



**Regular Board of Directors Meeting  
3615 E Las Posas Road, Suite 161  
Camarillo, CA 93010  
Tuesday, February 23, 2016  
12:00 p.m.**

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## **Mission**

**The Camarillo Health Care District**

**Ensure That Quality Health And**

**Wellness Services Are Available**

**To All District Residents.**

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## **2016 Regular Board Meeting Calendar**

### **January**

- Tuesday, January 26, 2016 – 5:00 p.m.

### **February**

- Tuesday, February 23, 2016 – 12:00 p.m.

### **March**

- Tuesday, March 22, 2016 – 12:00 p.m.

### **April**

- Tuesday, April 26, 2016 – 12:00 p.m.

### **May**

- Tuesday, May 24, 2016 – 12:00 p.m.

### **June**

- Tuesday, June 7, 2016 – 12:00 p.m.  
(Budget Presentation)
- Tuesday, June 28, 2016 – 12:00 p.m.

### **July**

- Tuesday, July 26, 2016 – 12:00 p.m.

### **August**

- Dark

### **September**

- Tuesday, September 27, 2016 – 12:00 p.m.

### **October**

- Tuesday, October 25, 2016 – 12:00 p.m.

### **November**

- Dark

### **December**

- Tuesday, December 6, 2016 – 8:30 a.m.  
(Annual Board Work Study)

**Camarillo Health Care District  
Procedures for Communication With  
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

**Written Communication** – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

**Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda** – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

**Public comments at Board Meetings** – The Board may receive comments or testimony at regularly scheduled meetings on matters *not on the agenda* which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

**In addressing the Board, the following rules of courtesy will be observed:**

- **All remarks will be addressed to the President of the Board.**
- **All persons will identify themselves and state their address.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

**In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared, and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.**

**The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.**

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**AGENDA  
FEBRUARY 23, 2016**

**FEBRUARY 23, 2016**

**CAMARILLO HEALTH CARE DISTRICT**

**Agenda for the Regular Meeting of the Board of Directors to be held on  
Tuesday, February 23, 2016 at 12:00 p.m.  
3615 E. Las Posas Road, Suite 160 and 161, Camarillo, CA 93010**

**1. CALL TO ORDER**

**2. ROLL CALL**

**Camarillo Health Care District**

Rod Brown, MBA, President  
Christopher Loh, M.D., Vice President  
Mark Hiepler, Esq., Clerk of the Board  
Richard Loft, M.D., Director  
Scott W. Packham, DDS, Director

**3. PLEDGE OF ALLEGIANCE**

Director Loh

**4. AMENDMENTS TO THE AGENDA**

This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

**5. PUBLIC COMMENT**

The Camarillo Health Care District Board of Directors will hear from the public on any item of interest that is not on the agenda. The Board of Directors cannot take action on any item not scheduled on the agenda. These items may be referred for administrative action or scheduled on a future agenda. You have the opportunity to address the Board at the following times:

- A. AGENDA ITEM during Public Comments or at the time the Board considers the agenda item.**
- B. UNSCHEDULED ITEMS during Public Comments.**
- C. PUBLIC HEARING at the time for public hearings.**

6. **ACTION - APPROVAL OF MINUTES:** Pages 15 - 20

It is the recommendation of the District Administration that the Board of Directors approve the minutes of the Regular Meeting of January 26, 2016. (Please see Section 6)

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ ABSTAIN \_\_\_\_\_ PASS \_\_\_\_\_

BROWN \_\_\_\_\_ LOH \_\_\_\_\_ HIEPLER \_\_\_\_\_ LOFT \_\_\_\_\_ PACKHAM \_\_\_\_\_

7. **ACTION - CONSENT CALENDAR:**

- A. Approval of the Minutes of the Executive Committee of February 16, 2016. (Please see Section 7-A) Pages 21 - 22
- B. Review donations for January 2016. (Please see Section 7-B) Pages 23 - 24
- C. Establish pass through account with Rabobank for purposes of administering the Proposition 1B PTMISEA funding from VCTC vehicle repair. (Please see Section 7-C) Pages 25 - 28

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ ABSTAIN \_\_\_\_\_ PASS \_\_\_\_\_

BROWN \_\_\_\_\_ LOH \_\_\_\_\_ HIEPLER \_\_\_\_\_ LOFT \_\_\_\_\_ PACKHAM \_\_\_\_\_

8. **MANAGEMENT REPORTS** Includes financial reports and updates. (Please see Section 9)

**CHIEF EXECUTIVE OFFICER REPORT** Pages 29 - 36

- Employee Recognition

- **CHIEF RESOURCE OFFICER REPORT** Page 37

- **CHIEF ADMINISTRATIVE OFFICER REPORT** Page 39

- **FINANCIAL REPORT** Page 41 - 48

9. **ACTION - DISCUSSION ITEMS:**

- A. Discuss and appoint an Ad Hoc Committee to facilitate the CEO Review. This is an appointment by the Board President, no Board Action is required. (Please see Section 9) Page 49

10. **BOARD PRESIDENT'S REPORT** Page 51

11. **BOARD MEMBERS' INTERESTS AND CONCERNS** Page 53

12. **CLOSED SESSION** Page 55

Pursuant to Government Code 54956.8. - Notwithstanding any other provision of this chapter, a legislative body of a local agency may hold a closed session with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the local agency to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease for property located at 1227 Flynn Road, Suite 304, Camarillo, CA 93012.

13. **RECONVENE FROM CLOSED SESSION** Page 57

14. **ANNOUNCEMENT OF CLOSED SESSION** Page 59

Pursuant to Government Code 54957.1 - The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present.

15. **CLOSED SESSION** Page 61

Pursuant to Government Code 54956.9(d)(4) – Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate, or is deciding whether to initiate, litigation.

16. **RECONVENE FROM CLOSED SESSION** Page 63

17. **ANNOUNCEMENT OF CLOSED SESSION** Page 65

Pursuant to Government Code 54957.1 - The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present.

18. **FUTURE MEETINGS AND EVENTS**

**Board of Directors Meetings**

Tuesday, March 22, 2016, 12:00 p.m.

Tuesday, April 26, 2016, 12:00 p.m.

Tuesday, May 22, 2016, 12:00 p.m.

19. **ADJOURNMENT**

Having no further business, this meeting is adjourned at \_\_\_\_\_p.m.

**ACTION ITEMS** not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

**ADA compliance statement;** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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**SECTION 6**

**APPROVAL OF MINUTES  
BOARD MEETING  
JANUARY 26, 2016**

**SECTION 6**

**FEBRUARY 23, 2016**

**REGULAR MEETING  
BOARD OF DIRECTORS  
January 26, 2016**

**CALL TO ORDER**

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, January 26, 2016, at 5:07 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160 and 161, Camarillo, California, by Rod Brown, President.

**QUORUM:**

***The following Directors were present:***

Rodger Brown, M.B.A., President  
Christopher Loh, M.D., Vice President  
Mark Hiepler, Esq., Clerk of the Board  
Richard Loft, M.D., Director – *Arrived 8:44 a.m.*

***Absent:***

Scott Packham, DDS, Director

***Staff:***

Kara Ralston, Chief Executive Officer  
Sue Tatangelo, Chief Resource Officer  
Sonia Amezcua, Chief Administrative Officer  
Karen Valentine, Clerk to the Board

***Consultants:***

David Mitchell, CPA, Mitchell & Associates  
Michael A. Velthoen, Ferguson Case Orr Paterson, LLP – *Arrived at 5:30 p.m.*

**PLEDGE OF ALLEGIANCE**

Director Loft

**AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda.

**APPROVAL OF MINUTES**

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of December 8, 2015.

**Vote of Minutes**

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Absent



**CONSENT CALENDAR**

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Calendar.

**Vote of Consent Calendar**

Director Brown: Aye  
Director Loh: Aye  
Director Hiepler: Aye  
Director Loft: Aye  
Director Packham: Absent

**ACTION – REORGANIZATION OF THE BOARD**

Director Brown called for nominations. It was **MOVED** by Director Loh, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors elect the following slate of officers: Rod Brown, President/Christopher Loh, Vice President/Mark Hiepler, Clerk of the Board.

**Election of Officers**

Director Brown: Aye  
Director Loh: Aye  
Director Hiepler: Aye  
Director Loft: Aye  
Director Packham: Absent

**MANAGEMENT REPORTS**

Chief Executive Officer, Kara Ralston reported that the District had been recognized by the Ventura County Board of Supervisors, on receiving the Innovative Program of the Year Award for the “Building Hope Adult Day Center” from the California Special Districts Association. The District was also selected by the Ventura County Medical Resource Foundation as the Allied Health Professional of the Year, and Director Packham as the Dental Professional of the year.

Ms. Ralston discussed the District being awarded \$7,700 in Prop 1B PTMISEA Funds for the Transportation Department. The funds were requested for engine replacement on one of the District’s vans. During the month, Governor Brown’s office reappointed Ms. Ralston to the Health Professions Education Foundation, for another two year term. Personnel changes included Sonia Amezcua, Chief Human Resources Officer, being promoted to Chief Administrative Officer.

Chief Resource Officer, Sue Tatangelo, reported on receipt of a \$5,000 grant from the Ventura County Community Foundation, for transportation of Adult Day Clients to the “Building Hope Adult Day Center”. The District also received the Community of Constituents’ Grant from the SCAN Foundation for \$10,000.

During the month the Blue Shield Contract through Partners In Care was renewed, and a new contract with Partners In Care Foundation was signed, to provide evidence based fall management programs in low income, limited-English speaking areas of Ventura County.

Chief Administrative Officer, Sonia Amezcua, provided the Board with Openline comments and other client feedback. During the month Ms. Amezcua attended the California Society of Municipal Finance Officers chapter lunch, where Ventura County Auditor Controller Jeffrey Burgh spoke on updating the county’s automated property tax system.

Clerk to the Board, Karen Valentine, reminded the Board that their AB 1234, Ethics Compliance Training, could be completed using the California Special Districts Association webinar. Ms. Valentine also reminded the Board that the mandatory filing of FPPC Form 700 was due no later than April 1, 2016.

David Mitchell, CPA, Mitchell & Associates, presented the District’s Financial Report.

**ACTION – DISCUSSION ITEMS**

**A.** Consideration and approval of Resolution 16-01, Approving Submission of Grant and/or Funding Application and Authorizing Signatures.

It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** approving Resolution 16-01, Approving Submission of Grant and/or Funding Applications and Authorizing Signatures.

<b><u>Vote to Approve Resolution 16-01</u></b>	
Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Absent

**B.** Consideration and approval of Resolution 16-02, changing meeting time in odd numbered months. After discussion the Board concluded that all Regular Meetings of the Board of Directors will be held at 12:00 p.m.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** approving Resolution 16-02, changing meeting time in odd number months to 12:00 p.m.

<b><u>Vote to Approve Resolution 16-02</u></b>	
Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Absent



C. Review and approve Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5. It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** approving Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

**Vote to Approve Amended**

**Compensation Schedule:**

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Absent

D. Director Brown made the following appointments to District Committees:  
Executive Committee – Director Brown and Director Loh  
Finance Committee – Director Hiepler and Director Packham  
Ventura County Special Districts Association – Director Brown, Director Loft - Alternate

**BOARD PRESIDENT’S REPORT**

Board President Brown invited CEO Ralston to present a quarterly overview of legal fees. Director Brown also set the date for the next Finance Committee Meeting for February 23, 2016, at 11:00 a.m.

**CLOSED SESSION – 6:20 P.M.**

Pursuant to Government Code 54956.9(d)(4) – Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

**RECONVENED FROM CLOSED SESSION – 7:39 P.M.**

**ANNOUNCEMENT OF CLOSED SESSION**

Pursuant to Government Code 54957.1 – No reportable action.

**FUTURE MEETINGS AND EVENTS**

**Board of Directors**

Tuesday, February 23, 2016, 12:00 P.M.

Tuesday, March 22, 2016, 12:00 P.M.

Tuesday, April 26, 2016, 12:00 P.M.

**ADJOURNMENT**

President Rod Brown, adjourned the meeting at 7:40 P.M.

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Mark Hiepler  
Clerk of the Board

**SECTION 7**

**CONSENT CALENDAR**

**SECTION 7A  
APPROVAL OF THE MINUTES OF THE EXECUTIVE COMMITTEE MEETING  
HELD ON FEBRUARY 16, 2016.**

**FEBRUARY 23, 2016**

**Camarillo Health Care District  
Board of Directors  
Executive/Planning Committee**

**Date**            February 16, 2016

**Directors**

*The following Directors were present:*

Rod Brown, President

Christopher Loh, Vice President

**Staff**

*The following staff members were present:*

Kara Ralston, Chief Executive Officer

Karen Valentine, Clerk to the Board

**Call to Order**

On Tuesday, February 16, 2016, at 12:12 p.m., the Executive Committee meeting was called to order by President Rod Brown, at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 153, Camarillo, CA 93010.

1. Reviewed the Minutes of the regularly scheduled Board Meeting of Tuesday, January 26, 2016.
2. Reviewed the proposed Agenda for the regularly scheduled Board Meeting of Tuesday, February 23, 2016.
3. Reviewed all Action Items on the February 23, 2016 regular Board Meeting Agenda.
  - Discussed the appointment of an Ad Hoc Committee to facilitate the CEO Review. Staff will continue to gather additional information on the review process and content.
  - Closed Session – Pursuant to Government Code 54956.8. - Notwithstanding any other provision of this chapter, a legislative body of a local agency may hold a closed session with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the local agency to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease for property located at 1227 Flynn Road, Suite 304, Camarillo, CA 93012. The Executive Committee will bring an existing offer to the full Board for approval.
4. Next Executive Committee Meeting is scheduled for Tuesday, March 15, 2016, at 12:00 p.m.

Meeting adjourned at 1:01 p.m.

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Rod Brown  
President

**SECTION 7**

**SECTION 7-B  
CONSENT CALENDAR  
JANUARY 2016  
DONATIONS**

**FEBRUARY 23, 2016**

**DONATION: JANUARY 2016**

Name	Campaign	Cause/Relationship	In Memory Of	In Honor Of																														
Acurantes, Thelma	TFG15	Senior Services																																
Buckley, Valerie	GEN	Resource Services																																
Dalzell, Dr. and Mrs. Ron	TFG15	Senior Services																																
Denardo, Lois B.	TFG15	Senior Services	Parents Ellen & Bob Bailey and husband George A. Denardo																															
Enns, Kristi	TFG15	Senior Services	Marjorie Hite																															
Gamble, Thomas	TFG15	Senior Services	Robert E. Gamble																															
Greenberg, Samantha	GEN	Resource Services																																
Kimball, H. Faye	TFG15	Senior Services																																
Leonard, Sean L.	SUMR15	Adult Day Services																																
Martinez, Paul and Grace	TFG15	Senior Services																																
Schupbach, Dorothy	TFG15	Senior Services																																
Wells, Karen	TFG15	Senior Services																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">SUMR15=</td> <td style="text-align: right;">\$500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">TFG15=</td> <td style="text-align: right;">\$745.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">GEN=</td> <td style="text-align: right;">\$100.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">TOTAL=</td> <td style="text-align: right; border-top: 1px solid black;">\$1,345.00</td> <td></td> <td></td> <td></td> </tr> </table>															SUMR15=	\$500.00				TFG15=	\$745.00				GEN=	\$100.00				TOTAL=	\$1,345.00			
SUMR15=	\$500.00																																	
TFG15=	\$745.00																																	
GEN=	\$100.00																																	
TOTAL=	\$1,345.00																																	
SUMR15: Summer Solicitation 2015																																		
TFG15: Thanks for Giving Solicitation 2015																																		



**SECTION 7**

**SECTION 7-C  
ESTABLISH PASS THROUGH ACCOUNT WITH RABOBANK FOR PURPOSES  
OF ADMINISTERING THE PROPOSITION 1B PTMISEA FUNDING FROM VCTC  
VEHICLE REPAIR.**

**FEBRUARY 23, 2016**

**COOPERATIVE AGREEMENT**  
**BETWEEN**  
**VENTURA COUNTY TRANSPORTATION COMMISSION**  
**AND**  
**THE CAMARILLO HEALTH CARE DISTRICT**

**THIS AGREEMENT** is entered into this 8<sup>th</sup> day of January, 2016, between Ventura County Transportation Commission (VCTC) and the Camarillo Health Care District (District) regarding the administration of funds from the Proposition 1B Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA).

**WHEREAS**, California voters in November, 2006, approved the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (Proposition 1B), which authorizes state general obligation bonds for transportation infrastructure, including grants for transit system safety, security, and disaster response projects; and,

**WHEREAS** Senate Bill 88 of the 2007 Statutes appropriates funds from Proposition 1B to the PTMISEA program, administered by the Department of Transportation (Caltrans); and,

**WHEREAS**, at its January 8, 2016 meeting the VCTC programmed \$7,728 in PTMISEA grant funds for the Camarillo Health Care District Van Engine Replacement Project (Project), utilizing funds previously received from the State Controller for the Valley Express Bus Purchase project; and,

**WHEREAS**, it is the intention of VCTC to enter into this Cooperative Agreement with the District regarding the administration of PTMISEA funds prior to the disbursement of funds to the District.

**NOW THEREFORE THE PARTIES DO AGREE AS FOLLOWS:**

**I. FUNDING/PROGRAM MANAGEMENT**

1. **Assignments of Participants:** VCTC hereby agrees to engage the District and the District hereby agrees to carry out the work hereinafter described in connection with the administration of PTMISEA funds. The District will be responsible for assuring that the District meets all grant requirements placed on PTMISEA fund recipients.
2. **Scope of Services:**
  - a. **Grant Administration:** VCTC shall be responsible to reserve, apply for and receive PTMISEA funds and to be responsible for assuring that VCTC and the District meet all requirements placed on PTMISEA fund recipients.
  - b. **Project Implementation:** The District shall implement the Project to replace the inoperable engine in an existing van with a new engine.

3. **Duration of Agreement and Authorization to Proceed:** The term of this Agreement shall become VCTC receiving notice from Caltrans that Caltrans has approved the reallocation of PTMISEA funds to the Project, and continue until the earlier of the following events: (1) all work on the Project is completed and accepted, all contracts to construct the Project are closed, and VCTC has approved and paid the final invoice, or (2) the Agreement is terminated by either party after thirty (30) days written notice. Section III of this Agreement will remain in effect while the Project equipment is in the possession or control of the District.
4. **Amendments to the Agreement:** The provisions of this Agreement may be amended upon written acceptance and ratification of any such amendment by both VCTC and the District.
5. **Method of Payment:** VCTC, as the grant applicant shall upon receipt of Caltrans approval for the reallocation of the PTMISEA funds, shall transfer the \$7,728 to the District. The District must keep the unexpended funds in a separate interest-bearing account. Any interest that is accrued must be accounted for and used for the Project. Any Project funds received in excess of the final Project cost, or those found to be owed back to VCTC as a result of a final review or audit, must be refunded to VCTC within twenty (20) days of VCTC invoicing the District.
6. **Costs:** Under no circumstances will VCTC be responsible for funding the Project in excess of the grant funds and the interest earned thereon.

## **II. CALTRANS REQUIREMENTS**

The District shall note the following provisions apply to PTMISEA grants, and must take all necessary action to ensure its compliance as though it was the grantee directly.

1. **Reports:** Semi-annual performance reports must be prepared and submitted to VCTC no later than January 31<sup>st</sup> and July 31<sup>st</sup>, for the duration of the project performance period, or until all activities are completed and the Project is formally closed. VCTC will then forward the reports to Caltrans in time for the Caltrans deadline. The semi-annual reporting cycle will start with the December 2015 reporting cycle, and must be submitted on or before January 31, 2016. Failure to submit performance reports could result in the reduction of Project funds, termination, or suspension.

Within five (5) months of the Project becoming operable, the District shall provide to VCTC a report on actual project performance to projected project performance. Within (11) months of the Project becoming operable, the District shall provide to VCTC a report regarding the long-term benefits of the project.

2. **Other Provisions:** The District is subject to all policies and provisions as set forth by Caltrans with regard to the PTMISEA and all applicable laws regarding public works projects, including but not limited to, contract bid procedures and the payment of prevailing wages. Some or all of these regulations may be available from Caltrans at [http://www.dot.ca.gov/hq/MassTrans/Docs-Pdfs/Prop%201B/PTMISEA-Guidelines\\_2013.pdf](http://www.dot.ca.gov/hq/MassTrans/Docs-Pdfs/Prop%201B/PTMISEA-Guidelines_2013.pdf).

3. Grant Performance Period Funds allocated under this grant shall be expended by July 30, 2018. Funds remaining unexpended thereafter shall revert to Caltrans.

III. OTHER PROVISIONS

1. Indemnification: The District shall protect, defend, indemnify, and hold harmless VCTC, its officers, agents, servants, and employees, from any and all liability arising out of, or caused by, any act or omission of the District or its officers, agents, or servants as a result of any act or omission by the District in its performance pursuant to this Agreement.

VCTC shall protect, defend, indemnify, and hold harmless the District, its officers, agents, servants, and employees, from any and all liability arising out of, or caused by, any act or omission of VCTC or its officers, agents, or servants as a result of any act or omission by VCTC in its performance pursuant to this Agreement.

The obligations of the District and VCTC in these indemnity provisions survive the expiration or earlier termination of this agreement.

CAMARILLO HEALTH  
CARE DISTRICT

  
\_\_\_\_\_  
Rod Brown  
Chairman

Approved as to Form

  
\_\_\_\_\_  
Kara Ralston  
Chief Executive Officer

\_\_\_\_\_  
General Counsel

VENTURA COUNTY TRANSPORTATION  
COMMISSION

  
\_\_\_\_\_  
Peter Foy  
Chairman

Approved as to Form

  
\_\_\_\_\_  
Darren M. Kettle  
Executive Director

  
\_\_\_\_\_  
Steven T. Mattas  
General Counsel

**SECTION 8**

**CHIEF EXECUTIVE OFFICER REPORT**

**FEBRUARY 23, 2016**

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**Camarillo Health Care District**  
**Monthly Overview**  
**February 23, 2016**

**CHIEF EXECUTIVE OFFICER – KARA RALSTON**

- VCSDA Annual Meeting – Rod Brown, Director of the Year
- Transportation – Prop 1B PTMISEA Funds for Van Repair
- Camarillo Council on Aging Transportation Forum
- Budget Update
- New Adult Day Center Sponsors
- Camarillo Chamber of Commerce Top Ten Community Awards

**CHIEF RESOURCE OFFICER – SUE TATANGELO**

- State of the University – California State University Channel Islands
- Blue Shield Contract Renewal
- Hospital to Home Alliance

**CHIEF ADMINISTRATIVE OFFICER – SONIA AMEZCUA**

- LightGabler Seminar
- ALPHA Fund Participants Conference

**FINANCIAL REPORT – MITCHELL & ASSOCIATES**

- District Financial Report



Rosalynn Carter Institute for Caregiving

229.928.1234 OFFICE

229.931.2663 FAX

rci@gsw.edu EMAIL



800 Georgia Southwestern State University Drive Americus, Georgia 31709-4376

January 26, 2016

RECEIVED  
FEB 01 2016

Dear Martha, Blair, Jenica, and Carmen:

Congratulations on your achievement in attaining recertification as a RCI REACH Interventionist. You are now prepared to deliver one of the most powerful and effective evidence based caregiver supports to families in your community.

BY: \_\_\_\_\_

You will find included in this envelope your official certificate and a copy of your scored Learning Process Worksheets.

If you have any questions or concerns, please do not hesitate to contact me. YOUR success is OUR success. The successful dissemination of RCI REACH is an important part of our advocacy for caregiver support in our communities and around our nation. As a Certified RCI REACH Caregiver Coach, you are a critical partner in these efforts.

Highest regards,

A handwritten signature in black ink, appearing to read "Naomi".

Naomi Latini, MS  
Training and Implementation Specialist  
Rosalynn Carter Institute for Caregiving



# The RCI Training Center for Excellence

Presented this 22nd day of January, 2016.

*Martha Shapiro*

Upon completion of all training components with a demonstration of  
mastery of skills for RCI REACH.

*Leisa Easom*

**Dr. Leisa Easom**  
**Executive Director**  
**Rosalynn Carter Institute for Caregiving**

*Naomi Latini*

**Naomi Latini, MS**  
**Training and Implementation Specialist**  
**Rosalynn Carter Institute for Caregiving**

*Renewal required January 22, 2017*

# The RCI Training Center for Excellence

Presented this 22nd day of January, 2016.

*Jenica Polakow*

Upon completion of all training components with a demonstration of  
mastery of skills for RCI REACH.

*Leisa Easom*

**Dr. Leisa Easom**  
**Executive Director**  
**Rosalynn Carter Institute for Caregiving**

*Naomi Latini*

**Naomi Latini, MS**  
**Training and Implementation Specialist**  
**Rosalynn Carter Institute for Caregiving**

*Renewal required January 22, 2017*

# **The RCI Training Center for Excellence**

**Presented this 22nd day of January, 2016.**

*Blair Craddock*

**Upon completion of all training components with a demonstration of  
mastery of skills for RCI REACH.**

*Leisa Easom*

**Dr. Leisa Easom  
Executive Director  
Rosalynn Carter Institute for Caregiving**

*Naomi Latini*

**Naomi Latini, MS  
Training and Implementation Specialist  
Rosalynn Carter Institute for Caregiving**

*Renewal required January 22, 2017*

# The RCI Training Center for Excellence

Presented this 22nd day of January, 2016.

*Carmen Cabrera*

Upon completion of all training components with a demonstration of  
mastery of skills for RCI REACH.

*Leisa Easom*

**Dr. Leisa Easom**  
**Executive Director**  
**Rosalynn Carter Institute for Caregiving**

*Naomi Latini*

**Naomi Latini, MS**  
**Training and Implementation Specialist**  
**Rosalynn Carter Institute for Caregiving**

*Renewal required January 22, 2017*

**SECTION 8**

**CHIEF RESOURCE OFFICER REPORT**

**FEBRUARY 23, 2016**

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**SECTION 8**

**CHIEF ADMINISTRATIVE OFFICER REPORT**

**FEBRUARY 23, 2016**

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**SECTION 8**

**MITCHELL & ASSOCIATES  
FINANCIAL REPORT**

**FEBRUARY 23, 2016**

**Camarillo Health Care District**  
**Statements of Net Assets**  
**Seven Months Ending January 31, 2016**

<b>ASSETS</b>	<u>Jan 16</u>	<u>July 2015</u>	<u>Variance</u>
<u>Current Assets:</u>			
Cash and Checking Accounts	\$ 363,314	\$262,085	\$ 101,229
Investment Accounts	1,795,962	1,574,491	221,471
Accounts and Grants Receivable	62,090	78,804	(16,714)
<b>Total Current Assets</b>	<u>2,221,367</u>	<u>\$1,915,380</u>	<u>305,986</u>
<u>Noncurrent Assets:</u>			
Property, plant and equipment - net	1,937,657	2,121,422	(183,765)
IS equipment - net	27,484	29,699	(2,215)
Transportation vehicles - net	106,970	153,142	(46,172)
Prepays	44,825	33,543	11,282
<b>Total Noncurrent Assets</b>	<u>2,116,936</u>	<u>2,337,805</u>	<u>(220,869)</u>
Deferred Outflows of Recourses	112,553	112,553	0
<b>Total Assets</b>	<u>\$ 4,450,856</u>	<u>\$4,365,739</u>	<u>\$ 85,117</u>
 <b>LIABILITIES AND NET ASSETS</b>			
<u>Current Liabilities:</u>			
Accounts Payable	\$ 30,680	\$ 61,046	\$ (30,367)
Construction Loan 2015	79,415	76,544	2,870
Employment costs	91,995	130,771	(38,776)
Accrued OPEB liability	173,196	156,378	16,818
Scholarships	15,530	10,492	5,038
Deferred Revenue	886	1,303	(417)
<b>Total Current Liabilities</b>	<u>391,702</u>	<u>436,535</u>	<u>(44,833)</u>
<u>Noncurrent Liabilities</u>			
Construction Loan to 2021	444,041	523,456	(79,415)
Net Pension Liability	959,515	959,515	(0.50)
Deferred Inflows of Resources	250,690	250,690	-
<b>Total Noncurrent Liabilities</b>	<u>1,654,246</u>	<u>1,733,661</u>	<u>(79,415)</u>
<u>Net Assets:</u>			
Unrestricted - prior	2,195,543	3,262,816	(1,067,274)
Unrestricted - current	209,366	(1,067,274)	1,276,640
<b>Total Net Assets</b>	<u>2,404,908</u>	<u>2,195,542</u>	<u>209,366</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 4,450,856</u>	<u>\$ 4,365,739</u>	<u>\$ 85,117</u>

**Camarillo Health Care District  
Statements of Activities  
Comparison to Budget for the  
Seven Months Ending January 31, 2016**

	Current Year		
<b>REVENUES</b>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> <u>Fav/(Unfav)</u>
Tax revenue	\$ 1,328,091	\$ 1,328,091	\$ (0)
Program and facilities revenue	244,449	309,174	(64,725)
Grants and agency funding	119,520	136,060	(16,540)
Community Support and sponsorship	3,648	6,873	(3,225)
Investment and interest income	150,432	146,408	4,024
Other income	65,267	38,011	27,255
<b>Total Revenues</b>	<u>\$ 1,911,406</u>	<u>\$ 1,964,617</u>	<u>\$ (53,210)</u>
 <b>EXPENSES</b>			
<b>Personnel cost</b>			
Wages and salaries	733,907	867,567	133,660
Payroll taxes	60,873	66,369	5,496
Benefits	159,670	173,366	13,695
OPEB	136,130	87,148	(48,981)
<b>Total personnel cost</b>	<u>1,090,580</u>	<u>1,194,450</u>	<u>103,869</u>
 <b>Other expenses</b>			
Contractors and professional fees	154,097	177,447	23,350
Facilities and related	136,905	151,507	14,602
Depreciation	105,954	108,522	2,567
Program related expense	47,857	67,416	19,559
Advertising and promotion	41,940	61,003	19,063
Supplies and office expense	37,137	41,299	4,163
Board and staff	70,424	58,204	(12,220)
Community partnerships	250	5,250	5,000
Combined other expenses	16,898	17,368	470
<b>Total other expenses</b>	<u>611,460</u>	<u>688,015</u>	<u>76,555</u>
 <b>Other Income (Loss)</b>	<u>-</u>	<u>-</u>	<u>-</u>
 <b>Total expenses</b>	<u>1,702,041</u>	<u>1,882,465</u>	<u>180,424</u>
 <b>Net position</b>	<u>\$ 209,366</u>	<u>\$ 82,152</u>	<u>\$ 127,214</u>



# Camarillo Health Care District

Financial Report  
For Seven Months Ending  
*JANUARY 31, 2016*

## Current Assets

<u>Statements of Net Assets</u>	<b>JANUARY 2016</b>	<b>JULY 2015</b>	<b>CHANGE</b>
Cash & Checking Accounts	\$363,314	\$262,085	\$101,229
Investment Accounts	1,795,962	1,574,491	221,471
Accounts & Grants Receivables	62,090	78,804	(16,714)
<b>TOTAL CURRENT ASSETS</b>	<b>\$2,221,367</b>	<b>\$1,915,380</b>	<b>\$305,986</b>

## Non-Current & Total Assets

<u>Statements of Net Assets</u>	JANUARY 2016	JULY 2015	CHANGE
Property, plant and equipment – net	\$1,937,657	\$2,121,422	\$(183,765)
IS equipment – net	27,484	29,699	(2,215)
Transportation vehicles – net	106,970	153,142	(46,172)
Prepaid Expenses	44,825	33,543	11,282
Deferred Outflows of Resources	112,553	112,553	0
<b>TOTAL ASSETS</b>	<b>\$4,450,856</b>	<b>\$4,365,739</b>	<b>\$85,117</b>

## Liabilities

<u>Statements of Net Assets</u>	JANUARY 2016	JULY 2015	CHANGE
Accounts payable	\$30,680	\$61,046	\$(30,367)
Construction Loan 2015	79,415	76,544	2,870
Employment costs	91,995	130,771	(38,776)
Accrued OPEB liability	173,196	156,378	16,818
Scholarships	15,530	10,492	5,038
Deferred Revenue	886	1,303	(417)
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$391,702</b>	<b>\$436,535</b>	<b>\$(44,833)</b>

## Liabilities

<u>Statements of Net Assets</u>	JANUARY 2016	JULY 2015	CHANGE
Construction Loan to 2021	\$444,041	\$523,456	\$(79,415)
Net Pension Liability	959,515	959,515	0
Deferred Inflows of Resources	250,690	\$250,690	0
<b>TOTAL NONCURRENT LIABILITIES</b>	<b>\$1,654,246</b>	<b>\$1,733,661</b>	<b>\$(79,415)</b>

## Net Assets &amp; Total Liabilities

<u>Statements of Net Assets</u>	JANUARY 2016	JULY 2015	CHANGE
Unrestricted – prior	\$2,195,543	\$3,262,816	\$(1,067,274)
Unrestricted – current	209,366	\$(1,067,274)	1,276,640
<b>TOTAL NET ASSETS</b>	<b>\$2,404,908</b>	<b>\$2,195,542</b>	<b>\$209,366</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$4,450,856</b>	<b>\$4,365,739</b>	<b>\$85,117</b>

## Revenues

<u>Statements of Activities</u>	JANUARY 2016	BUDGET	VARIANCE Fav/(Unfav)
Tax revenue	\$1,328,091	\$1,328,091	0
Program and Facilities	244,449	309,174	(64,725)
Grants and agency funding	119,520	136,060	(16,540)
Donations and sponsorship	3,648	6,873	(3,225)
Investment and interest	150,432	146,408	4,024
Other income	65,267	38,011	27,255
<b>TOTAL REVENUES</b>	<b>\$1,911,406</b>	<b>\$1,964,617</b>	<b>\$(53,210)</b>

## Expenditures

(Page 1 of 2)

<u>Statements of Activities</u>	JANUARY 2016	BUDGET	VARIANCE Fav/(Unfav)
Wages and salaries	\$733,907	\$867,567	\$133,660
Payroll taxes	60,873	66,369	5,496
Benefits	159,670	173,366	13,695
OPEB	136,130	87,148	(48,981)
Contractors and Professional fees	154,097	177,447	23,350
Facilities and related	136,905	151,507	14,602
Depreciation	105,954	108,522	2,567
Program related expense	47,857	67,416	19,559



## Expenditures

(Page 2 of 2)

<u>Statements of Activities</u>	JANUARY 2016	BUDGET	VARIANCE Fav/(Unfav)
Advertising and promotion	41,940	61,003	19,063
Supplies and office expense	37,137	41,299	4,163
Board and staff	70,424	58,204	(12,220)
Community partnerships	250	5,250	5,000
Combined other expenses	16,898	17,368	470
Change in Accounting	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$1,702,041</b>	<b>\$1,882,465</b>	<b>\$180,424</b>

## Recap of Activities:

*Seven Months Ended*

<u>Statements of Activities</u>	JANUARY 2016	BUDGET	VARIANCE Fav/(Unfav)
Total Revenue	\$1,911,406	\$1,964,617	\$(53,210)
Total Expenditures	\$1,702,041	\$1,882,465	\$180,424
<b>NET POSITION</b>	<b>\$209,366</b>	<b>\$82,152</b>	<b>\$127,214</b>



**ACTION - DISCUSSION ITEMS**

**FEBRUARY 23, 2016**

**SECTION 9**

**SECTION 9-A  
DISCUSS AND APPOINT AN HD HOC COMMITTEE TO FACILITATE THE CEO  
REVIEW.**

**FEBRUARY 23, 2016**

**SECTION 10**

**BOARD PRESIDENT'S REPORT**

**FEBRUARY 23, 2016**

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**SECTION 11**

**BOARD MEMBERS' INTEREST  
AND CONCERNS**

**FEBRUARY 23, 2016**

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**SECTION 12**

**CLOSED SESSION**

**FEBRUARY 23, 2016**

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**SECTION 13**

**RECONVENE FROM CLOSED SESSION**

**FEBRUARY 23, 2016**

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**SECTION 14**

**ANNOUNCEMENT OF CLOSED SESSION**

**FEBRUARY 23, 2016**

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**SECTION 15**

**CLOSED SESSION**

**FEBRUARY 23, 2016**

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**SECTION 16**

**RECONVENE FROM CLOSED SESSION**

**FEBRUARY 23, 2016**

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**SECTION 17**

**ANNOUNCEMENT OF CLOSED SESSION**

**FEBRUARY 23, 2016**

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**FOR YOUR  
INFORMATION**

**FEBRUARY 23, 2016**



HURST+BROOKS+ESPINOSA

# This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ WEEK OF JANUARY 25, 2016

## Governor Brown Announces November 2016 Criminal Justice Reform Initiative

Governor Brown announced this week his intentions to pursue a November 2016 ballot [measure](#) that would further reform the adult and juvenile criminal justice systems. The Public Safety and Rehabilitation Act of 2016 would give authority under the Constitution to (1) authorize parole consideration for nonviolent felons who have completed the full sentence for their primary offense and (2) allow inmates to earn credits for good behavior, education, and rehabilitative achievement.

Furthermore, the measure would make changes to statute previously revised by Proposition 21, a 2000 ballot measure. These revisions would return to judges the authority to determine whether juveniles as young as 14 years old should be tried as adults. Under the 2000 initiative, the authority to file specified juvenile cases for serious offenses in adult court was granted to prosecutors.

The Governor has a substantial campaign war chest – reportedly over \$20 million – available to him to qualify and campaign for the measure.

## Minimum Wage Impact

With the advent of a \$10/hour state minimum wage and two proposed ballot measures to raise the minimum wage to \$15/hour over a period of time, there is a good deal of chatter about the impact of a minimum wage increase. In fact, the Governor indicated his concerns about the ballot measures during his budget announcement, sharing that a \$15/hour minimum wage would cost the state \$4 billion.

A [blog post](#) this week by the California Budget and Policy Center suggests that a higher minimum wage can benefit the state budget through higher tax revenues and reduced reliance on state programs like Medi-Cal. In fact, the fiscal analysis prepared by the Legislative Analyst's Office for the two ballot measures suggest that no one can really land on a solid fiscal impact yet. (Specifically, the LAO writes: "Change in annual state and local tax revenues potentially ranging from a loss of hundreds of millions of dollars to a gain of more than \$1 billion. Changes in state revenues would affect required state budget reserves, debt payments, and funding for schools and community colleges. Increase in state and local government spending totaling billions of dollars per year.")

## SCO on Retiree Health Unfunded Liability

State Controller Betty Yee announced this week that her office has determined that the state's unfunded liability for retiree health and dental benefits totals \$74.1 billion (as of June 30, 2015). Governor Jerry Brown has made it a priority to negotiate an employee share of cost for this unfunded liability when he negotiates with state employee unions. Controller Yee and her staff presented their



findings to the Department of Finance and Department of Human Resources and discussed the advantages of prefunding these costs. (The actuarial report can be found [here](#).)

The Brown Administration continues to actively bargain with four of the state's bargaining units: correctional peace officers, firefighters, scientists, and craft and maintenance workers.

### **S&P Echoes Governor's Budgetary Warnings**

A cautionary [report](#) from the Standard and Poor's rating agency issued this week bolsters the Governor's message of fiscal restraint, noting the state's reliance on capital gains and the current volatility in the stock market. In its review of the Governor's budget, Standard and Poor's warns the state is still subject to revenue cyclicalities and that new spending commitments could result in a weaker budget condition when the eventual downturn occurs. The report lauds the state's management of its budget surpluses and credits it for an improved credit rating over the years, but cautions that the Legislature has more discretion in spending than it has in the recent past.

### **Commission on the Future of the Courts**

Established in July 2014, the Commission on the Future of California's Court System is charged with studying and recommending to the Chief Justice cost-effective and -efficient strategies and initiatives that will enhance access to justice and serve the diverse needs of those who rely on the California court system. The three principal areas of the Commission's focus include the following:

- Improving systems and structures to effectively adjudicate civil, criminal, traffic, and family and juvenile law cases;
- Achieving sustainable fiscal stability for the branch;
- Employing modern technology to enhance public access to court information and services.

On February 8 and 9, the Futures Commission will hold a second public comment session in San Francisco. Details on the goals and concepts to be discussed during the session are available on the Commission's agenda, found [here](#). Among the topics to be discussed are:

- Improving services to juveniles and their families by consolidating dependency and delinquency cases into a unified juvenile court;
- Increasing online access in all case types;
- Reducing continuances in criminal cases.
- Reducing time-consuming, but less serious misdemeanors to infractions;
- Adjusting jury size in certain types of civil cases;
- Ensuring access to the court record for all litigants;
- Adding an intermediate tier for jurisdictional amounts for unlimited civil cases; and
- Ensuring that court labor costs and negotiations are both equitable and efficient.

Requests to make public comment- either in person or in writing - should be submitted via [email](#). A link to the live public comment session will be posted on the Futures Commission [webpage](#) at approximately 9:45 a.m. on each day of the session. The prior public comment session held in December 2015 solicited input on judgeships, trial court funding, court-ordered debt, and traffic infractions.

**Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...**

JEAN HURST 916-272-0010   <a href="mailto:jkh@hbeadvocacy.com">jkh@hbeadvocacy.com</a>	KELLY BROOKS 916-272-0011   <a href="mailto:kbl@hbeadvocacy.com">kbl@hbeadvocacy.com</a>	ELIZABETH ESPINOSA 916-272-0012   <a href="mailto:ehe@hbeadvocacy.com">ehe@hbeadvocacy.com</a>
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I'm a senior citizen (age 89) and a widow. I took care of my husband the last few years of his life but when he died I knew I had to get out and be active. That's when I discovered Canaville Health Care District.

First I went to a few one time meetings or lectures. Then I took two classes. Now I'm involved in Bone Builders and loving it.

I think every person or organization should be told if they are doing a good job. You are! So thank you!



In appreciation for  
all you do

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# Camarillo volunteer awarded for commitment to community

## Camarillo Chamber of Commerce names Janna Visser the Senior of the Year

By Stephanie Sumell  
[ssumell@theacorn.com](mailto:ssumell@theacorn.com)



**GIVING**—Janna Visser will be honored as the Senior of the Year at the 49th annual Top 10 Community Awards banquet and ceremony March 4 at the Serra Center in Camarillo. Courtesy Toki Lee Photography Janna Visser said she was sorting through a box of keepsakes last week when she came across an essay she'd written for a philosophy class she took many years ago.

Visser, who took the class at Riverside City College for personal enrichment, was required at the start of the semester to describe her philosophy of life.

“I gave it a lot of thought,” the 73-year-old said. “My philosophy was, ‘Life is matter of give and take, and you can’t (only) take. You have to give, too.’”

Although she wrote the essay during another season of life—it was dated 1969—her giving nature still holds true.

Visser was named Senior of the Year by the Camarillo Chamber of Commerce for her contributions to the community.

The Chamber will honor Visser and 11 other recipients at its annual Top 10 Community Awards dinner and ceremony at the Serra Center next month.

The event on March 4 will recognize exceptional individuals, groups and businesses.

As its name suggests, 10 people were originally honored, but the number of awards has since increased to 12.

Visser, a retired savings and loans bank manager, said she was surprised by the recognition as she knows “so many people who do so much good for the community.”

Kara Ralston, the chief executive officer of the Camarillo Health Care District since last summer, nominated the mother of two for the award.

Visser sought district services when her late husband, Bill, was suffering from dementia. He passed away in July.

“When you are starting out as a family caregiver, it’s hard to know where to begin,” Ralston said. “Janna turned to the Camarillo Health Care District’s Wellness and Caregiver Center and the Building Hope Adult Day Care Program.”

But in her desire to educate others, Visser took her involvement one step further last year and spoke on two panels about dementia—one held just months after her husband’s death.

She also wrote an essay about her experience for the district magazine.

“The district has greatly appreciated Janna’s willingness to step forward and share her experience with others,” Ralston said. “It always resonates poignantly with other caregivers as Janna speaks with honesty, resiliency, humor and grace.”

Her desire to help other caregivers is indicative of her giving nature.

For nearly three decades, the volunteer has been a member of the Camarillo Noontime Optimist Club, which aims to support children of all ages through fundraisers, events and scholarships.

Visser, who currently serves on its board, is also a past president and past lieutenant governor for the club that meets weekly.

“I believe in helping youth,” she said. “It’s trite and true, but that’s where the future lies.”

Jeanette Bassett, secretary and treasurer of the club, has known Visser for many years. She said Visser helps coordinate the monthly Youth We Appreciate ceremony to honor standout fifth- and sixth-graders.

“Janna is a very outgoing, friendly, gracious, hardworking person,” Bassett said. “She does a lot of volunteer work and is very generous with her time.”

Visser, whose husband was also active in the club, said validating exceptional students is time well spent.

One recipient, she said, sold lemonade to raise money for the animal shelter. Another sent toys to a school victimized by a mass shooting.

“When we meet these children and their teachers tell you why they got the award, you realize these are little people who do so much,” she said. “These kids take the initiative to make this world a better place.”

Visser, a volunteer for the Camarillo Academic Olympics for many years, also makes the world a better place.

The Academic Olympics provides an opportunity for students to showcase their academic achievements in a competitive atmosphere.

Visser began as the group’s treasurer in the late 1980s and now runs its arts competition.

“I like to see the kids blossom,” she said. Soon, though, it will be her time to shine.

Visser said her late husband would have been thrilled for her.

“(Bill) would be proud and pleased, no doubt about it,” she said. “He was always proud of me.”