



Camarillo  
**HEALTH**  
**CARE DISTRICT**

**Regular Board Meeting**

**October 27, 12:00 P.M.**

**Zoom Meeting**

**Camarillo Health Care District Board of Directors Meeting  
October 27, 2020 12:00 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

<https://zoom.us/j/99480920768?pwd=bIM4aDdpQnRlM04vZmtZZlpUTVdqZz09>

Meeting ID: **994 8092 0768** - Passcode: **263423**

One tap mobile

+16699009128,,99480920768# US (San Jose)

+12532158782,,99480920768# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 994 8092 0768

## **2020 Board Meeting Calendar**

January 28, 2020, 12:00 p.m.

February 25, 2020, 12:00 p.m.

March 24, 2020, 12:00 p.m. **Cancelled COVID-19 Emergency**

April 28, 2020, 12:00 p.m.

May 26, 2020, 12:00 p.m.

June 9, 2020, 12:00 p.m. (Budget)

June 23, 2020, 12:00 p.m. (If Needed)

July 28, 2020, 12:00 p.m.

August – Dark

September 29, 2020, 12:00 p.m.

October 27, 2020, 12:00 p.m.

November 17, 2020, 8:30 a.m. (Board Work Study)

December - Dark



## **2021 Board Meeting Calendar**

January 26, 2021, 12:00 p.m.

February 23, 2021, 12:00 p.m.

March 23, 2021, 12:00 p.m.

April 27, 2021, 12:00 p.m.

May 25, 2021, 12:00 p.m.

June 8, 2021, 12:00 p.m. (Budget)

June 22, 2021, 12:00 p.m. (If Needed)

July 27, 2021, 12:00 p.m.

August – Dark

September 28, 2021, 12:00 p.m.

October 26, 2021, 12:00 p.m.

November 16, 2021, 8:30 a.m. (Board Work Study)

December - Dark

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**Agenda – October 27, 2020 – 12:00 p.m.  
Regular Meeting of the Board of Directors - Zoom Meeting**

COVID-19 RESPONSE: This meeting will be conducted pursuant to the provisions of the Governor’s Executive Orders N-25-20 and N-29-20. To observe and /or participate in the Board meeting you are welcome to join our Zoom Meeting.

**Zoom Meeting**

<https://zoom.us/j/99480920768?pwd=bIM4aDdpQnRlM04vZmtZZlplUTVdqZz09>

Meeting ID: 994 8092 0768 - Passcode: 263423

One tap mobile - +16699009128,,99480920768# US (San Jose)

+1 669 900 9128 US (San Jose) - Meeting ID: 994 8092 0768

**Board of Directors**

Christopher Loh, MD, President  
Rod Brown, MBA, Vice President  
Richard Loft, MD, Clerk of the Board  
Mark Hiepler, ESQ, Director  
Tom Doria, MD, Director

**Staff**

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Renee Murphy, Accounting Manager  
Karen Valentine, Clerk to the Board

**Participants**

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**– Director Hiepler
4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**
5. **PUBLIC COMMENT - Ca. GC Section 54954.3**  
COVID-19 RESPONSE: The Board reserves this time to hear from the public. If you wish to make a general public comment, or comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, October 26, 2020 to the Clerk to the Board at [karenv@camhealth.com](mailto:karenv@camhealth.com). The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item.
6. **PRESENTATION** - None
7. **CONSENT AGENDA**  
Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.
  - A. Approval of the Minutes of the Regular Board Meeting of September 29, 2020.  
(Please see Section 7-A)

- B. Approval of the Minutes of the Executive Committee Meeting of October 20, 2020.  
**(Please see Section 7-B)**

**Suggested Motion:** Motion to approve Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

8. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

9. **ITEMS FOR ACTION**

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of, District disbursements, financial reports, and monthly investment report for period ending September 30, 2020. **(Please see Section 9-A)**

**Suggested Motion:** Motion to approve District disbursements, financial reports, and monthly investment report for period ending September 30, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

- B. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of revision to District Policy 1150, Reserve Policy. Finance Committee will give report from the October 27, 2020 Finance/Investment Committee Meeting. **(Please see Section 9-B)**

**Suggested Motion:** Motion to approve revision to District Policy 1150, Reserve Policy.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

- C. **Review/ Discussion/ Action** - Consideration, discussion, and recommendation for approval of District Resolution 20-09, Recognizing November 2020 as National Family Caregivers Month. **(See Section 9-C)**

**Suggested Motion:** Vote to approve District Resolution 20-09, Recognizing November 2020 as National Family Caregivers Month.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

10. **CHIEF EXECUTIVE OFFICER REPORT**

11. **BOARD PRESIDENT REPORT**

12. **BOARD MEMBERS COMMENTS AND/OR REPORTS**

13. **FUTURE MEETING AND EVENTS**

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| <b><u>Board of Directors Meetings</u></b> |  |  |
|---|--|--|
| •   | <b>Executive Committee: Loh, Brown</b> | Tuesday, November 10, 2020, 12:00 p.m. |
| •   | <b>Full Board</b>                      | Tuesday, November 17, 2020, 12:00 p.m. |
| •   | <b>Full Board</b>                      | December 2020 Dark                     |
| •   | <b>Executive Committee:</b>            | Tuesday, January 19, 2021, 12:00 p.m.  |
| •   | <b>Finance Committee:</b>              | Tuesday, January 26, 2021, 11:00 a.m.  |
| •   | <b>Full Board:</b>                     | Tuesday, January 26, 2020, 12:00 p.m.  |

14. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at \_\_\_\_\_p.m.

**ACTION ITEMS** not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

**ADA compliance statement;** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, [www.camhealth.com](http://www.camhealth.com) on Friday, October 23, 2020, on or before 4:00 p.m.

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## SECTION 5

### PUBLIC COMMENTS

COVID-19 RESPONSE: The Board reserves this time to hear from the public. If you wish to make a general public comment, or comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, October 26, 2020 to the Clerk to the Board at [karenv@camhealth.com](mailto:karenv@camhealth.com). The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item.

OCTOBER 27, 2020

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**SECTION 6**

**PRESENTATION**

**OCTOBER 27, 2020**

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**SECTION 7**

**CONSENT AGENDA**

**SECTION 7-A  
APPROVAL OF MINUTES OF  
THE REGULAR BOARD MEETING OF SEPTEMBER 29, 2020**

**OCTOBER 27, 2020**



## MINUTES

September 29, 2020

### Regular Meeting of the Board of Directors Zoom Meeting – Meeting ID 924 1272 7444

#### **Board of Directors - Present**

Christopher Loh, MD, President  
Rodger Brown, MBA, Vice President  
Richard Loft, MD, Director, Clerk of the Board  
Mark Hiepler, ESQ, Director  
Tom Doria, MD, Director

#### **Staff - Present**

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Renee Murphy, Accounting Manager  
Karen Valentine, Clerk to the Board

#### **Participants:**

Rick Wood, *Financial Services Vendor, CSDA*  
Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, September 29, 2020, at 12:02 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – Director Loft
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

**Roll Call Vote: Ayes:** Loh, Brown, Loft, Doria

**Nays:** None

**Absent:** Hiepler

*Director Hiepler arrived at 12:10 p.m.*

7. **Action Items**

**A. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District disbursements, financial reports, and monthly investment report for period ending July 31, 2020.

It was **MOVED** by Director Loft, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Disbursements, financial reports, and monthly investment report for period ending July 31, 2020.

**Roll Call Vote - Aye:** Loh, Brown, Loft, Hiepler, Doria

**Nays:** None

**Absent:** None

**B. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District disbursements, financial reports, and monthly investment report for period ending August 31, 2020.

It was **MOVED** by Director Brown, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District disbursements, financial reports, and monthly investment report for period ending August 31, 2020.

**Roll Call Vote - Aye:** Loh, Brown, Loft, Hiepler, Doria                      **Nays:** None      **Absent:** None

**C. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of Quarterly Investment Report for quarter ending June 30, 2020.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Quarterly Investment Report for quarter ending June 30, 2020.

**Roll Call Vote - Aye:** Loh, Brown, Loft, Hiepler, Doria                      **Nays:** None      **Absent:** None

**D. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of Disclosure of Reimbursement Report, Policy 1120, Government Code 53065.5.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the Disclosure of Reimbursement Report, Policy 1120, Government Code 53065.5

**Roll Call Vote - Aye:** Loh, Brown, Loft, Hiepler, Doria                      **Nays:** None      **Absent:** None

**E. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 20-07, Adoption of the 2021 Regular Board Meeting Calendar.

It was **MOVED** by Director Loh, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors approve District Resolution 20-07, Adoption of the 2021 Regular Board Meeting Calendar.

**Roll Call Vote - Aye:** Loh, Brown, Loft, Hiepler, Doria                      **Nays:** None      **Absent:** None

**F. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 20-08, changing the time of the November 17, 2020 Board of Directors Meeting to 12:00 p.m.

It was **MOVED** by Director Loh, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors approve District Resolution 20-08, changing the time of the November 17, 2020 Board of Directors Meeting to 12:00 p.m.

**Roll Call Vote - Aye:** Loh, Brown, Loft, Hiepler, Doria                      **Nays:** None      **Absent:** None

**8. Chief Executive Officer Report**

CEO Kara Ralston reported that the District continues to move forward with reopening preparations for programs and services appropriate for COVID-19 formatting requirements, including two new virtual programs, the Digital Bridge and Zoom Room, both currently featured in the Fall edition of the *Healthy Attitudes* magazine. Following the press release, Beach Cities Healthcare District and Fallbrook Healthcare District have contacted the District for information on how to offer these programs in their areas.

The Adult Day Center reopened September 8 with limited capacity, and with full reservations through October, and limited sessions still available in November (November has three weekday closures for holidays). Many of the returning Adult Day Center clients are utilizing District Care-A-Van Transportation Services for transport to and from the District.

Activity on the Senior Support Line, a grant program through VCAAA to combat the risk of isolation and depression in people age 60 and over, has shown a more than 37% increase since the start of the COVID-19 closure.

The Home Delivered Meal Program continues to grow, now serving over 450 clients, and nearly 7,000 meals per month. Staff has been reallocated and schedules changed to support the growth in this program.

**9. Board President's Report**

President, Christopher Loh discussed program revenue impact due to COVID 19 closures.

**10.** Having no further business this meeting was adjourned at 1:32 p.m.

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Richard Loft  
Clerk of the Board





**SECTION 7**

**CONSENT AGENDA**

**SECTION 7-B  
APPROVAL OF MINUTES OF  
THE EXECUTIVE COMMITTEE MEETING OF OCTOBER 20, 2020.**

**OCTOBER 27, 2020**

# MINUTES

October 20, 2020

**Executive/Agenda Building Committee Meeting  
Camarillo Health Care District Board of Directors**

**ZOOM MEETING**

<https://zoom.us/j/97259513742?pwd=WkxhTFZrditjcW1rRS9GYjYjRkUT09>

Meeting ID: 972 5951 3742 - Passcode: 596973

One tap mobile - +16699009128,,97259513742# US (San Jose)

**Board Members Present:**

Christopher Loh, MD, President  
Rod Brown, MBA, Vice President

**Staff Present:**

Kara Ralston, Chief Executive Officer  
Karen Valentine, Clerk to the Board

- 
1. **Call to Order** – The Executive Committee Meeting was called to order by President Christopher Loh, at 12:00 p.m.
  2. **Roll Call** – Director Loh, Director Brown
  3. **Public Comment** – No Public Comment
  4. Reviewed the proposed Agenda for the Regular Board Meeting scheduled for October 27, 2020.
  5. **Consent Agenda**
    - Reviewed the Regular Board Meeting Minutes of September 29, 2020.
  6. **Action Items**
    - A. Reviewed District disbursements for period ending September 30, 2020.
    - C. Reviewed District Resolution 20-09, in Recognition of National Family Caregivers Month.
  7. **CEO Report** – CEO Ralston discussed District programs and services.
  8. **Board President’s Report** – President Loh requested information on our most popular programs and the feasibility of converting them to a virtual platform.
  9. **Meeting Adjourned at 12:40 p.m.**

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Christopher Loh  
President



**SECTION 8**

**SECTION 8**

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,  
IF NECESSARY**

**OCTOBER 27, 2020**

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**SECTION 9**

**ITEMS FOR BOARD ACTION**

**SECTION 9-A  
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND  
RECOMMENDATION FOR APPROVAL OF DISTRICT DISBURSEMENTS,  
FINANCIAL REPORTS, AND MONTHLY INVESTMENT REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2020.**

**OCTOBER 27, 2020**

# Camarillo Health Care District

## Check Register (Sorted by Vendor)

September 2020 Checks/EFTs

| Check Number                               | Date      | EFT #/<br>Vendor | Name                                    | Net Amount | Type | Timing  |
|--|-----------|------------------|---|------------|------|---------|
| Cash Account #4 [Bank of the West General] |           |                  |   |            |      |         |
| 68392                                      | 9/9/2020  | ACCESS           | Access TLC Caregivers DBA               | 1,338.75   | V    |         |
| 68404                                      | 9/16/2020 | ACQUA            | Acqua Clear, Inc                        | 578.18     | V    | QTLY    |
| 68381                                      | 9/2/2020  | AFLAC            | Aflac                                   | 681.06     | V    | MO, Aug |
| 68425                                      | 9/30/2020 | AFLAC            | Aflac                                   | 681.06     | V    | MO Sep  |
| 68393                                      | 9/9/2020  | ANACAPA          | Anacapa Heating & Air, Inc              | 89.00      | V    |         |
| 68395                                      | 9/9/2020  | ASSISTED         | Assisted Healthcare Services            | 102.00     | V    |         |
| 68399                                      | 9/9/2020  | DUNCAN           | Audree Duncan                           | 202.86     | EE   |         |
| 68413                                      | 9/23/2020 | BETA WC          | Beta Healthcare Group                   | 2,487.00   | V    | MO      |
| 68412                                      | 9/23/2020 | BETA             | Beta Healthcare Group                   | 3,029.50   | V    | MO      |
| 68405                                      | 9/16/2020 | C3 INTEL         | C3 Intelligence, Inc                    | 137.15     | V    |         |
| 68417                                      | 9/23/2020 | KNOX             | Carrie Knox                             | 1,200.00   | V    |         |
| 68406                                      | 9/16/2020 | CITIZENS         | Citizens Business Bank                  | 99,044.22  | V    | ANN     |
| 68396                                      | 9/9/2020  | CMH              | CMH Centers for Family Health           | 490.00     | V    |         |
| 68407                                      | 9/16/2020 | COLANTUONO       | Colantuono, Highsmith, Whatley, PC      | 727.50     | V    |         |
| 68397                                      | 9/9/2020  | COMFORT          | Comfort Keepers dba                     | 714.00     | V    |         |
| 68427                                      | 9/30/2020 | CONEJO AWARD     | Conejo Awards Corp                      | 109.40     | V    |         |
| 68398                                      | 9/9/2020  | CPI              | CPI Solutions, Inc                      | 29.00      | V    |         |
| 68382                                      | 9/2/2020  | DIGITAL          | Digital Deployment, Inc                 | 200.00     | V    | MO      |
| 68384                                      | 9/2/2020  | DOS CAMINOS      | Dos Caminos Plaza                       | 5,150.20   | V    | MO      |
| 68400                                      | 9/9/2020  | FRONTIER         | Frontier Communications                 | 130.98     | V    | MO      |
| 68414                                      | 9/23/2020 | GOLD             | Gold Coast Health Plan                  | 70.50      | V    |         |
| 68385                                      | 9/2/2020  | HARTFORD         | Hartford Life                           | 1,074.95   | V    | MO      |
| 68408                                      | 9/16/2020 | HAYMAN           | Hayman Consulting dba                   | 475.00     | V    |         |
| 68415                                      | 9/23/2020 | ITS              | Integrated Telemanagement Services, Inc | 922.66     | V    | MO      |
| 68386                                      | 9/2/2020  | JTS              | JTS Facility Services                   | 1,850.00   | V    | MO      |
| 68383                                      | 9/2/2020  | DO               | Juliann Do                              | 68.31      | EE   |         |
| 68416                                      | 9/23/2020 | KEARNS           | Kearns Electric Company                 | 259.25     | V    |         |
| 68409                                      | 9/16/2020 | LEAF             | Leaf                                    | 2,025.32   | V    | MO      |
| 68387                                      | 9/2/2020  | METLIFE          | MetLife Small Business                  | 923.14     | V    | MO      |
| 68428                                      | 9/30/2020 | MITCHELL FIR     | Mitchell Fire Protection dba            | 376.74     | V    | QTLY    |
| 68401                                      | 9/9/2020  | MJL              | MJL & Associates                        | 55.50      | V    | QTLY    |
| 68388                                      | 9/2/2020  | PAREDES          | Patricia Paredes                        | 65.32      | EE   |         |
| 68418                                      | 9/23/2020 | PETTY            | Petty Cash - Administrat                | 162.68     |      |         |
| 68429                                      | 9/30/2020 | PITNEYBOWES      | Pitney Bowes                            | 196.27     | V    | QTLY    |
| 68426                                      | 9/30/2020 | BROWN            | Rodger Brown                            | 300.00     | B    |         |
| 68402                                      | 9/9/2020  | SAFEWAY          | Safeway Inc                             | 50.59      | V    |         |
| 68419                                      | 9/23/2020 | SAGE BUSINES     | Sage Business Care                      | 990.00     | V    | ANN     |
| 68389                                      | 9/2/2020  | SO CA EDISON     | Southern California Edison              | 2,170.31   | V    | MO, Aug |
| 68430                                      | 9/30/2020 | SO CA EDISON     | Southern California Edison              | 2,479.99   | V    | MO Sep  |
| 68403                                      | 9/9/2020  | SO CA GAS        | Southern California Gas                 | 212.13     | V    | MO      |
| 68394                                      | 9/9/2020  | ARK              | The ARK of SC                           | 400.00     | V    |         |
| 68420                                      | 9/23/2020 | TIM'S RELIAB     | Timothy Jawork's Reliable Window        | 166.25     | V    | MO      |
| 68390                                      | 9/2/2020  | TROPICAL         | Tropical Car Wash                       | 208.00     | V    | MO, Aug |

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

September 2020 Checks/EFTs

| Check<br>Number                            | Date      | EFT #/<br>Vendor | Name                      | Net<br>Amount | Type | Timing |
|--|-----------|------------------|---------------------------|---------------|------|--------|
| Cash Account #4 [Bank of the West General] |           |                  |                           |               |      |        |
| 68421                                      | 9/23/2020 | TROPICAL         | Tropical Car Wash         | 208.00        | V    | MOSep  |
| 68411                                      | 9/16/2020 | USPOSTMASTER     | U.S. Postmaster           | 7,304.03      | V    | QTLY   |
| 68410                                      | 9/16/2020 | UMPQUA           | Umpqua Bank               | 4,114.28      | V    |        |
| 68422                                      | 9/23/2020 | VALIC            | VALIC                     | 1,186.50      | V    | MO     |
| 68423                                      | 9/23/2020 | VCAAA            | VC Area Agency on Aging   | 1,837.50      | V    |        |
| 68391                                      | 9/2/2020  | VISION           | Vision Services Plan      | 206.08        | V    | MO     |
| 68424                                      | 9/23/2020 | VOYAGER          | Voyager Fleet Systems Inc | 185.90        | V    | MO     |
| Cash account Total                         |           |                  |                           | 147,667.06    |      |        |
| Report Total                               |           |                  |                           | 147,667.06    |      |        |

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

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## Check Register Monthly Comparison

### FY 2020/21

| Jul              | Aug      | Sep       | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun              | Mo. Avg (varies through year as amts added) |
|------------------|----------|-----------|-----|-----|-----|-----|-----|-----|-----|-----|------------------|---|
| \$155,740        | \$47,551 | \$147,667 |     |     |     |     |     |     |     |     |                  | \$116,986                                   |
| <b>YTD Total</b> |          |           |     |     |     |     |     |     |     |     | <b>\$350,958</b> |   |

Notes FY 20/21:

July '20 Annual insurances

Sep '20 ADC Construction Loan pmt \$99K #6 of 7

### FY 2019/20

| Jul              | Aug      | Sep       | Oct       | Nov      | Dec      | Jan      | Feb      | Mar      | Apr      | May      | Jun                | Mo. Avg (varies through year as amts added) |
|------------------|----------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|--------------------|---|
| \$148,320        | \$83,532 | \$172,880 | \$100,718 | \$57,749 | \$73,885 | \$84,153 | \$73,422 | \$55,954 | \$93,468 | \$74,435 | \$67,549           | \$90,505                                    |
| <b>YTD Total</b> |          |           |           |          |          |          |          |          |          |          | <b>\$1,086,065</b> |   |

Notes FY 19/20:

July '19 Annual insurances

Sep '19 ADC Construction Loan pmt \$99K #5 of 7

Apr '20 Insurance & Deductible: Accounting water heater \$36,516; MALDEF payment agreement \$12,000

**NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.**

**Camarillo Health Care District  
Statements of Activities  
Comparison to Budget for the  
Three Months Ending September 30, 2020**

|                                   | Audited<br>Actual 18 - 19 | Un-Audited 19<br>- 20 | Current Year-<br>to-Date | Budget to-<br>date | Annual<br>Budget 2020-<br>21 | Y-T-D vs Annual<br>Budget. Target<br>at 3 month is<br>25% |
|-----------------------------------|---------------------------|-----------------------|--------------------------|--------------------|------------------------------|---|
| <b>REVENUES</b>                   |                           |                       |                          |                    |                              |   |
| Tax revenue                       | \$ 2,704,736              | \$ 2,745,410          | \$ 685,428               | \$ 685,428         | \$ 2,741,713                 | 25.00%  |
| Program and facilities revenue    | 379,498                   | 327,583               | 28,221                   | 80,908             | 327,711                      | 8.61%   |
| Grants and agency funding         | 396,091                   | 343,035               | 66,008                   | 83,234             | 336,937                      | 19.59%  |
| Community Support and sponsorship | 6,129                     | 9,787                 | 8,950                    | 1,237              | 4,950                        | 180.81%   |
| Investment and interest income    | 203,813                   | 204,462               | 7,313                    | 7,500              | 155,000                      | 4.72%   |
| Other income                      | 65,723                    | 63,913                | 29,426                   | 1,253              | 5,010                        | 587.35%   |
| Total Revenues                    | \$ 3,755,991              | \$ 3,694,189          | \$ 825,345               | \$ 859,560         | 3,571,321                    | 23.11%  |
| <b>EXPENSES</b>                   |                           |                       |                          |                    |                              |   |
| Personnel cost                    |                           |                       |                          |                    |                              |   |
| Wages and salaries                | 1,489,950                 | 1,553,136             | 312,809                  | 379,768            | 1,519,071                    | 20.59%  |
| Payroll taxes                     | 114,970                   | 115,188               | 28,503                   | 29,054             | 116,217                      | 24.53%  |
| Benefits                          | 300,746                   | 350,892               | 82,129                   | 107,421            | 429,684                      | 19.11%  |
| OPEB                              | 15,216                    | 45,312                | 13,103                   | 11,010             | 44,040                       | 29.75%  |
| Retirement UAL                    | 70,585                    | 91,882                | 108,121                  | 231,900            | 231,900                      | 46.62%  |
| Total personnel cost              | 1,991,467                 | 2,156,410             | 544,665                  | 759,153            | 2,340,911                    | 23.27%  |
| <b>Other expenses</b>             |                           |                       |                          |                    |                              |   |
| Contractors and professional fees | 305,056                   | 277,521               | 45,856                   | 81,669             | 255,351                      | 17.96%  |
| Facilities and related            | 261,817                   | 300,500               | 67,332                   | 69,512             | 278,049                      | 24.22%  |
| Depreciation                      | 150,842                   | 135,319               | 29,110                   | 29,109             | 116,438                      | 25.00%  |
| Program related expense           | 89,948                    | 73,008                | 5,474                    | 22,903             | 91,612                       | 5.98%   |
| Advertising and promotion         | 97,206                    | 81,602                | 8,887                    | 26,854             | 107,417                      | 8.27%   |

**Three Months Ending September 30, 2020**

|                                       | <b>Audited<br/>Actual 18 - 19</b> | <b>Un-Audited<br/>19 - 20</b> | <b>Current Year-<br/>to-Date</b> | <b>Budget to-<br/>date</b> | <b>Annual<br/>Budget 2020-<br/>21</b> | <b>Y-T-D vs Annual<br/>Budget. Target<br/>at 3 month is<br/>25%</b> |
|---------------------------------------|-----------------------------------|-------------------------------|----------------------------------|----------------------------|---------------------------------------|---|
| Supplies and office expense           | 52,003                            | 62,754                        | 12,381                           | 21,107                     | 84,948                                | 14.57%  |
| Dues and subscriptions                | 28,665                            | 33,330                        | 4,329                            | 10,892                     | 43,569                                | 9.94%   |
| Board and staff                       | 55,080                            | 50,972                        | 9,912                            | 11,950                     | 88,299                                | 11.23%  |
| Community partnerships                | -                                 | -                             | -                                | -                          | -                                     |   |
| Combined other expenses               | 27,809                            | 16,807                        | 6,365                            | 5,817                      | 24,286                                | 26.21%  |
| <b>Total other expenses</b>           | <b>1,068,426</b>                  | <b>1,031,812</b>              | <b>189,647</b>                   | <b>279,814</b>             | <b>1,089,969</b>                      | <b>17.40%</b>   |
| <b>Operations Net</b>                 | <b>696,097</b>                    | <b>505,966</b>                | <b>91,033</b>                    | <b>(179,406)</b>           | <b>140,440</b>                        | <b>64.82%</b>   |
| <b>Adjustments</b>                    |                                   |                               |                                  |                            |                                       |   |
| <b>Total expenses</b>                 | <b>3,059,894</b>                  | <b>3,188,222</b>              | <b>734,312</b>                   | <b>1,038,967</b>           | <b>3,430,881</b>                      | <b>21.40%</b>   |
| <b>Net position after adjustments</b> | <b>\$ 696,097</b>                 | <b>\$ 505,966</b>             | <b>\$ 91,033</b>                 | <b>\$ (179,406)</b>        | <b>\$ 140,440</b>                     | <b>64.82%</b>   |

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**Camarillo Health Care District**  
**Statements of Net Assets**  
as of September 2020

| <b>ASSETS</b>                           | <b>Sep 30, 2020</b> |                  | <b>Sep 30, 2019</b> |                  |                     |               |
|---|---------------------|------------------|---------------------|------------------|---------------------|---------------|
| <b>Current Assets:</b>                  |                     |                  |                     |                  |                     |               |
| Cash and Checking Accounts              | \$                  | 383,746          | \$                  | 300,883          | 82,863.00           | 27.5%         |
| Investment Accounts                     |                     | 3,461,297        |                     | 2,983,977        | 477,320.00          | 16.0%         |
| Tax, Grants and Accounts Receivable     |                     | 731,439          |                     | 748,037          | (16,598.00)         | -2.2%         |
| <b>Total Current Assets</b>             |                     | <b>4,576,483</b> |                     | <b>4,032,896</b> | <b>543,587.00</b>   | <b>13.5%</b>  |
| <b>Noncurrent Assets:</b>               |                     |                  |                     |                  |                     |               |
| Property, plant and equipment - net     |                     | 1,215,554        |                     | 1,310,534        | (94,980.00)         | -7.2%         |
| IS equipment - net                      |                     | 18,707           |                     | 22,995           | (4,288.00)          | -18.6%        |
| Transportation vehicles - net           |                     | 4,309            |                     | 19,744           | (15,435.00)         | -78.2%        |
| Prepays                                 |                     | 38,628           |                     | 31,639           | 6,989.00            | 22.1%         |
| <b>Total Noncurrent Assets</b>          |                     | <b>1,277,198</b> |                     | <b>1,384,911</b> | <b>(107,713.00)</b> | <b>-7.8%</b>  |
| Deferred Outflows of Res GASB 68        |                     | 494,934          |                     | 490,486          | 4,448.00            | 0.9%          |
| Deferred Outflows of Res GASB 75        |                     | 73,897           |                     | 73,897           | 0.00                | 0.0%          |
| <b>Total Assets</b>                     | <b>\$</b>           | <b>6,422,512</b> | <b>\$</b>           | <b>5,982,191</b> | <b>440,321.00</b>   | <b>7.4%</b>   |
| <b>LIABILITIES AND NET ASSETS</b>       |                     |                  |                     |                  |                     |               |
| <b>Current Liabilities:</b>             |                     |                  |                     |                  |                     |               |
| Accounts Payable                        | \$                  | 27,168           | \$                  | 49,713           | (22,545.00)         | -45.4%        |
| Construction Loan 2020                  |                     | -                |                     | -                | 0.00                | #DIV/0!       |
| Employment costs                        |                     | 84,255           |                     | 87,307           | (3,052.00)          | -3.5%         |
| Scholarships                            |                     | 5,599            |                     | 4,924            | 675.00              | 13.7%         |
| Deferred Revenue                        |                     | 28,800           |                     | 24,000           | 4,800.00            | 20.0%         |
| <b>Total Current Liabilities</b>        |                     | <b>145,821</b>   |                     | <b>165,943</b>   | <b>(20,122.00)</b>  | <b>-12.1%</b> |
| <b>Noncurrent Liabilities</b>           |                     |                  |                     |                  |                     |               |
| Construction Loan to 2021               |                     | 95,464           |                     | 187,478          | (92,014.00)         | -49.1%        |
| Net Pension Liability GASB 68           |                     | 1,596,761        |                     | 1,423,420        | 173,341.00          | 12.2%         |
| Accrued OPEB liability GASB 75          |                     | 420,524          |                     | 470,350          | (49,826.00)         | -10.6%        |
| Deferred Inflows of Res GASB 68         |                     | 186,989          |                     | 202,655          | (15,666.00)         | -7.7%         |
| Deferred Inflows of Res GASB 75         |                     | 540,826          |                     | 540,826          | 0.00                |               |
| <b>Total Noncurrent Liabilities</b>     |                     | <b>2,840,564</b> |                     | <b>2,824,729</b> | <b>15,835.00</b>    | <b>0.6%</b>   |
| <b>Net Assets:</b>                      |                     |                  |                     |                  |                     |               |
| Designated Reserves                     |                     | 3,345,094        |                     | 2,999,201        | 345,893.00          | 11.5%         |
| Unrestricted - current                  |                     | 91,033           |                     | (7,683)          | 98,716.00           | -1284.9%      |
| <b>Total Net Assets</b>                 |                     | <b>3,436,127</b> |                     | <b>2,991,519</b> | <b>444,608.00</b>   | <b>14.9%</b>  |
| <b>Total Liabilities and Net Assets</b> | <b>\$</b>           | <b>6,422,512</b> | <b>\$</b>           | <b>5,982,191</b> | <b>440,321.00</b>   | <b>7.4%</b>   |

**Quick Ratio**

|       |                            |       |                            |
|-------|----------------------------|-------|----------------------------|
|       | Cash, Checking, Investment |       | Cash, Checking, Investment |
| 26.37 | 3,845,044                  | 19.80 | 3,284,861                  |

**Current Ratio**

|       |                |       |                |
|-------|----------------|-------|----------------|
|       | Current Assets |       | Current Assets |
| 31.38 | 4,576,483      | 24.30 | 4,032,896      |

**Camarillo Health Care District**  
**Statements of Net Assets**  
**as of September 2020**

| <b>ASSETS</b>                       | <b>Sep 30, 2020</b> | <b>Sep 30, 2019</b> | <b>Sep 30, 2018</b> | <b>Sep 30, 2017</b> |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Current Assets:</b>              |                     |                     |                     |                     |
| Cash and Checking Accounts          | \$ 383,746          | \$ 300,883          | \$ 404,375          | \$ 206,727          |
| Investment Accounts                 | 3,461,297           | 2,983,977           | 2,199,019           | 2,342,180           |
| Tax, Grants and Accounts Receivable | 731,439             | 748,037             | 802,060             | 667,758             |
| <b>Total Current Assets</b>         | <b>\$ 4,576,483</b> | <b>4,032,896</b>    | <b>3,405,455</b>    | <b>3,216,664</b>    |
| <b>Noncurrent Assets:</b>           |                     |                     |                     |                     |
| Property, plant and equipment - net | 1,215,554           | 1,310,534           | 1,373,068           | 1,480,951           |
| IS equipment - net                  | 18,707              | 22,995              | 30,579              | 12,651              |
| Transportation vehicles - net       | 4,309               | 19,744              | 44,604              | 70,978              |
| Prepays                             | 38,628              | 31,639              | 27,049              | 30,789              |
| <b>Total Noncurrent Assets</b>      | <b>1,277,198</b>    | <b>1,384,911</b>    | <b>1,475,300</b>    | <b>1,595,368</b>    |
| Deferred Outflows of Res GASB 68    | 494,934             | 490,486             | 293,007             | 264,803             |
| Deferred Outflows of Res GASB 75    | 73,897              | 73,897              |                     |                     |
| <b>Total Assets</b>                 | <b>\$ 6,422,512</b> | <b>\$ 5,982,191</b> | <b>\$ 5,173,762</b> | <b>\$ 5,076,836</b> |
| <b>LIABILITIES AND NET ASSETS</b>   |                     |                     |                     |                     |
| <b>Current Liabilities:</b>         |                     |                     |                     |                     |
| Accounts Payable                    | \$ 27,168           | \$ 49,713           | \$ 39,073           | \$ 35,337           |
| Construction Loan 2020              | -                   | -                   | -                   | -                   |
| Employment costs                    | 84,255              | 87,307              | 88,771              | 87,403              |
| Scholarships                        | 5,599               | 4,924               | 2,099               | 3,410               |
| Deferred Revenue                    | 28,800              | 24,000              | -                   | 4,900               |
| <b>Total Current Liabilities</b>    | <b>145,821</b>      | <b>165,943</b>      | <b>129,943</b>      | <b>131,051</b>      |



Camarillo Health Care District  
Report to the Board  
For the Month Ending September 30, 2020

| Notes | Balance<br>as of<br>8/31/20 | Interest<br>Rate at<br>9/30/20 | Interest<br>Earned | Deposits | Withdrawals | Transfers | Current<br>Balance<br>9/30/20 | % of Total<br>Restricted/<br>Non-Restricted |
|-------|-----------------------------|--------------------------------|--------------------|----------|-------------|-----------|-------------------------------|---|
|-------|-----------------------------|--------------------------------|--------------------|----------|-------------|-----------|-------------------------------|---|

**Restricted Cash Accounts**

|                                |   |    |                 |     |             |  |                 |             |
|--------------------------------|---|----|-----------------|-----|-------------|--|-----------------|-------------|
| Funds - Restricted Scholarship | 1 | \$ | 5,599           | n/a | n/a         |  | \$ 5,599        | 100.0%      |
| <b>Total Restricted Cash</b>   |   |    | <b>\$ 5,599</b> |     | <b>\$ -</b> |  | <b>\$ 5,599</b> | <b>100%</b> |

**Non-Restricted Cash Accounts and Investments**

|  |       |    |                     |       |                 |        |              |                     |             |      |
|--|-------|----|---------------------|-------|-----------------|--------|--------------|---------------------|-------------|------|
| Local Agency Investment Fund (LAIF)            | 2,3   | \$ | 3,318,207           | 0.84% | \$ 7,275        |        | \$ (300,000) | \$ 3,018,207        | 78.6%       |      |
| Bank of the West General                       | 3,4,5 |    | 332,827             | n/a   | n/a             | 40,464 | (296,299)    | 300,000             | 376,993     | 9.8% |
| Mechanics Bus. Savings                         | 6     |    | 155,264             | 0.08% | 10              | 1,747  |              |                     | 157,021     | 4.1% |
| Mechanics Bus. Checking                        |       |    | 280,702             | 0.01% | 2               |        | (13)         |                     | 280,691     | 7.3% |
| Ventura County Treasurer Pool                  | 7     |    | 5,377               | 1.50% |                 |        |              |                     | 5,377       | 0.1% |
| Petty and Cash Drawer Accounts                 |       |    | 1,155               | n/a   | n/a             |        |              |                     | 1,155       | 0.0% |
| <b>Total Unrestricted Cash and Investments</b> |       |    | <b>\$ 4,093,533</b> |       | <b>\$ 7,287</b> |        |              | <b>\$ 3,839,444</b> | <b>100%</b> |      |
| <b>Total Cash and Investments</b>              |       |    | <b>\$ 4,099,132</b> |       | <b>\$ 7,287</b> |        |              | <b>\$ 3,845,043</b> |             |      |
| <b>Change during month</b>                     |       |    |                     |       |                 |        |              | <b>\$ (254,089)</b> |             |      |

1. there was no activity in the **Scholarship** fund
2. \$7,274.51 interest was earned for QE 9/30/20, receivable Oct 20
3. \$300,000 was transferred from **LAIF to BOTW**
4. \$40k was deposited into **Bank of the West General** account
5. \$296K was withdrawn from **Bank of the West General** account to pay monthly payables
6. \$1,747 was deposited in **Mechanics Business Savings**; this is the cash deposits account
7. no activity this month in **VC Treasurer Pool**. QE Sep '20 interest statement not rcvd

Note: a pass-through, zero balance account at Bank of the West is maintained for payroll transfers utilizing funds from Bank of the West General account

*Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.*





**SECTION 9**

**ITEMS FOR BOARD ACTION**

**SECTION 9-B**

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND  
RECOMMENDATION FOR APPROVAL OF REVISION TO DISTRICT  
POLICY 1150, RESERVE POLICY. FINANCE COMMITTEE WILL GIVE REPORT  
FROM THE OCTOBER 27, 2020 FINANCE/INVESTMENT  
COMMITTEE MEETING.**

**OCTOBER 27, 2020**

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# Camarillo Health Care District

## POLICY MANUAL

**POLICY TITLE:** Reserve Policy  
**POLICY NUMBER:** 1150

**Purpose:** The Camarillo Health Care District (District) shall maintain reserve funds from existing unrestricted funds as designated by the District’s Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following goals:

- Fund replacement and major repairs for District physical assets
- Fund replacement and upgrades of IT performance systems, hardware and software
- Fund designated projects/programs, or other special uses, requiring additional monetary support
- Fund capital improvements
- Maintain standard operational sustainability in periods of economic uncertainty

~~1150.1 The District shall account for reserves as required by Governmental Accounting Standards Board (GASB) Statement No. 54.~~

**1150.21** Assignment of District reserves is limited to unrestricted funds available out of a surplus net position, and not otherwise obligated by law, contract or agreement, including donations, interest earned, fees for service or other non-grant earnings. Reserve fund assignment can be designated through the budgeting process, or by approval of the Board of Directors, in order to address needs/opportunities in a timely fashion.

The following list reflects current District reserve funds:

- **Vehicle Fleet Reserve:** Vehicle Fleet Reserve will accumulate from available unrestricted funds, at a minimum goal of \$5000 annually. The maximum amount of Vehicle Fleet Reserve will be \$75,000. When the annual designation would increase this reserve beyond \$75,000, only the amount required to reach the maximum will be reserved.
- **Technology Reserve:** Technology Reserve will accumulate from available unrestricted funds at a minimum goal of \$5,000 annually. The maximum amount of Technology Reserves will be \$150,000. When the annual designation would increase this reserve beyond \$150,000, only the amount required to reach the maximum will be reserved.
- **Project/Special Use Reserve:** Project/Special Use Reserve will accumulate from available unrestricted funds at a minimum goal of \$5,000 annually. The maximum amount of Project/Special Use Reserve will be \$150,000. When the annual designation would increase this reserve beyond \$150,000, only the amount required to reach the maximum will be reserved.

- **Capital Improvement Reserve:** Capital Improvement Reserve will accumulate from available unrestricted funds at a minimum goal of \$10,000 annually. Designated Capital Improvement Reserve may be used to cover major facility improvements (construction, installation of new doors or windows, replacing doors and windows, HVAC replacement, alarm system installation, etc.). The maximum amount of Capital Improvement Reserve will be \$500,000. When the annual designation would increase this reserve beyond \$500,000, only the amount required to reach the maximum will be reserved.
- **General Operating Reserve:** General Operating Reserve will accumulate from available unrestricted funds at a minimum goal of \$100,000 annually. Designated General Operating Reserve may be used toward satisfying Section 2.6 of Investment Policy, deeming it prudent by that a sum equal to fifty percent (50%) of annual budgeted expenditures be available.

**1150.32 Utilization of Reserve Funds:** Drawing upon reserve funding requires approval by the Board of Directors. The following describes the intended uses of each fund:

- **Vehicle Fleet Reserve:** for purchases and/or repairs necessary to support District transportation operations.
- **Technology Reserve:** for the purchase of IT performance systems, hardware and software, in support of District operations, with the intent of maintaining appropriate modern technology for efficient and effective employee use, and direct client services.
- **Designated Project/Special Use Reserve:** for the purpose of furthering the District's mission, in alignment with the precepts of the Strategic Plan; special uses will be identified by the CEO and/or the Board of Directors, and approved by the Board of Directors.
- **Capital Improvement Reserve:** Capital Improvement Reserves will be limited to costs related to making changes to improve capital assets, increase their useful life, or add to the value of these assets.
- **General Operating Reserve:** toward the purpose of satisfying Section 2.6 of Investment Policy

**1150.43 Monitoring Reserve Levels:** The CEO will commission a reserve status analysis annually from the financial services vendor, for inclusion in the Board of Directors' annual deliberation/approval of Budgets and Investment & Reserve Funds. Additional information may be provided to the Board of Directors upon the occurrence of the following events:

- When a major change in conditions threatens the reserve levels established by this policy or calls into question the effectiveness of this policy;
- Upon CEO and/or Board request.

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**SECTION 9**

**ITEMS FOR BOARD ACTION**

**SECTION 9-C  
REVIEW/ DISCUSSION/ ACTION - CONSIDERATION, DISCUSSION, AND  
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 20-09,  
RECOGNIZING NOVEMBER 2020 AS  
NATIONAL FAMILY CAREGIVERS MONTH.**

**OCTOBER 27, 2020**



## RESOLUTION NO. 20-09

### In Recognition of National Family Caregivers Month

*Resolution of The Board of Directors  
Camarillo Health Care District  
Ventura County, California*

---

**WHEREAS**, November is the month where we take time to recognize, praise and support the 78 million people who dedicate their time and lives, often unpaid, to care for a family member in need; and

**WHEREAS**, family caregivers face challenges and health emergencies, juggle priorities, and suffer isolation that are exacerbated by the coronavirus health pandemic; and

**WHEREAS**, while family caregiving may be a labor of love, it can exact a heavy toll on the caregiver; physically, mentally, and financially, with many caregivers putting their own health and financial security at risk for the sake of their loved one; and

**WHEREAS**, more than eight in ten Americans say caregiving for a loved one is “the new normal”; and

**WHEREAS**, Camarillo Health Care District embraces a guiding principle of recognizing and honoring the significant contribution and sacrifice of family caregivers by providing excellence in education, training and support; and

**WHEREAS**, Camarillo Health Care District therefore stands in unity with family caregivers in celebration of National Caregivers Month, and is proud to offer a broad array of services through the award-winning Caregiver Center of Ventura County; and

**WHEREAS**, the Caregiver Center of Ventura County is a federally designated family caregiver resource center that has received the nation’s top award in caregiving from Former First Lady Rosalynn Carter from her Rosalynn Carter Institute for Caregiving;

**NOW, THEREFORE, BE IT RESOLVED**, that the Camarillo Health Care District Board of Directors, does hereby recognize November of 2020 as National Family Caregivers Month.

**ADOPTED, SIGNED, AND APPROVED** this 27th day of October 2020.

\_\_\_\_\_  
Christopher Loh, President  
Board of Directors  
Camarillo Health Care District

Attest: \_\_\_\_\_  
Richard Loft, Clerk of the Board  
Board of Directors  
Camarillo Health Care District

STATE OF CALIFORNIA)  
COUNTY OF VENTURA) ss

I, **Richard Loft**, Clerk of the Board of Directors of the Camarillo Health Care District

**DO HEREBY CERTIFY** that the foregoing Resolution 20-09 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 27th day of October 2020, and it was adopted by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Richard Loft, Clerk of the Board  
Board of Directors  
Camarillo Health Care District

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**SECTION 10**

**CHIEF EXECUTIVE OFFICER REPORT**

**OCTOBER 27, 2020**

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**SECTION 11**

**BOARD PRESIDENT REPORT**

**OCTOBER 27, 2020**

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**SECTION 12**

**BOARD MEMBERS COMMENTS AND/OR REPORTS**

**OCTOBER 27, 2020**