

MINUTES

May 24, 2016

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors - Present

Rod Brown, MBA, President
Mark Hiepler, Esq., Clerk of the Board
Richard Loft, M.D., Director
Scott W. Packham, DDS, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Absent

Christopher Loh, M.D., Vice President

Participants - Present

David Mitchell, CPA, Mitchell & Associates
Michael Velthoen, Esq., Ferguson Case Orr
Paterson, LLP – Arrived 12:45 p.m.

1. **Call To Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, May 24, 2016, at 12:08 p.m., by Rod Brown, President.
2. **Pledge of Allegiance** - Director Packham
3. **Amendments To The Agenda** - Staff requested that Agenda Items 10, 11, and 12, be moved to follow Agenda Item 6.
4. **Public Comment**
5. **Presentations – None**
6. **Consent Agenda** - It was **MOVED** by Director Loft, **SECONDED** by Director Packham, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda.

Consent Agenda

Director Brown:	Aye
Director Loh:	Absent
Director Hiepler:	Absent
Director Loft:	Aye
Director Packham:	Aye

Director Hiepler arrived at 12:08 p.m.

10. **Closed Session – 12:09 P.M.** - Conference with Legal Counsel – Existing Litigation, Government Code Section 54956.9(d)(1), Ferguson vs. Camarillo Health Care, Ventura County Superior Court Case No. 56-2016-0048549-CU-BC-VTA.

Director Packham left the meeting at 1:45.

11. **Reconvened From Closed Session – 2:09 P.M.**
12. **Announcement Of Closed Session** - No reportable action taken.
7. **Discussion/Action Items** -

A. Chief Executive Officer Ralston discussed the value of becoming an Association of California Healthcare Districts “Certified District”. A certified district demonstrates compliance with Best Practices in Governance, which address obligations healthcare districts have with respect to conducting business in a manner that is transparent to the public being served.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Brown and **MOTION PASSED** that the Board of Directors approve management’s recommendation that the District start the process of becoming a “Certified ACHD Healthcare District”.

Vote on ACHD “Certified District”

Director Brown:	Aye
Director Loh:	Absent
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

B. CEO Ralston discussed forming a Policy Manual listing current Camarillo Health Care District Policies. The manual will serve as a resource for Board Members, staff, and the public in determining how the District conducts business.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve Policies 1000 through 1050 and directs staff to prepare and maintain a Policy Manual.

Vote on Policies and Policy Manual

Director Brown: Aye
Director Loh: Absent
Director Hiepler: Aye
Director Loft: Aye
Director Packham: Aye

C. CEO Ralston discussed the 2015/2016 Operating Budget adjustments as reflected in the memo dated May 24, 2016 from David Mitchell, Mitchell & Associates. The overall result of the adjustments reflect a net positive result of \$136,319.

It was **Moved** by Director Loft, **Seconded** by Director Hiepler, and **Motion Passed** to approve the Operating Budget Adjustments for fiscal year 2015/2016.

Vote to approve Budget Adjustments

Director Brown: Aye
Director Loh: Absent
Director Hiepler: Aye
Director Loft: Aye
Director Packham: Aye

8. Program and Staff Reports

Chief Executive Officer, Kara Ralston, in the interest of time, waived the program and staff reports.

CEO Ralston, presented the District's Finance Report. Ms. Ralston also reviewed the Quarterly Investment Report with the full Board.

9. Board Reports – None

13. Future Meetings

Board of Directors Meetings

- Full Board: June 7, 2016, 12:00 p.m.
(1st reading 16/17 Fiscal Year Budget)
- Full Board: Tuesday, June 28, 2016, 12:00 p.m.
(2nd reading; may be waived)
- Executive Committee (**Brown, Loh**) July 19, 2016, 12:00 p.m.
- Finance Committee (**Hiepler, Packham**) July 26, 2016, 11:00 a.m.
- Full Board: July 26, 2016, 12:00 p.m.

Upcoming Community Meetings & Events

- June 7, 2016, Election Day
- June 7, 2016, Ventura County special Districts Association, Bi-Monthly Meeting
- June, 16, 2016, Camarillo Chamber of Commerce, Annual Membership Meeting
- June 17, 2016, Leisure Village Health Fair
- **August 18, 2016, Fainer & Tauber Awards, Lloyd Butler Estate**
- August 25, 2016, Spirit of Community Partnership Awards: Hank Lacayo to receive Lifetime Achievement Award, on his 85th Birthday.
- September 8, 2016, State of the City Address
- October 10-13, 2016, California Special Districts Association, Annual Meeting

14. Having no further business, this meeting is adjourned at 2:33 p.m.



Mark Hiepler
Clerk of the Board