



Camarillo

# HEALTH

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# CARE DISTRICT

**Regular Board Meeting**

**3615 E Las Posas Road, Sequoia Rooms  
Camarillo, CA 93010**

**Tuesday, November 15, 2022  
8:30 AM**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/81777875313>**

**Meeting ID: 817 7787 5313**

**One tap mobile**

**+16694449171,,81777875313# US**

**+17207072699,,81777875313# US (Denver)**

**+1 669 444 9171 US – Audio Only**

**NOVEMBER 15, 2022**





## **2022 Board Meeting Calendar**

January 25, 2022, 12:00 p.m.

February 22, 2022, 12:00 p.m.

March 22, 2022, 12:00 p.m.

April 26, 2022, 12:00 p.m.

May 24, 2022, 12:00 p.m.

June 7, 2022, 12:00 p.m. (Budget)

June 28, 2022, 12:00 p.m. (Optional)

July 26, 2022, 12:00 p.m.

August – Dark

September 27, 2022, 12:00 p.m.

October 25, 2022, 12:00 p.m.

November 15, 2022, 8:30 a.m. (Board Work Study)

December - Dark



**Camarillo Health Care District  
Procedures for Communication With  
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

**Written Communication** – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

**Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda** – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

**In addressing the Board, the following rules of courtesy will be observed:**

- **All remarks will be addressed to the President of the Board.**
- **All persons will identify themselves and state their address.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared, and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.



## Agenda

**November 15, 2022 – 8:30 a.m.**  
**Regular Meeting of the Board of Directors**  
**Camarillo Health Care District**  
**3615 E Las Posas Road, Camarillo, CA 93010**  
**Sequoia Rooms**  
**Join Zoom Meeting**  
**Meeting ID: 817 7787 5313**  
**One tap mobile**  
**+16694449171,,81777875313# US**  
**+17207072699,,81777875313# US**  
**1 (346) 248-7799 – Audio Only**

### Board of Directors

Tom Doria, MD, President  
Neal Dixon, MD, Director  
Christopher Loh, MD, Director  
Paula Feinberg, Director  
Louanne Kroell, PT, Director

### Staff

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Karen Valentine, Clerk to the Board  
Brandie Thomas, Clerk to the Board

### Participants

Aleks Giragosian, Esq., Colantuono Highsmith  
Whatley, PC

### Participants

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

- CALL TO ORDER**
- ROLL CALL**
- PLEDGE OF ALLEGIANCE**– Director Dixon
- AMENDMENT(S) TO THE POSTED AGENDA**

**Suggested Motion:** Motion to approve Agenda as amended.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Loh \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

- PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

- Members of the public can observe or participate in the virtual Meeting during open session by clicking on the following Zoom link to join the virtual meeting:  
<https://us06web.zoom.us/j/81777875313> - Meeting ID: 817 7787 5313  
Or join by telephone: 1 (346) 248-7799 – Meeting ID: 817 7787 5313
- Public who cannot participate but want to make a public comment can submit your comment via email by 4 p.m. on Monday, November 14, 2022, to the Clerk to the Board at [karenv@camhealth.com](mailto:karenv@camhealth.com). The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item. There will be a maximum of three minutes allowed per public comment.

**6. ACKNOWLEDGEMENTS/RECOGNITIONS**

- *Certificate of Recognition honoring the retirement of Karen Valentine, following nearly sixteen years of dedicated service with the Camarillo Health Care District.*

**7. CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Finance/Investment Committee Meeting of October 25, 2022.  
**(Please see Section 7-A)**
- B. Approval of the Minutes of the Regular Board Meeting of October 25, 2022.  
**(Please see Section 7-B)**
- C. Approval of the Minutes of the Executive Committee Meeting of November 8, 2022.  
**(Please see Section 7-C)**

**Suggested Motion:** Motion to approve Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Loh \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**8. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**



9. **ITEMS FOR ACTION**

**A. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 22-17, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from November 15, 2022 through December 15, 2022. **(Please see Section 9-A)**

**Suggested Motion** – Motion to approve District Resolution 22-17, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from November 15, 2022 through December 15, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Loh \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**B. Review/ Discussion /Action** – Consideration, discussion, and recommendation from the Finance Committee to reduce the District’s CalPERS Unfunded Accrued Liability (UAL-pension) by making a lump sum payment in the amount of \$750,000. **(Please see Section 9-B)**

**Suggested Motion:** Motion to approve District’s lump sum liability reduction payment to CalPERS UAL in the amount of \$750,000.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Loh \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**C. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 22-14, Adopting the 2023 Regular Board Meeting Calendar. **(Please see Section 9-C)**

**Suggested Motion:** Motion to approve District Resolution 22-14, Adopting the 2023 Regular Board Meeting Calendar to meet on \_\_\_\_\_.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Loh \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**D. Review/ Discussion /Action** – Consideration, discussion, and recommendation for the Board of Directors to vote for election of a Special District ***Regular*** Member to the Ventura LAFCo, for a new four-year term beginning January 1, 2023, and ending December 31, 2026. **(Please see Section 9-D)**

**Suggested Motion:** Motion to vote for \_\_\_\_\_ as the Special District ***Regular*** Member to the Ventura LAFCo.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Loh \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**E. Review/ Discussion /Action** – Consideration, discussion, and recommendation for the Board of Directors to vote for election of a Special District **Alternate** Member to the Ventura LAFCo, for a new four-year term beginning January 1, 2023, and ending December 31, 2026.

**(Please see Section 9-E)**

**Suggested Motion:** Motion to elect \_\_\_\_\_ as the Special District **Alternate** Member to the Ventura LAFCo.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Loh \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**10. BOARD REORGANIZATION**

**Call for Nominations:**

**A. PRESIDENT** \_\_\_\_\_

Nomination by \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Loh \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**B. VICE PRESIDENT** \_\_\_\_\_

Nomination by \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Loh \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**C. CLERK OF THE BOARD** \_\_\_\_\_

Nomination by \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Loh \_\_\_\_\_ Feinberg \_\_\_\_\_ Kroell \_\_\_\_\_

**11. Annual Board Leadership & Education (ABLE)**

Aleks Giragosian, Senior Counsel, Colantuono, Highsmith & Whatley  
*General Counsel, Camarillo Health Care District*

9:00am-9:20am	Roles: Policy, Administration, Legal
9:20am-10:20am	Update on Brown Act and Public Records Act <ul style="list-style-type: none"><li>• Summary of New Laws</li><li>• Applicability to Real-Life Scenarios</li><li>• Hypotheticals</li></ul>
10:20am-10:30am	<i>10-minute recess</i>
10:30am-11:15am	Overview of District Programs and Services
11:15am-11:30am	Closing

- 12. **CHIEF EXECUTIVE OFFICER REPORT**
  
- 13. **BOARD PRESIDENT REPORT**
  
- 14. **BOARD MEMBERS COMMENTS AND/OR REPORTS**
  
- 15. **FUTURE MEETING AND EVENTS**

<b><u>Board of Directors Meetings</u></b>	
• <b>Full Board:</b>	December 2022 - Dark
• <b>Executive Committee: Proposed</b>	January 17 or 19, 2023, 10:30 a.m.
• <b>Finance Committee: Proposed</b>	January 24 or 26, 2023, 10:30 a.m.
• <b>Full Board: Proposed</b>	January 24 or 26, 2023, 12:00 p.m.
• <b>Executive Committee: Proposed</b>	February 14 or 16, 2023, 10:30 a.m.
• <b>Full Board: Proposed</b>	February 21 or 23, 2023, 12:00 p.m.

- 16. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at \_\_\_\_\_p.m.

**ACTION ITEMS** not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

**ADA compliance statement;** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, [www.camhealth.com](http://www.camhealth.com) on Thursday, November 10, 2022, on or before 4:00 p.m.





## **SECTION 4**

### **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

**November 15, 2022**





## SECTION 5

### PUBLIC COMMENTS - Ca. GC Section 54954.3

**THE BOARD RESERVES THIS TIME TO HEAR FROM THE PUBLIC. PLEASE COMPLETE A SPEAKER CARD AND SUBMIT TO THE CLERK TO THE BOARD. YOUR NAME WILL BE CALLED IN ORDER OF THE AGENDA ITEM, OR IN ORDER OF RECEIVED GENERAL TOPIC SPEAKER CARDS. COMMENTS REGARDING ITEMS NOT ON THE AGENDA CAN BE HEARD ONLY; ITEMS ON THE AGENDA CAN BE DISCUSSED. THREE MINUTES PER SPEAKER ARE AVAILABLE; MULTIPLE SPEAKERS ON THE SAME TOPIC/AGENDA ITEM WILL BE LIMITED TO 20 MINUTES TOTAL.**

**MEMBERS OF THE PUBLIC CAN OBSERVE OR PARTICIPATE IN THE VIRTUAL MEETING DURING OPEN SESSION BY CLICKING ON THE FOLLOWING ZOOM LINK TO JOIN THE VIRTUAL MEETING:**

**[HTTPS://US06WEB.ZOOM.US/J/81777875313](https://us06web.zoom.us/j/81777875313) - MEETING ID: 817 7787 5313  
OR JOIN BY TELEPHONE: 1 (346) 248-7799 – MEETING ID: 817 7787 5313**

**PUBLIC WHO CANNOT PARTICIPATE BUT WANT TO MAKE A PUBLIC COMMENT CAN SUBMIT YOUR COMMENT VIA EMAIL BY 4 P.M. ON MONDAY, NOVEMBER 14, 2022, TO THE CLERK TO THE BOARD AT [KARENV@CAMHEALTH.COM](mailto:karenv@camhealth.com). THE CLERK TO THE BOARD WILL PRINT YOUR EMAIL, DISTRIBUTE COPIES TO ALL BOARD MEMBERS PRIOR TO THE MEETING, AND THE BOARD PRESIDENT OR CHIEF EXECUTIVE OFFICER WILL READ THE EMAILED COMMENTS ALOUD DURING GENERAL PUBLIC COMMENTS, OR DURING THE SPECIFIED AGENDA ITEM. THERE WILL BE A MAXIMUM OF THREE MINUTES ALLOWED PER PUBLIC COMMENT.**

**NOVEMBER 15, 2022**







## SECTION 6

### ACKNOWLEDGEMENTS/RECOGNITIONS

*Certificate of Recognition honoring the retirement of Karen Valentine, following nearly sixteen years of dedicated service with the Camarillo Health Care District.*

NOVEMBER 15, 2022





**SECTION 7**

**CONSENT AGENDA**

**SECTION 7-A  
APPROVAL OF MINUTES OF  
THE FINANCE/INVESTMENT COMMITTEE MEETING OF  
OCTOBER 25, 2022.**

**NOVEMBER 15, 2022**



## MINUTES

October 25, 2022

**Finance/Investment Committee Meeting  
Camarillo Health Care District  
3615 E Las Posas Road, Camarillo, CA 93010  
Oak Room**

**Board of Directors**

None

**Staff**

Kara Ralston, Chief Executive Officer  
Karen Valentine, Clerk to the Board  
Brandie Thomas, Clerk to the Board

**Participants:**

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

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1. **Call to Order** – The Finance/Investment Committee Meeting was canceled due to no quorum.

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Christopher Loh, MD  
Director



**SECTION 7**

**CONSENT AGENDA**

**SECTION 7-B  
APPROVAL OF MINUTES OF  
REGULAR BOARD MEETING OF OCTOBER 25, 2022.**

**November 15, 2022**

**Regular Meeting of the Board of Directors**

Camarillo Health Care District  
3615 E. Las Posas Rd. Camarillo, CA 93010  
Sequoia Rooms

**Zoom Link**

Meeting ID: 885 7118 7982

**Board of Directors - Present**

Tom Doria, MD, President  
Paula Feinberg, Director  
Louanne Kroell, PT, Director

**Staff - Present**

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Karen Valentine, Clerk to the Board  
Brandie Thomas, Clerk to the Board

**Participants:**

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

- 
1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, October 25, 2022, at 12:01 p.m., by Tom Doria, President.
  2. **Pledge of Allegiance** – Director Doria
  3. **Amendments to The Agenda** – President Doria continued action item 8D to the November 15, 2022 meeting.
  4. **Public Comment** – None
  5. **Consent Agenda** – It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.  
**Roll Call Vote: Ayes:** Doria, Feinberg, Kroell      **Nays:**      **Absent:** Loh, Dixon
  6. **Action Items**
    - A. **Review/ Discussion/ Action** – Consideration, discussion and recommendation for approval of District Resolution 22-15, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from October 25, 2022 through November 24, 2022.  
  
It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** to approve District Resolution 22-15, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from October 25, 2022 through November 24, 2022.  
**Roll Call Vote: Ayes:** Doria, Feinberg, Kroell      **Nays:**      **Absent:** Loh, Dixon

**B. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending September 30, 2022.

*CEO Kara Ralston stepped out of meeting at 12:56 p.m.; returned to meeting at 12:57 p.m.*

It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, financial reports, and monthly Investment and Designated Reserve Report for period ending September 30, 2022.

**Roll Call Vote: Ayes:** Doria, Feinberg, Kroell      **Nays:**      **Absent:** Loh, Dixon

**C. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of the Disclosure of Reimbursement Report for fiscal year 2021/2022, District Policy 1120.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve the Disclosure of Reimbursement Report for fiscal year 2021/2022, District Policy 1120.

**Roll Call Vote: Ayes:** Doria, Feinberg, Kroell      **Nays:**      **Absent:** Loh, Dixon

**D. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of the Finance/Investment Committee recommended changes from annual review of District Finance Policy.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** to approve the Finance/Investment Committee recommended changes from annual review of District Finance Policy.

**Roll Call Vote: Ayes:** Doria, Feinberg, Kroell      **Nays:**      **Absent:** Loh, Dixon

*Director Feinberg stepped out of meeting at 1:42 p.m.; returned to meeting at 1:44 p.m.*

**E. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of District Resolution 22-16, Recognizing November 2022 as National Family Caregivers Month.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** to approve District Resolution 22-16, Recognizing November 2022 as National Family Caregivers Month.

**Roll Call Vote: Ayes:** Doria, Feinberg, Kroell      **Nays:**      **Absent:** Loh, Dixon

**F. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of revisions to District Travel Policy to incorporate district-owned vehicle use.

Consensus was reached to continue this item to November 15, 2022 meeting.

**7. CEO Report**

- California Governor Newsom announced that the State of Emergency ends February 28, 2023. This will lift restrictions of Adult Day Center. This ends current teleconference meeting procedures under AB 361. However, after January 1, 2023, agencies may opt to use teleconference procedures under AB 2449.

- The second Senso Balance machine is installed and allows for clients to continue their individual progress after successful completion of the initial 8-week program. The sponsored vector strengthening/exercise system has also been installed and will be ready for use in December.
- CEO Ralston reported that the two new Ford Escape vehicles are scheduled to be wrapped with company branding in December, and also confirmed the District has been recommended for full proposal funding to VCTC for two new larger transit vans.
- In keeping with approved recommendation from the Finance Committee, the transition to Five Star Bank has successfully begun.

**8. Board President's Report**

- President Doria made the following Committee assignments through December 31, 2022:
  - Finance/Investment Committee: Director Loh-Chair; Director Feinberg-Member
  - Executive Committee: Director Doria-President; Director Dixon-Member

**9. Board Members Comments – None**

**10. Presentation**

- *Certificate of Recognition for Councilmember Charlotte Craven.*

**11.** Having no further business this meeting was adjourned at 2:05 p.m., in honor, memory and recognition of Ventura County Supervisor Maria Carmen Ramirez. Supervisor Ramirez made Oxnard her home in 1978 after earning her law degree from Loyola Law School and accepting a job in Oxnard. She was elected to Oxnard City Council in 2010 and became the first Latina supervisor in Ventura County history in 2020. Supervisor Ramirez was serving as Ventura County Board of Supervisors Chairperson when she died. The Camarillo Health Care District extends heartfelt appreciation for her life of service.

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Tom Doria, MD  
President





**SECTION 7**

**CONSENT AGENDA**

**SECTION 7-C**

**APPROVAL OF THE MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF  
NOVEMBER 8, 2022.**

**NOVEMBER 15, 2022**



# MINUTES

November 08, 2022

**Camarillo Health Care District Board of Directors  
Executive/Agenda Building Committee Meeting  
Zoom Meeting  
Meeting ID: 898 3363 7704**

**Board Members Present:**  
Thomas Doria, MD, President

**Staff Present:**  
Kara Ralston, Chief Executive Officer  
Karen Valentine, Clerk to the Board

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1. **Call to Order** – The Executive Committee Meeting was called to order by President Thomas Doria, at 10:32 a.m.
  2. **Roll Call** – Doria
  3. **Public Comment** – None
  4. Reviewed the proposed Agenda for the Regular Board Meeting scheduled for November 15, 2022.
  5. **Consent Agenda**
    - A. Reviewed the Minutes of the Regular Board Meeting of October 25, 2022.
  6. **Action Items**
    - A. Reviewed District Resolution 22-17, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from November 15, 2022 through December 15, 2022.
    - B. Reviewed Investment and Finance Committee recommendation to reduce District’s CalPERS Unfunded Accrued Liability (UAL-pension).
    - C. Reviewed District Resolution 22-14, Adopting the 2023 Regular Board Meeting Calendar.
    - D. Reviewed LAFCo election materials to elect new **Regular Member** to the Ventura County LAFCo.
    - E. Reviewed LAFCo election materials for to elect **Alternate Member** to the Ventura County LAFCo.
  7. Review procedures for annual Board Reorganization.
  8. CEO Report

Discussed Annual Board Leadership & Education component which will address Board Governance, updates to the Brown Act, and Public Records Act.
  9. Board President’s Report

10. Next Executive Committee Meeting will be held on the proposed dates of January 17 or 19, 2022, at 10:30 a.m.
11. Meeting adjourned at 11:06 a.m.

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Thomas Doria  
President





## **SECTION 8**

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

**November 15, 2022**





**SECTION 9**

**ITEMS FOR BOARD ACTION**

**SECTION 9-A**

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND  
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 22-17,  
RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD  
OF DIRECTORS FOR A 30-DAY PERIOD, FROM NOVEMBER 15, 2022  
THROUGH DECEMBER 15, 2022**

**NOVEMBER 15, 2022**



## RESOLUTION NO. 22-17

### RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS FOR A 30-DAY PERIOD

Resolution of the Board of Directors  
Camarillo Health Care District  
Ventura County, California

**WHEREAS**, the Camarillo Health Care District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Camarillo Health Care District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted a Resolution 22-13 on September 27, 2022, finding that the requisite conditions exist for the legislative bodies of Camarillo Health Care District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

**WHEREAS**, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, emergency conditions persist in the District, specifically, the Governor proclaimed a State of Emergency on March 4, 2020 due to COVID-19; and



**WHEREAS**, on June 11, 2021, the State Public Health Officer ordered all individuals to follow the state guidance on face coverings and its website recommends physical distancing; and

**WHEREAS**, on October 18, 2021, the Ventura County Health Officer issued an order extending the requirement for all individuals in the county to wear face coverings in all indoor public settings and its website recommends physical distancing; and

**WHEREAS**, as a consequence of the state of emergency and the state and local public health guidance, the Board of Directors does hereby find that the Camarillo Health Care District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, members of the public will be able to participate remotely through the digital means listed on the meeting agenda.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**SECTION 2. Remote Teleconference Meetings.** The Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

**SECTION 3. Effective Date of Resolution.** This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days, from November 15, 2022 through December 15, 2022 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**SECTION 4: Certification.** The Clerk of the Board shall certify to the passage and adoption of this Resolution and cause it to be maintained in the records of the District.

**ADOPTED, SIGNED, AND APPROVED** this 15th day of November 2022.

\_\_\_\_\_  
Thomas Doria, President  
Board of Directors  
Camarillo Health Care District

Attest: \_\_\_\_\_  
Christopher Loh, Director  
Board of Directors  
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Christopher Loh, Board of Director of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution No. 22-17 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 15th day of November 2022 by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Christopher Loh, Director  
Board of Directors  
Camarillo Health Care District



## **SECTION 9**

### **ITEMS FOR BOARD ACTION**

#### **SECTION 9-B**

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,  
AND RECOMMENDATION FROM THE FINANCE COMMITTEE TO REDUCE  
THE DISTRICT’S CALPERS UNFUNDED ACCRUED LIABILITY (UAL-PENSION)  
BY MAKING A LUMP SUM PAYMENT IN THE AMOUNT OF \$750,000.**

**NOVEMBER 15, 2022**





**SECTION 9**

**ITEMS FOR BOARD ACTION**

**SECTION 9-C  
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,  
AND RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 22-14,  
ADOPTING THE 2023 REGULAR BOARD MEETING CALENDAR**

**November 15, 2022**



## RESOLUTION NO. 22-14

### Adopt the 2023 Regular Board Meeting Calendar

Resolution of the Board of Directors  
Camarillo Health Care District  
Ventura County, California

---

**WHEREAS**, Camarillo Health Care District holds its Regular Board of Directors meetings on the fourth Tuesday of each month at 12:00 p.m., with the following exceptions: June will calendar two meetings for budget process; and November will meet on the second Tuesday at 8:30 a.m.; and

**WHEREAS**, pursuant to District By-laws, Article IV, Section 1; *“REGULAR BOARD MEETINGS: A minimum of ten (10) regular Board meetings per year shall be held at a time and place to be fixed by resolution. The Board may, from time to time, by resolution, change the time and place of such meetings.”*;

**THEREFORE, BE IT RESOLVED**, that the Board of Directors adopts the following Board Meeting Schedule:

Tuesday: January 24, 2023, 12:00 p.m.  
February 28, 2023, 12:00 p.m.  
March 28, 2023, 12:00 p.m.  
April 25, 2023, 12:00 p.m.  
May 23, 2023, 12:00 p.m.  
June 6, 2023, 12:00 p.m. (Budget)  
June 27, 2023, 12:00 p.m. (optional)  
July 25, 2023, 12:00 p.m.  
August – Dark  
September 26, 2023, 12:00 p.m.  
October 24, 2023, 12:00 p.m.  
November 14, 2023, 8:30 a.m. (Annual Board Leadership and Education)  
December – Dark

**ADOPTED, SIGNED AND APPROVED** this 15th day of November 2022.

\_\_\_\_\_  
Thomas Doria, MD, President  
Board of Directors

Attest: \_\_\_\_\_  
Christopher Loh, MD, Director  
Board of Directors

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, **Christopher Loh**, Board of Directors of the Camarillo Health Care District **DO HEREBY CERTIFY** that the foregoing Resolution 22-14 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 15th day of November 2022, and it was adopted by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN \_\_\_\_\_

\_\_\_\_\_  
Christopher Loh, MD, Director  
Board of Directors  
Camarillo Health Care District



**2023 Board Meeting Calendar**

January 24, 2023, 12:00 p.m.

February 28, 2023, 12:00 p.m.

March 28, 2023, 12:00 p.m.

April 25, 2023, 12:00 p.m.

May 23, 2023, 12:00 p.m.

June 6, 2023, 12:00 p.m. (Budget)

June 27, 2023, 12:00 p.m. (Optional)

July 25, 2023, 12:00 p.m.

August – Dark

September 26, 2023, 12:00 p.m.

October 24, 2023, 12:00 p.m.

November 14, 2023, 8:30 a.m. (Annual Board Leadership and Education)

December - Dark



## 2023 Proposed Board and Committee Meeting Calendar - Tuesday

Board Meetings	Executive Committee Meetings
January 24, 2023 – 12:00 p.m.	January 17, 2023 – 10:30 a.m.
February 28, 2023 – 12:00 p.m.	February 21, 2023 – 10:30 a.m.
March 28, 2023 – 12:00 p.m.	March 21, 2023 – 10:30 a.m.
April 25, 2023 – 12:00 p.m.	April 18, 2023 – 10:30 a.m.
May 23, 2023 – 12:00 p.m.	May 16, 2023 – 10:30 a.m.
June 6, 2023 – 12:00 p.m. Budget Presentation	June 20, 2023 – 10:30 a.m. (If Needed)
June 27, 2023 – 12:00 p.m. – 2 <sup>nd</sup> Reading (If Needed)	July 18, 2023 – 10:30 a.m.
July 25, 2023 – 12:00 p.m.	August 2023 – Dark
August 2023 – Dark	September 19, 2023 – 10:30 a.m.
September 26, 2023 – 12:00 p.m.	October 17, 2023 – 10:30 a.m.
October 24, 2023 – 12:00 p.m.	November 7, 2023 – 10:30 a.m.
November 14, 2023 – 8:30 a.m. (Annual Board Leadership)	December – Dark
December – Dark	
Special Events	Finance/Investment Committee Meetings
Aug 28-31, 2023 – CSDA Annual Conference – Monterey	January 24, 2023 – 10:30 a.m.
Sept 13-15, 2023 – ACHD Annual Conference – Tahoe	April 25, 2023 – 10:30 a.m.
	July 25, 2023 – 10:30 a.m.
	October 24, 2023 – 10:30 a.m.

January						
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22	23	24	25	26	27	28
29	30	24	Fin/Com 1/24 – 10:30 a.m.			

February						
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March						
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April						
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30		25	Fin/Com 4/25 – 10:30 a.m.			

May						
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28	29	30	31			

June						
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25	26	27	28	29	30	

July						
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23	24	25	26	27	28	29
30	31	25	Fin/Com 7/25 – 10:30 a.m.			

August						
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13	1			17	18	19
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27	28	29	30	31		

September						
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24	25	26	27	28	29	30

October						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	24	Fin/Com 10/24 – 10:30 a.m.			
						31

November						
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December						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
						31



## RESOLUTION NO. 22-14

### Adopt the 2023 Regular Board Meeting Calendar

Resolution of the Board of Directors  
Camarillo Health Care District  
Ventura County, California

---

**WHEREAS**, Camarillo Health Care District holds its Regular Board of Directors meetings on the fourth Thursday of each month at 12:00 p.m., with the following exceptions: June will calendar two meetings for budget process; and November will meet on the third Thursday at 8:30 a.m.; and

**WHEREAS**, pursuant to District By-laws, Article IV, Section 1; *“REGULAR BOARD MEETINGS: A minimum of ten (10) regular Board meetings per year shall be held at a time and place to be fixed by resolution. The Board may, from time to time, by resolution, change the time and place of such meetings.”*;

**THEREFORE, BE IT RESOLVED**, that the Board of Directors adopts the following Board Meeting Schedule:

Thursday: January 26, 2023, 12:00 p.m.  
February 23, 2023, 12:00 p.m.  
March 23, 2023, 12:00 p.m.  
April 27, 2023, 12:00 p.m.  
May 25, 2023, 12:00 p.m.  
June 8, 2023, 12:00 p.m. (Budget)  
June 29, 2023, 12:00 p.m. (optional)  
July 27, 2023, 12:00 p.m.  
August – Dark  
September 28, 2023, 12:00 p.m.  
October 26, 2023, 12:00 p.m.  
November 16, 2023, 8:30 a.m. (Annual Board Leadership and Education)  
December – Dark

**ADOPTED, SIGNED AND APPROVED** this 15th day of November 2022.

\_\_\_\_\_  
Thomas Doria, MD, President  
Board of Directors

Attest: \_\_\_\_\_  
Christopher Loh, MD, Director  
Board of Directors

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, **Christopher Loh**, Board of Directors of the Camarillo Health Care District **DO HEREBY CERTIFY** that the foregoing Resolution 22-14 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 15th day of November 2022, and it was adopted by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN \_\_\_\_\_

\_\_\_\_\_  
Christopher Loh, MD, Director  
Board of Directors  
Camarillo Health Care District



## **2023 Board Meeting Calendar**

January 26, 2023, 12:00 p.m.

February 23, 2023, 12:00 p.m.

March 23, 2023, 12:00 p.m.

April 27, 2023, 12:00 p.m.

May 25, 2023, 12:00 p.m.

June 8, 2023, 12:00 p.m. (Budget)

June 29, 2023, 12:00 p.m. (Optional)

July 27, 2023, 12:00 p.m.

August – Dark

September 28, 2023, 12:00 p.m.

October 26, 2023, 12:00 p.m.

November 16, 2023, 8:30 a.m. (Annual Board Leadership and Education)

December - Dark

## 2023 Proposed Board and Committee Meeting Calendar - Thursday

Board Meetings	Executive Committee Meetings
January 26, 2023 – 12:00 p.m.	January 19, 2023 – 10:30 a.m.
February 23, 2023 – 12:00 p.m.	February 16, 2023 – 10:30 a.m.
March 23, 2023 – 12:00 p.m.	March 16, 2023 – 10:30 a.m.
April 27, 2023 – 12:00 p.m.	April 20, 2023 – 10:30 a.m.
May 25, 2023 – 12:00 p.m.	May 18, 2023 – 10:30 a.m.
June 8, 2023 – 12:00 p.m. Budget Presentation	June 22, 2023 – 10:30 a.m. (If Needed)
June 29, 2023 – 12:00 p.m. – 2 <sup>nd</sup> Reading (If Needed)	July 20, 2023 – 10:30 a.m.
July 27, 2023 – 12:00 p.m.	August 2023 – Dark
August 2023 – Dark	September 21, 2023 – 10:30 a.m.
September 28, 2023 – 12:00 p.m.	October 19, 2023 – 10:30 a.m.
October 26, 2023 – 12:00 p.m.	November 9, 2023 – 10:30 a.m.
November 16, 2023 – 8:30 a.m. (Annual Board Leadership)	December – Dark
December – Dark	
Special Events	Finance/Investment Committee Meetings
Aug 28-31, 2023 – CSDA Annual Conference – Monterey	January 26, 2023 – 10:30 a.m.
Sept 13-15, 2023 – ACHD Annual Conference – Tahoe	April 27, 2023 – 10:30 a.m.
	July 27, 2023 – 10:30 a.m.
	October 26, 2023 – 10:30 a.m.

## January

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22	23	24	25	26	27	28
29	30			26		

Fin/Com 1/26 – 10:30 a.m.

## February

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## March

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12	13	14	15	16	17	18
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## April

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23	24	25	26	27	28	29
30				27		

Fin/Com 4/27 – 10:30 a.m.

## May

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21	22	23	24	25	26	27
28	29	30	31			

## June

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## July

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23	24	25	26	27	28	29
30	31	25		27		

Fin/Com 7/27 – 10:30 a.m.

## August

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6	7	8			11	12
13	1			17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**DARK**

## September

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## October

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		31				

Fin/Com 10/26 – 10:30 a.m.

## November

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## December

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**DARK**







## **SECTION 9**

### **ITEMS FOR BOARD ACTION**

#### **SECTION 9-D**

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,  
AND RECOMMENDATION FOR THE BOARD OF DIRECTORS TO VOTE FOR  
ELECTION OF A SPECIAL DISTRICT REGULAR MEMBER TO THE VENTURA  
LAFCO, FOR A NEW FOUR-YEAR TERM BEGINNING JANUARY 1, 2023, AND  
ENDING DECEMBER 31, 2026.**

**November 15, 2022**



OFFICIAL BALLOT - 2022

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE  
 Regular Special District Member and  
 Alternate Special District Member to the Ventura LAFCo

Camarillo Health Care District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing the following positions to the Ventura LAFCo:

1. One special district regular member for a four-year term beginning January 1, 2023, and ending December 31, 2026; and
2. One special district alternate member for a four-year term beginning January 1, 2023, and ending December 31, 2026.

The election consists of four candidates for the special district regular member and three candidates for the special district alternate member (listed below in alphabetical order). Please vote for only one candidate for each position. A minimum of 15 qualified votes must be returned by the deadline to establish a quorum of the independent special districts. The candidate for each position receiving the most votes of the quorum shall be elected. In the event of a tie vote, the outcome will be determined by lot.

**PLEASE RETURN THIS SIGNED BALLOT to the Ventura LAFCo, 801 S. Victoria Avenue, Suite 301, Ventura, CA 93003, or if previous consent has been given to conduct elections via e-mail, send your signed ballot to [kai.luoma@ventura.org](mailto:kai.luoma@ventura.org). All ballots MUST be signed and dated by the district president/chair or presiding officer of the board and received by LAFCo by 5 P.M. Friday, December 9, 2022, to be counted.**

As the District President, Chair or Presiding Officer, I duly certify that the Camarillo Health Care District does hereby cast its ballot as follows:

1. REGULAR LAFCo SPECIAL DISTRICT MEMBER FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2023 (vote for one)			2. ALTERNATE LAFCo SPECIAL DISTRICT MEMBER FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2023 (vote for one)		
<input type="checkbox"/>	Raul Avila	Calleguas Municipal Water District	<input type="checkbox"/>	Bev Dransfeldt	Pleasant Valley Recreation and Park District
<input type="checkbox"/>	Josh Gray	Rancho Simi Recreation and Park District	<input type="checkbox"/>	Josh Gray	Rancho Simi Recreation and Park District
<input type="checkbox"/>	Doug Nickles	Conejo Recreation and Park District	<input type="checkbox"/>	Mohammed A. Hasan	United Water Conservation District
<input type="checkbox"/>	Eric Wolf	Bell Canyon Community Services District			

\_\_\_\_\_  
 Board President/Chair/Presiding Officer (print name)

\_\_\_\_\_  
 Board President/Chair/Presiding Officer (Signature)

Date: \_\_\_\_\_



## Raul Avila

*Director Avila has served on the Calleguas Municipal Water District Board since December 2020.*

*As Calleguas' Board Secretary and Chair of the Drought Response Ad-Hoc Committee he has advocated for the development of new local water supplies and increased conservation programs.*

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### Experience as a water district board member

Director Avila was elected to the Calleguas Municipal Water District Board of Directors in 2020, and currently serves as Board Secretary. He represents Division 1, which encompasses the City of Simi Valley.

He is a Navy Veteran and currently works as a civilian in the Naval Surface Warfare Center (NSWC), Port Hueneme Division. His experience includes managing the inspection and testing of components necessary for Naval reconnaissance and combat systems.

Currently he is a member of the Calleguas Engineering and Construction, and Groundwater Committees. He also serves as Calleguas' representative on the Association of Water Agencies of Ventura County (AWA VC).

Director Avila and his family have lived in Simi Valley, CA since 2016.

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2100 Olsen Road, Thousand Oaks, CA 91360 [ravila@calleguas.com](mailto:ravila@calleguas.com) (818) 798-8745 mobile

Candidate Statement from Josh Gray  
2022 Vice Chair of the Rancho Simi Recreation and Park District  
To Serve as a Regular or Alternate Member of LAFCo



I am seeking to join LAFCo because it's an opportunity to engage on the county level with local government boundaries, represent special districts in their important provider of services, and continue to grow and learn on topics of regional importance. I was born and raised in Simi Valley, attended local schools, graduating from Santa Susana High School in 2011 and California Lutheran University in 2015 with degrees in political science and economics. I am engaged to be married in March of 2023.

I was elected to Rancho Simi's Recreation & Parks Board in 2020 where I've sought to safeguard open spaces, expand after school care, grow access to recreation center programs, and interconnect our local governments to strengthen services. If I am fortunate enough to join LAFCo, I will bring an open mind, win-win mentality, and report back to VCSDA on LAFCo activities.

I have been active in the Simi Valley Chamber of Commerce, Emerging Leaders Committee, Rotary Club of Simi Sunrise, Simi Valley Boy Scout Troop 622, Young Elected Officials Network, and Elected Officials to Protect America. I would encourage anyone with questions to reach out and I'd love to have a conversation. I am looking forward to meeting each of you and hopefully working with you.

## **DOUG NICKLES**

**Nominated by Conejo Recreation & Park District Board of Directors to be a candidate to serve as Special District's regular member on Ventura County LAFCo.**

September 2022

Doug has been a Board member for the Conejo Recreation and Park District since 2018. He also serves on the Boards for the Conejo Open Space Conservation Agency and the California Association of Recreation and Park Districts.



Prior to being elected to the District Board, he served for six years as a City of Thousand Oaks Planning Commissioner (City Council appointment). Doug has also a member of the City of Thousand Oaks Landscape Advisory Committee, Conejo Future Foundation Environmental Task Force, and several local School Site Councils.

In 2019 Doug retired from the City of Glendale Fire Department as the Assistant Fire Marshal, where he managed the Fire Prevention Bureau, including all of the annual inspection programs, building plan review process, land use planning entitlement reviews, and issuance of fire permits.

Doug and his wife, Leesi, moved to Thousand Oaks in 1984 to raise their family. Two of their children still reside in the Conejo Valley with their families; they are blessed with four grandchildren.

Doug has an MBA degree from California Lutheran University and a BS degree in Forestry, from Humboldt State University.





**SECTION 9**

**ITEMS FOR BOARD ACTION**

**SECTION 9-E**

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,  
AND RECOMMENDATION FOR THE BOARD OF DIRECTORS TO VOTE FOR  
ELECTION OF A SPECIAL DISTRICT ALTERNATE MEMBER TO THE VENTURA  
LAFCO, FOR A NEW FOUR-YEAR TERM BEGINNING JANUARY 1, 2023, AND  
ENDING DECEMBER 31, 2026**

**NOVEMBER 15, 2022**



OFFICIAL BALLOT - 2022

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE  
 Regular Special District Member and  
 Alternate Special District Member to the Ventura LAFCo

Camarillo Health Care District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing the following positions to the Ventura LAFCo:

1. One special district regular member for a four-year term beginning January 1, 2023, and ending December 31, 2026; and
2. One special district alternate member for a four-year term beginning January 1, 2023, and ending December 31, 2026.

The election consists of four candidates for the special district regular member and three candidates for the special district alternate member (listed below in alphabetical order). Please vote for only one candidate for each position. A minimum of 15 qualified votes must be returned by the deadline to establish a quorum of the independent special districts. The candidate for each position receiving the most votes of the quorum shall be elected. In the event of a tie vote, the outcome will be determined by lot.

**PLEASE RETURN THIS SIGNED BALLOT to the Ventura LAFCo, 801 S. Victoria Avenue, Suite 301, Ventura, CA 93003, or if previous consent has been given to conduct elections via e-mail, send your signed ballot to [kai.luoma@ventura.org](mailto:kai.luoma@ventura.org). All ballots MUST be signed and dated by the district president/chair or presiding officer of the board and received by LAFCo by 5 P.M. Friday, December 9, 2022, to be counted.**

As the District President, Chair or Presiding Officer, I duly certify that the Camarillo Health Care District does hereby cast its ballot as follows:

1. REGULAR LAFCo SPECIAL DISTRICT MEMBER FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2023 (vote for one)			2. ALTERNATE LAFCo SPECIAL DISTRICT MEMBER FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2023 (vote for one)		
<input type="checkbox"/>	Raul Avila	Calleguas Municipal Water District	<input type="checkbox"/>	Bev Dransfeldt	Pleasant Valley Recreation and Park District
<input type="checkbox"/>	Josh Gray	Rancho Simi Recreation and Park District	<input type="checkbox"/>	Josh Gray	Rancho Simi Recreation and Park District
<input type="checkbox"/>	Doug Nickles	Conejo Recreation and Park District	<input type="checkbox"/>	Mohammed A. Hasan	United Water Conservation District
<input type="checkbox"/>	Eric Wolf	Bell Canyon Community Services District			

\_\_\_\_\_  
 Board President/Chair/Presiding Officer (print name)

\_\_\_\_\_  
 Board President/Chair/Presiding Officer (Signature)

Date: \_\_\_\_\_





## Bev A. Dransfeldt

209.200.2313

1534 Loma Drive | Camarillo, CA 93010

bevdransfeldt@gmail.com

### EDUCATION

UNIVERSITY OF CALIFORNIA, BERKELEY | Berkeley, CA

December 2010

#### **Bachelor of Arts – Political Science**

Summer Study Abroad: Belgium, Luxembourg, Amsterdam (History, Art and Identity in the Heart of Europe Program)

### WORK EXPERIENCE

PLEASANT VALLEY RECREATION & PARKS BOARD | Camarillo, CA

December 2020 - current

#### **Elected Director**

- Oversee and set budget for the special district
- Serving on committees: Santa Monica Mountains Conservancy, Long-Range Planning, Foundation, Pickleball Ad Hoc

COUNTY OF VENTURA | Ventura, CA

September 2021 - March 2022

#### **Camarillo Public Library Lead Elections Voting Assistant**

- Oversaw all logistics for voting center for the 2021 special gubernatorial recall election
- Toured various voting centers across Ventura County to assess ADA compliance

PLEASANT VALLEY RECREATION & PARKS DISTRICT | Camarillo, CA

March 2019 - December 2020

#### **Recreation Specialist - Outdoor Education & Camp**

November 2019 - December 2020

- Managed Habitat Conservation Fund Grant of \$100,000 for outdoor education at Camarillo Grove Park
- Planned and budgeted for District's summer camp, Camp Funtastic

#### **Senior Recreation Leader**

March 2019 - November 2019

- Provided support to various departments such as marketing, special events and community partnerships
- On-site activation lead for PVRPD information booth connecting the department to community concerns

CITY OF THOUSAND OAKS | Thousand Oaks, CA

March 2016 - December 2016

#### **Administrative Assistant, Cultural Affairs Department**

- Administered Community Events Endowment Fund grants by handling applications, contracts and payment
- Assisted with duties pertaining to the Fred Kavli Theatre, Scherr Forum Theatre, Cultural Affairs Department, Cultural Affairs Commission (inclusive of Community Outreach Committee) and the Kavli and community art gallery

CAPITOL MUSIC GROUP | Los Angeles, CA

February 2013 - August 2015

#### **Manager, Tour Marketing & Artist Relations**

- Managed up to 7 artist promotion schedules working with Capitol Records' marketing, publicity, radio, sales and video promotion departments while coordinating with artist management, vendors and partners
- Oversaw artist tour marketing budgets, inclusive of tour support and promotional tours
- Executed logistics and travel accommodations for promotion visits and special events such as album playbacks, showcases, TV appearances and award shows

CREATIVE ARTISTS AGENCY | Los Angeles, CA

January 2011 - February 2013

#### **Assistant to Music Marketing Executive**

October 2011 - February 2013

- Supported the development and execution of tour marketing and ticket sales strategies for talent with artist managers, label executives, publicists and promoters
- Assisted in the approving and directing of media and advertising spend for maximum ROI

#### **Second Assistant to Head of Music Marketing**

May 2011 - September 2011

- Assisted in the marketing and ticketing of up to 30 North American touring projects a year for artists performing in clubs, ballrooms, theaters, arenas and amphitheaters

#### **Assistant to Music Contracts Administrator**

January 2011 - May 2011

- Assisted in processing and reviewing all Los Angeles music clients' tour contracts

#### **Summer Intern**

May 2010 - June 2010

- Learned the inner workings of a multifunctional global agency through a variety of speakers and projects
- Pitched ideas for new digital marketing strategies for music tour promotion

### ORGANIZATIONS

Ventura County Leadership Academy Cohort 27, Ventura County Housing Policy Leadership Academy, Ventura County Democratic Central Committee District 3 Representative, Influential U Fundamentals of Transactions Cohort 77

Candidate Statement from Josh Gray  
2022 Vice Chair of the Rancho Simi Recreation and Park District  
To Serve as a Regular or Alternate Member of LAFCo



I am seeking to join LAFCo because it's an opportunity to engage on the county level with local government boundaries, represent special districts in their important provider of services, and continue to grow and learn on topics of regional importance. I was born and raised in Simi Valley, attended local schools, graduating from Santa Susana High School in 2011 and California Lutheran University in 2015 with degrees in political science and economics. I am engaged to be married in March of 2023.

I was elected to Rancho Simi's Recreation & Parks Board in 2020 where I've sought to safeguard open spaces, expand after school care, grow access to recreation center programs, and interconnect our local governments to strengthen services. If I am fortunate enough to join LAFCo, I will bring an open mind, win-win mentality, and report back to VCSDA on LAFCo activities.

I have been active in the Simi Valley Chamber of Commerce, Emerging Leaders Committee, Rotary Club of Simi Sunrise, Simi Valley Boy Scout Troop 622, Young Elected Officials Network, and Elected Officials to Protect America. I would encourage anyone with questions to reach out and I'd love to have a conversation. I am looking forward to meeting each of you and hopefully working with you.

## **CANDIDATE STATEMENT-LAFCO**

### **Mohammed A. Hasan**

I possess dual MS, P.E., and own a local engineering firm. I am a 48-year resident of Ventura, have been married for 39 years and have two adult daughters.

I am a locally and nationally recognized leader in water and wastewater and authored *Drought is not a four letter word*. I have served on the Board of Directors of the United Water Conservation District since 2020.

I am Co-Founder of Ocean Foresters, am a Vice President of El Concilio Family Services, am a Fellow of two national professional associations, community college instructor, environmental leader, community volunteer, lecturer, and Harris fellow of Rotary International. I offer free community classes.

I have collaborated with Ventura LAFCO Executive Officers Bob Braitman, Stan Eisner, Kim Ulich and Everett Millais on intergovernmental matters, have known many members of the Board of Supervisors and city council members in Ventura County and have assisted and represented various private landowners.

Other than an understanding of the relevant statutes and local plans and policies, I have no pre-conceived notions of matters to be considered by the Commission and pledge to keep an open mind until considering relevant reports and testimony. I understand that being a member of LAFCO is to benefit of the entire county. I am by training and practice, analytical, objective and value others input.

I feel it would be a tremendous honor to serve on the Commission with other elected officials as I have respect for their opinions.





**SECTION 10**

**BOARD REORGANIZATION**

**Call for Nominations:**

**A. PRESIDENT \_\_\_\_\_**

**B. VICE PRESIDENT \_\_\_\_\_**

**C. CLERK OF THE BOARD \_\_\_\_\_**

**NOVEMBER 15, 2022**





## SECTION 11

### Annual Board Leadership & Education (ABLE)

Aleks Giragosian, Senior Counsel, Colantuono, Highsmith & Whatley  
*General Counsel, Camarillo Health Care District*

9:00am-9:20am	Roles: Policy, Administration, Legal
9:20am-10:20am	Update on Brown Act and Public Records Act <ul style="list-style-type: none"><li>• Summary of New Laws</li><li>• Applicability to Real-Life Scenarios</li><li>• Hypotheticals</li></ul>
10:20am-10:40am	<i>10-minute recess</i>
10:40am-11:15am	Overview of District Programs and Services
11:15am-11:30am	Closing

NOVEMBER 15, 2022



**ALEKS GIRAGOSIAN, SENIOR COUNSEL**  
*COLANTUONO, HIGHSMITH & WHATLEY*

*J.D., University of California, Los Angeles*

*M.P.P., University of California, Los Angeles*

*B.A., cum laude, University of California, Irvine*

Aleks serves as City Attorney to the City of Sierra Madre and attends all City Council and Planning Commission meetings. In his first year, he guided the City through the COVID-19 pandemic, civil unrest, the Bobcat Fire, and negotiated the terms of the Mater Dolorosa development agreement, Sierra Madre's largest development project in years. He conducts all legal trainings, including AB 1234 Ethics Training and Sexual Harassment Prevention Training. He holds weekly office hours and regularly advises the City Council and department heads. Aleks drafts or approves all of the City's agreements, policies, ordinances, and resolutions.

Aleks also serves as:

- Assistant City Attorney to the cities of South Pasadena, Calabasas, and Ojai
- General Counsel to the Camarillo Health Care District
- General Counsel to Montecito Sanitary District
- Assistant General Counsel to the San Diego County Local Agency Formation Commission
- Los Angeles County Citizens Redistricting Commission

He is proficient in all aspects of municipal practice, advising clients on the Brown Act, Public Records Act, conflict of interest laws, California Environmental Quality Act, employment laws, and election laws, as well as the Cortese-Knox-Hertzberg Local Government Reorganization Act, the Local Hospital District Law, the Community Facilities Law, and various election laws pertaining to districting. *(excerpt from <https://chwlaw.us/>)*





**SECTION 12**

**CHIEF EXECUTIVE OFFICER REPORT**

**NOVEMBER 15, 2022**





**SECTION 13**

**BOARD PRESIDENT REPORT**

**NOVEMBER 15, 2022**





## SECTION 14

### FUTURE MEETINGS AND EVENTS

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<u>Board of Directors Meetings</u>	
• Full Board:	December 2022 - Dark
• Executive Committee: Proposed	January 17 or 19, 2023, 10:30 a.m.
• Finance Committee: Proposed	January 24 or 26, 2023, 10:30 a.m.
• Full Board: Proposed	January 24 or 26, 2023, 12:00 p.m.
• Executive Committee: Proposed	February 14 or 16, 2023, 10:30 a.m.
• Full Board: Proposed	February 21 or 23, 2023, 12:00 p.m.

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NOVEMBER 15, 2022