

AGENDA

May 24, 2016 – 12:00 p.m.

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors

Rod Brown, MBA, President
Christopher Loh, M.D., Vice President
Mark Hiepler, Esq., Clerk of the Board
Richard Loft, M.D., Director
Scott W. Packham, DDS, Director

Staff

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

David Mitchell, CPA, Mitchell & Associates
Michael Velthoen, Esq., Ferguson Case Orr
Paterson, LLP

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1. **Call to Order/Roll Call**
 2. **Pledge of Allegiance – Director Packham**
 3. **Amendments to the Agenda**
Requests to change the order of the agenda, delete, add any agenda item(s), or to remove any consent agenda items for discussion.
 4. **Public Comment – Ca. GC Section 54954.3;** The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
 5. **Presentations**
 6. **Consent Agenda** –Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board Chairperson may request a motion to approve as presented.
 - A. Approval of District’s disbursements through April 30, 2016.
(Please see Section 6-A)

- B. Approval of Minutes of the Regular Board Meeting of April 26, 2016.
(Please see Section 6-B)
- C. Approval of the Minutes of the Executive Committee Meeting of April 13, 2016.
(Please see Section 6-C)
- D. Approval of the Minutes of the Executive Committee Meeting of May 17, 2016.
(Please see Section 6-D)
- E. Approval of the Minutes of the Finance Committee Meeting of April 26, 2016.
(Please see Section 6-E)
- F. Review District Donations for April 2016.
(Please see Section 6-F)

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Hiepler _____ Loft _____ Packham _____

7. Discussion/Action Items- Consideration, Discussion, and Approval:

A. The Association of California Healthcare Districts (ACHD) – Certified Healthcare District: To be designated as a Certified Healthcare District, a District must demonstrate compliance with Best Practices in Governance as defined by ACHD. These Best Practice criteria address the obligations that Healthcare Districts have with respect to conducting business in a manner that is transparent to the public being served. Best Practices include; transparency, website content, executive compensation and benefits, state/local and agency reporting, and financial information. (Please see Section 7-A)

It is the recommendation of the Executive Committee that management start the process of the Camarillo Health Care District becoming a “Certified ACHD Healthcare District”.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Hiepler _____ Loft _____ Packham _____

B. It is the intent of the Camarillo Health Care District Board of Directors to maintain a Policy Manual. Contained in this manual shall be a listing of current Camarillo Health Care District (District) Policies. These policies shall be reviewed and approved from time to time. This Policy Manual will serve as a resource for Board Members, staff, and the public in determining how the District conducts business. (Please see section 7-B)

It is the recommendation of the Executive Committee that the Board of Directors approve District Policies 1000 through 1050. These Policies are taken directly from the District By-Laws. They are as follows:

- Policy 1000 – Purpose of Policy Manual
- Policy 1010 – Adoption and Amendment of Policies
- Policy 1020 – Mission and Vision
- Policy 1030 – Number, Qualifications, and Terms of Office

- Policy 1040 – Officers
- Policy 1050 – Powers and Duties

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Hiepler _____ Loft _____ Packham _____

C. It is the recommendation of management that the Board of Directors approve the changes and recalculations reflected in attachment 7-C, for the 2015/2016 fiscal year budget. (Please see Section 7-C)

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Hiepler _____ Loft _____ Packham _____

8. Program and Staff Reports – No Board Action Required

A. Chief Executive Officer Report (Please see Section 8-A)

1. Chief Resource Officer Report (Please see Section 8-A-1)
2. Chief Administrative Officer Report (Please see Section 8-A-2)

B. Financial Report for period ending April 30, 2016 (Please see Section 8-B)

1. Review Quarterly Investment Report (Please see Section 8-B-1)

9. Board Reports – No Board Action Required

A. President’s Report

B. Board Members’ Interests and Concerns

10. Closed Session – Conference with Legal Counsel – Existing Litigation, Government Code Section 54956.9(d)(1), Ferguson vs. Camarillo Health Care, Ventura County Superior Court Case No. 56-2016-00478549-CU-BC-VTA.

11. Reconvene from Closed Session

12. Announcement of Closed Session – Pursuant to Government Code Section 54957.1 – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

13. **Future Meeting and Events**

Board of Directors Meetings

- Executive Committee (**Brown, Loh**): Tuesday, May 31, 2016, 12:00 p.m.
- Full Board: **Budget** June 7, 2016, 12:00 p.m.
(1st reading 16/17 Fiscal Year Budget)
- Full Board: **Budget, Optional** Tuesday, June 28, 2016, 12:00 p.m.
(2nd reading; may be waived)
- Executive Committee (**Brown, Loh**): Tuesday, July 19, 2016, 12:00 p.m.
- Finance Committee (**Hiepler, Packham**): Tuesday, July 26, 2016, 11:00 a.m.
- Full Board: Tuesday, July 26, 2016, 12:00 p.m.

Upcoming Community Meetings & Events

- June 7, 2016, Election Day
- June 7, 2016, Ventura County Special Districts Association, Bi-Monthly Meeting
- June, 16, 2016, Camarillo Chamber of Commerce, Annual Membership Meeting
- June 17, 2016, Leisure Village Health Fair
- **August 18, 2016, Fainer & Tauber Awards, Lloyd Butler Estate (Mandatory)**
- August 25, 2016, Spirit of Community Partnership Awards: Hank Lacayo to receive Lifetime Achievement Award, on his 85th Birthday
- September 8, 2016, State of the City Address
- October 10-13, 2016, California Special Districts Association, Annual Meeting

14. **Adjournment** - Having no further business, this meeting is adjourned at _____p.m.

ACTION ITEMS not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com, on Friday, May 20, 2016, at 4:00 p.m.