

**REGULAR MEETING
BOARD OF DIRECTORS
JULY 28, 2015**

CALL TO ORDER

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, July 29, 2015, at 5:04 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160, Camarillo, California, by Rod Brown, President.

QUORUM:

The following Directors were present:

Rodger Brown, M.B.A., President

Christopher Loh, M.D., Vice President

Mark Hiepler, Esq., Clerk of the Board – *Arrived at 5:14 p.m.*

Richard Loft, M.D., Director

Peggy O’Neill, R.N., Director

Staff:

Kara Ralston, Chief Executive Officer

Sue Tatangelo, Chief Resource Officer

Sonia Amezcua, Chief Human Resources Officer

Karen Valentine, Clerk to the Board

Consultant:

David Mitchell, Certified Public Accountant, Mitchell and Associates, LLP

PLEDGE OF ALLEGIANCE

Director Brown

AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

APPROVAL OF MINUTES

It was **MOVED** by Director O’Neill, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of June 9015.

Vote of Minutes

Director Brown: Aye

Director Loh: Aye

Director Hiepler: Absent

Director Loft: Aye

Director O’Neill: Ave

PUBLIC COMMENT

There were no Public Comments.

Director Hiepler arrived at 5:14 p.m.

MANAGEMENT REPORTS

Chief Executive Officer, Kara Ralston, discussed the White House Conference on Aging 2015, and the Ventura County Watch Party held at the District. The White House Conference on Aging is held every 10 years, focusing on issues currently effecting older adults. Real time participation in the meeting was available through Social Media.

Ms. Ralston also discussed her appointment to Assembly Member Jacqui Irwin’s Older Population Advisory Council. The council will be working to identify the needs of our older population, and how to generate adequate funding to meet those needs. On the lighter side, Ms. Ralston introduced the Board to the District’s Facebook page, and the Curley Campaign.

Chief Resource Officer, Sue Tatangelo, updated the Board on current collaborative efforts with Community Memorial Health System, Partners at Home, and Evidence Based Fall Prevention. Ms. Tatangelo also reported on the success of the summer solicitation and appeal.

Chief Human Resource Officer, Sonia Amezcua, updated the Board on the newly implemented sick leave legislation for part time employees. The law provides part time employees with paid sick leave up to 24 hours or three days per year.

Clerk to the Board, Karen Valentine, shared recent Open-Line comments.

David Mitchell C.P.A., Mitchell and Associates LLP, presented the financial report.

CONSENT CALENDAR

It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the Consent Calendar.

Vote of Consent Calendar

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director O’Neill:	Ave

ACTION ITEMS

- A. Consideration and adoption of the Chief Executive Officer (CEO) Employment Agreement for Kara Ralston. Director Hiepler verified that all benefits would be retroactive to the effective date of the contract. The Board agreed to amend section 3.4 to read; *All Employee reimbursement expenses in excess of Five Hundred Dollars (\$500.00) shall be approved by the CHCD Board of Directors or its designee prior to reimbursement.*

It was **MOVED** by Director Loft, **SECONDED** by Director O'Neill, and **MOTION PASSED** that the Board of Directors approve the Chief Executive Officer Employment Agreement for Kara Ralston.

Vote of Employment Agreement

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director O'Neill: Ave

- B. It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

Vote of Compensation Schedule

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director O'Neill: Ave

- C. Consideration and adoption to vote for representation to the California Special Districts Association (CSDA) Board of Directors, Coastal Network, Seat A, term ending in 2018. CEO Ralston suggested that local representation might be beneficial, but made no formal recommendation. Director Brown suggested Candidate Magner as she sits on a local board.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors casts its vote for Elaine Magner, to the California Special Districts Association Board of Directors, Coastal Network, Seat A, term ending in 2018.

Vote for CSDA Board Member

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director O'Neill: Ave

- D. It was **MOVED** by Director O'Neill, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve Resolution 15-09 approving the establishment of a trade account for the purpose of accepting stock donations.

Vote of Resolution 15-09

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director O'Neill: Ave

- E. Consideration and adoption to review and amend Board of Directors Committee Assignments, naming Director Brown as Ex Officio member of all committees.

It was **MOVED** by Director O'Neill, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors name Director Brown as Ex Officio member of all committees, for the purpose of efficiency.

Vote of Ex Officio Committee Member

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director O'Neill: Ave

BOARD PRESIDENT'S REPORT

Board President Brown inquired on Board Members availability and dates for a possible Closed Session in August. After discussion, it was determined that August 25, 26, and 27 were the only dates all Board Members were available.

President Brown also discussed possible topics for the December Board Work Study. Suggestions included:

- *Ruthann Ziegler, Legal Counsel, of Meyers Nave*
- *Presentations from Partners in Care and Community Memorial Health Systems, discussing current collaborations.*
- *Updating the District's Mission and Vision Statements*
- *NCQA accreditation explanation*

FUTURE MEETINGS AND EVENTS

Board of Directors

August – Dark

Tuesday, September 29, 2015, 5:00 p.m.

Tuesday, October 27, 2015, 12:00 p.m.

November - Dark

Tuesday, December 8, 2015, 8:30 a.m., Board Work Study

CLOSED SESSION – 6:15 P.M.

Pursuant to Government Code 54956.9(d)(4) – Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

RECONVENE FROM CLOSED SESSION – 7:00 P.M.

ANNOUNCEMENT OF CLOSED SESSION

No action taken.

ADJOURNMENT

President Rod Brown, adjourned the meeting at 7:03 p.m.



Mark Hiepler
Clerk of the Board