5,539.00	6,000.03	(461.03)	-7.7 %
Facility Use-Lease	3,379.25	6,819.75	(3,440.50)	-50.4 %
Donations	10,055.00	1,125.00	8,930.00	793.8 %
Fischer Fund Distribution	152,015.31	150,000.00	2,015.31	1.3 %
Grant-VCAAA-Sr Nutrition	127,573.94	79,007.22	48,566.72	61.5 %
City of Camarillo-CDBG CV3	37,500.00	37,500.03	(0.03)	0.0 %
City of Cam Care-A-Van	21,375.00	21,375.00	0.00	
Grant-Rupe Foundation-SHARE	1,874.97	1,875.00	(0.03)	0.0 %
Grant-VCAAA-SS Line	36,370.16	37,500.03	(1,129.87)	-3.0 %
Grant-SCAN Community	5,636.22	7,350.03	(1,713.81)	-23.3 %
TOTAL REVENUE	3,202,188.53	3,021,396.71	180,791.82	6.0 %
	3,202,188.53	3,021,396.71	180,791.82	6.0 %
	3,202,188.53	3,021,396.71	180,791.82	6.0 %
EXPENSES				
Salaries	1,142,744.05	1,281,438.72	138,694.67	10.8 %
Payroll Taxes	92,693.52	100,708.56	8,015.04	8.0 %

	<i>9 Months Ended March 31, 2023</i>	<i>9 Months Ended March 31, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits-PERS-Health	137,202.04	181,304.91	44,102.87	24.3 %
Benefits-PERS-Retirement	87,493.89	99,811.44	12,317.55	12.3 %
Benefits - Workers Comp	40,297.87	48,962.97	8,665.10	17.7 %
Benefits - Life/ADD	20,955.91	21,102.84	146.93	0.7 %
Benefits-OPEB	54,603.96	49,962.78	(4,641.18)	-9.3 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	3.3 %
Audit Fees	20,000.00	24,500.00	4,500.00	18.4 %
Legal Fees	14,441.50	26,250.03	11,808.53	45.0 %
Contractors-Operations	73,330.68	100,134.00	26,803.32	26.8 %
Contractors Facilities	26,581.96	38,918.25	12,336.29	31.7 %
Community/Staff Outreach	5,616.40	13,182.66	7,566.26	57.4 %
Dues/Subscriptions	46,122.91	37,216.93	(8,905.98)	-23.9 %
Continuing Education-Trustee	19,867.78	26,305.47	6,437.69	24.5 %
Continuing Education-Staff	15,888.25	38,302.25	22,414.00	58.5 %
Trustee Stipends	4,000.00	7,200.00	3,200.00	44.4 %
Election Costs	0.00	30,000.00	30,000.00	100.0 %
LAFCO Assessments	2,413.00	2,569.00	156.00	6.1 %
Mileage	7,869.93	8,906.13	1,036.20	11.6 %
Program Matls/Activities	9,849.44	25,025.94	15,176.50	60.6 %
Gas & Oil	16,710.85	13,500.00	(3,210.85)	-23.8 %
Fleet Maintenance	14,762.68	14,444.45	(318.23)	-2.2 %
Minor Equipment	19,942.14	20,897.37	955.23	4.6 %
Supplies	6,729.49	13,817.97	7,088.48	51.3 %
Postage	31,889.15	30,241.44	(1,647.71)	-5.4 %
Advertising & Promotion	6,024.06	34,285.25	28,261.19	82.4 %
Refunds	155.00	1,882.53	1,727.53	91.8 %
Printing	68,038.36	79,752.76	11,714.40	14.7 %
Repairs & Maintenance	14,657.38	5,447.25	(9,210.13)	-169.1 %
Association Fees	45,936.00	52,070.94	6,134.94	11.8 %
Insurance	69,739.21	84,978.00	15,238.79	17.9 %
Storage Rent/Equip Lease	6,621.69	6,743.25	121.56	1.8 %
Telephone	18,908.46	19,440.00	531.54	2.7 %
IT Services	50,648.97	46,500.03	(4,148.94)	-8.9 %
Utilities	34,460.92	26,032.41	(8,428.51)	-32.4 %
Licenses & Fees	4,974.28	5,135.00	160.72	3.1 %
Bank & Credit Card Charges	904.77	5,088.78	4,184.01	82.2 %
TOTAL EXPENSES	2,386,251.50	2,780,506.31	394,254.81	14.2 %
OPERATING RESULTS	815,937.03	240,890.40	575,046.63	238.7 %
OTHER INCOME & EXPENSE				
Other Income -Admin	8,948.06	13,475.00	(4,526.94)	-33.6 %
Depreciation Expense	(87,591.96)	(91,618.56)	4,026.60	4.4 %
TOTAL OTHER INCOME & EXPENSE	(78,643.90)	(78,143.56)	(500.34)	-0.6 %

	<i>9 Months Ended March 31, 2023</i>	<i>9 Months Ended March 31, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	737,293.13	162,746.84	574,546.29	353.0 %
NET RESULTS	737,293.13	162,746.84	574,546.29	353.0 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, March 2023 - current month, March 2022 - 12 months back, Consolidated by department

	<i>9 Months Ended March 31, 2023</i>	<i>9 Months Ended March 31, 2022</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	2,513,329.59	2,498,050.19	15,279.40	0.6 %
Community Education	3,826.00	1,275.00	2,551.00	200.1 %
Transportation Fees	9,395.00	13,185.00	(3,790.00)	-28.7 %
Transport Fees ADC	16,917.50	12,567.50	4,350.00	34.6 %
Lifeline Fees	10,293.00	21,752.00	(11,459.00)	-52.7 %
Sr Nutrition Home Delivered	24,535.54	23,711.86	823.68	3.5 %
Contract-PICF-Falls	17,725.56	6,533.68	11,191.88	171.3 %
Contract-VCAAA-Evid Base	0.00	2,800.00	(2,800.00)	-100.0 %
ADC Fees	95,725.00	96,340.00	(615.00)	-0.6 %
Grant-VCAAA Caregiver Respite	18,417.62	19,859.93	(1,442.31)	-7.3 %
Grant - COVID Relief Fund	0.00	330,000.00	(330,000.00)	-100.0 %
Contract-Caregiver Navigation Project	4,800.00	6,400.00	(1,600.00)	-25.0 %
Donations-Scholarship	370.00	10.00	360.00	3600.0 %
Sponsorship	600.00	600.00	0.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	80,934.87	8,593.69	72,341.18	841.8 %
Facility Use Rental	5,539.00	4,288.00	1,251.00	29.2 %
Facility Use-Lease	3,379.25	5,138.65	(1,759.40)	-34.2 %
Donations	10,055.00	700.00	9,355.00	1336.4 %
Fischer Fund Distribution	152,015.31	148,780.75	3,234.56	2.2 %
Grant-VCAAA-Sr Nutrition	127,573.94	68,485.20	59,088.74	86.3 %
City of Camarillo-CDBG CV3	37,500.00	37,500.03	(0.03)	0.0 %
City of Cam Care-A-Van	21,375.00	0.00	21,375.00	
Grant-Rupe Found Vet Caregiver	0.00	8,873.75	(8,873.75)	-100.0 %
Grant-Rupe Foundation-SHARE	1,874.97	0.00	1,874.97	
Support Services Offset	0.00	235,977.01	(235,977.01)	-100.0 %
Grant-VCAAA-SS Line	36,370.16	36,370.24	(0.08)	0.0 %
Grant-SCAN Community	5,636.22	9,641.00	(4,004.78)	-41.5 %
TOTAL REVENUE	3,202,188.53	3,601,433.48	(399,244.95)	-11.1 %
	3,202,188.53	3,601,433.48	(399,244.95)	-11.1 %
	3,202,188.53	3,601,433.48	(399,244.95)	-11.1 %
EXPENSES				
Salaries	1,142,744.05	972,671.08	(170,072.97)	-17.5 %
Payroll Taxes	92,693.52	78,116.46	(14,577.06)	-18.7 %

	<i>9 Months Ended March 31, 2023</i>	<i>9 Months Ended March 31, 2022</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits-PERS-Health	137,202.04	115,865.38	(21,336.66)	-18.4 %
Benefits-PERS-Retirement	87,493.89	76,350.66	(11,143.23)	-14.6 %
Benefits - Workers Comp	40,297.87	21,538.81	(18,759.06)	-87.1 %
Benefits - Life/ADD	20,955.91	19,942.61	(1,013.30)	-5.1 %
Benefits-OPEB	54,603.96	45,364.89	(9,239.07)	-20.4 %
PERS Retirement UAL	153,175.00	131,240.00	(21,935.00)	-16.7 %
Audit Fees	20,000.00	22,830.58	2,830.58	12.4 %
Legal Fees	14,441.50	21,612.00	7,170.50	33.2 %
Contractors-Operations	73,330.68	124,819.68	51,489.00	41.3 %
Contractors Facilities	26,581.96	0.00	(26,581.96)	
Support Services	0.00	235,977.01	235,977.01	100.0 %
Community/Staff Outreach	5,616.40	2,739.84	(2,876.56)	-105.0 %
Dues/Subscriptions	46,122.91	28,350.27	(17,772.64)	-62.7 %
Continuing Education-Trustee	19,867.78	17,183.36	(2,684.42)	-15.6 %
Continuing Education-Staff	15,888.25	6,964.81	(8,923.44)	-128.1 %
Trustee Stipends	4,000.00	4,400.00	400.00	9.1 %
LAFCO Assessments	2,413.00	2,447.00	34.00	1.4 %
Mileage	7,869.93	8,580.73	710.80	8.3 %
Program Matls/Activities	9,849.44	6,539.47	(3,309.97)	-50.6 %
Gas & Oil	16,710.85	14,444.48	(2,266.37)	-15.7 %
Fleet Maintenance	14,762.68	3,175.30	(11,587.38)	-364.9 %
Minor Equipment	19,942.14	10,724.13	(9,218.01)	-86.0 %
Supplies	6,729.49	7,381.17	651.68	8.8 %
Postage	31,889.15	29,686.17	(2,202.98)	-7.4 %
Advertising & Promotion	6,024.06	6,134.17	110.11	1.8 %
Refunds	155.00	1,162.00	1,007.00	86.7 %
Printing	68,038.36	39,278.53	(28,759.83)	-73.2 %
Repairs & Maintenance	14,657.38	37,750.96	23,093.58	61.2 %
Association Fees	45,936.00	49,029.60	3,093.60	6.3 %
Insurance	69,739.21	71,688.13	1,948.92	2.7 %
Storage Rent/Equip Lease	6,621.69	21,775.67	15,153.98	69.6 %
Telephone	18,908.46	16,746.10	(2,162.36)	-12.9 %
IT Services	50,648.97	0.00	(50,648.97)	
Utilities	34,460.92	27,081.01	(7,379.91)	-27.3 %
Licenses & Fees	4,974.28	12,912.55	7,938.27	61.5 %
Bank & Credit Card Charges	904.77	1,601.01	696.24	43.5 %
TOTAL EXPENSES	2,386,251.50	2,294,105.62	(92,145.88)	-4.0 %
OPERATING RESULTS	815,937.03	1,307,327.86	(491,390.83)	-37.6 %
OTHER INCOME & EXPENSE				
Other Income -Admin	8,948.06	110,348.43	(101,400.37)	-91.9 %
Depreciation Expense	(87,591.96)	(87,591.96)	0.00	
Interest Expense	0.00	(894.96)	894.96	100.0 %
TOTAL OTHER INCOME & EXPENSE	(78,643.90)	21,861.51	(100,505.41)	-459.7 %

	<i>9 Months Ended March 31, 2023</i>	<i>9 Months Ended March 31, 2022</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	737,293.13	1,329,189.37	(591,896.24)	-44.5 %
NET RESULTS	737,293.13	1,329,189.37	(591,896.24)	-44.5 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Performance, March 2023 - current month, Consolidated by department

	<i>9 Months Ended March 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	2,513,329.59	3,175,793.00	662,463.41	79.1 %
Community Education	3,826.00	12,900.00	9,074.00	29.7 %
Transportation Fees	9,395.00	22,000.00	12,605.00	42.7 %
Transport Fees ADC	16,917.50	25,000.00	8,082.50	67.7 %
Health Screening Fees	0.00	200.00	200.00	
Lifeline Fees	10,293.00	20,640.00	10,347.00	49.9 %
Sr Nutrition Home Delivered	24,535.54	30,000.00	5,464.46	81.8 %
Contract-PICF-Falls	17,725.56	14,000.00	(3,725.56)	126.6 %
Contract-PICF-Blue Shield	0.00	843.00	843.00	
ADC Fees	95,725.00	200,000.00	104,275.00	47.9 %
Grant-VCAAAA Caregiver Respite	18,417.62	36,750.00	18,332.38	50.1 %
Contract-Caregiver Navigation Project	4,800.00	4,800.00	0.00	100.0 %
Donations-Scholarship	370.00	2,500.00	2,130.00	14.8 %
Sponsorship	600.00	1,200.00	600.00	50.0 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	80,934.87	10,500.00	(70,434.87)	770.8 %
Facility Use Rental	5,539.00	8,000.00	2,461.00	69.2 %
Facility Use-Lease	3,379.25	9,093.00	5,713.75	37.2 %
Donations	10,055.00	1,500.00	(8,555.00)	670.3 %
Fischer Fund Distribution	152,015.31	150,000.00	(2,015.31)	101.3 %
Grant-VCAAAA-Sr Nutrition	127,573.94	105,343.00	(22,230.94)	121.1 %
City of Camarillo-CDBG CV3	37,500.00	50,000.00	12,500.00	75.0 %
City of Cam Care-A-Van	21,375.00	28,500.00	7,125.00	75.0 %
Grant-Rupe Foundation-SHARE	1,874.97	10,000.00	8,125.03	18.7 %
Grant-VCAAAA-SS Line	36,370.16	50,000.00	13,629.84	72.7 %
Grant-SCAN Community	5,636.22	9,800.00	4,163.78	57.5 %
TOTAL REVENUE	3,202,188.53	3,984,362.00	782,173.47	80.4 %
	3,202,188.53	3,984,362.00	782,173.47	80.4 %
	3,202,188.53	3,984,362.00	782,173.47	80.4 %
EXPENSES				
Salaries	1,142,744.05	1,708,585.00	565,840.95	66.9 %
Payroll Taxes	92,693.52	134,278.00	41,584.48	69.0 %

**9 Months Ended
March 31, 2023**

		Annual Budget	Unused	% Used
Benefits-PERS-Health	137,202.04	241,740.00	104,537.96	56.8 %
Benefits-PERS-Retirement	87,493.89	133,082.00	45,588.11	65.7 %
Benefits - Workers Comp	40,297.87	65,284.00	24,986.13	61.7 %
Benefits - Life/ADD	20,955.91	28,137.00	7,181.09	74.5 %
Benefits-OPEB	54,603.96	66,617.00	12,013.04	82.0 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	96.7 %
Audit Fees	20,000.00	24,500.00	4,500.00	81.6 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	14,441.50	35,000.00	20,558.50	41.3 %
Contractors-Operations	73,330.68	133,512.00	60,181.32	54.9 %
Contractors Facilities	26,581.96	51,891.00	25,309.04	51.2 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	
Community/Staff Outreach	5,616.40	17,577.00	11,960.60	32.0 %
Dues/Subscriptions	46,122.91	40,157.00	(5,965.91)	114.9 %
Continuing Education-Trustee	19,867.78	35,074.00	15,206.22	56.6 %
Continuing Education-Staff	15,888.25	50,403.00	34,514.75	31.5 %
Trustee Stipends	4,000.00	9,900.00	5,900.00	40.4 %
Election Costs	0.00	30,000.00	30,000.00	
LAFCO Assessments	2,413.00	2,569.00	156.00	93.9 %
Mileage	7,869.93	11,875.00	4,005.07	66.3 %
Program Matls/Activities	9,849.44	33,368.00	23,518.56	29.5 %
Gas & Oil	16,710.85	15,000.00	(1,710.85)	111.4 %
Fleet Maintenance	14,762.68	20,000.00	5,237.32	73.8 %
Minor Equipment	19,942.14	27,863.00	7,920.86	71.6 %
Supplies	6,729.49	18,424.00	11,694.51	36.5 %
Postage	31,889.15	40,322.00	8,432.85	79.1 %
Advertising & Promotion	6,024.06	45,547.00	39,522.94	13.2 %
Refunds	155.00	2,510.00	2,355.00	6.2 %
Printing	68,038.36	91,231.00	23,192.64	74.6 %
Repairs & Maintenance	14,657.38	7,263.00	(7,394.38)	201.8 %
Association Fees	45,936.00	69,428.00	23,492.00	66.2 %
Insurance	69,739.21	113,304.00	43,564.79	61.6 %
Storage Rent/Equip Lease	6,621.69	8,991.00	2,369.31	73.6 %
Telephone	18,908.46	25,920.00	7,011.54	72.9 %
IT Services	50,648.97	62,000.00	11,351.03	81.7 %
Utilities	34,460.92	34,710.00	249.08	99.3 %
Licenses & Fees	4,974.28	8,388.00	3,413.72	59.3 %
Bank & Credit Card Charges	904.77	6,785.00	5,880.23	13.3 %
TOTAL EXPENSES	2,386,251.50	3,624,681.00	1,238,429.50	65.8 %
OPERATING RESULTS	815,937.03	359,681.00	(456,256.03)	226.9 %
OTHER INCOME & EXPENSE				
Other Income -Admin	8,948.06	18,300.00	9,351.94	48.9 %
Depreciation Expense	(87,591.96)	(122,158.00)	(34,566.04)	71.7 %

	<i>9 Months Ended March 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
TOTAL OTHER INCOME & EXPENSE	(78,643.90)	(103,858.00)	(25,214.10)	75.7 %
AFTER OTHER INCOME & EXPENSE	737,293.13	255,823.00	(481,470.13)	288.2 %
NET RESULTS	737,293.13	255,823.00	(481,470.13)	288.2 %

Tax Revenue Analysis

A	N	O	P	Q		R		S		T		U		V		W		X		Y	
				Fiscal Year 2022-23	YTD	% to Budget	Fiscal Year 21-22	\$ Received	YTD	% to Budget	Fiscal Year 2020-21	\$ Received	YTD	% to Budget	Fiscal Year 2019-20	\$ Received	YTD	% to Budget	Fiscal Year 2019-20	\$ Received	YTD
1																					
2																					
3																					
4	Jul	65,989.87	65,989.87	2.08%	87,329.27	87,329.27	2.89%	63,219.88	63,219.88	2.31%	67,487.98	67,487.98	2.31%	67,487.98	67,487.98	2.46%					
5	Aug	12,801.31	78,791.18	2.48%	0.00	87,329.27	3.19%	0.00	63,219.88	2.31%	0.00	67,487.98	2.31%	0.00	67,487.98	2.46%					
6	Sep	16,320.31	95,111.49	2.99%	10,745.16	98,074.43	3.58%	19,159.30	82,379.18	3.00%	8,700.85	76,188.83	3.00%	8,700.85	76,188.83	2.78%					
7	Oct	0.00	95,111.49	2.99%	4,510.32	102,584.75	3.74%	3,588.84	85,968.02	3.14%	6,624.41	82,813.24	3.14%	6,624.41	82,813.24	3.02%					
8	Nov	47,707.46	142,818.95	4.50%	52,882.57	155,467.32	5.67%	44,105.30	130,073.32	4.74%	40,912.52	123,725.76	4.74%	40,912.52	123,725.76	4.51%					
9	Dec	1,655,358.14	1,798,177.09	56.62%	1,674,903.64	1,830,370.96	66.76%	1,474,833.48	1,604,906.80	58.54%	1,452,748.50	1,576,474.26	58.54%	1,452,748.50	1,576,474.26	57.50%					
10	Jan	193,223.80	1,991,400.89	62.71%	37,732.82	1,868,103.78	68.14%	159,995.29	1,764,902.09	64.37%	30,242.04	1,606,716.30	64.37%	30,242.04	1,606,716.30	58.60%					
11	Feb	0.00	1,991,400.89	62.71%	0.00	1,868,103.78	68.14%	0.00	1,764,902.09	64.37%	9,531.93	1,616,248.23	64.37%	9,531.93	1,616,248.23	58.95%					
12	Mar	667.75	1,992,068.64	62.73%	12,402.60	1,880,506.38	68.59%	5,801.59	1,770,703.68	64.58%	7,030.61	1,623,278.84	64.58%	7,030.61	1,623,278.84	59.21%					
13	Apr		1,992,068.64	62.73%	1,165,534.21	3,046,040.59	111.10%	1,142,745.05	2,913,448.73	106.26%	1,090,807.04	2,714,085.88	106.26%	1,090,807.04	2,714,085.88	98.99%					
14	May		1,992,068.64	62.73%	27,987.55	3,074,028.14	112.12%	57,605.09	2,971,053.82	108.36%	26,918.30	2,741,004.18	108.36%	26,918.30	2,741,004.18	99.97%					
15	Jun		1,992,068.64	62.73%	39,063.68	3,113,091.82	113.55%	2,798.96	2,973,852.78	108.47%	28,830.72	2,769,834.90	108.47%	28,830.72	2,769,834.90	101.03%					
16																					
17		Approved Budget			Approved Budget			Approved Budget			Approved Budget			Approved Budget			Approved Budget				
18			3,175,793.00		3,020,034.00			3,020,034.00		2,741,713.00		2,741,713.00		2,741,713.00			2,741,713.00				
19	Over (Under) Budget		(1,183,724)		26,006.59			26,006.59		232,139.78		232,139.78		232,139.78			28,121.90				

Camarillo Health Care District Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically
March 2023 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80095	3/8/2023	ACCESS	Access TLC Caregivers DBA	1,185.00	V	MO
80107	3/15/2023	ACQUA	Acqua Clear, Inc	674.71	V	MO
80114	3/22/2023	ACTUARIAL	Actuarial Retirement Consulting, LLC	500.00	V - GASB 75 REPORT	ANNUAL
80076	3/1/2023	AFLAC	Aflac	1,071.74	V	MO
80079	3/1/2023	BOLANOS	Alexandra Bolanos	166.97	EE	
80077	3/1/2023	BETA	Beta Healthcare Group	2,600.76	V	MO
80078	3/1/2023	BETA WC	Beta Healthcare Group	2,601.42	V	MO
80096	3/8/2023	C3 INTEL	C3 Intelligence, Inc	157.00	V	MO
80098	3/8/2023	CSDA	CA Special Districts Assoc	892.45	V	MO
80115	3/22/2023	CENTRAL	Central Plaza Auto Service	331.48	V - AUTO REPAIR	
80090	3/1/2023	LOH	Christopher Loh, MD	100.00	BOD	
80116	3/22/2023	CMH	CMH Centers for Family Health	720.00	V	MO
80117	3/22/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	57.00	V-LEGAL	ONGOING
80080	3/1/2023	CONEJO AWARD	Conejo Awards Corp	53.63	V	ONGOING
80097	3/8/2023	CONEJO AWARD	Conejo Awards Corp	73.47	V	ONGOING
80118	3/22/2023	CONEJO AWARD	Conejo Awards Corp	27.89	V	ONGOING
80083	3/1/2023	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
80085	3/1/2023	F M PEARCE	F M Pearce Co, Inc.	429.58	V	MO
80100	3/8/2023	FRONTIER	Frontier Communications	235.98	V	MO
80087	3/1/2023	HARTFORD	Hartford Life	1,241.86	V	MO
80108	3/15/2023	HAYMAN	Hayman Consulting dba	2,327.50	V	MO
80127	3/29/2023	ITS	Integrated Telemanagement Serv, Inc	3,911.74	V	MO
80088	3/1/2023	JTS	JTS Facility Services	2,515.00	V	MO
80119	3/22/2023	JTS	JTS Facility Services	2,310.00	V	MO
80099	3/8/2023	FRIEDMAN	Linda Friedman	5.00	V	
80089	3/1/2023	KROELL	Louanne Kroell	100.00	BOD	
80128	3/29/2023	KROELL	Louanne Kroell	100.00	BOD	
80103	3/8/2023	TAPIA	Mayra Tapia	128.08	EE	
80120	3/22/2023	MERIPLEX/CPI	Meriplex Solutions	6,320.87	V - REG SERVICE + NOTEBOOK- DEPT 8	MO
80091	3/1/2023	METLIFE	MetLife Small Business	1,147.64	V	MO
80101	3/8/2023	ROGERS, M	Michelle Rogers	225.36	EE	
80081	3/1/2023	DIXON	Neal P. Dixon	100.00	BOD	
80124	3/29/2023	DIXON	Neal P. Dixon	100.00	BOD	
80129	3/29/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V	
80122	3/22/2023	PVREC	P.V. Recreation & Park Distr	425.44	V - ASSESSMENT	ANNUAL
80086	3/1/2023	FEINBERG	Paula-Jeanne Feinberg	100.00	BOD	
80126	3/29/2023	FEINBERG	Paula-Jeanne Feinberg	200.00	BOD	
80109	3/15/2023	PETTY	Petty Cash - Administrat	216.89	V	MO
80121	3/22/2023	PITNEYBOWES	Pitney Bowes	157.56	V	MO
80102	3/8/2023	SAFEWAY	Safeway Inc	435.66	V	MO
80130	3/29/2023	SAFEWAY	Safeway Inc	544.36	V	MO
80084	3/1/2023	DUXBURY	Sarah Duxbury	115.37	EE	
80131	3/29/2023	SO CA EDISON	Southern California Edison	1,078.10	V	MO
80110	3/15/2023	SO CA GAS	Southern California Gas	2,105.97	V	MO
80111	3/15/2023	STAPLES	Staples Business Advantage	791.86	V	MO
80082	3/1/2023	DORIA	Thomas Doria, MD	200.00	BOD	
80125	3/29/2023	DORIA	Thomas Doria, MD	100.00	BOD	
80123	3/22/2023	TRI COUNTY	Tri County Office Furniture, Inc	3,268.00	V - 10 NEW CHAIRS	
80104	3/8/2023	TROPICAL	Tropical Car Wash	520.00	V	MO
80092	3/1/2023	USPOSTMASTER	U.S. Postmaster	8,425.08	V	QTRLY
80105	3/8/2023	USPOSTMASTER	U.S. Postmaster	290.00	V	MO
80112	3/15/2023	UMPQUA	Umpqua Bank	5,867.90	V-CREDIT CARD	MO
80093	3/1/2023	VISION	Vision Services Plan	331.19	V	MO
80113	3/15/2023	VOYAGER	Voyager Fleet Systems Inc	1,553.21	V	MO
80094	3/1/2023	XEROX	Xerox Financial Services	2,130.44	V	MO
80106	3/8/2023	XEROX	Xerox Financial Services	1,984.84	V	MO
Report Total				\$69,296.00		

Camarillo Health Care District Check Register (Checks and EFTs of All Types)

Sorted by Check Number

March 2023 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80076	3/1/2023	AFLAC	Aflac	1,071.74	V	MO
80077	3/1/2023	BETA	Beta Healthcare Group	2,600.76	V	MO
80078	3/1/2023	BETA WC	Beta Healthcare Group	2,601.42	V	MO
80079	3/1/2023	BOLANOS	Alexandra Bolanos	166.97	EE	
80080	3/1/2023	CONEJO AWARD	Conejo Awards Corp	53.63	V	ONGOING
80081	3/1/2023	DIXON	Neal P. Dixon	100.00	BOD	
80082	3/1/2023	DORIA	Thomas Doria, MD	200.00	BOD	
80083	3/1/2023	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
80084	3/1/2023	DUXBURY	Sarah Duxbury	115.37	EE	
80085	3/1/2023	F M PEARCE	F M Pearce Co, Inc.	429.58	V	MO
80086	3/1/2023	FEINBERG	Paula-Jeanne Feinberg	100.00	BOD	
80087	3/1/2023	HARTFORD	Hartford Life	1,241.86	V	MO
80088	3/1/2023	JTS	JTS Facility Services	2,515.00	V	MO
80089	3/1/2023	KROELL	Louanne Kroell	100.00	BOD	
80090	3/1/2023	LOH	Christopher Loh, MD	100.00	BOD	
80091	3/1/2023	METLIFE	MetLife Small Business	1,147.64	V	MO
80092	3/1/2023	USPOSTMASTER	U.S. Postmaster	8,425.08	V	QTRLY
80093	3/1/2023	VISION	Vision Services Plan	331.19	V	MO
80094	3/1/2023	XEROX	Xerox Financial Services	2,130.44	V	MO
80095	3/8/2023	ACCESS	Access TLC Caregivers DBA	1,185.00	V	MO
80096	3/8/2023	C3 INTEL	C3 Intelligence, Inc	157.00	V	MO
80097	3/8/2023	CONEJO AWARD	Conejo Awards Corp	73.47	V	ONGOING
80098	3/8/2023	CSDA	CA Special Districts Assoc	892.45	V	MO
80099	3/8/2023	FRIEDMAN	Linda Friedman	5.00	V	
80100	3/8/2023	FRONTIER	Frontier Communications	235.98	V	MO
80101	3/8/2023	ROGERS, M	Michelle Rogers	225.36	EE	
80102	3/8/2023	SAFEWAY	Safeway Inc	435.66	V	MO
80103	3/8/2023	TAPIA	Mayra Tapia	128.08	EE	
80104	3/8/2023	TROPICAL	Tropical Car Wash	520.00	V	MO
80105	3/8/2023	USPOSTMASTER	U.S. Postmaster	290.00	V	MO
80106	3/8/2023	XEROX	Xerox Financial Services	1,984.84	V	MO
80107	3/15/2023	ACQUA	Acqua Clear, Inc	674.71	V	MO
80108	3/15/2023	HAYMAN	Hayman Consulting dba	2,327.50	V	MO
80109	3/15/2023	PETTY	Petty Cash - Administrat	216.89	V	MO
80110	3/15/2023	SO CA GAS	Southern California Gas	2,105.97	V	MO
80111	3/15/2023	STAPLES	Staples Business Advantage	791.86	V	MO
80112	3/15/2023	UMPQUA	Umpqua Bank	5,867.90	V-CREDIT CARD	MO
80113	3/15/2023	VOYAGER	Voyager Fleet Systems Inc	1,553.21	V	MO
80114	3/22/2023	ACTUARIAL	Actuarial Retirement Consulting, LLC	500.00	V - GASB 75 REPORT	ANNUAL
80115	3/22/2023	CENTRAL	Central Plaza Auto Service	331.48	V - AUTO REPAIR	
80116	3/22/2023	CMH	CMH Centers for Family Health	720.00	V	MO
80117	3/22/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	57.00	V-LEGAL	ONGOING
80118	3/22/2023	CONEJO AWARD	Conejo Awards Corp	27.89	V	ONGOING
80119	3/22/2023	JTS	JTS Facility Services	2,310.00	V	MO
80120	3/22/2023	MERIPLEX/CPI	Meriplex Solutions	6,320.87	V - REG SERVICE + NOTEBOOK- DEPT 8	MO
80121	3/22/2023	PITNEYBOWES	Pitney Bowes	157.56	V	MO
80122	3/22/2023	PVREC	P.V. Recreation & Park Distr	425.44	V - ASSESSMENT	ANNUAL
80123	3/22/2023	TRI COUNTY	Tri County Office Furniture, Inc	3,268.00	V - 10 NEW CHAIRS	
80124	3/29/2023	DIXON	Neal P. Dixon	100.00	BOD	
80125	3/29/2023	DORIA	Thomas Doria, MD	100.00	BOD	
80126	3/29/2023	FEINBERG	Paula-Jeanne Feinberg	200.00	BOD	
80127	3/29/2023	ITS	Integrated Telemanagement Serv, Inc	3,911.74	V	MO
80128	3/29/2023	KROELL	Louanne Kroell	100.00	BOD	
80129	3/29/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V	
80130	3/29/2023	SAFEWAY	Safeway Inc	544.36	V	MO
80131	3/29/2023	SO CA EDISON	Southern California Edison	1,078.10	V	MO
Report Total				\$69,296.00		

Check Register Monthly Comparison

FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$0	\$0	\$0	\$670,899	\$126,227
YTD Total											\$6,038,089		

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813
- Jan '23 Transfer cash to into Five Star Accounts \$2,150,000
- Feb-23 Payment to auditor \$15,000

FY 2021/22

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$188,410	\$55,759	\$162,111	\$80,903	\$72,497	\$354,833	\$50,684	\$81,261	\$69,187	\$70,138	\$72,504	\$115,382	\$123,961	\$135,941
YTD Total											\$1,373,668		

Notes FY 21/22:

- July '21 Annual Insurance Invoices increased by \$28k
- Sept '21 Final loan payment of \$99,044
- Sept '21 New HVAC unit for Build H \$11,720
- Oct '21 Construction Costs for HUR window and SNP relocation \$9,018
- Nov '21 New Flooring Cedar room Bldg E \$16,167
- Dec '21 Move relief funds of \$300k from Mechanics cking to savings
- Feb '22 RUPE Grant payment \$7,548
- Feb '22 Healthy Attitudes will have 4 issues in 21/22 vs 3 in 20/21 - Additional cost of \$10-13k
- Mar '22 Nunn Better Plumbing \$2,495 multiple locations
- Apr '22 Commander Printed Products - \$14,580 Healthy Attitudes back pre Covid copies
- Apr '22 AI Loh Construction - Dept 5 New Window \$1,912
- Apr '22 CPI - newipad & Keyboard & APC Electric Smart - \$3,215
- May '22 New HVAC unit for Build F \$11,888
- June '22 New Senso Machine - Cognitive Motor Training & Testing System \$11,500

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

SECTION 9
CHIEF EXECUTIVE OFFICER REPORT

APRIL 27, 2023

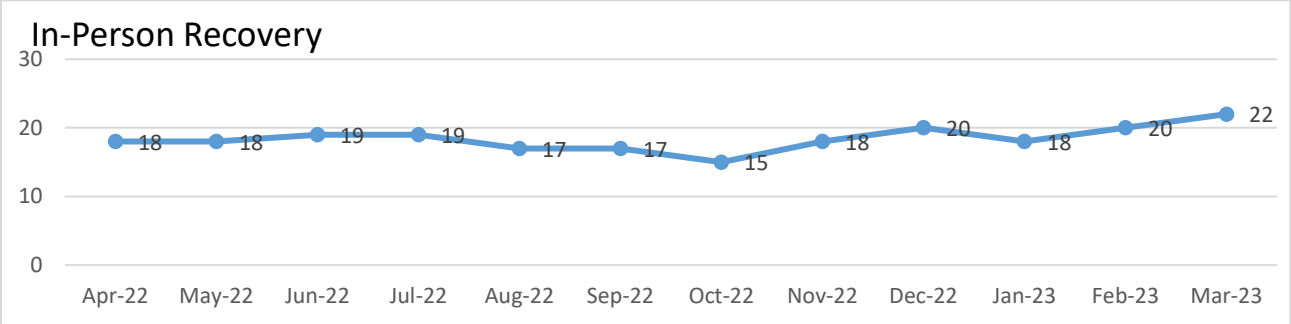
MEMORANDUM

DATE: March 31, 2023
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *March 2023 Monthly Report*

PROGRAM DESCRIPTION

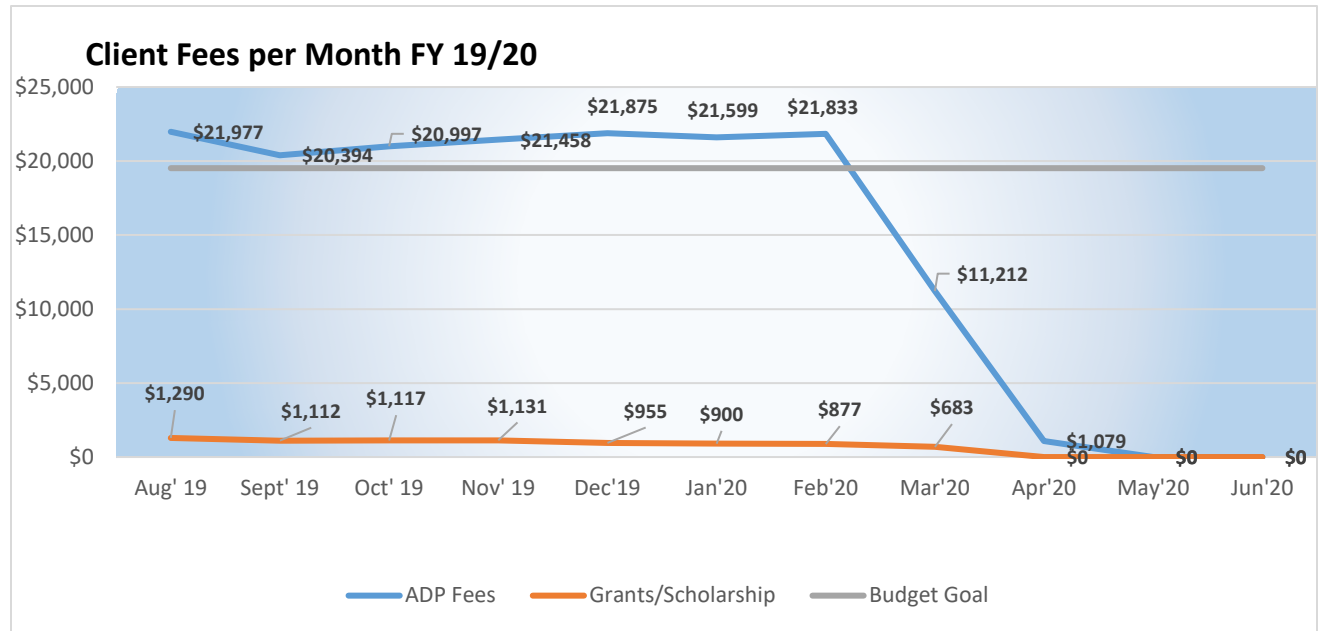
Since 1983, Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

The subsequent charts reflect recovery efforts. Operating under capacity restrictions from March 13, 2020, through February 28, 2023, with full and afternoon half day offerings.



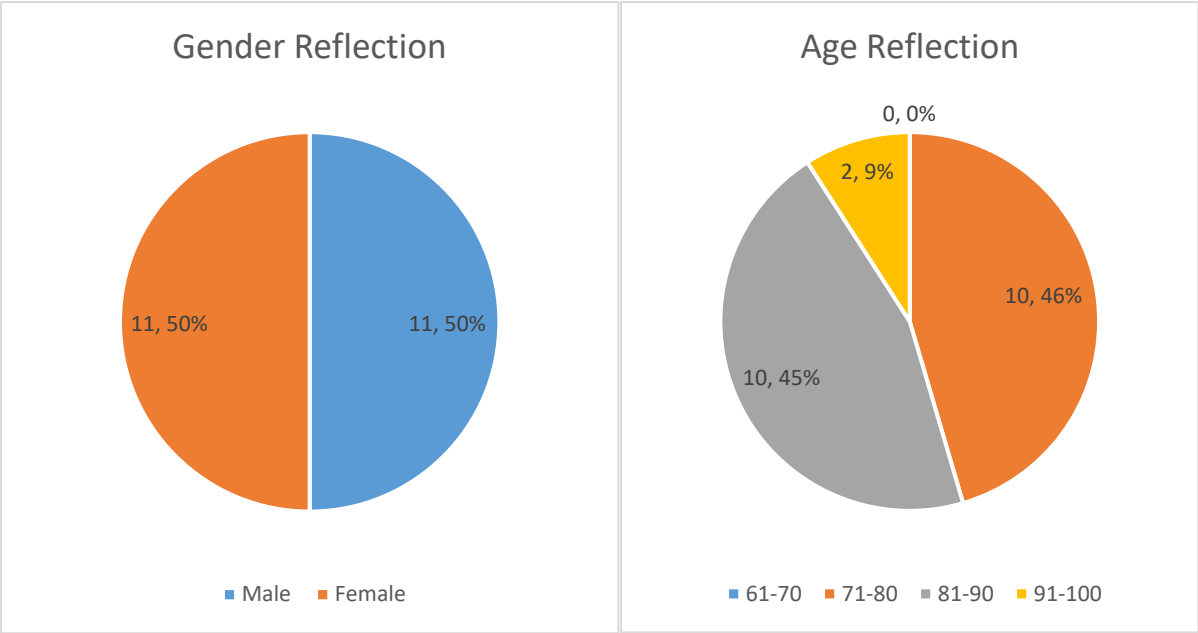
	February 2023	March 2023	April 2023
Enrollment at start of new month	19	19	21
New Enrollment	2	2	2
Leave of Absence (LOA)	2	1	2
Disenrollment	1	0	0
Active Enrollment at close of month	20	22	

The following revenue charts reflect the success of the ADC, prior to the March 13, 2020 temporary suspension and the recovery efforts since reopening the ADC from September 8, 2020 through December 4, 2020 and April 19, 2021.



This chart reflects a dip in revenue during the months of December and January. Due to circumstances caused by the surge in Omicron cases, the center temporarily suspended in-person services for two days in December 2021 and July 2022, six days in January 2022 and two days in August 2022.





Total Clients: 22
 Current average age: 82
 Current oldest: 93 (ma)
 Current youngest: 72 (fe)

MEMORANDUM

DATE: April 7, 2023
TO: Kara Ralston, CEO
FROM: Michelle Rogers, Community Education & Outreach Manager
SUBJECT: *Monthly Program Report: March 2023*

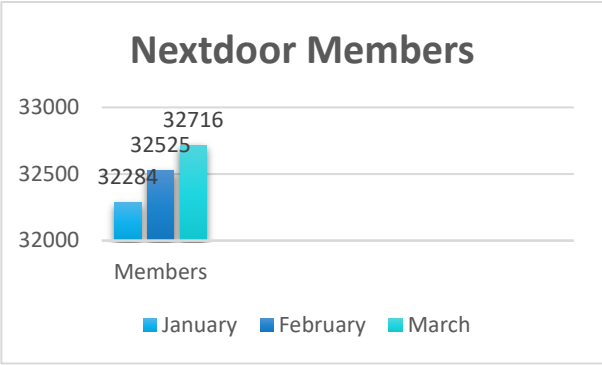
PROGRAM DESCRIPTION – Social Media

Community Education & Outreach focuses on developing, producing and facilitating the various educational and outreach platforms of Camarillo Health Care District. In 2023, our goals include:

- highlight classes, services, programs and departments, and posting consistently
- boost brand awareness by creating original content
- share timely and varied posts to create a dynamic social media portfolio
- curate, like and comment on content that aligns with mission; follow/like local agencies
- maintain a pulse on community conversations to help expand audience
- increase community engagement by asking and answering questions, hosting polls, and sharing our own thought leadership pieces that initiate and inform conversations

Nextdoor

- There are 32,716 members in the geographic area we reach in Camarillo and Somis. That’s increase of 191 in the last month.
- 31,970 impressions, up 7,236 from February.
- 135 interactions, up 69 from February.
 - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
 - **Interactions** include likes and comments.
- **MOST POPULAR:** A post about a special presentation scheduled April 20 with Dr. Ryan Quinn of Ventura Orthopedics, with 2,252 impressions and 4 interactions.
- **SECOND MOST POPULAR:** A post about our Adventures in VR travel experiences to Antarctica, with 1,909 impressions and 4 interactions.

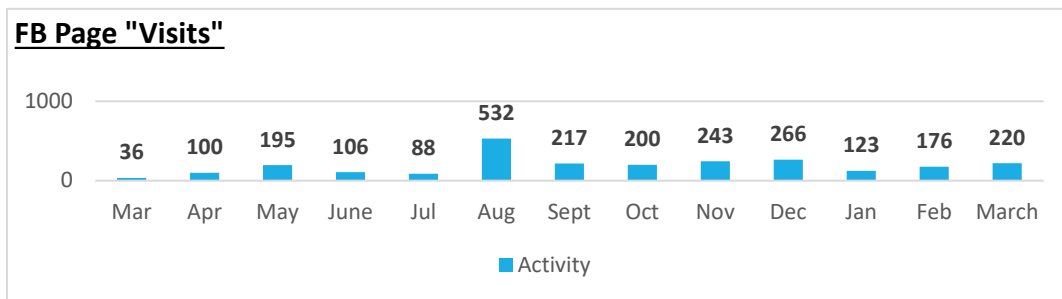
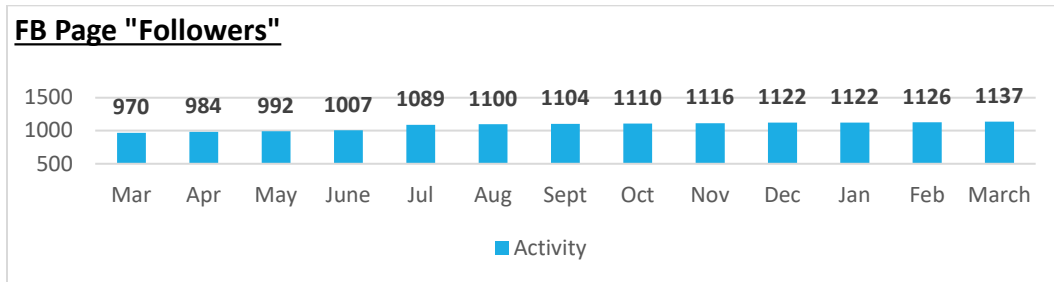


Facebook

March 2023 marks one year since we’ve been tracking our Facebook analytics. In that year, we’ve increased followers by 167.

- **HIGHEST REACH:** An events page promoting our “Stories from the Heart” storytelling event, with 1,998 reach.
 - **Reach** is the number of people who saw any post at least once.
 - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- **TOTAL REACH:** for the last 30 days is 6,005, up 22.8% since February.

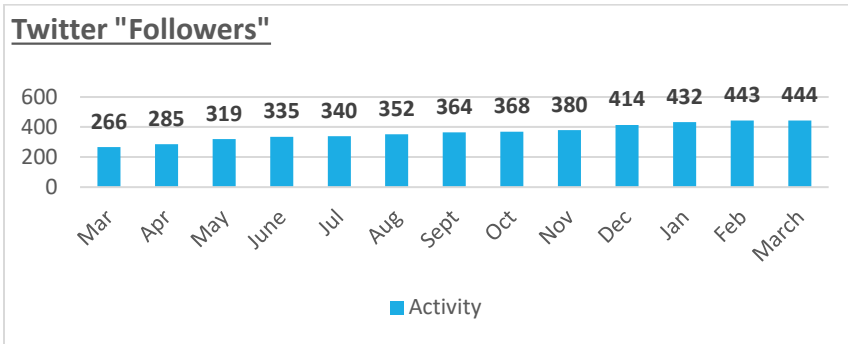
- FACEBOOK PAGE VISITS: for the last 30 days is 220, up 29.4% since February.
- MOST REACTIONS: Adventures in VR classes, with 15 reactions.
 - **Reactions** is a button on a post that allows people to show different reactions to the content: "Like", "Love", "Haha", "Wow", "Sad" or "Angry."
- HIGHEST COMMENTS: Happy St. Patrick's Day post (2).
- HIGHEST ENGAGEMENT: Adventures in VR (121).
 - **Engagements** are a combination of reactions, likes, comments and shares.



Twitter

In the last year, we've grown our following on Twitter by 178.

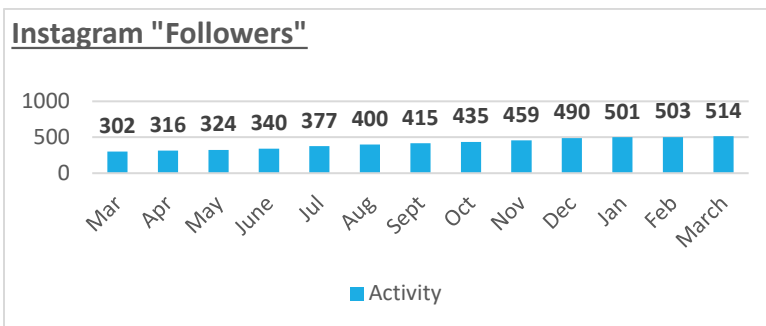
- ENGAGEMENT RATE: engagement rate was 4.3%, which is the same since February, with 62 retweets (up 10) and 83 likes (up 11).
 - **Engagements** are clicks, retweets, replies, follows and likes.
 - **Impressions** are the number of times a user saw the tweet.
 - **Engagement rate** is the number of engagements divided by the total number of impressions
- TOP TWEET: Free transportation through end of June, with 298 impressions, 12 engagements and engagement rate of 4%.
- MOST POPULAR tweet: Adventures in VR, with 238 impressions, 7 engagements, 4 likes and 3 retweets.
- HIGHEST ENGAGEMENT: District on CityScene TV, with 77 impressions, 9 engagements and a 11.7% engagement rate.



Instagram

In the last year, we've grown our followers by 212.

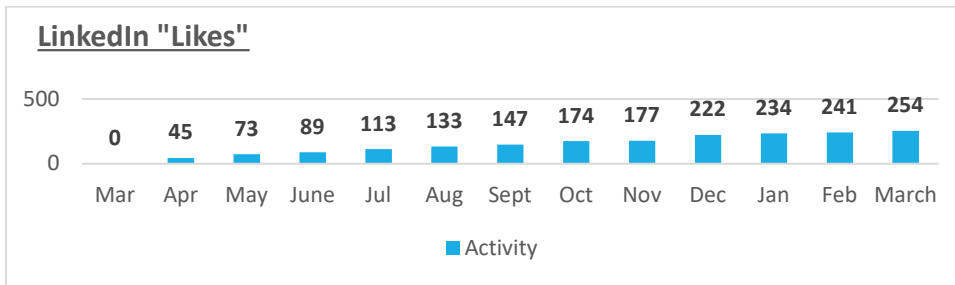
- Reached 363, up 13.8% from February.
- HIGHEST REACH: Elder Legal appointments reached 78 people and had 3 likes, comments and shares.
- SECOND MOST POPULAR POST: Digital Bridge reached 115 people and had 6 likes, comments and shares.
- HIGHEST ENGAGEMENT: Announcing the return of Gentle Yoga with 10 likes, comments and shares.



LinkedIn

We've gained 254 followers in the last year.

- 16 unique visitors, up 9 from February.
- 28 page views, up 18 from February.
- 528 post impressions.
- MOST IMPRESSIONS: A post about 3 April Events (Medicare, arthritis and storytelling) had 54 impressions.
- HIGHEST VIEWS: A post about 3 April Events (Medicare, arthritis and storytelling) had 53 views.
- MOST REPOSTS: Three posts had two reposts.
- MOST REACTIONS: A post about 3 April Events (Medicare, arthritis and storytelling) had 6 reactions.
- We appeared in 179 searches, up 16.2%.



YouTube

- Developed in June 2022 (52 subscribers).
- Posted 17 videos since launch.
- 46,868 views, up 162 from February.
- MOST VIEWED VIDEO: Our Care-A-Van Transportation Services with 43,000 views. (Numbers attributed to the video being served as a “suggested” video by YouTube.)
- SECOND MOST VIEWED VIDEO: A virtual tour of our Adult Day Center with 1,200 views.

Note: Without the Care-A-Van video anomaly, our videos average 529 views per month.

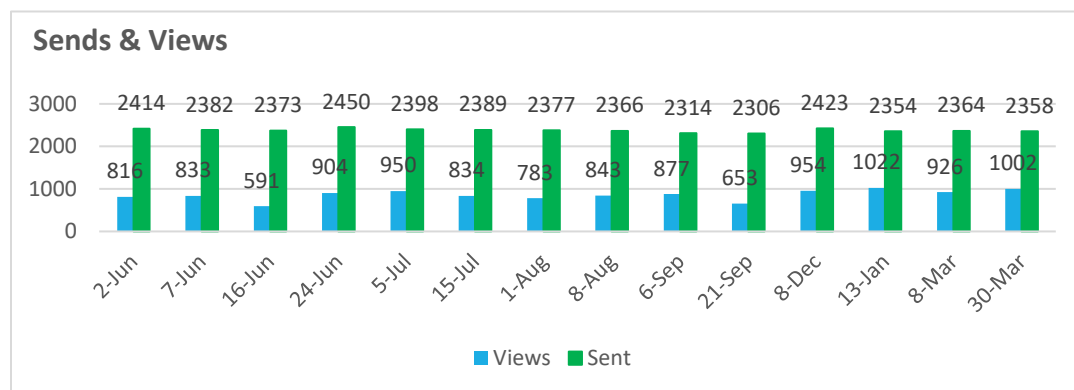
- NEW VIDEO: UCLA Memory Training, offering a glimpse of what the class is like. It had 33 views in its first five days.

SoundCloud (podcast)

(SoundCloud is the platform used for the District’s podcast which shares health and caregiver journeys, and true, first-person stories about life, love and learning.)

- 7 “Stories from the Heart” podcasts.
- 366 “listens” and 17 “likes” on SoundCloud since inception.
- 77 downloads (33% from Apple Podcasts).
- 11 “streams” on Spotify.
- 40 “plays” on Apple Podcasts.

E-Newsletter

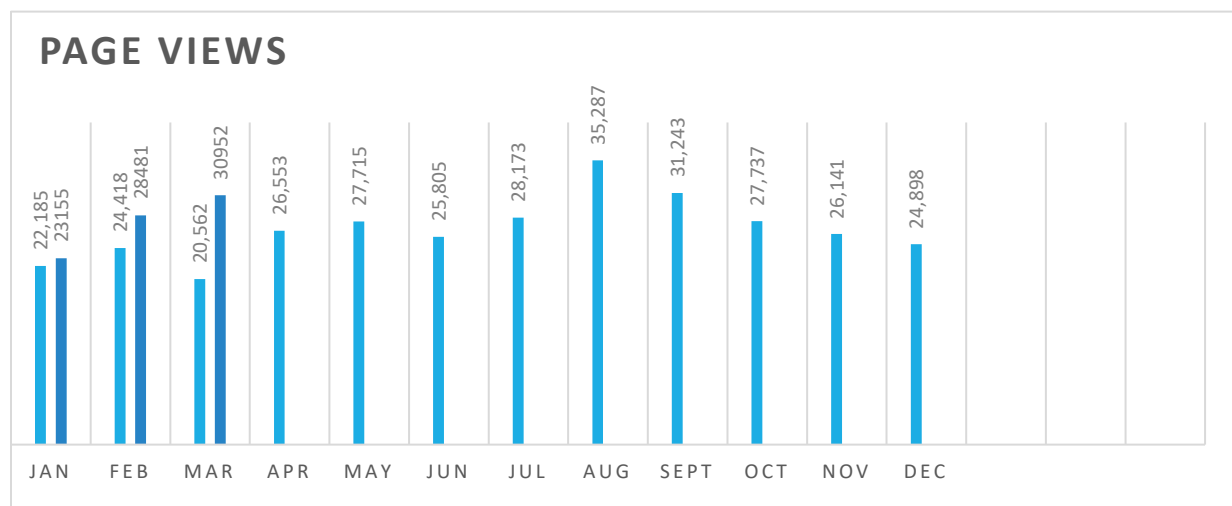


Since the launch of the e-newsletter on June 2, 2022, a total of 14 newsletters have been sent. The open rate has been averaging 35%, which is considered a “top-tier score”; marketing experts say average open rate should be 15-25%. The open rate for our most recent newsletter is 42.5%.

- **Newsletter March 8**
 - focused on “You’re invited to our storytelling event” about caregiver and health journeys from the District’s “Stories from the Heart” podcast being shared during a live event as part of an intergovernmental partnership with the Camarillo Library.
 - 2,364 people received the e-newsletter.
 - 926 opened and viewed it.
 - 39.2% open rate (average open rate should be 15-25%)
- **Newsletter March 30**
 - focused on “Join us for these engaging and informational events in April” about the District’s storytelling event, a presentation by Dr. Ryan Quinn on hip and knee arthritis and a presentation by HICAP on Medicare.
 - 2,358 people received the e-newsletter.
 - 1,002 opened and viewed it.
 - 42.5% open rate (average open rate should be 15-25%)

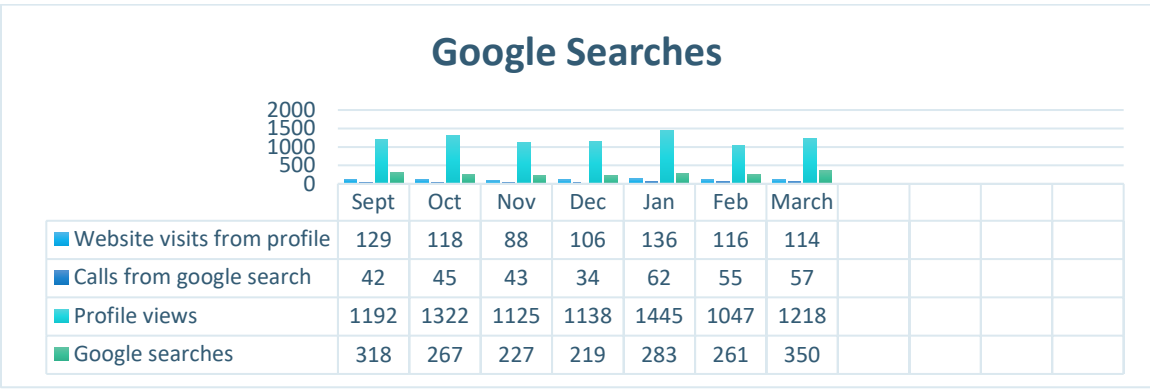
Website

Average 24,800 views/month. March had over 30,000.



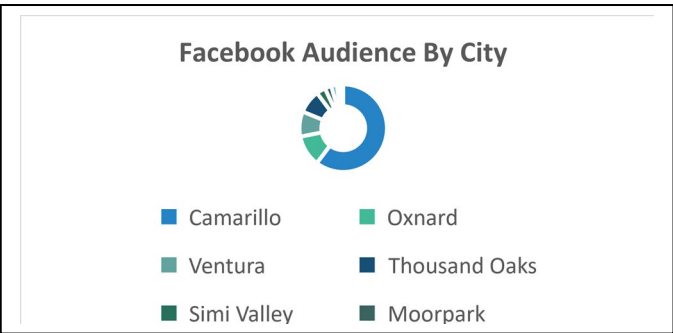
Increase in page views on our website 2022 vs 2023.

Google Business Profile Report



CURRENT SOCIAL MEDIA AUDIENCE

- Facebook
 - 87% are women
 - Most age 35-65+
 - 40% from Camarillo, 7.7% Oxnard, 6.1% Ventura, 5.7% Thousand Oaks.



- Instagram
 - 72% are women
 - Most age 35-65+
 - 23% from Camarillo, 13% from Oxnard, 9% from Ventura, 7% from Thousand Oaks.
- Twitter
 - Doesn't record audience profile data.
- LinkedIn
 - 80% are from the greater LA area
 - 11.4% work in legislative offices, 6.3% in government administration, 6.3% in higher education, 5.5% in nonprofit organizations, 4.3% in wellness and fitness services, 3.1% in civic and social organizations, 2.8% in philanthropic fundraising services, 2.8% in mental health care, 2.8% in hospitals and healthcare and 2% in education and admin programs.

MEMORANDUM

DATE: April 6, 2023
TO: Kara Ralston, CEO
FROM: Anja Olson, Facilities Coordinator
SUBJECT: *Monthly Program Report: March 2023*

PROGRAM DESCRIPTION –Facility Activity & Usage

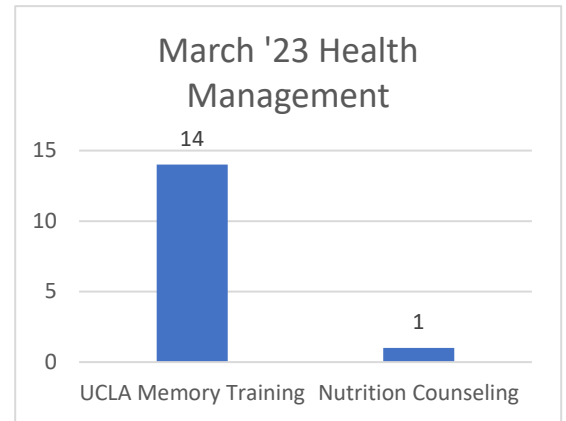
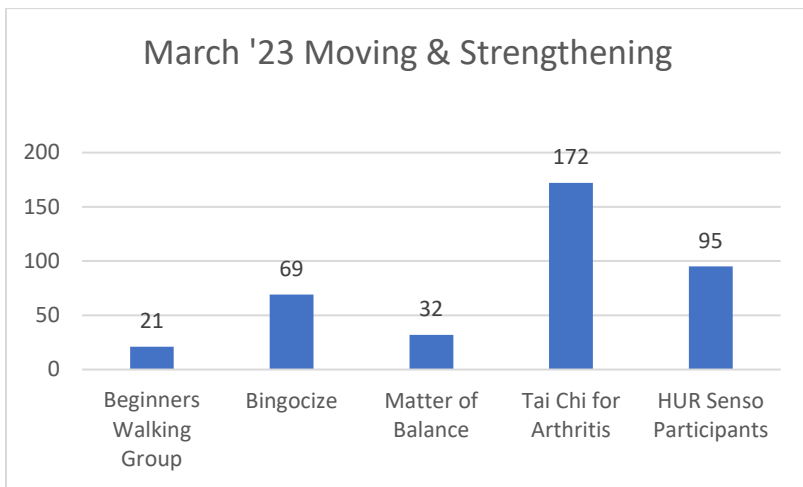
The Facilities Department focuses on providing and maintaining a safe, clean, and inviting environment that facilitates the presentation and delivery of District services, customer service, reception, and professional hospitality.

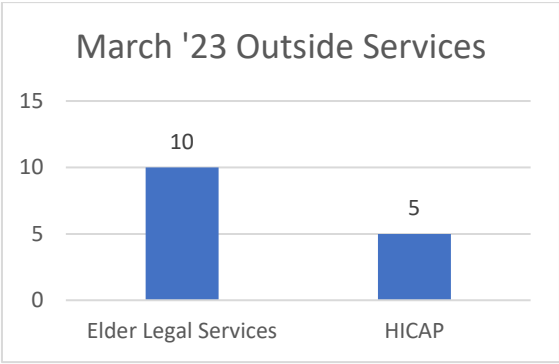
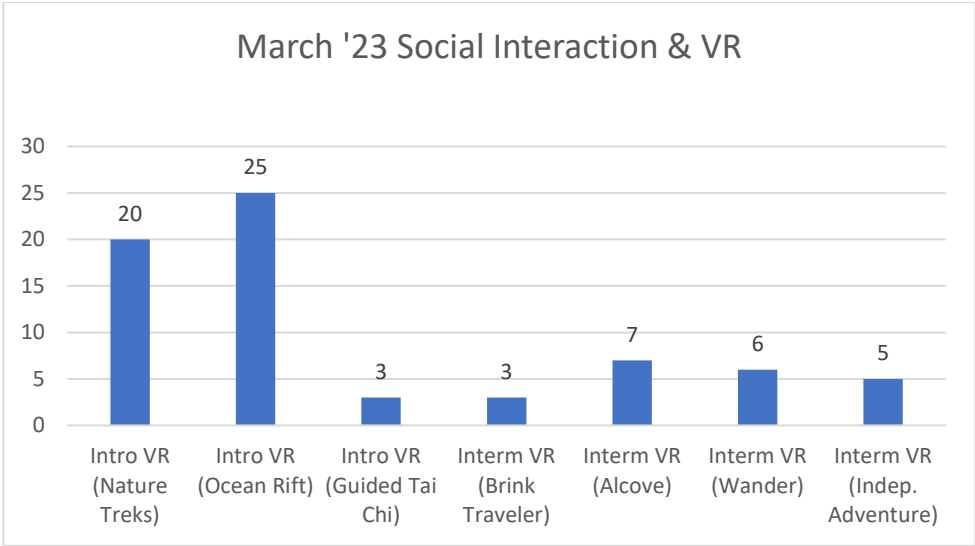
Class Attendance

Attendance decreased in March by about 5%. Total participation went from 516 in February to 488 in March. There were no classes held in the Digital Literacy & Connectivity Category during March. Virtual Reality class attendance was the same as February. The Intro VR classes, Nature Treks and Ocean Rift again had the highest attendance of the VR classes. The VR class Independent Adventures continued to decline in enrollment for the second straight month, going from 27 in January to 10 in February and 5 in March. Walking Group attendance declined in March. Most likely due to rainy and cold weather. The highest attendance was in the Moving & Strengthening category. There were two Tai Chi Classes, a full month of Bingocize along with Matter of Balance and consistent participation on the HUR Senso Balance machine.

Health Management includes UCLA Memory Training and Nutrition Counseling this month.

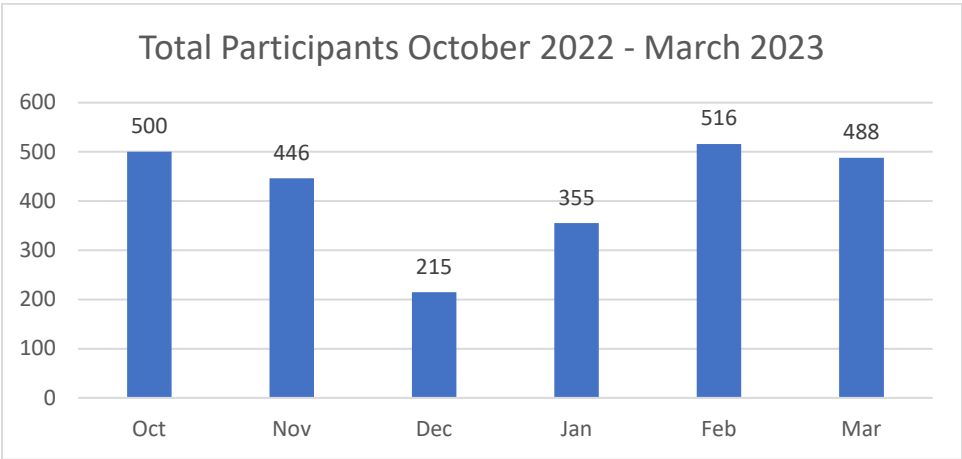
The following charts reflect March participant numbers for the following categories:





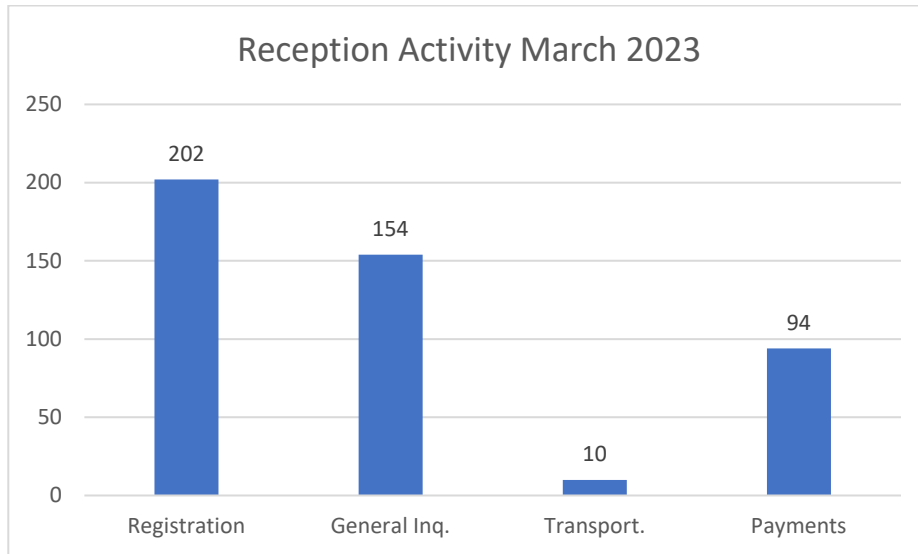
Total Participants

The following chart shows total participants over time for the categories shown in this report.



Reception Activity

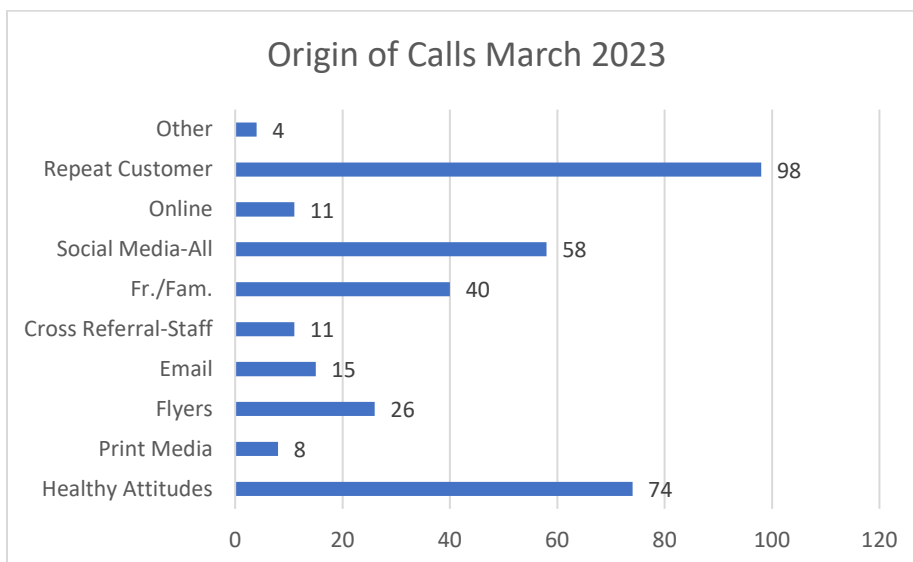
Reception activity increased in March from February. The Registration numbers were consistent with February. General Inquires increased in March. Payment activity almost doubled from February due in part to requiring advance payment for classes starting in April. Most of the calls for Transportation are reported by that department, however Reception did receive 10 calls that were Transportation related.



Origin of Calls

In efforts to understand the impact of outreach, staff attempt to capture where callers heard about the service they're inquiring about; (*not every caller remembers; some inquiries are not conducive to the question*).

CHCD continues to get most calls from Repeat Customers. March did see more calls originate from social media, Flyers, and emails than in February. Callers that heard about our programs from Friends and Family increased from 12 in February to 40 in March. Some of these calls were from people that heard from friends about our VR classes.



March 2023 Report

Date: April 10, 2023
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
 Mayra Tapia, Senior Nutrition Coordinator
 Monthly Program Report: **April 2023**

The Senior Nutrition Program (SNP) provides supplemental nutrition for residents aged 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week. **During COVID-19 restrictions, clients include seniors not normally home-bound, and non-senior disabled who are abiding by Stay-at-Home orders. As of August 11, 2021, all recipients may now only receive up to 5 meals/week, with some exceptions made (low-income, high nutrition risk, no other means to obtain food, etc.) (which is why the total meal count for this month decreased from previous months).**

Congregate Meals (aka Apple-A-Day Café) are normally served at the District congregate (Cong) site on the third Thursday of each month. **During COVID-19 restrictions,** congregate clients may instead choose to pick up a frozen meal at the District once a month.

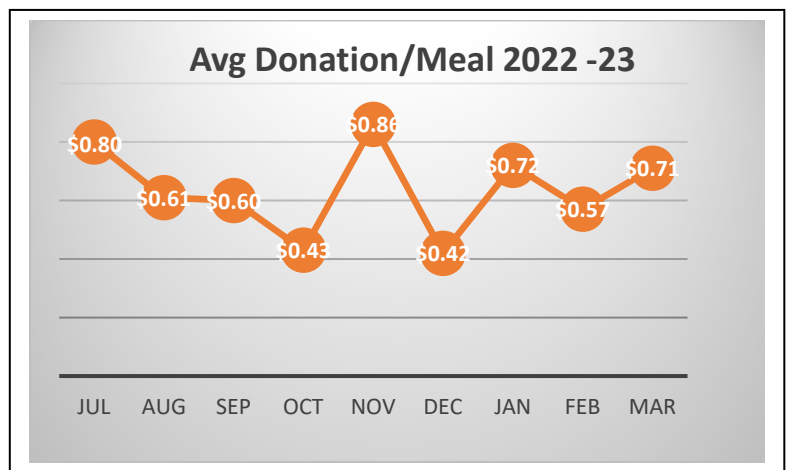
The SNP is also partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging (VCAAA), VCAAA Foundation, and the City of Camarillo. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance

**includes HDM Clients currently on hold as well as 6 non- seniors funded by VCAAA Foundation.*

	March 2023	Unduplicated Clients FYTD
New HDM clients	17 <u>-27 disenroll</u> -10 net loss	419 *
New Cong. clients	0	0**

***Due to COVID19, Cong clients shifted to HDM*



Program History

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received more than 543,800 meals, averaging over 29,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93% HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97% HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96% HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM+Cong.)	77,228	\$96,058	30,250	96% HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021 - June 2022 (HDM+Cong.)	49,689	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
FYTD Total meals served July 2022 – February 2023 (HDM+Cong.)	38,760*	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
TOTAL cumulative meals served since program inception; all- meal types; commenced April 2005	543,833					

*includes meals for (6) <60 disabled clients funded by the VCAAA Foundation

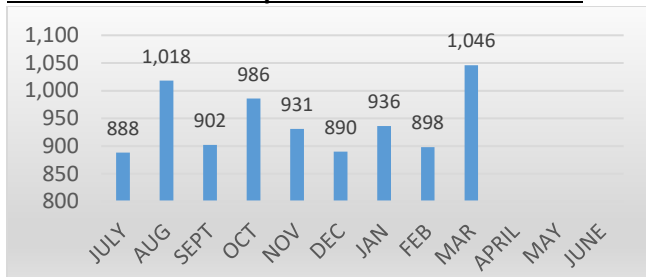
HDM Referral Sources

Referral Source March 2023	HDM	Cong
Friend/Neighbor/Family	2	0
Former Congregate Client	1	0
Website/Social Media	2	0
Healthy Attitudes magazine	1	0
Health care provider – APS/ Hospital/Doctor/Social Worker	5	0
VCAA referral	1	0
Previous Client	1	0
Internal District referral	2	0
Walk-in	2	0
Hospice		0
OASIS Catholic charities		0
TOTAL	17	0

HDM Cancellations

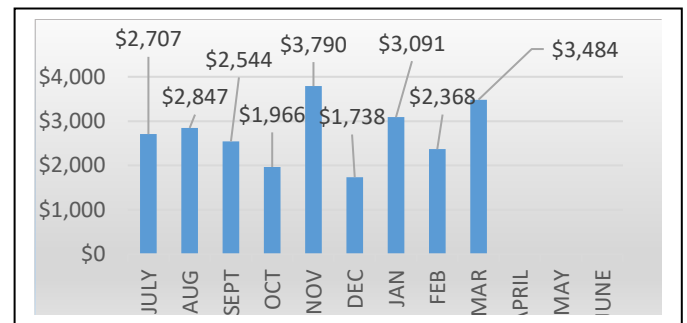
Reason Stated	March 2023
No longer requires services	14
Family/Caregiver now providing meals	
Moved in with Family	
Moved into Care Facility	2
Moved to alternate Program	
No longer meets criteria	
Health has improved - able to cook	1
Dietary restrictions	
Relocation out of service area	2
Deceased	3
On hold for extended time	5
TOTAL	27

HDM: Clients Served per Month 2022-23

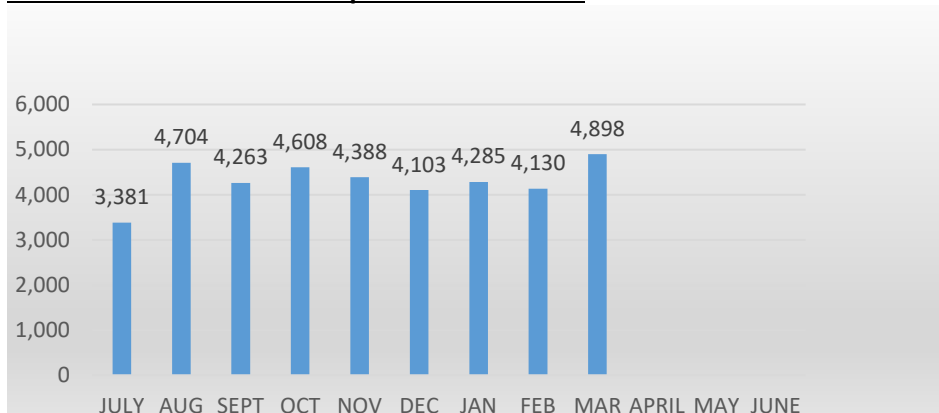


*client count is duplicated count as clients receive meals each week
 ** Meals served per month change if clients are on hold or meals are returned.

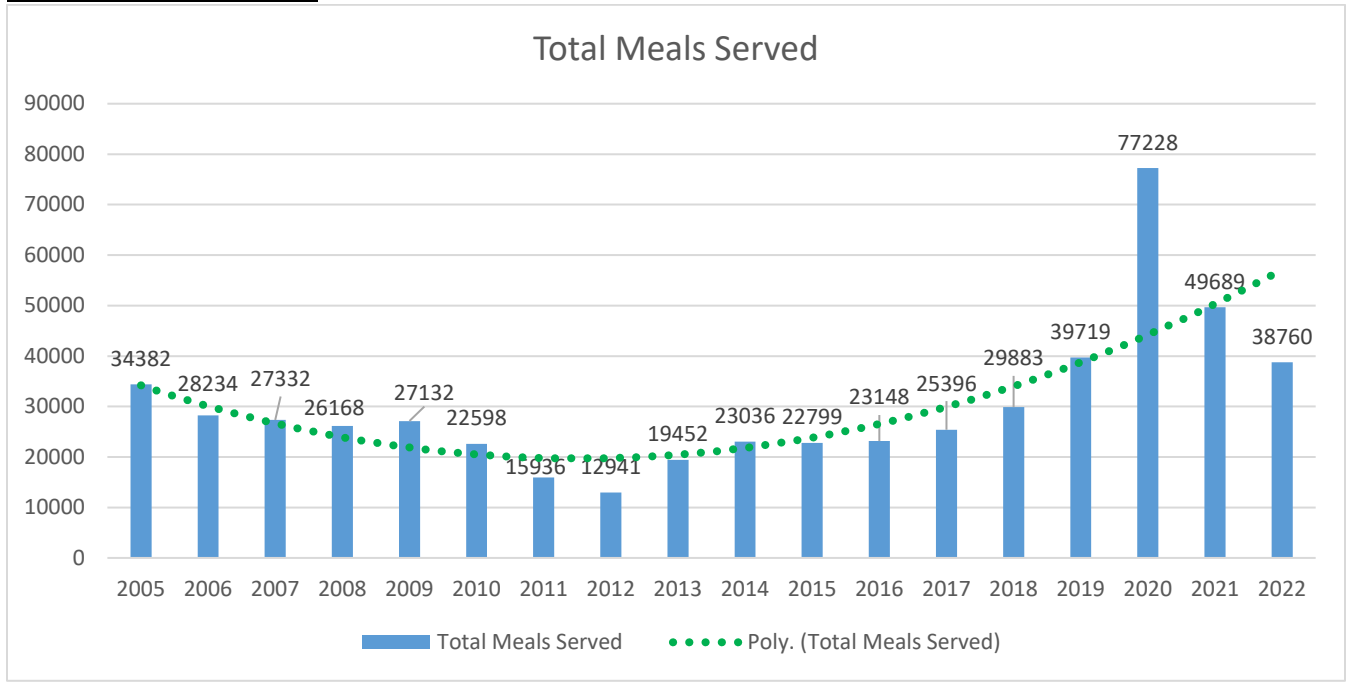
HDM: Donations Rec'd per Month 2022-23



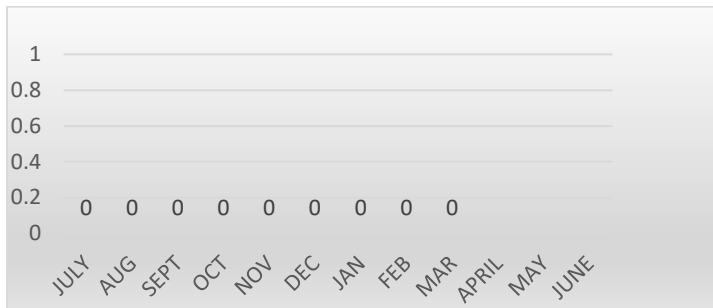
HDM: Total Meals Provided per Month 2022-23



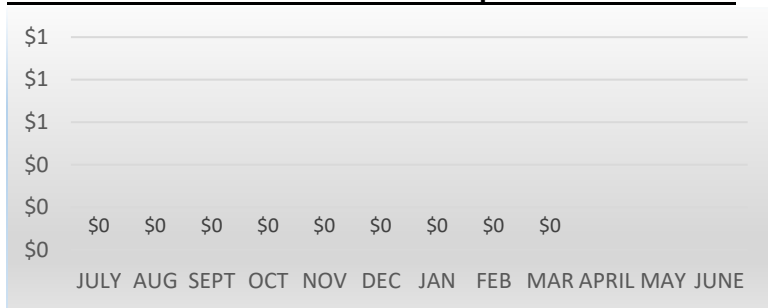
HDM: Total Meals Served



CONGREGATE: Meals Provided per Month 2022-23



CONGREGATE: Donations Received per Month 2022-23



****Congregate remains as a frozen pick-up option due to COVID-19 restrictions. For July 2022, there were no clients who opted for a pickup. Many past congregare clients are currently being served under the HDM program.**

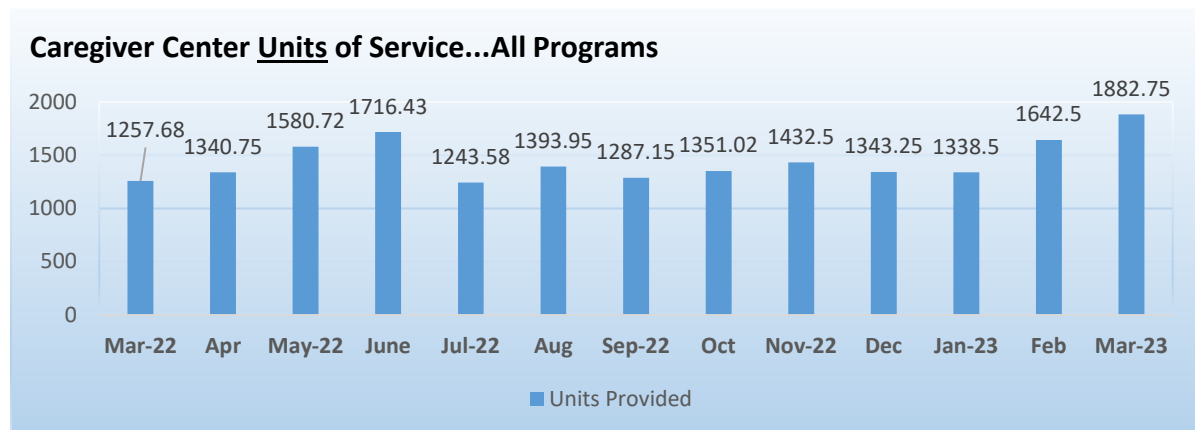
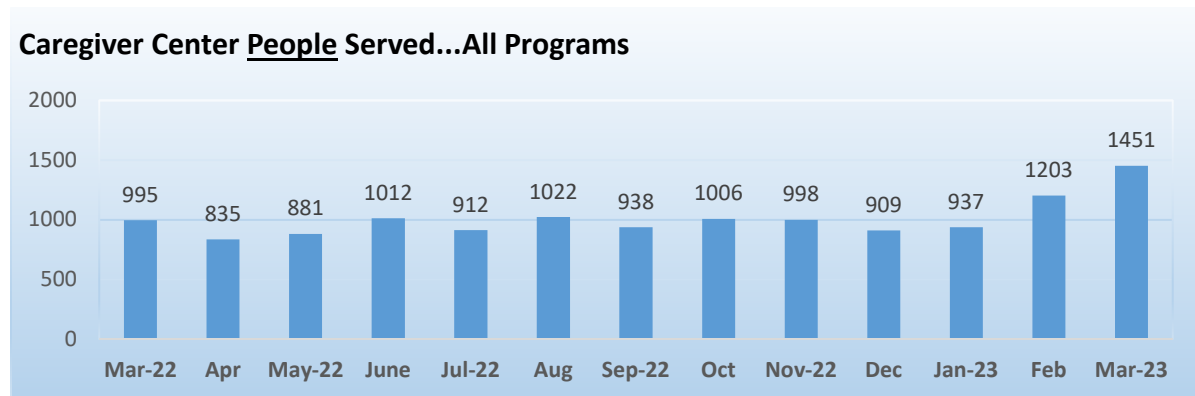
MEMORANDUM

DATE: April 12, 2023
TO: Kara Ralston, CEO
FROM: Blair Barker, MPH, Care Services Director
Caregiver Center of Ventura County
RE: March 2023 Monthly Report

PROGRAM DESCRIPTION

The goal of the Caregiver Center of Ventura County (Center) is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including Powerful Tools for Caregivers, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

Overview of Units of Service Provided



Program	March - Units	March - People
Dealing with Dementia: class	0	0
Dementia Live: class	0	0
Powerful Tools for Caregivers: Virtual Class	32	4
Care Consultation: in-person	7.5	6
Care Consultation: phone	17	23
Caregiver Support Group	22.5	10
Respite: In Home Hours	36.25	4
Respite: ADP Hours	23	1
Home Modifications: Units Installed	4	2
Assistive Devices: Units installed	1	1
Senior Support Line: Peer Counseling	84	65
Senior Support Line: Telephone Reassurance	127.5	84
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up (<i>in-person, phone call, email, similar</i>)	354	289
Client Walk-ins	20	20
Resource & Education Request	401	345
Inquiry response: Email/phone reply	428	313
Caregiver Email Outreach	325	284
TOTAL	1,882.75	1,451

Caregiver Education: Powerful Tools for Caregivers & Dealing with Dementia Programs

*There would be a chart below this that represents monthly and FYTD counts of clients (and hours) served by the Center’s Caregiver Education program. Partial program funding through the Older Americans Act, Title III E, funding awarded by the VCAAA. Due to staffing changes, the class was postponed to begin in late August. A chart will be displayed at a later time.

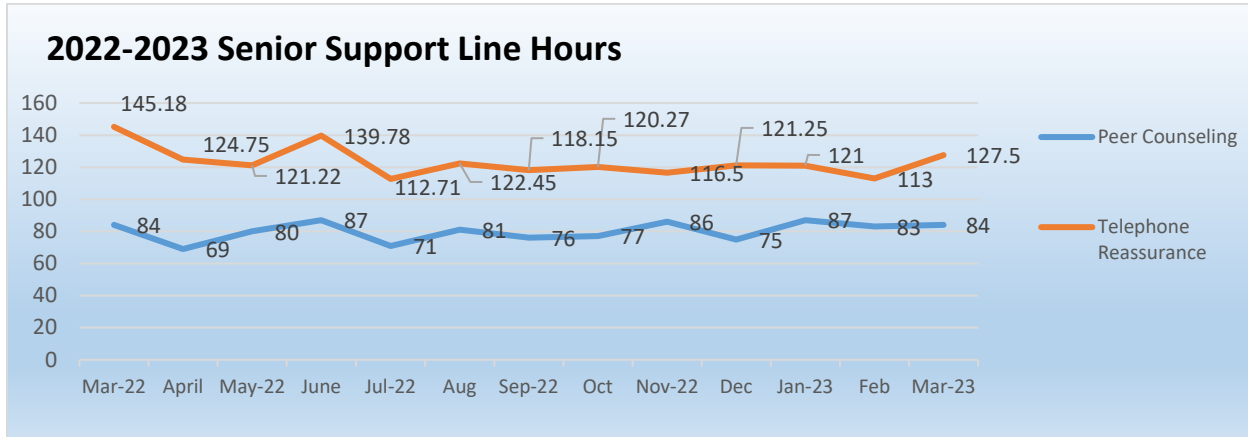
Caregiver Education	March	FYTD	Annual Contract Goal*	Target % of Contract Goal
Total Client Units*	32	157.5	158	78%
Clients served	4	38	N/A	N/A
TOTAL	36	159.5	N/A	N/A

*This number includes the VCAAA Caregiver Education grant funded programs (Title III E) Powerful Tools for Caregivers class sessions (virtual and in-person class series). This chart represents counts of clients served as well as the hours provided by the Center through the Powerful Tools for Caregivers programs. It includes those who attend virtual or in-person classes; as well as classes provided with partner agencies.

**OTO was added in January of 2023, to increase units from 113 to 158 for FY 22-23. Not all clients/hours reported here are reportable to VCAAA (due to their requirements).

Senior Support Line

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.

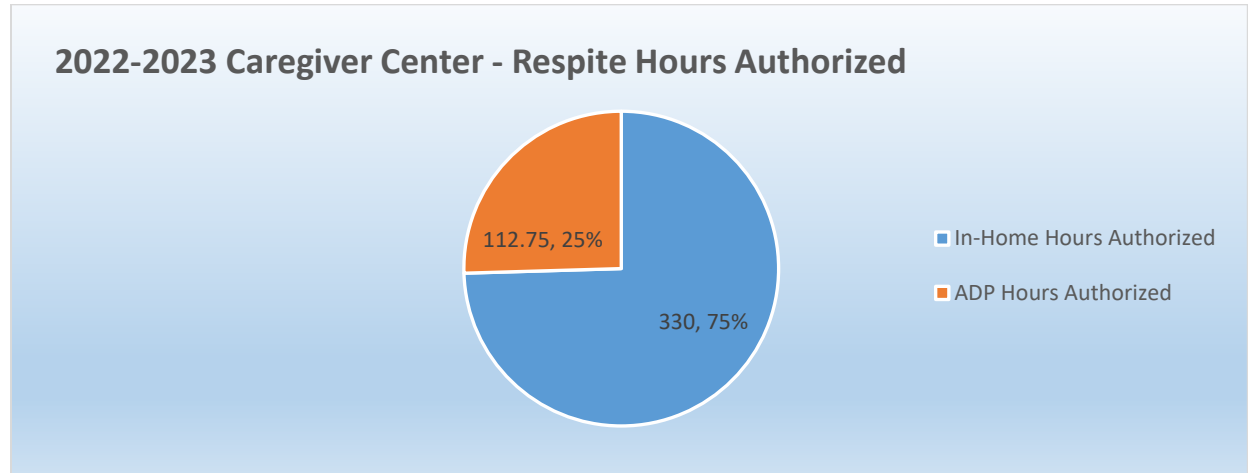


Senior Support Line (Title IIIB)	March	FYTD	Annual Contract Goal	Target % of Contract Goal
Peer Counseling: Hours	84	720	616	117%
Peer Counseling: Persons Served (unduplicated monthly)	65	567	375	139%
Telephone Reassurance: Hours *	127.5	1,072.83	N/A	N/A
Telephone Reassurance: Contacts	382	3,098	2,236	151%
Telephone Reassurance: Persons Served (unduplicated monthly)	84	746	278	268%
TOTAL	742.5	6,203.83	N/A	N/A

Respite Hours

This chart and table represents measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA.

Due to COVID-19 fluctuations, respite hours in the Adult Day Center have been limited in this fiscal year (due to capacity restrictions). The VCAAA understands the impact of COVID-19 on the performance of this funding.



Respite (Older Americans Act Title III E)	March	FYTD	Annual Contract Goal*	Target % of Contract Goal
Respite: In-home (hours)	36.25	330	629	52%
Respite: In-home (people)	4	28	N/A	N/A
Respite: ADP (hours)	23	112.75	500	23%
Respite: ADP (persons served)	1	6	N/A	N/A
TOTAL	64.25	476.75	N/A	

*OTO was added to the contract for in-home respite in January of 2023. To increase from 471 to 629 for FY 22-23.

Home Modifications and Assistive Devices

This table reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.

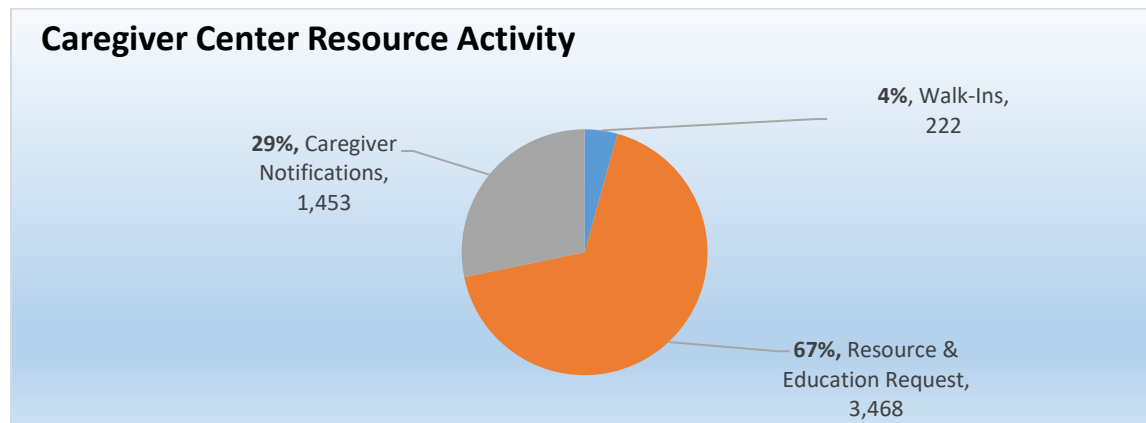
Home Modifications (Title III E)	March	FYTD	Annual Contract Goal	Target % of Contract Goal
Home Modifications: Units installed	3	9	66	14%
Home Modifications: Persons served	2	6	N/A	N/A
Assistive Devices: Units provided	1	1	3	0%
Assistive Devices: Persons served	1	1	N/A	N/A
TOTAL	7	17	N/A	

Dementia Friendly Caregiver Engagement Project

Outside of the pandemic, there would be a chart below this that represents monthly and FYTD counts of clients and organizations served by the Center’s dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. These programs and services are an integral of the Dementia Friendly Ventura County initiative (led by the VCAAA). While the District has not been able to train professionals due to previous COVID-19 restrictions, the District has been providing in-person and virtual workshops to family caregivers (numbers reflected in chart and tables, pages 1-2).

Caregiver Center Resource Activity

This chart represents Resource Specialist activity for the fiscal year, with February 2023 shown in the data table below.



Caregiver Center Resource Activity	March	FYTD
Client walk-ins	20	222
Resource & Education Request	401	3,468
Caregiver Notification	325	1,453
TOTAL	746	5,143

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

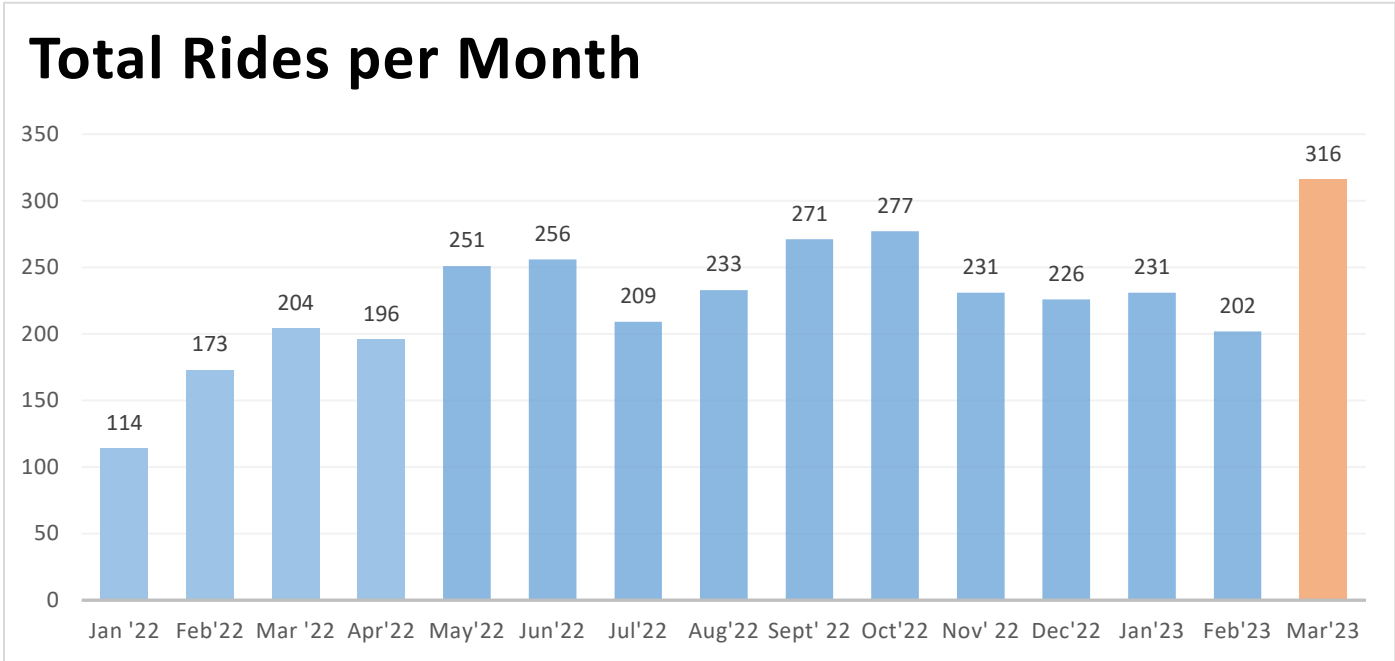
MEMORANDUM


DATE: March 31, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Director Adult Day Center
SUBJECT: *March Monthly Report*

PROGRAM DESCRIPTION

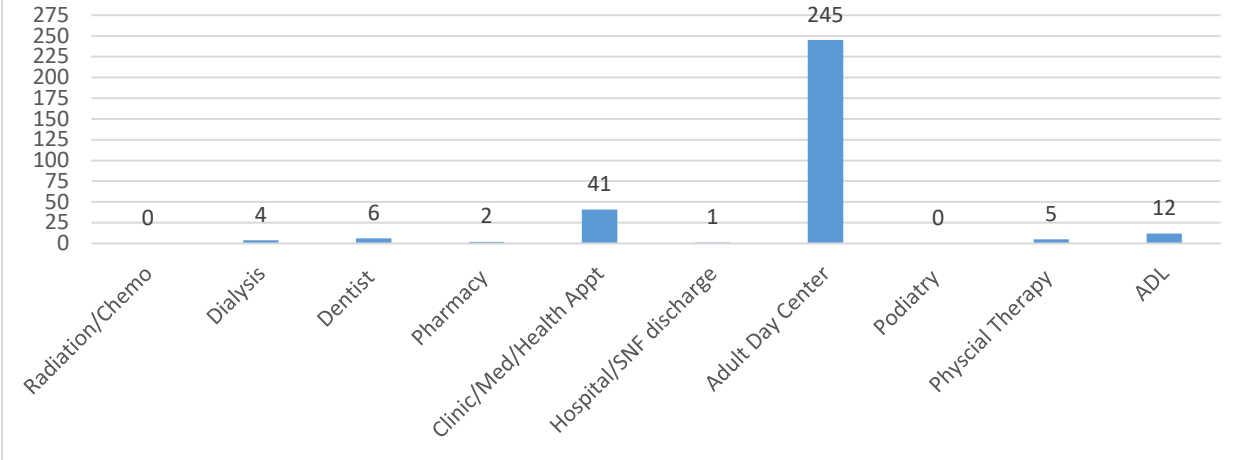
Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.

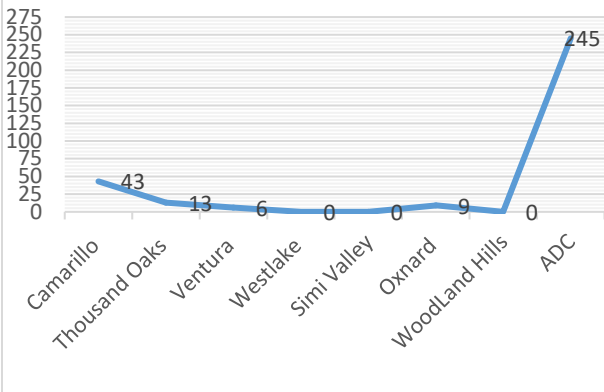


 *In partnership with the City of Camarillo, Care-A-Van transportation services provided free rides to Camarillo residents in March 2023.*

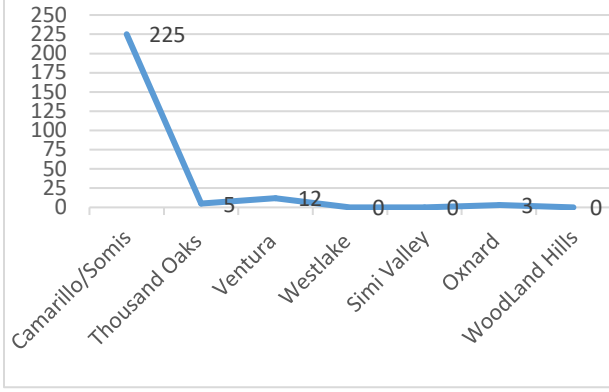
Cause or Reason for Ride



Ride Destinations



Adult Day Ride Destinations



Highlights

These pages feature depictions of programs and services, and comments from clients. We hope you enjoy!



Audree, 22-yr team member with her pugs for St. Patrick's Day.



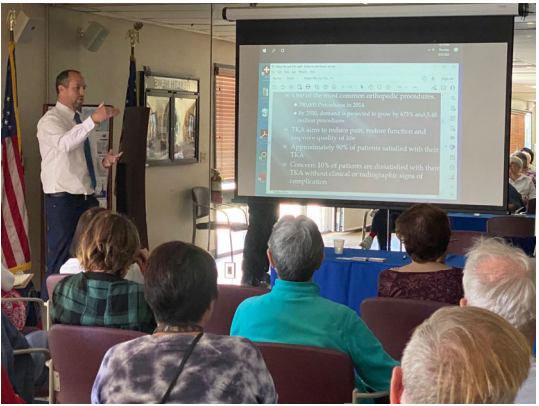
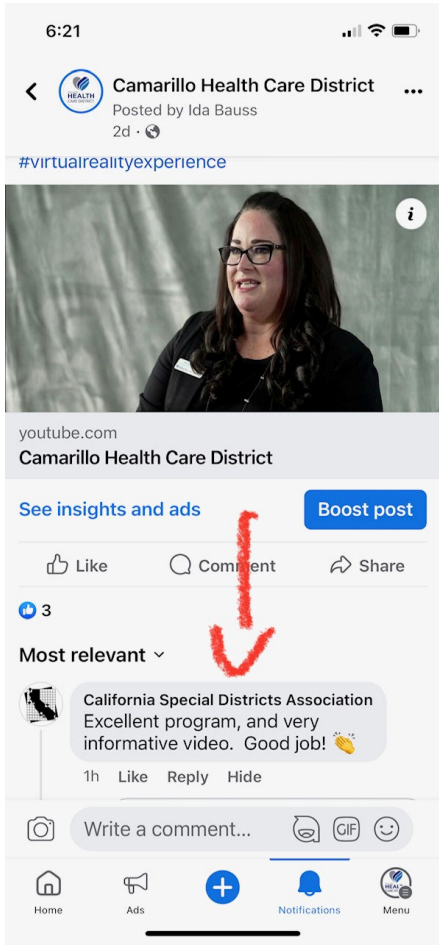
Maylene and Mariana teaching Bingocize!



Bingocize clients having fun and exercising!



Senior Nutrition Intern experiencing VR.



Dr. Ryan Quinn presenting about joint disease.

Special "shout out" from California Special Districts Assn (CSDA)

Highlights

< Events



Top **Local** This week Friends Gr



SAT, MAY 20 AT 10 AM
California Strawberry Festival
 Ventura County Fairgrounds
 2.8K interested · 146 going
 ★ Interested



Special display about the District at the Camarillo Library from the Camarillo Council on Aging



WED, MAR 15 AT 10 AM
Diabetes Self-Management Program
 Camarillo Health Care District

Notice of our Diabetes event under the Strawberry Festival



L-R: Johanna, Blair, Maylene with the 5-word story board at Cam Library

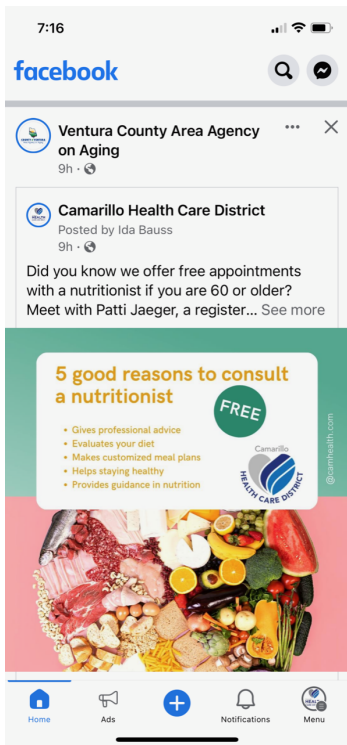
Highlights



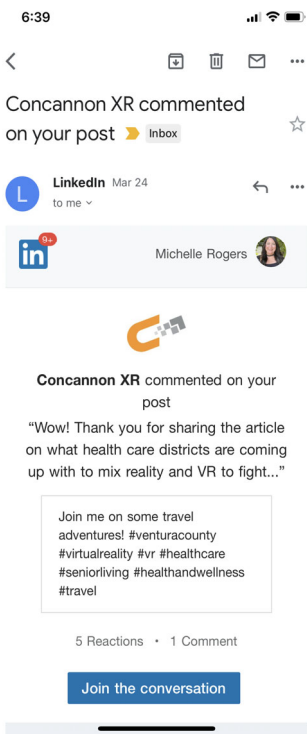
Virtual Reality client



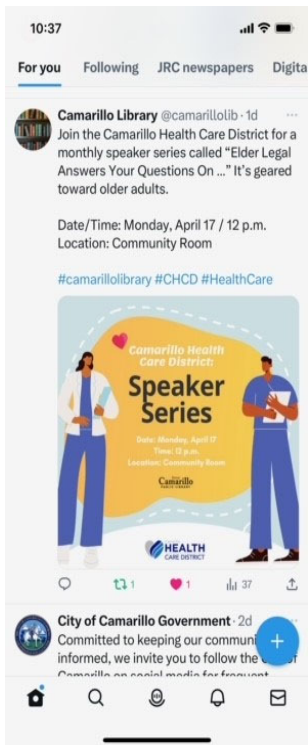
Miranda teaching Matter of Balance class!



VCAA sharing our FB post!



Social "shout out" from LinkedIn



Social "shout out" from City of Cam

Highlights

Financial Literacy Academy at Thousand Oaks High School and DATA Technology Academy at Newbury Park High spent the morning learning how to carefully spend and budget.

Bits of Reality is an exercise that simulates a real-life experience by way of an app, complete with financial decisions, bills and credit scores.

Employee volunteers helped...

Caregivers are the focus of Camarillo health district storytellers event

Four Ventura County residents will share their personal stories as caregivers as part of a storytelling event organized by the Camarillo Health Care District at 4 p.m. Thurs., April 20 at the Camarillo Public Library, 4101 Las Posas Road.

Susan Sears was a caregiver for her father for years. While it was challenging, she said, it was fulfilling to be there for him in his time of need and bring him joy when she could.

She held a living memorial to honor her father while he was alive so he could have everything people wanted to say. She also recorded his life story.

Sears said she hopes to convey through her story that one should never live with regrets.

Ruby Simpkins and Joanna Wulfschlaeger, both of Camarillo, and Michelle Rogers of Ventura, will also share their stories.

Each speaker has been featured on the district's podcast, "Stories from the Heart: Inspiring Tales of Life, Love and Learning," which is available at camh.org/health-care-through-stories, Apple Podcasts and Spotify.

Simpkins served as an internal medicine physician at Agoura Hills for 35 years. She is also a "storyteller," which she describes as someone who weaves tales primarily to heal the soul, spirit and body.

She made her debut as a storyteller at the See Theories at Malibu and has been featured on the Promenade Theatre in Santa Monica, as well as other venues across California.

Her story is about family love and support. It stresses the importance of community in nurturing, protecting and encouraging the young, especially in poor and disadvantaged communities.

The program is free.

To make reservations, call the Camarillo Police Department community resource unit at (805) 386-1555.

Police department educates new drivers

The Camarillo Police Department will host a program to educate newly licensed and future drivers from 5:30 to 8:30 p.m. Thurs., April 20 at the Camarillo Police Station community room.

guardians understand the responsibilities associated with driving a motor vehicle. Staff Sears will show how a poor choice behind the wheel can change the lives of everyone involved.

The goal is to raise awareness...

MONEY MATTERS—Sarah Daniels of Bits of Reality, left, works with a student.

The event is free and open to the public, but advanced registration is required as seating is limited.

To register, go camh.org/show, or call (805) 388-1952, ext. 100.

The event is free and open to the public, but advanced registration is required as seating is limited.

To register, go camh.org/show, or call (805) 388-1952, ext. 100.

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Article about the Stories from the Heart "Storytelling" event



L-R: teller Susan, teller Joanna, staff Mariana, teller Ruby, staff Michelle



Mayra teaching Matter of Balance

I would really like to thank you and the rest of the Cam Health Team for the wonderful program last night! I am humbled to hear the stories of how tragedy and hardship are impactful for everyone. Thank you for coming and speaking at the library. I look forward to the continuing partnership between Cam Health and the Camarillo Public Library.

—Josh, Camarillo Public Library

SECTION 10
BOARD PRESIDENT REPORT

APRIL 27, 2023

SECTION 11

BOARD MEMBERS COMMENTS AND/OR REPORTS

APRIL 27, 2023

SECTION 12

FUTURE MEETINGS AND EVENTS

Board of Directors Meetings

• Executive Committee: Doria/Dixon	May 15, 2023, 12:30 p.m.
• Full Board:	May 25, 2023, 11:30 a.m.
• Full Board:	June 8, 2023, 11:30 a.m. – Budget Presentation First Reading
• Executive Committee: Doria/Dixon	June 19, 2023, 12:30 p.m. – May be cancelled if Budget approved on the First Reading
• Full Board:	June 29, 2023, 11:30 a.m. – Budget Presentation Second Reading – If needed – May be cancelled if Budget approved on the First Reading
• Executive Committee: Doria/Dixon	July 17, 2023 - 12:30 p.m.
• Finance Committee: Loh/Feinberg	July 27, 2023 - 10:00 a.m.
• Full Board:	July 27, 2023 - 11:30 a.m.

APRIL 27, 2023