

**REGULAR MEETING
BOARD OF DIRECTORS
September 23, 2014**

CALL TO ORDER

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, September 23, 2014 at 5:02 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160, Camarillo, California, by Peggy O'Neill, President.

QUORUM:

The following Directors constituting a quorum were present:

Peggy O'Neill, R.N., President
Rod Brown, MBA, Vice President
Richard Loft, M.D., Director
Christopher Loh, M.D., Director *arrived at 5:06 p.m.*

Absent:

Mark Hiepler, Esq., Clerk of the Board

Staff:

Jane Rozanski, Chief Executive Officer
Kara Ralston, Chief Operations Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Human Resources Officer
Karen Valentine, Clerk to the Board

Consultant:

David E. Mitchell, CPA, Mitchell & Schwartz, LLP
Randell Lawrence, Project Manager, S.L. Leonard & Associates, Inc.
Pia Navarro, Assistant Project Manager, S.L. Leonard & Associates, Inc.

PLEDGE OF ALLEGIANCE

Director O'Neill

AMENDMENTS TO THE AGENDA

President O'Neill moved Agenda Item 9A to take place before Agenda Item 5, per the recommendation of staff.

ACTION ITEM – 9A

It was **MOVED** by Director O'Neill, **SECONDED** by Director Brown, and the **MOTION PASSED**, that the Board of Directors approve Construction Change Order #3.

Aye – O'Neill, Brown, Loft, Loh Absent - Hiepler

APPROVAL OF MINUTES

A. It was **MOVED** by Director Brown, **SECONDED** by Director O'Neill, and the **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of July 22, 2014.

Aye - O'Neill, Brown, Loft, Loh Absent - Hiepler

B. It was **MOVED** by Director O'Neill, **SECONDED** by Director Brown, and the **MOTION PASSED** that the Board of Directors approve the minutes of the Special Meeting of August 22, 2014.

Aye - O'Neill, Brown, Loh Absent – Hiepler Abstain - Loft

PUBLIC COMMENT

None

MANAGEMENT REPORTS

Chief Executive Officer, Jane Rozanski, discussed the California Commission on Aging Meeting to take place on September 29 through 30, 2014. The meeting will be attended by the Executive Director of the White House Conference on Aging, with each Commissioner asked to present the information on their organization. Ms. Rozanski will also attend the California Community of Constituents Conference being held in Sacramento on October 1, 2014.

Ms. Rozanski asked each Board Member to provide the District with a short list of possible donors, that they would be willing to write a short message, as part of our Adult Day Program targeted appeal letter.

Chief Operations Officer, Kara Ralston, updated the Board on the progress of construction in the Adult Day Center. Ms. Ralston also discussed her attendance at the Health Profession Education Foundations meeting, on August 28, 2014.

Chief Resource Officer, Sue Tatangelo, provided the Board with information on the fundraising for our newly renovated Adult Day Center. Ms. Tatangelo also discussed program innovations that are taking place within the day to day structure of the program.

Chief Human Resource Officer, Sonia Amezcua, provided the Board with information on potential CalPERS regional changes and the effect these changes will have on the District.

Clerk to the Board, Karen Valentine, provided Board Education on "Public Comment." Director Brown requested a flash card be prepared for easy reference.

David E. Mitchell, CPA, of Mitchell & Schwartz, presented the District Financial Report.

CONSENT CALENDAR

Director O'Neill requested Consent Calendar Item 8B be removed due to issues concerning dates, and placed on the Agenda of the next Regular Board of Directors Meeting.

It was **MOVED** by Director O'Neill, **SECONDED** by Director Loft, and **MOTION PASSED**, that the Consent Calendar be approved.

Aye – O'Neill, Brown, Loft, Loh Absent – Hiepler

ACTION ITEMS

It was **MOVED** by Director Loh, **SECONDED** by Director Brown, and **MOTION PASSED**, that the Board of Directors approve and sign the Installment Sales Agreement #14-002, for the construction and renovation of the Adult Day Program.

Discussion – Director Brown inquired about pre-payment penalty, and was assured by David Mitchell, CPA, that there was no pre-payment penalty with this loan.

Roll Call Vote

Peggy O'Neill	Aye
Rod Brown	Aye
Mark Hiepler	Absent
Richard Loft	Aye
Christopher Loh	Aye

Director Brown left the meeting at 5:42 p.m.

BOARD PRESIDENT'S REPORT

President O'Neill and all Board Members were impressed with the construction progress.

FUTURE MEETINGS AND EVENTS

Board of Directors Meetings:

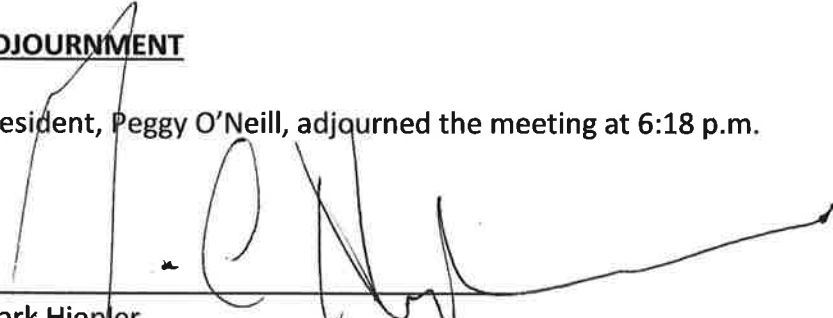
Tuesday, October 28, 2014 at 12:00 p.m.

Tuesday, December 2, 2014, at 8:30 a.m. – Annual Board Work-study

Tuesday, January 27, 2015, at 5:00 p.m.

ADJOURNMENT

President, Peggy O'Neill, adjourned the meeting at 6:18 p.m.



Mark Hiepler
Clerk of the Board