



EXECUTIVE COMMITTEE MEETING

FEBRUARY 19, 2025 – 10:30 AM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, OAK ROOM
CAMARILLO, CA 93010**

AGENDA

Executive Committee Meeting

February 19, 2025, 10:30 a.m.

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board Members

Neal Dixon, MD, President
Thomas Doria, MD, Vice President

Staff

Kara Ralston, Chief Executive Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Meeting of the Executive/Agenda Building Committee was called to order by _____, at _____.
 2. **Public Comment** - Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
 3. Approval of the Minutes; Executive Committee Meeting of January 13, 2025.
 4. Review the proposed Agenda for the Regular Board Meeting of February 27, 2025.
 5. **Board President Report**
 6. Next Executive Committee Meeting will be held on March 17, 2025, at 12:30 p.m.
 7. Meeting adjourned at _____.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

SECTION 3

**EXECUTIVE COMMITTEE MINUTES
OF JANUARY 13, 2025**



MINUTES

January 13, 2025

Executive Committee Meeting

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board of Directors – Present

Neal Dixon, MD, President
Thomas Doria, MD, Vice President

Staff - Present

Kara Ralston, Chief Executive Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

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1. **Call to Order** – The Executive Committee Meeting was called to order by President Dixon, at 12:31 p.m.
 2. **Public Comment** – None
 3. Approved Minutes of Executive Committee Meeting of November 12, 2024.
 4. Reviewed the proposed Agenda for the Regular Board Meeting of January 23, 2025.
 5. **Board President Report**
 6. Next Executive Committee Meeting will be held on February 18, 2025, at 12:30 p.m.
 7. Meeting adjourned at 1:28 p.m.

Neal Dixon, MD
President

SECTION 4

**PROPOSED AGENDA FOR REGULAR BOARD MEETING
OF FEBRUARY 27, 2025**



AGENDA

Regular Meeting of the Board of Directors

February 27, 2025 – 11:30 a.m.

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Sequoia Rooms

Board of Directors

Neal Dixon, MD, President
Thomas Doria, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Lydia Dixon, PhD, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

Senior Counsel

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**– Director N. Dixon

4. **AMENDMENT(S) TO THE POSTED AGENDA: *Motion to approve*** Agenda.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

5. **PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

6. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

A. **Meeting Minutes Pages 17-19**

Recommendation: Approval of Regular Board Meeting of January 23, 2025.
(Section 6-A)

B. **Financial Reports Pages 23-27**

Recommendation: Approval of financial reports for period ending January 31, 2025.
(Section 6-B)

Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

7. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

AGENDA ITEMS-ACTION

8. A. **Review/ Discussion /Action** - Consideration, discussion, and recommendation for approval of District Ordinance 25-01, Establishing the Compensation of Directors, increasing the compensation by five percent for the calendar year, effective April 28, 2025. **(Section 8-A)**

Pages 31-32

Motion to approve District Ordinance 25-01, Establishing the Compensation of Directors, increasing the compensation by five percent for the calendar year.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

B. **Review/ Discussion /Action** - Consideration, discussion, and recommendation to nominate a candidate for the CSDA Board of Directors, Seat B, 2026-2028 Term. **(Section 8-B)**

Pages 35-39

Motion to approve Nominate a candidate for the CSDA Board of Directors, Seat B, 2026-2028 Term.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

9. **PRESENTATION**

Local Government Agencies & Their Relationship To One Another

Aleks Giragosian, Senior Counsel
Colantuono, Highsmith & Whatley
General Counsel, Camarillo Health Care District

10. **A. CLOSED SESSION**

1. Public Employment (Gov. Code 54957)
Title: Chief Executive Officer

B. RECONVENE AND ANNOUNCEMENT FROM CLOSED SESSION

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

AGENDA ITEMS-DISCUSSION

11. **EMERGING OPPORTUNITIES**

- Discussion and consideration of emerging initiatives based on community need

12. **REPORTS**

- Board President Comments
- Board Committee Report(s)
 - Program & Emerging Opportunities Committee
 - Healthy Camarillo Committee
- Board Member Comments
- Chief Executive Officer Report

13. **FUTURE MEETING AND EVENTS**

BOARD OF DIRECTORS MEETINGS

Executive Committee: N. Dixon/Doria	March 17, 2025 – 12:30 p.m.
Regular Full Board	March 27, 2025 – 11:30 a.m.
Executive Committee: N. Dixon/Doria	April 14, 2025 – 12:30 p.m.
Finance Committee: Loh/Feinberg	April 24, 2025 – 10:00 a.m.
Regular Full Board	April 24, 2025 – 11:30 a.m.
Executive Committee: N. Dixon/Doria	May 12, 2025 – 12:30 p.m.
Regular Full Board	May 22, 2025 – 11:30 a.m.

14. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted on www.camhealth.com and the Camarillo Health Care District Administration Office, on or before, February 24, 2025, at 11:30 a.m.

CONSENT AGENDA 6-A
REGULAR BOARD MEETING MINUTES
OF JANUARY 23, 2025



MINUTES January 23, 2025

Regular Meeting of the Board of Directors
Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Board of Directors - Present

Neal Dixon, MD, President
Thomas Doria, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Lydia Dixon, PhD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

Senior Counsel

Aleks Giragosian, Esq., Colantuono Highsmith
Whatley, PC

Participants

Rick Wood, CSDA Financial Services
Shalene Hayman, Hayman Consulting

1. Call to Order and Roll Call - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, January 23, 2025, at 11:33 a.m., by Neal Dixon, President.

2. Pledge of Allegiance – Director Loh

3. Oath of Office Ceremony
Director Christopher Loh, MD, Zone 1
Director Thomas Doria, MD, Zone 2
Director Lydia Dixon, PhD, Zone 3

4. Amendment(s) to the Agenda

Review/ Discussion /Action: Consideration, discussion, and recommendation to approve the Agenda as presented.

It was MOVED by Director L. Dixon, SECONDED by Director Feinberg, and MOTION PASSED that the Board of Directors approve the Agenda as presented.

ROLL CALL VOTE: Ayes: N. Dixon, Doria, Feinberg, Loh, L. Dixon Nays: Absent:

5. Public Comment – None

6. Consent Agenda

It was MOVED by Director Feinberg, SECONDED by Director Loh, and MOTION PASSED that the Board of Directors approve the Consent Agenda as presented.

ROLL CALL VOTE: Ayes: N. Dixon, Doria, Feinberg, Loh, L. Dixon Nays: Absent:

7. Action Items

9-A. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval of District Resolution 25-01, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve District Resolution 25-01, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

ROLL CALL VOTE: Ayes: N. Dixon, Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

9-B. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval of District Resolution 25-02, Establishing the Compensation of Directors, increasing the compensation by five percent for the calendar year, effective March 24, 2025.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve District Resolution 25-02, Establishing the Compensation of Directors, increasing the compensation by five percent for the calendar year, effective March 24, 2025.

ROLL CALL VOTE: Ayes: N. Dixon, Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

9-C. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval of District Resolution 25-03, Amending District Bylaws, Article III, Section 3, Compensation.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve District Resolution 25-03, Amending District Bylaws, Article III, Section 3, Compensation.

ROLL CALL VOTE: Ayes: N. Dixon, Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

9-D. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval to amend Board Policy Manual, Policy 1060, Directors Compensation.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve amending Board Policy Manual, Policy 1060, Directors Compensation

ROLL CALL VOTE: Ayes: N. Dixon, Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

9-E. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5, effective February 2, 2025.

It was **MOVED** by Director L. Dixon, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5, effective February 2, 2025.

ROLL CALL VOTE: Ayes: N. Dixon, Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

9-F. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5, to include compliance adding effective date and revision date to the Pay Schedules previously approved by the Board on July 27, 2021, April 26, 2022, February 22, 2022, January 26, 2023, and November 16, 2023.

It was **MOVED** by Director Loh, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors approve the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5, to include compliance adding effective date and revision date to the Pay Schedules previously approved by the Board on July 27, 2021, April 26, 2022, February 22, 2022, January 26, 2023, and November 16, 2023.

ROLL CALL VOTE: Ayes: N. Dixon, Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

8. **10-A. Closed Session** – *The Board entered closed session at 12:10 p.m.*

1. Public Employment (Gov. Code 54957)
Title: Chief Executive Officer

10-B. Reconvene and Announcement from Closed Session – *The Board reconvened at 1:15 p.m. No reportable action.*

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

9. **Emerging Opportunities**

- No ideas submitted for discussion.

10. **Reports**

- **Board President Comments**
President N. Dixon announced the following committee assignments:
 - Executive Committee: *Dixon, Doria*
 - Finance/Investment Committee: *Loh, Feinberg*
 - Program & Opportunity Committee: *Doria, L. Dixon*
 - Healthy Camarillo Committee: *N. Dixon, L. Dixon*
 - Health Premium Ad Hoc Committee: *N. Dixon*
 - VCSDA Representative: *N. Dixon*
 - CEO Performance Review Ad Hoc Committee: *Loh, Feinberg*
- **Finance/Investment Committee** – Director Loh discussed review of presented financials.
- **Program & Emerging Opportunities Committee** – No report.
- **Healthy Camarillo Committee** – No report.
- **Board Member Comments** – No comments.
- **CEO Report** – No report.

11. Having no further business this meeting was adjourned at 1:30 p.m.

Neal Dixon, MD
President

CONSENT AGENDA 6-B

DISTRICT FINANCIAL REPORTS
FOR PERIOD ENDING JANUARY 31, 2025

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

12:10 PM
4-Feb-25

Sorted by Alphabetically
January 2025 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81354	1/16/2025	ACCESS	Access TLC Caregivers DBA	1,320.00	V - VCAAA grant	MO
81366	1/23/2025	AFLAC	Aflac	1,164.10	V - benefits/ins	MO
81359	1/16/2025	LANGER	Anna Langer	30.00	V - refund Dementia class	QTRLY
81339	1/6/2025	B&BMAIL	B & B Mailing Services	1,720.14	V - HA bulk mailing	MO
81340	1/6/2025	BAY ALARM	Bay Alarm Company	444.45	V - security camera	MO
81372	1/29/2025	BYRD	Byrd Locksmithing, Inc	40.00	V - lock maint/repairs	ONGOING
81341	1/6/2025	C3 INTEL	C3 Intelligence, Inc	413.00	V - HR/background checks	ONGOING
81373	1/29/2025	CSDA	CA Special Districts Assoc	1,740.77	V - financial services	MO
81378	1/29/2025	LOH	Christopher Loh, MD	210.00	BOD	MO
81355	1/16/2025	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,665.00	V - legal services - Dec	MO
81342	1/6/2025	COMMANDER	Commander Powered by Proforma	16,630.30	V - HA printing	QTRLY
81367	1/23/2025	CONEJO AWARD	Conejo Awards Corp	30.03	V - badges	MO
81343	1/6/2025	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues	MO
81356	1/16/2025	FRONTIER	Frontier Communications	249.47	V - cable services	MO
81344	1/6/2025	HARTFORD	Hartford Life	1,331.63	V - benefits/ins	MO
81357	1/16/2025	HAYMAN	Hayman Consulting dba	2,880.00	V - comptroller services	MO
81345	1/6/2025	ITS	Integrated Telemanagement Services, In	1,232.45	V - telephone services	MO
81379	1/29/2025	LOPEZ, I.	Irasema Lopez	34.00	V - class refund	MO
81358	1/16/2025	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81375	1/29/2025	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81346	1/6/2025	MERIPLEX/CPI	Meriplex Solutions	5,220.71	V - IT services	MO
81347	1/6/2025	METLIFE	MetLife Small Business	706.24	V - benefits/ins	MO
81368	1/23/2025	MOVING SR	Moving Seniors Forward	300.00	V - membership	ANNL

81374	1/29/2025	DIXON	Neal P. Dixon	210.00	BOD	MO
81369	1/23/2025	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window cleaning service	MO
81377	1/29/2025	FEINBERG	Paula-Jeanne Feinberg	210.00	BOD	MO
81348	1/6/2025	SAFEWAY	Safeway Inc	199.10	V - ADC nutrition	MO
81360	1/16/2025	SAFEWAY	Safeway Inc	281.52	V - ADC nutrition	MO
81370	1/23/2025	SAFEWAY	Safeway Inc	296.38	V - ADC nutrition	MO
81380	1/29/2025	SO CA EDISON	Southern California Edison	2,389.20	V - utilities	MO
81361	1/16/2025	SO CA GAS	Southern California Gas	915.41	V - utilities	MO
81349	1/6/2025	STAPLES	Staples Business Advantage	736.19	V - office supplies	MO
81350	1/6/2025	STREAMLINE	Streamline	4,032.00	V - web hosting subscription	ANNL
81376	1/29/2025	DORIA	Thomas Doria, MD	210.00	BOD	MO
81362	1/16/2025	THOMSON	Thomson Reuters	68.00	V - customer service fee	MO
81363	1/16/2025	TROPICAL	Tropical Car Wash	640.00	V - fleet maintenance	MO
81364	1/16/2025	UMPQUA	Umpqua Bank	6,250.90	V - credit card	MO
81351	1/6/2025	US POST METR	United States Postal Svc	500.00	V - HA postage	QTRLY
81371	1/23/2025	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81352	1/6/2025	VISION	Vision Services Plan	224.89	V - benefits/ins	MO
81353	1/6/2025	VOYAGER	Voyager Fleet Systems Inc	876.66	V - fleet gas	MO
81381	1/29/2025	VOYAGER	Voyager Fleet Systems Inc	1,002.19	V - fleet gas	MO
81365	1/16/2025	XEROX	Xerox Financial Services	2,090.63	V - copier lease	MO

Report Total

\$68,773.13
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Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

12:10 PM
4-Feb-25

Sorted by Check Number
January 2025 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81339	1/6/2025	B&BMAIL	B & B Mailing Services	1,720.14	V - HA bulk mailing	QTRLY
81340	1/6/2025	BAY ALARM	Bay Alarm Company	444.45	V - security camera	MO
81341	1/6/2025	C3 INTEL	C3 Intelligence, Inc	413.00	V - HR/background checks	ONGOING
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81343	1/6/2025	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues	MO
81344	1/6/2025	HARTFORD	Hartford Life	1,331.63	V - benefits/ins	MO
81345	1/6/2025	ITS	Integrated Telemanagement Services, In	1,232.45	V - telephone services	MO
81346	1/6/2025	MERIPLEX/CPI	Meriplex Solutions	5,220.71	V - IT services	MO
81347	1/6/2025	METLIFE	MetLife Small Business	706.24	V - benefits/ins	MO
81348	1/6/2025	SAFEWAY	Safeway Inc	199.10	V - ADC nutrition	MO
81349	1/6/2025	STAPLES	Staples Business Advantage	736.19	V - office supplies	MO
81350	1/6/2025	STREAMLINE	Streamline	4,032.00	V - web hosting subscription	ANNL
81351	1/6/2025	US POST METR	United States Postal Svc	500.00	V - HA postage	QTRLY
81352	1/6/2025	VISION	Vision Services Plan	224.89	V - benefits/ins	MO
81353	1/6/2025	VOYAGER	Voyager Fleet Systems Inc	876.66	V - fleet gas	MO
81354	1/16/2025	ACCESS	Access TLC Caregivers DBA	1,320.00	V - VCAAA grant	MO
81355	1/16/2025	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,665.00	V - legal services - Dec	MO
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81363	1/16/2025	TROPICAL	Tropical Car Wash	640.00	V - fleet maintenance	MO
81364	1/16/2025	UMPQUA	Umpqua Bank	6,250.90	V - credit card	MO
81365	1/16/2025	XEROX	Xerox Financial Services	2,090.63	V - copier lease	MO
81366	1/23/2025	AFLAC	Aflac	1,164.10	V - benefits/ins	MO
81367	1/23/2025	CONEJO AWARD	Conejo Awards Corp	30.03	V - badges	ANNL
81368	1/23/2025	MOVING SR	Moving Seniors Forward	300.00	V - membership	MO
81369	1/23/2025	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window cleaning service	MO
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81371	1/23/2025	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81372	1/29/2025	BYRD	Byrd Locksmithing, Inc	40.00	V - lock maint/repairs	MO
81373	1/29/2025	CSDA	CA Special Districts Assoc	1,740.77	V - financial services	ONGOING
81374	1/29/2025	DIXON	Neal P. Dixon	210.00	BOD	MO
81375	1/29/2025	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81376	1/29/2025	DORIA	Thomas Doria, MD	210.00	BOD	MO
81377	1/29/2025	FEINBERG	Paula-Jeanne Feinberg	210.00	BOD	MO
81378	1/29/2025	LOH	Christopher Loh, MD	210.00	BOD	MO
81379	1/29/2025	LOPEZ, I.	Irasema Lopez	34.00	V - class refund	MO
81380	1/29/2025	SO CA EDISON	Southern California Edison	2,389.20	V - utilities	MO
81381	1/29/2025	VOYAGER	Voyager Fleet Systems Inc	1,002.19	V - fleet gas	MO
Report Total				\$68,773.13		

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Check Register Monthly Comparison

FY 2024/25

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$145,876	\$94,486	\$116,569	\$95,395	\$71,523	\$74,715	\$68,773	\$0	\$0	\$0	\$0	\$0	\$95,334	\$0
YTD Total											\$667,336		

Notes FY 24/25

- Jul '24 Progress pymt Auditor \$10,000
- Jul '24 ADC Tovertafel System \$13,030
- Aug '24 Arthur J. Gallagher Ins Policies \$41,172.82
- Aug '24 Tri County Furniture \$4,980.21
- Sept '24 Purchase new Ford Escape \$35,608.83 for SNP
- Sept '24 Tri County Furniture \$7,957.95
- Dec-24 Progress pymt Auditor \$10,000

FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$118,020	\$111,879	\$75,824	\$86,545	\$132,980	\$65,631	\$119,502	\$113,739	\$106,342	\$110,845	\$180,318	\$171,827	\$101,483	\$0
YTD Total											\$1,393,452		

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$22,895
- Apr '24 Annual audit pymt \$15,956
- Apr '24 OARR Grant \$29,405
- May-24 Insurance policy renewals \$91,260.65
- May-24 Van wrap \$12,393.48
- Jun-24 Insurance policy renewals \$20,858.00
- Jun-24 Purchase of new computers \$15,950.05
- Jun-24 Purchase of new chairs for board/classroom \$4,150.56
- Jun-24 Purchase of ADC activity equipment \$28,047.00
- Jun-24 Purchase 1 year advertising contract with ACORN \$18,408.00

DRAFT

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

ACTION ITEM 8-A

**DISTRICT ORDINANCE 25-04
ESTABLISHING THE COMPENSATION OF DIRECTORS**

ORDINANCE NO. 25-01

ORDINANCE OF THE GOVERNING BOARD OF THE CAMARILLO HEALTH CARE DISTRICT ESTABLISHING THE COMPENSATION OF DIRECTORS

WHEREAS, Health and Safety Code section 32103, subdivision (b), authorizes the Board of Directors to adopt an ordinance pursuant to Water Code section 20200 et seq. to compensate each director above the amount established in Section 32103, subdivision (a);

WHEREAS, Section 3 of the District By-Laws state, *“Members of the Board of Directors may receive one hundred-five dollars \$105 per District meeting attended, not to exceed (5) meetings per month”*, consistent with Health and Safety Code section 32103, subdivision (a);

WHEREAS, Water Code section 20202 states, *“In any ordinance adopted pursuant to this chapter to increase the amount of compensation which may be received by members of the governing board of a water district above the amount of one hundred dollars (\$100) per day, the increase may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment, of the compensation which is received when the ordinance is adopted”*;

WHEREAS, the Board desires to increase the compensation of directors pursuant to Water Code sections 20200 et seq. by 5 percent for the calendar year;

WHEREAS, notice of a public hearing was published pursuant to Government Code section 6066 and Water Code section 20203, and proof of publication of said notice on January 14, 2025, and January 20, 2025, in the Ventura County Star was filed with the Board Clerk;

WHEREAS, the public hearing on the adoption of this ordinance was held on January 23, 2025, as required by Water Code section 20203.

NOW, THEREFORE, BE IT ORDAINED that:

1. Compensation. Pursuant to section 20202 of the Water Code, the standard and maximum compensation of each director of the Board shall be \$110.25 per District meeting attended, as described in Section 3 of Article III of the District By-Laws.
2. Effective Date. Pursuant to Water Code section 20204, this ordinance shall take effect 60 days after its final passage.

PASSED AND ADOPTED by the Governing Board of the Camarillo Health Care District on this 27th day of February, 2025, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Neal Dixon, MD, President
Board of Directors
Camarillo Health Care District

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

ACTION ITEM 8-B

NOMINATE CSDA BOARD OF DIRECTOR



**California Special
Districts Association**

Districts Stronger Together

DATE: February 10, 2025

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2026 - 2028 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
(CSDA does not reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
(CSDA does not reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations in the Northern Network is April 21, 2025. The deadline for receiving nominations in all other Networks is April 11, 2025. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025. The successful candidates will be notified no later than July 29, 2025. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2025.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network	Seat B – Kim Seney, Director, Gold Mountain Community Services District
Sierra Network	Seat B – Jerry Gilmore, Director, Truckee Sanitary District*
Bay Area Network	Seat B – Ryan Clausnitzer, General Manager, Alameda County Mosquito Abatement District*
Central Network	Seat B – Lorenzo Rios, CEO, Clovis Veterans Memorial District*
Coastal Network	Seat B – Scott Duffield, General Manager, Heritage Ranch Community Services District*
Southern Network	Seat B – Don Bartz, General Manager, Phelan Pinon Hills Community Services District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net by **April 25, 2025** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 10, 2025 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2026-2028 TERM BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

Northern Network - Extended due to vacancy: April 21, 2025 at 5:00 p.m.

All other networks: April 11, 2025 at 5:00 p.m.



2026-2028 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association
DISTRICT NETWORKS

