

MINUTES

January 26, 2021

Regular Meeting of the Board of Directors
Zoom Meeting – Meeting ID: 9652802 1810

Board of Directors - Present

Christopher Loh, MD, President
Tom Doria, MD, Vice President
Richard Loft, MD, Director, Clerk of the Board
Mark Hiepler, ESQ, Director
Rodger Brown, MBA, Vice President

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, January 26, 2021, at 12:03 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – Director Loft
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Loh, Doria, Loft, Brown

Nays: None **Absent:** Hiepler

Director Hiepler arrived at 12:07 p.m.

7. **Action Items**

A. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Financial Reports and Investment and Designated Reserve Report for period ending October 31, 2020.

It was **MOVED** by Director Doria, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve the District Financial Reports and monthly Investment and Designated Reserve Report for period ending October 31. 2020.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler, Brown

Nays: None **Absent:** None

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending November 30, 2020.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending November 30, 2020.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler, Brown **Nays:** None **Absent:** None

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Draft Financial Reports, and Monthly Investment and Designated Reserve Report for period ending December 31, 2021.

It was **MOVED** by Director Loft, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, Draft Financial Reports, and Monthly Investment and Designated Reserve Report for period ending December 31, 2021.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler, Brown **Nays:** None **Absent:** None

D. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 21-01, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve District Resolution 21-01, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler, Brown **Nays:** None **Absent:** None

E. Review/ Discussion – The District Finance Policies were reviewed by the Board of Directors with no action taken.

F. Review/ Discussion – The District Investment Policies were reviewed by the Board of Directors with no action taken.

8. Chief Executive Officer Report

CEO Kara Ralston reported on the District's collaboration with the Ventura County Special Districts Association (VCSDA). VCSDA drafted a letter to the County of Ventura, requesting that special districts be given consideration for appropriate federal and state funds that may be received by the County for such purpose as providing for any past or future costs incurred as a result of districts role in providing pandemic related response and services in the County. To date Special Districts have not received financial support despite the increased financial impact directly related to the pandemic.

Director Hiepler left the meeting at 1:25 p.m.

9. **Board President's Report**

Board President Loh announced Committee assignments as follows:

Executive Committee – Director Loh, Director Doria


Finance/Investment Committee – Director Hiepler, Director Brown

Ad Hoc CEO Review Committee – Director Loh, Director Hiepler

10. **Board Members Comments and/or Reports**

Director Doria reported that the Finance/Investment Committee had reviewed a "Draft" copy of the Financial Audit Report for year ending June 30, 2020, presented by Cindy Fanning, CPA, Fanning and Karrh. The Finance/Investment Committee recommended the report be brought to the full Board at the February 23, 2021 Board of Directors Meeting for approval.

11. Having no further business this meeting was adjourned at 1:39 p.m.



Richard Loft
Clerk of the Board