



## Agenda

**January 26, 2023 – 11:30 a.m.**  
**Regular Meeting of the Board of Directors**  
**Camarillo Health Care District**  
**3615 E Las Posas Road, Camarillo, CA 93010**  
**Sequoia Rooms**  
**Join Zoom Meeting**  
**Meeting ID: 872 9710 3602**  
**One tap mobile**  
**+16694449171,,87297103602# US**  
**+17193594580,,87297103602# US**  
**1 (346) 248-7799 – Audio Only**

### Board of Directors

Tom Doria, MD, President  
Neal Dixon, MD, Vice President  
Paula Feinberg, Clerk of the Board  
Christopher Loh, MD, Director  
Louanne Kroell, PT, Director

### Staff

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Brandie Thomas, Clerk to the Board

### Participants

Aleks Giragosian, Esq., Colantuono Highsmith  
Whatley, PC

### Participants

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**– Director Feinberg
4. **ACTION ITEM**

**Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 23-01, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from January 26, 2023 through February 24, 2023.

**Suggested Motion** – Motion to approve District Resolution 23-01, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from January 26, 2023, through February 24, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**5. AMENDMENT(S) TO THE POSTED AGENDA**

**Suggested Motion:** Motion to approve Agenda as amended.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**6. PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

- Members of the public can observe or participate in the virtual Meeting during open session by clicking on the following Zoom link to join the virtual meeting:  
<https://us06web.zoom.us/j/87297103602> - Meeting ID: 872 9710 3602  
Or join by telephone: 1 (346) 248-7799 – Meeting ID: 872 9710 3602
- Public who cannot participate but want to make a public comment can submit your comment via email by 4 p.m. on Wednesday, January 25, 2023, to the Clerk to the Board at [brandiet@camhealth.com](mailto:brandiet@camhealth.com). The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item. There will be a maximum of three minutes allowed per public comment.

**7. CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

**A.** Approval of the Minutes of the Regular Board Meeting of November 15, 2022.  
**(Please see Section 7-A)**

**B.** Approval of the Minutes of the Executive Committee Meeting of January 17, 2023.  
**(Please see Section 7-B)**

**Suggested Motion:** Motion to approve Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**8. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

9. **ACTION ITEMS**

**A. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of District Resolution 23-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures. **(Please see Section 9-A)**

**Suggested Motion:** Motion to approve District Resolution 23-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**B. Review/ Discussion /Action** – Consideration, discussion, and approval of District Resolution 23-03, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool. **(Please see Section 9-B)**

**Suggested Motion:** Motion to approve Resolution 23-03, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**C. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5. **(Please see Section 9-C)**

**Suggested Motion:** Motion to approve the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**D. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending October 31, 2022. **(Please see Section 9-D)**

**Suggested Motion:** Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending October 31, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**E. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending November 30, 2022.  
**(Please see Section 9-E)**

**Suggested Motion:** Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending November 30, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**F. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2022.  
**(Please see Section 9-F)**

**Suggested Motion:** Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**G. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of revisions to District Travel Policy to incorporate District-owned vehicle use.  
**(Please see Section 9-G)**

**Suggested Motion:** Motion to approve District Travel Policy to incorporate District-owned vehicle use.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**H. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of revisions to Employment Policies Handbook to reference revised District Travel Policy.  
**(Please see Section 9-H)**

**Suggested Motion:** Motion to approve revisions to Employment Policies Handbook to reference revised District Travel Policy.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**I. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of revisions to the Bereavement Leave section of the Employment Policies Handbook, in alignment with AB 1949 relating to employer conditions to provide bereavement leave to employees, effective January 1, 2023. **(Please see Section 9-1)**

**Suggested Motion:** Motion to approve revisions to the Bereavement Leave policy of the Employment Policies Handbook.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**10. CHIEF EXECUTIVE OFFICER REPORT**

**11. BOARD PRESIDENT REPORT**

Committee Assignments – Discussion and Appointment

- Executive Committee
- Finance/Investment Committee
- VCSDA Representative
- Ad Hoc Committee – CEO Review

**12. BOARD MEMBERS COMMENTS AND/OR REPORTS**

**13. FUTURE MEETING AND EVENTS**

**Board of Directors Meetings**

• <b>Executive Committee:</b> Doria/Dixon	February 13, 2023, 10:30 a.m.
• <b>Full Board:</b>	February 23, 2023, 11:30 a.m.
• <b>Executive Committee:</b> Doria/Dixon	March 13, 2023, 10:30 a.m.
• <b>Full Board:</b>	March 23, 2023, 11:30 a.m.
• <b>Executive Committee:</b> Doria/Dixon	April 17, 2023, 10:30 a.m.
• <b>Finance Committee:</b> Loh/Feinberg	April 27, 2023, 10:00 a.m.
• <b>Full Board:</b>	April 27, 2023, 11:30 a.m.

**14. ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at \_\_\_\_\_ p.m.

**ACTION ITEMS** not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

**ADA compliance statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** This agenda was posted at the Camarillo Health Care District Administrative Office and on [www.camhealth.com](http://www.camhealth.com) on Friday, January 20, 2023, on or before 4:00 p.m.