



Camarillo
HEALTH
CARE DISTRICT

Regular Board Meeting
September 29, 12:00 P.M.

Zoom Meeting

Camarillo Health Care District Board of Directors Meeting
September 29, 2020 12:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/92412727444?pwd=ZU5UNzFvY012YXhxcIBEYmVscnBiZz09>

Meeting ID: 924 1272 7444

Passcode: 723819

One tap mobile

+16699009128,,92412727444# US (San Jose)

+12532158782,,92412727444# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 924 1272 7444

Find your local number: <https://zoom.us/u/adhQXnZq3C>



2020 Board Meeting Calendar

January 28, 2020, 12:00 p.m.

February 25, 2020, 12:00 p.m.

March 24, 2020, 12:00 p.m. **Cancelled COVID-19 Emergency**

April 28, 2020, 12:00 p.m.

May 26, 2020, 12:00 p.m.

June 9, 2020, 12:00 p.m. (Budget)

June 23, 2020, 12:00 p.m. (If Needed)

July 28, 2020, 12:00 p.m.

August – Dark

September 29, 2020, 12:00 p.m.

October 27, 2020, 12:00 p.m.

November 17, 2020, 8:30 a.m. (Board Work Study)

December - Dark



**Agenda – September 29, 2020 – 12:00 p.m.
Regular Meeting of the Board of Directors - Zoom Meeting**

COVID-19 RESPONSE: This meeting will be conducted pursuant to the provisions of the Governor’s Executive Orders N-25-20 and N-29-20. To observe and /or participate in the Board meeting you are welcome to join our Zoom Meeting.

Zoom Meeting

Meeting URL: <https://zoom.us/j/92412727444?pwd=ZU5UNzFvY012YXhxcIBEYmVscnBiZz09>

Meeting ID: 924 1272 7444 Passcode: 723819

US: +1 669 900 9128 Meeting ID: 924 1272 7444

Board of Directors

Christopher Loh, MD, President
Rod Brown, MBA, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, ESQ, Director
Tom Doria, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Renee Murphy, Accounting Manager
Karen Valentine, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**– Director Loft
4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**
5. **PUBLIC COMMENT - Ca. GC Section 54954.3**
COVID-19 RESPONSE: The Board reserves this time to hear from the public. If you wish to make a general public comment, or comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, September 28, 2020 to the Clerk to the Board at karenv@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item.
6. **PRESENTATION - None**
7. **CONSENT AGENDA**
Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.
 - A. Approval of the Minutes of the Regular Board Meeting of July 28, 2020.
(Please see Section 7-A)
 - B. Approval of the Minutes of the Finance Committee Meeting of July 28, 2020.
(Please see Section 7-B)

- C. Approval of the Minutes of the Executive Committee Meeting of September 15, 2020.
(Please see Section 7-C)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

8. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

9. **ITEMS FOR ACTION**

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of, District disbursements, financial reports, and monthly investment report for period ending July 31, 2020. (Please see Section 9-A)

Suggested Motion: Motion to approve District disbursements, financial reports, and monthly investment report for period ending July 31, 2020.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

- B. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of, District disbursements, financial reports, and monthly investment report for period ending August 31, 2020. (Please see Section 9-B)

Suggested Motion: Motion to approve District disbursements, financial reports, and monthly investment report for period ending August 31, 2020.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

- C. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of Quarterly Investment Report for quarter ending June 30, 2020. (Please see Section 9-C)

Suggested Motion: Motion to approve Quarterly Investment Report for quarter ending June 30, 2020.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

D. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of Disclosure of Reimbursement Report, District Policy 1120, Government Code 53065.5. **(Please see Section 9-D)**

Suggested Motion: Motion to approve the Disclosure of Reimbursement Report, Policy 1120, Government Code 53065.5

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

E. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 20-07, Adopt the 2021 Regular Board Meeting Calendar. **(Please see Section 9-E)**

Suggested Motion: Motion to Approve District Resolution 20-07, Adopting the 2021 Regular Board Meeting Calendar.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

F. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 20-08, changing the time of the November 17, 2020 Board of Directors Meeting to 12:00 p.m.

Suggested Motion: Motion to approve District Resolution 20-08, changing the time of the November 17, 2020 Board of Directors Meeting to 12:00 p.m.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

10. CHIEF EXECUTIVE OFFICER REPORT

11. BOARD PRESIDENT REPORT

12. BOARD MEMBERS COMMENTS AND/OR REPORTS

13. FUTURE MEETING AND EVENTS

<u>Board of Directors Meetings</u>	
• Executive Committee: Loh, Brown	Tuesday, October 20, 2020, 12:00 p.m.
• Finance Committee: Hiepler, Doria	Tuesday, October 27, 2020, 11:00 a.m.
• Full Board:	Tuesday, October 27, 2020, 12:00 p.m.
• Executive Committee: Loh, Brown	Tuesday, November 10, 2020, 12:00 p.m.
• Full Board	Tuesday, November 17, 2020, 8:30 a.m.
• Full Board	December 2020 Dark

- 14. ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com on Friday, September 25, 2020, on or before 4:00 p.m.



SECTION 5

PUBLIC COMMENTS

COVID-19 RESPONSE: The Board reserves this time to hear from the public. If you wish to make a general public comment, or comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, September 28, 2020 to the Clerk to the Board at karenv@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item.

SEPTEMBER 29, 2020



SECTION 6

PRESENTATION

SEPTEMBER 29, 2020



SECTION 7

CONSENT AGENDA

**SECTION 7-A
APPROVAL OF MINUTES OF
THE REGULAR BOARD MEETING OF JULY 28, 2020**

SEPTEMBER 29, 2020



MINUTES

July 28, 2020

Regular Meeting of the Board of Directors Zoom Meeting – Meeting ID 988 2400 9684

Board of Directors - Present

Christopher Loh, MD, President
Rodger Brown, MBA, Vice President
Richard Loft, MD, Director, Clerk of the Board
Mark Hiepler, ESQ, Director
Tom Doria, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Renee Murphy, Accounting Manager
Karen Valentine, Clerk to the Board

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, July 28, 2020, at 12:06 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – Director Brown
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Loh, Brown, Loft, Doria

Nays: None

Absent: Hiepler

7. **Action Items**

A. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District disbursements, financial reports, and monthly investment report for period ending May 31, 2020.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the District Disbursements, financial reports, and monthly investment report for period ending May 31, 2020.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler, Doria

Nays: None

Absent: None

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District disbursements, financial reports, and monthly investment report for period ending June 30, 2020.

It was **MOVED** by Director Doria, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve the District disbursements, financial reports, and monthly investment report for period ending June 30, 2020.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler, Doria **Nays:** None **Absent:** None

8. Chief Executive Officer Report

CEO Kara Ralston reported that the District continues to move forward with reopening preparations for programs and services appropriate for COVID-19 formatting requirements, including the Adult Day Center, Care Management, Transportation, Elder Legal Services, some support groups and some classes in virtual mode. In the meantime, adult day care activity packets continue to be mailed weekly.

Health Promotion Coach, Luis Morales III, while working with a sight challenged client discovered his client was having difficulty setting up his computer. Luis talked the client through the setup over the phone, and then connected with the client via computer to confirm. The success of this conversation spurred the thoughts of others who might be in the same predicament of needing help, thus the Digital Bridge and Zoom Room programs were developed. Digital Bridge offers free, one-on-one telephone assistance or in-person visits to help gain general use of technology and some common applications such as Face Time, Zoom meetings, and medical telehealth calls. District Resource Specialists have also been trained to assist clients with making telehealth appointments. The Zoom Room Program offers a confidential setting at the District, equipped to facilitate Zoom meetings, medical provider/appointment calls, family connections calls, and more.

The Transportation Department has finished the new van wraps displaying the District’s new logo, and is receiving nothing but great comments.

9. Board President’s Report

President, Christopher Loh inquired if Adult Day Activities could be conducted on the Zoom Meeting platform and questioned if any other District Programs could be converted to a digital format. CEO Ralston replied that it’s difficult for the ADC clients/families, but several other services are scheduled for a virtual platform.

10. Board Members Comments and/or Reports

Director Doria discussed the Reserve Report which was presented at the Finance and Investment Committee meeting. It was discussed and agreed that the wording in the report be changed from Undesignated Reserves to Designated Reserves.

Director Loft inquired if the District could partner with “City Scene” to advertise current programs and services.

- 11.** Having no further business this meeting was adjourned at 1:38 p.m.

Richard Loft
Clerk of the Board



SECTION 7

CONSENT AGENDA

**SECTION 7-B
APPROVAL OF MINUTES OF
THE FINANCE COMMITTEE MEETING OF JULY 28, 2020**

SEPTEMBER 29, 2020

Finance/Investment Committee Meeting
Camarillo Health Care District Board of Directors

Zoom Meeting
<https://zoom.us/j/93522373803>

Meeting ID: 935 2237 3803

One tap mobile

+16699009128,,93522373803# US (San Jose)

+13462487799,,93522373803# US (Houston)

Board of Directors

Tom Doria, MD, Director

Mark Hiepler, ESQ, Director

Participants:

Rick Wood, CSDA Financial Services

Shalene Hayman, Hayman Consulting

Staff

Kara Ralston, Chief Executive Officer

Sonia Amezcua, Chief Administrative Officer

Renee Murphy, Accounting Manager

Karen Valentine, Clerk to the Board

-
1. **Call to Order** – The Finance/Investment Committee Meeting was called to order by Director Doria at 11:00 a.m.
 2. No public comment.
 3. Cash Investments – Reviewed the banking and investment results, and tax revenue for quarter ending June 30, 2020.
 4. Reviewed Preliminary Operating Results and Departmental Activities for quarter ending June 30, 2020.
 5. Reviewed District Disbursements for quarter ending June 30, 2020.
 6. Reviewed draft of District Reserve Report. Director Doria suggested the name of the report be changed to Designated Reserve Report.
 7. CEO Ralston presented the quarterly legal review.
 8. CEO Ralston discussed the effects of COVID-19 closures on District revenue and expenses.
 9. The next Finance/Investment Committee Meeting will be held on October 27, 2020, at 11:00 a.m.
 10. Having no further business, this meeting is adjourned at 12:00 p.m.

Tom Doria
Director



SECTION 7

CONSENT AGENDA

**SECTION 7-C
APPROVAL OF MINUTES OF
THE EXECUTIVE COMMITTEE MEETING OF SEPTEMBER 15, 2020.**

SEPTEMBER 29, 2020

MINUTES

September 15, 2020

**Executive/Agenda Building Committee Meeting
Camarillo Health Care District Board of Directors**

<https://zoom.us/j/99141725682?pwd=TUxNYSt2WGVWMMW5pYzU4NzIGZm14dz09>

Meeting ID: 991 4172 5682 Passcode: 507157 One tap mobile +16699009128,99141725682#

Board Members Present:

Christopher Loh, MD, President
Rod Brown, MBA, Vice President

Staff Present:

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

1. **Call to Order** – The Executive Committee Meeting was called to order by President Christopher Loh, at 12:06 p.m.
2. **Roll Call** – Director Loh, Director Brown
3. **Public Comment** – No Public Comment
4. Reviewed the proposed Agenda for the Regular Board Meeting scheduled for September 29, 2020.
5. **Consent Agenda**
 - Reviewed the Regular Board Meeting Minutes of July 28, 2020.
 - Reviewed the Finance Committee Meeting Minutes of July 28, 2020.
6. **Action Items**
 - A. Reviewed District disbursements for period ending July 31, 2020.
 - B. Reviewed District disbursements for period ending August 31, 2020.
 - C. Reviewed the Quarterly Investment Report for period ending June 30, 2020.
 - D. Reviewed the Disclosure of Reimbursement Report for period ending June 30, 2020.
 - E. Reviewed District Resolution 20-07, Adopting the Regular Board Meeting Calendar for 2021.
7. **CEO Report** – CEO Ralston discussed the November 17, 2020 Board Work Study, and suggested that 1) the annual/global scope of the meeting be revised due to restrictions caused by COVID-19, and 2) therefore, the meeting time be changed from 8:30a.m. back to the usual time of 12:00p.m. President Loh will discuss this suggestion during the September 29, 2020 Board meeting. A resolution to change the Board meeting calendar will be prepared for vote should the Board move to change the meeting time.
8. **Board President’s Report** – None
9. **Meeting Adjourned at 12:55 p.m.**



SECTION 8

SECTION 8

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

SEPTEMBER 29, 2020



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-A
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT DISBURSEMENTS,
FINANCIAL REPORTS, AND MONTHLY INVESTMENT REPORT
FOR PERIOD ENDING JULY 31, 2020.**

SEPTEMBER 29, 2020

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

July 2020 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
68295	7/15/2020	ACCESS	Access TLC Caregivers DBA	3,767.50	V	
68279	7/2/2020	AFLAC	Aflac	681.06	V	MO,Jun
68326	7/30/2020	AFLAC	Aflac	1,021.59	V	MO, Jul
68284	7/2/2020	GADDIS	Alexa Gaddis	110.63	EE	
68327	7/30/2020	ALLIANT	Alliant Insurance Services, Inc	17,567.20	V	ANN
68328	7/30/2020	AMERICAN	American Automatic Doors, Inc	139.00	V	
68296	7/15/2020	ANACAPA	Anacapa Heating & Air, Inc	279.33	V	
68329	7/30/2020	ANACAPA	Anacapa Heating & Air, Inc	8,200.00	V	
68297	7/15/2020	ANDERSON	Anderson Refrigeration dba	125.00	V	QTLY
68282	7/2/2020	DUNCAN	Audree Duncan	165.08	EE	
68271	7/1/2020	BETA	Beta Healthcare Group	38,810.50	V	ANN
68298	7/15/2020	BETA	Beta Healthcare Group	3,029.50	V	MO
68299	7/15/2020	BETA WC	Beta Healthcare Group	2,487.00	V	MO
68310	7/15/2020	KNOX	Carrie Knox	350.00	V	
68300	7/15/2020	CMH	CMH Centers for Family Health	50.00	V	
68321	7/22/2020	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,017.50	V	
68301	7/15/2020	COMFORT	Comfort Keepers dba	3,212.00	V	
68302	7/15/2020	COMMANDER	Commander Printed Products	1,410.62	V	
68303	7/15/2020	CPI	CPI Solutions, Inc	6,516.88	V	
68331	7/30/2020	CSDA	CSDA Financial Serv	275.00	V	
68280	7/2/2020	DMV	Dept of Motor Services	1.00	V	
68287	7/2/2020	STEWART	Diane Stewart	454.00	ADC Refund	
68272	7/1/2020	DIGITAL	Digital Deployment, Inc	200.00	V	MO, Jun
68332	7/30/2020	DIGITAL	Digital Deployment, Inc	200.00	V	MO,Jul
68304	7/15/2020	DOCUMENT SYS	Document Systems (DBA)	377.41	V	QTLY
68273	7/1/2020	DOS CAMINOS	Dos Caminos Plaza	5,150.20	V	MO
68305	7/15/2020	DURBIANO	Durbiano Fire Equipment, Inc	105.00	V	
68283	7/2/2020	FRONTIER	Frontier Communications	130.98	V	MO
68285	7/2/2020	HARTFORD	Hartford Life	999.34	V	MO
68322	7/22/2020	HAYMAN	Hayman Consulting dba	1,301.50	V	
68306	7/15/2020	HOME REMEDIE	Home Remedies dba	1,025.00	V	
68274	7/1/2020	IBRC	IBRC, Inc	2,299.00	V	ANN
68307	7/15/2020	ITS	Integrated Telemanagement Services, Inc	973.94	V	MO
68293	7/2/2020	YOUNG	Jennifer Young	85.39	EE	
68308	7/15/2020	JORDANO'S	Jordano's Food Service	1,832.38	V	
68309	7/15/2020	JTS	JTS Facility Services	1,850.00	V	MO
68313	7/15/2020	LONNE	Judy Lonne	10.00	Class Refund	
68281	7/2/2020	DO	Juliann Do	122.88	EE	
68291	7/2/2020	VALENTINE	Karen Valentine	94.36	EE	
68311	7/15/2020	LAFCO	LAFCO	2,534.00	V	ANN
68312	7/15/2020	LEAF	Leaf	2,025.32	V	MO
68275	7/1/2020	LIEBERT	Liebert Cassidy Whitmore	4,680.00	V	

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

July 2020 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
68286	7/2/2020	RATTO	Mary Ann Ratto	152.63	EE	
68292	7/2/2020	VOIGTSBERGER	Mary Voigtsberger	840.00	ADC Refund	
68276	7/1/2020	METLIFE	MetLife Small Business	417.42	V	MO
68334	7/30/2020	MJL	MJL & Associates	74.00	V	
68288	7/2/2020	TEVERBAUGH	Monica Teverbaugh	67.67	EE	
68323	7/22/2020	NUNN	Nunn Better, Inc	8,565.00	V	
68315	7/15/2020	PETTY	Petty Cash - Administrat	321.29		
68277	7/1/2020	PITNEYBOWES	Pitney Bowes	196.27	V	QTLY
68330	7/30/2020	BROWN	Rodger Brown	300.00	B	
68317	7/15/2020	SOCAL SIGN	SocalSignworx	9,988.80	V	
68324	7/22/2020	SO CA EDISON	Southern California Edison	1,972.76	V	MO
68316	7/15/2020	SO CA GAS	Southern California Gas	193.18	V	MO
68318	7/15/2020	STAPLES	Staples Business Advantage	4,601.21	V	
68333	7/30/2020	HERRERA	Susan Herrera	240.00	Room Rental Refund	
68294	7/2/2020	ZIEMER	Susan Ziemer	328.00	ADC Refund	
68289	7/2/2020	TIM'S RELIAB	Timothy Jawork's Reliable Window	149.00	V	MO
68290	7/2/2020	TROPICAL	Tropical Car Wash	260.00	V	MO,Jun
68335	7/30/2020	TROPICAL	Tropical Car Wash	156.00	V	MO,Jul
68319	7/15/2020	UMPQUA	Umpqua Bank	9,257.05	V	
68320	7/15/2020	US POST METR	United States Postal Svc	500.00	V	
68314	7/15/2020	PATSCHECK	Valerie Patscheck	100.00	Room Rental Refund	
68325	7/22/2020	VALIC	VALIC	1,186.50	V	MO
68278	7/1/2020	VISION	Vision Services Plan	206.08	V	MO

Cash account Total 155,739.95

Report Total 155,739.95

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

Check Register Monthly Comparison

FY 2020/21

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$155,740												\$155,740
YTD Total											\$155,740	

Notes FY 20/21:

July '20 Annual insurances

FY 2019/20

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$148,320	\$83,532	\$172,880	\$100,718	\$57,749	\$73,885	\$84,153	\$73,422	\$55,954	\$93,468	\$74,435	\$67,549	\$90,505
YTD Total											\$1,086,065	

Notes FY 19/20:

July '19 Annual insurances

Sep '19 ADC Construction Loan pmt \$99K #5 of 7

Apr '20 Insurance & Deductible: Accounting water heater \$36,516; MALDEF payment agreement \$12,000

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
One Month Ending July 31, 2020**

	Audited Actual 18 - 19	Un-Audited 19 - 20	Current Year- to-Date	Budget to- date	Annual Budget 2020- 21	Y-T-D vs Annual Budget. Target at 1 month is 8%
REVENUES						
Tax revenue	\$ 2,704,736	\$ 2,745,410	\$ 228,476	\$ 228,476	\$ 2,741,713	8.33%
Program and facilities revenue	379,498	327,583	7,130	26,943	327,711	2.18%
Grants and agency funding	396,091	343,035	20,933	27,745	336,937	6.21%
Community Support and sponsorship	6,129	9,787	450	412	4,950	9.09%
Investment and interest income	203,813	204,462	13	50	155,000	0.01%
Other income	65,723	63,913	100	418	5,010	2.00%
Total Revenues	\$ 3,755,991	\$ 3,694,189	\$ 257,101	\$ 284,043	3,571,321	7.20%
EXPENSES						
Personnel cost						
Wages and salaries	1,489,950	1,553,136	94,169	126,589	1,519,071	6.20%
Payroll taxes	114,970	115,188	18,016	9,685	116,217	15.50%
Benefits	300,746	350,892	26,409	35,807	429,684	6.15%
OPEB	15,216	45,312	4,369	3,670	44,040	9.92%
Retirement UAL	70,585	91,882	108,121	231,900	231,900	46.62%
Total personnel cost	1,991,467	2,156,410	251,084	407,651	2,340,911	10.73%
Other expenses						
Contractors and professional fees	305,056	277,521	22,531	21,573	255,351	8.82%
Facilities and related	261,817	300,500	25,023	23,171	278,049	9.00%
Depreciation	150,842	135,319	9,703	9,703	116,438	8.33%
Program related expense	89,948	73,008	1,303	7,634	91,612	1.42%
Advertising and promotion	97,206	81,602	110	3,636	107,417	0.10%

One Month Ending July 31, 2020

	Audited Actual 18 - 19	Un-Audited 19 - 20	Current Year- to-Date	Budget to- date	Annual Budget 2020- 21	Y-T-D vs Annual Budget. Target at 1 month is 8%
Supplies and office expense	52,003	62,754	3,064	4,479	84,948	3.61%
Dues and subscriptions	28,665	33,330	2,539	3,631	43,569	5.83%
Board and staff	55,080	50,972	3,036	3,983	88,299	3.44%
Community partnerships	-	-	-	-	-	
Combined other expenses	27,809	16,807	4,663	1,939	24,286	19.20%
Total other expenses	1,068,426	1,031,812	71,972	79,749	1,089,969	6.60%
Operations Net	696,097	505,966	(65,955)	(203,357)	140,440	-46.96%
Adjustments						
Total expenses	3,059,894	3,188,222	323,056	487,400	3,430,881	9.42%
Net position after adjustments	\$ 696,097	\$ 505,966	\$ (65,956)	\$ (203,357)	\$ 140,440	-46.96%

Camarillo Health Care District
Statements of Net Assets
as of July 2020

ASSETS	Jul 31, 2020	Jul 31, 2019		
Current Assets:				
Cash and Checking Accounts	\$ 176,143	\$ 180,443	(4,300.00)	-2.4%
Investment Accounts	4,059,189	3,579,902	479,287.00	13.4%
Tax, Grants and Accounts Receivable	245,527	313,914	(68,387.00)	-21.8%
Total Current Assets	4,480,859	4,074,259	406,600.00	10.0%
Noncurrent Assets:				
Property, plant and equipment - net	1,233,608	1,328,450	(94,842.00)	-7.1%
IS equipment - net	19,929	24,245	(4,316.00)	-17.8%
Transportation vehicles - net	4,439	23,131	(18,692.00)	-80.8%
Prepays	47,440	41,154	6,286.00	15.3%
Total Noncurrent Assets	1,305,416	1,416,980	(111,564.00)	-7.9%
Deferred Outflows of Res GASB 68	490,486	490,486	0.00	0.0%
Deferred Outflows of Res GASB 75	73,897	73,897	0.00	0.0%
Total Assets	\$ 6,350,658	\$ 6,055,622	295,036.00	4.9%
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Accounts Payable	\$ 23,193	\$ 53,893	(30,700.00)	-57.0%
Construction Loan 2020	88,688	88,688	0.00	0.0%
Employment costs	93,000	108,429	(15,429.00)	-14.2%
Scholarships	5,599	5,076	523.00	10.3%
Deferred Revenue	35,467	32,333	3,134.00	9.7%
Total Current Liabilities	245,946	288,419	(42,473.00)	-14.7%
Noncurrent Liabilities				
Construction Loan to 2021	98,790	187,478	(88,688.00)	-47.3%
Net Pension Liability GASB 68	1,423,420	1,423,420	0.00	0.0%
Accrued OPEB liability GASB 75	420,524	437,133	(16,609.00)	-3.8%
Deferred Inflows of Res GASB 68	202,655	202,655	0.00	0.0%
Deferred Inflows of Res GASB 75	540,826	540,826	0.00	0.0%
Total Noncurrent Liabilities	2,686,215	2,791,511	(105,296.00)	-3.8%
Net Assets:				
Designated Reserves	3,484,452	2,999,201	485,251.00	16.2%
Unrestricted - current	(65,955)	(23,510)	(42,445.00)	180.5%
Total Net Assets	3,418,497	2,975,692	442,805.00	14.9%
Total Liabilities and Net Assets	\$ 6,350,658	\$ 6,055,622	295,036.00	4.9%

Quick Ratio

	Cash, Checking, Investment		Cash, Checking, Investment
17.22	4,235,333	13.04	3,760,346

Current Ratio

	Current Assets		Current Assets
18.22	4,480,859	14.13	4,074,259

Camarillo Health Care District
Statements of Net Assets
as of July 2020

ASSETS	Jul 31, 2020	Jul 31, 2019	Jul 31, 2018	Jul 31, 2017
Current Assets:				
Cash and Checking Accounts	\$ 176,143	\$ 180,443	\$ 261,047	\$ 379,188
Investment Accounts	4,059,189	3,579,902	2,795,348	2,637,813
Tax, Grants and Accounts Receivable	245,527	313,914	361,137	255,124
Total Current Assets	\$ 4,480,859	4,074,259	3,417,532	3,272,124
Noncurrent Assets:				
Property, plant and equipment - net	1,233,608	1,328,450	1,385,957	1,501,079
IS equipment - net	19,929	24,245	31,847	13,933
Transportation vehicles - net	4,439	23,131	49,000	75,374
Prepays	47,440	41,154	29,854	34,360
Total Noncurrent Assets	1,305,416	1,416,980	1,496,659	1,624,746
Deferred Outflows of Res GASB 68	490,486	490,486	293,007	264,803
Deferred Outflows of Res GASB 75	73,897	73,897		
Total Assets	\$ 6,350,658	\$ 6,055,622	\$ 5,207,198	\$ 5,161,674
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Accounts Payable	\$ 23,193	\$ 53,893	\$ 27,251	\$ 55,626
Construction Loan 2020	88,688	88,688	85,482	82,393
Employment costs	93,000	108,429	105,367	100,585
Scholarships	5,599	5,076	2,679	4,127
Deferred Revenue	35,467	32,333	-	5,400
Total Current Liabilities	245,946	288,419	220,779	248,131

**Camarillo Health Care District
Statements of Net Assets
as of July 2020**

	Jul 31, 2020	Jul 31, 2019	Jul 31, 2018	Jul 31, 2017
Noncurrent Liabilities				
Construction Loan to 2021	98,790	187,478	276,166	361,648
Net Pension Liability GASB 68	1,423,420	1,423,420	1,203,554	821,635
Accrued OPEB Liability GASB 75	420,524	437,133	910,173	400,899
Deferred Inflows of Res GASB 68	202,655	202,655	176,716	450,825
Deferred Inflows of Res GASB 75	540,826	540,826	-	-
Total Noncurrent Liabilities	2,686,215	2,791,511	2,566,608	2,035,007
Net Assets:				
Designated Reserves	3,484,452	2,999,201	2,401,218	2,717,682
Unrestricted - current	(65,955)	(23,510)	18,592	160,853
Total Net Assets	3,418,497	2,975,692	2,419,811	2,878,535
Total Liabilities and Net Assets	\$ 6,350,658	\$ 6,055,622	\$ 5,207,198	\$ 5,161,674

Quick Ratio (Cash, Checking & Investment Accounts divided by Total Current Liabilities) 17.22 13.04 13.84 12.16

Current Ratio (Total Current Assets divided by Total Current Liabilities) 18.22 14.13 15.48 13.19

Quick Ratio - measures the dollar amount of liquid assets available for each dollar of current liabilities. Thus a quick ratio of 1.5 means that a company has \$1.50 of liquid assets available to cover each \$1 of current liabilities.

Current Ratio - shows how many times over the firm can pay its current debt obligations based on its assets.

Camarillo Health Care District
Report to the Board
For the Month Ending July 31, 2020

	Notes	Balance as of 6/30/20	Interest Rate at 7/31/20	Interest Earned	Deposits	Withdrawals	Transfers	Current Balance 7/31/20	% of Total Restricted/ Non-Restricted
Restricted Cash Accounts									
Funds - Restricted Scholarship	1	\$ 5,599	n/a	n/a				\$ 5,599	100.0%
Total Restricted Cash		\$ 5,599		\$ -				\$ 5,599	100%
Non-Restricted Cash Accounts and Investments									
Local Agency Investment Fund (LAIF)	2,3	\$ 3,605,316	2.03%		\$ 12,891			\$ 3,618,207	85.5%
Bank of the West General	3,4,5	492,518	n/a	n/a	144,540	(467,669)	-	169,389	4.0%
Mechanics Bus. Savings	6	154,437	0.05%	11	514			154,961	3.7%
Mechanics Bus. Checking		280,713	0.02%	2		(15)		280,701	6.6%
Ventura County Treasurer Pool	7	5,304	1.50%		16	-		5,319	0.1%
Petty and Cash Drawer Accounts		1,155	n/a	n/a				1,155	0.0%
I Unrestricted Cash and Investments		\$ 4,539,444		\$ 13				\$ 4,229,733	100%
Total Cash and Investments		\$ 4,545,042		\$ 13				\$ 4,235,331	
								Change during month	\$ (309,711)

1. there was no activity in the **Scholarship** fund
2. \$12,890.97 was received for interest for quarter ending June '20
3. \$0 was transferred from **LAIF to BOTW**
4. \$144,540 was deposited into **Bank of the West General** account
5. \$468K was withdrawn from **Bank of the West General** account to pay monthly payables
6. \$514 was deposited in **Mechanics Business Savings**; this is the cash deposits account
7. interest from June '20 of \$15.51 was received this month in **VC Treasurer Pool**.

Note: a pass-through, zero balance account at Bank of the West is maintained for payroll transfers utilizing funds from the **Bank of the West General** account

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-B
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT DISBURSEMENTS,
FINANCIAL REPORTS, AND MONTHLY INVESTMENT REPORT
FOR PERIOD ENDING AUGUST 31, 2020.**

SEPTEMBER 29, 2020

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

August 2020 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
68354	8/12/2020	ACCESS	Access TLC Caregivers DBA	777.77	V	
68342	8/5/2020	GADDIS	Alexa Gaddis	88.67	EE	
68340	8/5/2020	DUNCAN	Audree Duncan	145.36	EE	
68366	8/19/2020	BETA	Beta Healthcare Group	3,029.50	V	MO
68367	8/19/2020	BETA WC	Beta Healthcare Group	2,487.00	V	MO
68336	8/5/2020	C3 INTEL	C3 Intelligence, Inc	185.80	V	
68345	8/5/2020	LOH	Christopher Loh, MD	200.00	B	
68355	8/12/2020	CMH	CMH Centers for Family Health	185.00	V	
68369	8/19/2020	COLANTUONO	Colantuono, Highsmith, Whatley, PC	524.50	V	
68356	8/12/2020	COMFORT	Comfort Keepers dba	408.00	V	
68357	8/12/2020	CPI	CPI Solutions, Inc	19.13	V	
68376	8/26/2020	CPI	CPI Solutions, Inc	4,394.20	V	MO
68358	8/12/2020	CSDA	CSDA Financial Serv	165.00	V	
68339	8/5/2020	DOS CAMINOS	Dos Caminos Plaza	5,150.20	V	MO
68359	8/12/2020	DRYWALL	Drywall Systems	375.00	V	
68341	8/5/2020	FRONTIER	Frontier Communications	130.98	V	MO
68370	8/19/2020	GEORGIA	Georgia Southwestern Foundation	500.00	V	
68343	8/5/2020	HARTFORD	Hartford Life	999.34	V	MO
68377	8/26/2020	HAYMAN	Hayman Consulting dba	1,064.00	V	
68360	8/12/2020	HOME REMEDIE	Home Remedies dba	260.00	V	
68371	8/19/2020	ITS	Integrated Telemanagement Services, Inc	955.91	V	MO
68361	8/12/2020	JTS	JTS Facility Services	1,850.00	V	MO
68337	8/5/2020	DO	Juliann Do	63.77	EE	
68372	8/19/2020	LEAF	Leaf	2,025.32	V	MO
68347	8/5/2020	MIYATA	Lynn Miyata	324.00		
68351	8/5/2020	RATTO	Mary Ann Ratto	76.80	EE	
68362	8/12/2020	RATTO	Mary Ann Ratto	52.60	EE	
68346	8/5/2020	METLIFE	MetLife Small Business	923.14	V	MO
68348	8/5/2020	MJL	MJL & Associates	74.00	V	
68352	8/5/2020	TEVERBAUGH	Monica Teverbaugh	82.29	EE	
68349	8/5/2020	PARTNERS	Partners in Care Foundation, Inc	3,120.00	V	
68350	8/5/2020	PREDES	Patricia Predes	81.59	EE	
68373	8/19/2020	PETTY	Petty Cash - Administrat	120.36		
68344	8/5/2020	LOFT	Richard Loft, MD	100.00	B	
68368	8/19/2020	BROWN	Rodger Brown	200.00	B	
68363	8/12/2020	SO CA GAS	Southern California Gas	203.05	V	MO
68364	8/12/2020	THE ARK	The ARK	800.00	V	
68338	8/5/2020	DORIA	Thomas Doria, MD	200.00	B	
68378	8/26/2020	TIM'S RELIAB	Timothy Jawork's Reliable Window	166.25	V	MO
68374	8/19/2020	UMPQUA	Umpqua Bank	11,534.56	V	
68365	8/12/2020	US POST METR	United States Postal Svc	500.00	V	
68379	8/26/2020	US POST METR	United States Postal Svc	1,500.00	V	

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

August 2020 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
68380	8/26/2020	VALIC	VALIC	1,186.50	V	MO
68353	8/5/2020	VISION	Vision Services Plan	206.08	V	MO
68375	8/19/2020	VOYAGER	Voyager Fleet Systems Inc	115.82	V	MO

Cash account Total 47,551.49

Report Total 47,551.49

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

Check Register Monthly Comparison

FY 2020/21

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$155,740	\$47,551											\$101,646
YTD Total											\$203,291	

Notes FY 20/21:

July '20 Annual insurances

FY 2019/20

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$148,320	\$83,532	\$172,880	\$100,718	\$57,749	\$73,885	\$84,153	\$73,422	\$55,954	\$93,468	\$74,435	\$67,549	\$90,505
YTD Total											\$1,086,065	

Notes FY 19/20:

July '19 Annual insurances

Sep '19 ADC Construction Loan pmt \$99K #5 of 7

Apr '20 Insurance & Deductible: Accounting water heater \$36,516; MALDEF payment agreement \$12,000

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Two Months Ending August 31, 2020**

	Audited Actual 18 - 19	Un-Audited 19 - 20	Current Year- to-Date	Budget to- date	Annual Budget 2020- 21	Y-T-D vs Annual Budget. Target at 2 month is 17%
REVENUES						
Tax revenue	\$ 2,704,736	\$ 2,745,410	\$ 456,952	\$ 456,952	\$ 2,741,713	16.67%
Program and facilities revenue	379,498	327,583	14,377	53,925	327,711	4.39%
Grants and agency funding	396,091	343,035	42,165	55,490	336,937	12.51%
Community Support and sponsorship	6,129	9,787	2,950	825	4,950	59.60%
Investment and interest income	203,813	204,462	26	100	155,000	0.02%
Other income	65,723	63,913	29,136	835	5,010	581.56%
Total Revenues	\$ 3,755,991	\$ 3,694,189	\$ 545,606	\$ 568,127	3,571,321	15.28%
EXPENSES						
Personnel cost						
Wages and salaries	1,489,950	1,553,136	202,029	253,178	1,519,071	13.30%
Payroll taxes	114,970	115,188	26,269	19,369	116,217	22.60%
Benefits	300,746	350,892	53,864	71,614	429,684	12.54%
OPEB	15,216	45,312	8,736	7,340	44,040	19.84%
Retirement UAL	70,585	91,882	108,121	231,900	231,900	46.62%
Total personnel cost	1,991,467	2,156,410	399,019	583,402	2,340,911	17.05%
Other expenses						
Contractors and professional fees	305,056	277,521	33,290	62,371	255,351	13.04%
Facilities and related	261,817	300,500	44,757	46,342	278,049	16.10%
Depreciation	150,842	135,319	19,406	19,406	116,438	16.67%
Program related expense	89,948	73,008	2,655	15,269	91,612	2.90%
Advertising and promotion	97,206	81,602	671	23,218	107,417	0.62%

Two Months Ending August 31, 2020

	Audited Actual 18 - 19	Un-Audited 19 - 20	Current Year- to-Date	Budget to- date	Annual Budget 2020- 21	Y-T-D vs Annual Budget. Target at 2 month is 17%
Supplies and office expense	52,003	62,754	3,898	8,958	84,948	4.59%
Dues and subscriptions	28,665	33,330	3,091	7,262	43,569	7.09%
Board and staff	55,080	50,972	7,018	7,966	88,299	7.95%
Community partnerships	-	-	-	-	-	
Combined other expenses	27,809	16,807	5,356	3,878	24,286	22.05%
Total other expenses	1,068,426	1,031,812	120,143	194,669	1,089,969	11.02%
Operations Net	696,097	505,966	26,444	(209,944)	140,440	18.83%
Adjustments						
Total expenses	3,059,894	3,188,222	519,162	778,071	3,430,881	15.13%
Net position after adjustments	\$ 696,097	\$ 505,966	\$ 26,444	\$ (209,944)	\$ 140,440	18.83%

Camarillo Health Care District
Statements of Net Assets
as of August 2020

ASSETS	Aug 31, 2020		Aug 31, 2019			
Current Assets:						
Cash and Checking Accounts	\$	339,581	\$	222,379	117,202.00	52.7%
Investment Accounts		3,759,551		3,282,626	476,925.00	14.5%
Tax, Grants and Accounts Receivable		474,739		548,522	(73,783.00)	-13.5%
Total Current Assets		4,573,871		4,053,528	520,343.00	12.8%
Noncurrent Assets:						
Property, plant and equipment - net		1,224,581		1,319,492	(94,911.00)	-7.2%
IS equipment - net		19,318		23,620	(4,302.00)	-18.2%
Transportation vehicles - net		4,374		21,437	(17,063.00)	-79.6%
Prepays		43,959		35,704	8,255.00	23.1%
Total Noncurrent Assets		1,292,233		1,400,254	(108,021.00)	-7.7%
Deferred Outflows of Res GASB 68		490,486		490,486	0.00	0.0%
Deferred Outflows of Res GASB 75		73,897		73,897	0.00	0.0%
Total Assets	\$	6,430,487	\$	6,018,165	412,322.00	6.9%
LIABILITIES AND NET ASSETS						
Current Liabilities:						
Accounts Payable	\$	14,835	\$	34,619	(19,784.00)	-57.1%
Construction Loan 2020		88,688		88,688	0.00	0.0%
Employment costs		92,121		101,161	(9,040.00)	-8.9%
Scholarships		5,599		5,076	523.00	10.3%
Deferred Revenue		32,133		28,167	3,966.00	14.1%
Total Current Liabilities		233,377		257,710	(24,333.00)	-9.4%
Noncurrent Liabilities						
Construction Loan to 2021		98,790		187,478	(88,688.00)	-47.3%
Net Pension Liability GASB 68		1,423,420		1,423,420	0.00	0.0%
Accrued OPEB liability GASB 75		420,524		453,742	(33,218.00)	-7.3%
Deferred Inflows of Res GASB 68		202,655		202,655	0.00	0.0%
Deferred Inflows of Res GASB 75		540,826		540,826	0.00	
Total Noncurrent Liabilities		2,686,215		2,808,120	(121,905.00)	-4.3%
Net Assets:						
Designated Reserves		3,484,452		2,999,201	485,251.00	16.2%
Unrestricted - current		26,444		(46,867)	73,311.00	-156.4%
Total Net Assets		3,510,895		2,952,335	558,560.00	18.9%
Total Liabilities and Net Assets	\$	6,430,487	\$	6,018,165	412,322.00	6.9%

Quick Ratio

	Cash, Checking, Investment		Cash, Checking, Investment
17.56	4,099,133	13.60	3,505,006

Current Ratio

	Current Assets		Current Assets
19.60	4,573,871	15.73	4,053,528

Camarillo Health Care District
Statements of Net Assets
as of August 2020

ASSETS	Aug 31, 2020	Aug 31, 2019	Aug 31, 2018	Aug 31, 2017
Current Assets:				
Cash and Checking Accounts	\$ 339,581	\$ 222,379	\$ 353,720	\$ 206,645
Investment Accounts	3,759,551	3,282,626	2,497,224	2,640,391
Tax, Grants and Accounts Receivable	474,739	548,522	593,718	462,629
Total Current Assets	\$ 4,573,871	4,053,527	3,444,662	3,309,664
Noncurrent Assets:				
Property, plant and equipment - net	1,224,581	1,319,492	1,380,325	1,491,015
IS equipment - net	19,318	23,620	31,213	13,292
Transportation vehicles - net	4,374	21,437	46,802	73,176
Prepays	43,959	35,704	29,738	35,186
Total Noncurrent Assets	1,292,232	1,400,253	1,488,079	1,612,669
Deferred Outflows of Res GASB 68	490,486	490,486	293,007	264,803
Deferred Outflows of Res GASB 75	73,897	73,897		
Total Assets	\$ 6,430,487	\$ 6,018,165	\$ 5,225,748	\$ 5,187,137
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Accounts Payable	\$ 14,835	\$ 34,619	\$ 20,597	\$ 28,842
Construction Loan 2020	88,688	88,688	85,482	82,393
Employment costs	92,121	101,161	105,617	101,016
Scholarships	5,599	5,076	2,389	3,471
Deferred Revenue	32,133	28,167	-	4,900
Total Current Liabilities	233,375	257,711	214,084	220,622

Camarillo Health Care District
Statements of Net Assets
as of August 2020

	Aug 31, 2020	Aug 31, 2019	Aug 31, 2018	Aug 31, 2017
Noncurrent Liabilities				
Construction Loan to 2021	98,790	187,478	276,166	361,648
Net Pension Liability GASB 68	1,423,420	1,423,420	1,203,554	821,635
Accrued OPEB Liability GASB 75	420,524	453,742	910,173	417,716
Deferred Inflows of Res GASB 68	202,655	202,655	176,716	450,825
Deferred Inflows of Res GASB 75	540,826	540,826	-	-
Total Noncurrent Liabilities	2,686,215	2,808,120	2,566,608	2,051,824
Net Assets:				
Designated Reserves	3,484,452	2,999,201	2,401,218	2,717,682
Unrestricted - current	26,444	(46,867)	43,837	197,009
Total Net Assets	3,510,896	2,952,335	2,445,055	2,914,690
Total Liabilities and Net Assets	\$ 6,430,487	\$ 6,018,165	\$ 5,225,748	\$ 5,187,137

Quick Ratio (Cash, Checking & Investment Accounts divided by Total Current Liabilities) 17.56 13.60 13.32 12.90

Current Ratio (Total Current Assets divided by Total Current Liabilities) 19.60 15.73 16.09 15.00

Quick Ratio - measures the dollar amount of liquid assets available for each dollar of current liabilities. Thus a quick ratio of 1.5 means that a company has \$1.50 of liquid assets available to cover each \$1 of current liabilities.

Current Ratio - shows how many times over the firm can pay its current debt obligations based on its assets.

Camarillo Health Care District
Report to the Board
For the Month Ending August 31, 2020

	Notes	Balance as of 7/31/20	Interest Rate at 8/31/20	Interest Earned	Deposits	Withdrawals	Transfers	Current Balance 8/31/20	% of Total Restricted/ Non-Restricted
Restricted Cash Accounts									
Funds - Restricted Scholarship	1	\$ 5,599	n/a	n/a				\$ 5,599	100.0%
Total Restricted Cash		\$ 5,599		\$ -				\$ 5,599	100%
Non-Restricted Cash Accounts and Investments									
Local Agency Investment Fund (LAIF)	2,3	\$ 3,618,207	2.03%				\$ (300,000)	\$ 3,318,207	81.1%
Bank of the West General	3,4,5	169,389	n/a	n/a	55,596	(192,157)	300,000	332,827	8.1%
Mechanics Bus. Savings	6	154,961	0.05%	11	292			155,264	3.8%
Mechanics Bus. Checking		280,701	0.02%	2		(1)		280,702	6.9%
Ventura County Treasurer Pool	7	5,319	1.50%		58			5,377	0.1%
Petty and Cash Drawer Accounts		1,155	n/a	n/a				1,155	0.0%
I Unrestricted Cash and Investments		\$ 4,229,732		\$ 13				\$ 4,093,531	100%
Total Cash and Investments		\$ 4,235,331		\$ 13				\$ 4,099,130	
								Change during month	\$ (136,201)

1. there was no activity in the **Scholarship** fund
- 2.
3. \$300,000 was transferred from **LAIF to BOTW**
4. \$56k was deposited into **Bank of the West General** account
5. \$192K was withdrawn from **Bank of the West General** account to pay monthly payables
6. \$292 was deposited in **Mechanics Business Savings**; this is the cash deposits account
7. \$57.60 interest from June '20 was received this month in **VC Treasurer Pool**.

Note: a pass-through, zero balance account at Bank of the West is maintained for payroll transfers utilizing funds from the **Bank of the West General** account

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-C
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF QUARTERLY INVESTMENT
REPORT FOR QUARTER ENDING JUNE 30, 2020.**

SEPTEMBER 29, 2020

Camarillo Health Care District
Report to the Board
For the Quarter Ending June 30, 2020

	Notes	Balance as of 3/31/20	Interest Rate at 6/30/20	Interest Earned	Deposits	Withdrawals	Transfers	Current Balance 6/30/20	% of Total Restricted/ Non-Restricted
Restricted Cash Accounts									
Funds - Restricted Scholarship	1	\$ 5,497	n/a	n/a	300	(198)		\$ 5,599	100.0%
Total Restricted Cash		\$ 5,497		\$ -				\$ 5,599	100%
Non-Restricted Cash Accounts and Investments									
Local Agency Investment Fund (LAIF)	2,3	\$ 2,988,546	2.03%	\$ 11,920	\$ 16,770		\$ 600,000	\$ 3,605,316	79.4%
Bank of the West General	3,4,5	446,603	n/a	n/a	1,318,219	(672,304)	(600,000)	492,518	10.8%
Mechanics Bus. Savings	6	151,342	0.05%	22	3,072			154,437	3.4%
Mechanics Bus. Checking		280,702	0.02%	12	-	-		280,713	6.2%
Ventura County Treasurer Pool	7	5,189	2.13%		116	-		5,304	0.1%
Petty and Cash Drawer Accounts		1,155	n/a	n/a				1,155	0.0%
Unrestricted Cash and Investments		\$ 3,873,537		\$ 11,954				\$ 4,539,441	100%
Total Cash and Investments		\$ 3,879,033		\$ 11,954				\$ 4,545,040	
Change during quarter								\$ 666,007	

1. there was no activity in the **Scholarship** fund
2. \$16,770 was deposited into **LAIF from QE March 2020 interest** and \$11,920 will be received in July for QE June interest
3. \$900,000 was transferred from BOTW to LAIF and \$300,000 was transferred from **LAIF to BOTW** General
4. \$1,318,219 was deposited into **Bank of the West General** account
5. \$672,304 was withdrawn from **Bank of the West General** account to pay monthly payables
6. \$3,072 was deposited in **Merchant Business Savings**; this is the cash deposits account
7. \$116 was deposited into **County Treasurer Pool** for interest earned quarters ended December 2019 and March 2020. June interest statement not received

Note: a pass-through, zero balance account at Bank of the West is maintained for payroll transfers utilizing funds from the **Bank of the West General** account

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-D
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISCLOSURE OF
REIMBURSEMENT REPORT, DISTRICT POLICY 1120,
GOVERNMENT CODE 53065.5.**

SEPTEMBER 29, 2020

Camarillo Health Care District

POLICY MANUAL

POLICY TITLE: Disclosure of Reimbursement Policy

POLICY NUMBER: 1120

1120.1 This policy is established to provide for the process for the annual disclosure report of employee and director reimbursements consistent with the provisions of California Government Code §53065.5.

1120.2 By no later than October 1st after the end of each fiscal year, the Chief Executive Officer will submit a detailed report to the Board of Directors, that discloses any reimbursement paid to any employee or member of the Board of Directors, by the District, within the immediately preceding fiscal year, of at least one hundred dollars (\$100), for each individual charge for service or product received.

1120.3 “Individual charge” includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any one employee or member of the Board of Directors of the District.

1120.4 This report shall be made available for public inspection following ratification, and can also be obtained by contacting the District.

Annual Disclosure Report
2019-20

Name	Date	Amount	Reason
Barker, Blair	11/7/19	\$ 119.52	monthly mileage
	1/9/20	\$ 144.03	monthly mileage
Fonseca, Mariana	10/9/19	153.12	monthly mileage
	11/7/19	\$ 232.58	monthly mileage
	12/11/19	\$ 141.52	monthly mileage
	3/11/20	\$ 116.70	monthly mileage
	5/6/20	\$ 157.06	monthly mileage
	6/4/20	\$ 157.87	monthly mileage
Gaddis, Alexa	5/7/20	\$ 103.67	monthly mileage
	6/11/20	\$ 143.98	monthly mileage
Harvey, Lynette	2/12/20	\$ 139.20	Dec,Jan mileage
Jones, Lynn	2/5/20	\$ 215.18	monthly mileage
Jose, Myka	8/15/19	\$ 185.60	monthly mileage
	9/4/19	\$ 102.66	monthly mileage
Morales, Luis	12/4/19	\$ 105.83	monthly mileage
	12/18/19	\$ 202.20	monthly mileage
	4/15/20	\$ 104.43	monthly mileage
	5/6/20	\$ 120.90	monthly mileage
	6/11/20	\$ 181.11	monthly mileage
Moran, Carmen	8/21/19	\$ 149.06	monthly mileage
Paredes, Patty	12/31/19	\$ 151.84	monthly mileage
	1/31/20	\$ 132.36	monthly mileage
	2/28/20	\$ 153.00	monthly mileage
	4/15/20	\$ 161.40	monthly mileage
	5/6/20	\$ 173.08	monthly mileage
Stone, Sharon	7/31/19	\$ 118.20	monthly mileage
	8/31/19	\$ 170.00	monthly mileage
	3/11/20	\$ 106.31	monthly mileage
Villasenor, Veronica	7/31/19	\$ 249.98	monthly mileage
	8/31/19	\$ 249.98	monthly mileage
	9/30/19	\$ 179.22	monthly mileage
Young, Jennifer	7/31/19	\$ 184.96	monthly mileage
	8/31/19	\$ 192.15	monthly mileage
	9/30/19	\$ 160.60	monthly mileage
	11/30/19	\$ 127.02	monthly mileage



SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-E

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 20-07,
ADOPT THE 2021 REGULAR BOARD MEETING CALENDAR.**

SEPTEMBER 29, 2020



RESOLUTION NO. 20-07

Adopt the 2021 Regular Board Meeting Calendar

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, Camarillo Health Care District holds its Regular Board of Directors meetings on the fourth Tuesday of each month at 12:00 p.m., with the following exceptions: June will calendar two meetings for budget process; and November will meet on the third Tuesday at 8:30 a.m.; and

WHEREAS, pursuant to District By-laws, Article IV, Section 1(A), the District may fix the meeting calendar by resolution, and change the meeting calendar by resolution;

THEREFORE, BE IT RESOLVED, that the Board of Directors adopts the following Board Meeting Schedule:

January 26, 2021, 12:00 p.m.
February 23, 2021, 12:00 p.m.
March 23, 2021, 12:00 p.m.
April 27, 2021, 12:00 p.m.
May 25, 2021, 12:00 p.m.
June 8, 2021, 12:00 p.m. (Budget)
June 22, 2021, 12:00 p.m. (*optional*)
July 27, 2021, 12:00 p.m.
August – Dark
September 28, 2021, 12:00 p.m.
October 26, 2021, 12:00 p.m.
November 16, 2021, 8:30 a.m. (Board Work Study)
December – Dark

ADOPTED, SIGNED AND APPROVED this 29th day of September 2020.

Christopher Loh, President
Board of Directors

Attest: _____
Richard Loft, Clerk of the Board
Board of Directors

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, **Richard Loft**, Clerk of the Board of Directors of the Camarillo Health Care District **DO HEREBY CERTIFY** that the foregoing Resolution 20-07 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 29th day of September 2020, and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN _____

Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District



2021 Board Meeting Calendar

January 26, 2021, 12:00 p.m.

February 23, 2021, 12:00 p.m.

March 23, 2021, 12:00 p.m.

April 27, 2021, 12:00 p.m.

May 25, 2021, 12:00 p.m.

June 8, 2021, 12:00 p.m. (Budget)

June 22, 2021, 12:00 p.m. (If Needed)

July 27, 2021, 12:00 p.m.

August – Dark

September 28, 2021, 12:00 p.m.

October 26, 2021, 12:00 p.m.

November 16, 2021, 8:30 a.m. (Board Work Study)

December - Dark

2021

Regular Board Meeting Calendar

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

↓
26 Finance Comm same day as Board Meeting

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

↓
27 Finance Comm same day as Board Meeting

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

↓
27 Finance Comm same day as Board Meeting

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

↓
26 Finance Comm same day as Board Meeting

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2021 Proposed Board and Committee Meeting Calendar

Board Meetings	Executive Committee Meetings
January 26, 2021 – 12:00 p.m.	January 19, 2021 – 12:00 p.m.
February 23, 2021 – 12:00 p.m.	February 16, 2021 – 12:00 p.m.
March 23, 2021 – 12:00 p.m.	March 16, 2021 – 12:00 p.m.
April 27, 2021 – 12:00 p.m.	April 20, 2021 – 12:00 p.m.
May 25, 2021 – 12:00 p.m.	May 17, 2021 – 12:00 p.m. (Early – CSDA Legislative Days)
June 8, 2021 – 12:00 p.m. Budget Presentation	June 1, 2021 – 12:00 p.m.
June 22, 2021 – 12:00 p.m. – 2 nd Reading (If Needed)	June 15, 2021 – 12:00 p.m. (If Needed)
July 27, 2021 – 12:00 p.m.	July 20, 2021 – 12:00 p.m.
August 2021 – Dark	August 2021 – Dark
September 28, 2021 – 12:00 p.m.	September 21, 2010 – 12:00 p.m.
October 26, 2021 – 12:00 p.m.	October 19, 2021 – 12:00 p.m.
November 16, 2021 – 8:30 a.m. (Board Work Study)	November 9, 2021 – 12:00 p.m.
December – Dark	December – Dark
Special Events	Finance/Investment Committee Meetings
	January 26, 2021 – 11:00 a.m.
May 18-19, 2021 – CSDA Legislative Day – Sacramento	April 27, 2021 – 11:00 a.m.
Aug 30 to Sept 2, 2021 – CSDA Annual Conference – Monterey	July 27, 2021 – 11:00 a.m.
Sept 1-2, 2021 – ACHD Annual Conference – Squaw Creek	October 26, 2021 – 11:00 a.m.



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-F
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 20-08,
CHANGE THE NOVEMBER 17, 2020 BORAD OF DIRECTORS MEETING TIME
TO 12:00 P.M.**

SEPTEMBER 29, 2020

RESOLUTION 20-08

Change the November 17, 2020 Meeting Time to 12:00 p.m.

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, Camarillo Health Care District has scheduled the Regular November Board of Directors meeting on November 17, at 8:30 a.m.; and

WHEREAS, according to District By-laws, the District may from time to time, by resolution, change the day and time of Board meetings; and

WHEREAS, in view of current restrictions due to the health pandemic COVID-19, it is the recommendation of Administration that the meeting time of the November 17 Board of Directors meeting be changed;

THEREFORE, BE IT RESOLVED, that the Board of Directors change the time of the November 17, 2020, meeting from 8:30 a.m. to 12:00 p.m.

ADOPTED, SIGNED AND APPROVED this 29th day of September, 2020.

Christopher Loh, President
Board of Directors

Attest: _____
Richard Loft, Clerk of the Board
Board of Directors

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, **Richard Loft**, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 20-08 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 29th day of September, 2020, and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 10

CHIEF EXECUTIVE OFFICER REPORT

SEPTEMBER 29, 2020



SECTION 11

BOARD PRESIDENT REPORT

SEPTEMBER 29, 2020



SECTION 12

BOARD MEMBERS COMMENTS AND/OR REPORTS

SEPTEMBER 29, 2020