



Camarillo  
**HEALTH**  

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**CARE DISTRICT**

## **FINANCE/INVESTMENT COMMITTEE MEETING**

**Camarillo Health Care District  
Zoom Meeting**

**<https://zoom.us/j/97994301367>**

**Meeting ID: 979 9430 1367**

**+16699009128,,97994301367# US (San Jose)**

**+1 669 900 9128 US (San Jose)**

**May 14, 2020, 11:00 a.m.**

## AGENDA

May 14, 2020, 11:00 a.m.

Finance and Investment Committee Meeting

Zoom Meeting

<https://zoom.us/j/97994301367>

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**Board Members:**

Mark Hiepler, Esq., Director

Tom Doria, MD, Director

**Staff:**

Kara Ralston, Chief Executive Officer

Sonia Amezcua, Chief Administrative Officer

Renee Murphy, Accounting Manager

Karen Valentine, Clerk to the Board

**Participants:**

Rick Wood, *CSDA Financial Services*

Shalene Hayman, *Hayman Consulting*

1. **Call to Order** – The Meeting of the Finance and Investment Committee was called to order by \_\_\_\_\_, at \_\_\_\_\_.
2. **Public Comment:** Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
3. **Cash Investments:** Review banking and investment results, and tax revenue for quarter ending March 31, 2020.
4. **Financial Review:** Review Preliminary Operating Results and Departmental Activities for quarter ending March 31, 2020.
5. Review District disbursements for quarter ending March 31, 2020.
6. Discuss revisions/updates to District Policy 1150.
7. Discuss reserve funding and investment products.
8. Quarterly Legal Review
9. Set date for next quarterly Finance Committee Meeting. (Suggested date, July 28, 2020, at 11:00 a.m.)
10. Having no further business, this meeting is adjourned at \_\_\_\_\_.

**ADA compliance statement;** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



**Investment Results and  
Tax Revenue  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

Camarillo Health Care District  
Report to the Board  
For the Quarter Ending March 31, 2020

	Notes	Balance as of 12/31/19	Interest Rate at 3/31/20	Interest Earned	Deposits	Withdrawals	Transfers	Current Balance 3/31/20	% of Total Restricted/ Non-Restricted
<b>Restricted Cash Accounts</b>									
Funds - Restricted Scholarship	1	\$ 4,893	n/a	n/a	844	(240)		\$ 5,497	100.0%
<b>Total Restricted Cash</b>		<b>\$ 4,893</b>		<b>\$ -</b>				<b>\$ 5,497</b>	<b>100%</b>
<b>Non-Restricted Cash Accounts and Investments</b>									
Local Agency Investment Fund (LAIF)	2,3	\$ 3,374,229	2.03%	\$ 16,770	\$ 14,317	\$ -	\$ (400,000)	\$ 2,988,546	77.2%
Bank of the West General	3,4,5	611,754	n/a	n/a	216,986	(782,137)	400,000	446,603	11.5%
Mechanics Bus. Savings	6	147,513	0.05%	19	3,824	(14)		151,342	3.9%
Mechanics Bus. Checking		280,688	0.02%	14	-	-		280,702	7.2%
Ventura County Treasurer Pool	7	5,069	2.13%		121	-		5,189	0.1%
Petty and Cash Drawer Accounts		1,155	n/a	n/a				1,155	0.0%
<b>Unrestricted Cash and Investments</b>		<b>\$ 4,420,408</b>		<b>\$ 16,803</b>				<b>\$ 3,873,536</b>	<b>100%</b>
<b>Total Cash and Investments</b>		<b>\$ 4,425,300</b>		<b>\$ 16,803</b>				<b>\$ 3,879,033</b>	
<b>Change during quarter</b>								<b>\$ (546,267)</b>	

- \$844 was deposited and \$240 was withdrawn from **Scholarship** funds for two Adult Day clients
- \$14,317 was deposited into **LAIF from QE December 2019 interest** and \$16,770 will be received in April for QE March interest
- \$400,000 was transferred from **LAIF to BOTW General**
- \$216,986 was deposited into **Bank of the West General** account
- \$782,136 was withdrawn from **Bank of the West General** account to pay monthly payables
- \$3,824 was deposited in **Merchant Business Savings** and **\$14 was withdrawn for deposit slips**; this is the cash deposits account
- \$121 was deposited into **County Treasurer Pool** for interest earned quarters ended September and December 2019

Note: a pass-through, zero balance account at Bank of the West is maintained for payroll transfers utilizing funds from the **Bank of the West General** account

*Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.*

# Camarillo Health Care District

## Tax Revenue Analysis by Month Received

	Fiscal Year 2019-20			Fiscal Year 2018-19			Fiscal Year 2017-18			Fiscal Year 2016-17			Fiscal Year 2015-16		
	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget
<b>Jul</b>	67,487.98	67,487.98	2.46%	61,741.35	61,741.35	2.30%	87,113.09	87,113.09	3.42%	38,000.73	38,000.73	1.54%	0.00	0.00	0.00%
<b>Aug</b>	0.00	67,487.98	2.46%	0.00	61,741.35	2.30%	0.00	87,113.09	3.42%	7,666.02	45,666.75	1.85%	50,489.80	50,489.80	2.04%
<b>Sep</b>	8,700.85	76,188.83	2.78%	8,238.70	69,980.05	2.60%	7,246.26	94,359.35	3.71%	18,067.97	63,734.72	2.58%	0.00	50,489.80	2.04%
<b>Oct</b>	6,624.41	82,813.24	3.02%	4,395.04	74,375.09	2.77%	5,385.54	99,744.89	3.92%	4,391.92	68,126.64	2.76%	12,339.61	62,829.41	2.54%
<b>Nov</b>	40,912.52	123,725.76	4.51%	43,547.41	117,922.50	4.39%	37,862.26	137,607.15	5.40%	2,768.74	70,895.38	2.87%	21.51	62,850.92	2.54%
<b>Dec</b>	1,452,748.50	1,576,474.26	57.50%	1,388,029.33	1,505,951.83	56.03%	1,367,602.27	1,505,209.42	59.12%	1,323,393.51	1,394,288.89	56.40%	58,603.69	121,454.61	4.91%
<b>Jan</b>	30,242.04	1,606,716.30	58.60%	31,535.81	1,537,487.64	57.20%	33,931.21	1,539,140.63	60.45%	30,813.92	1,425,102.81	57.65%	1,246,401.11	1,367,855.72	55.33%
<b>Feb</b>	9,531.93	1,616,248.23	58.95%	2,914.00	1,540,401.64	57.31%	7.97	1,539,148.60	60.45%	61.58	1,425,164.39	57.65%	10,627.55	1,378,483.27	55.76%
<b>Mar</b>	7,030.61	1,623,278.84	59.21%	6,793.32	1,547,194.96	57.56%	8,148.02	1,547,296.62	60.77%	5,319.05	1,430,483.44	57.87%	4,108.71	1,382,591.98	55.93%
<b>Apr</b>		1,623,278.84	59.21%	1,045,441.36	2,592,636.32	96.45%	1,002,367.19	2,549,663.81	100.14%	952,682.64	2,383,166.08	96.41%	925,859.51	2,308,451.49	93.38%
<b>May</b>		1,623,278.84	59.21%	104,693.54	2,697,329.86	100.35%	94,567.32	2,644,231.13	103.85%	62,838.37	2,446,004.45	98.95%	68,321.25	2,376,772.74	96.15%
<b>Jun</b>		1,623,278.84	59.21%	2,862.12	2,700,191.98	100.46%	2,921.20	2,647,152.33	103.97%	2,893.20	2,448,897.65	99.07%	3,009.36	2,379,782.10	96.27%
	<b>Approved Budget</b>	2,741,713.00		<b>Approved Budget</b>	2,687,954.00		<b>Approved Budget</b>	2,546,160.00		<b>Approved Budget</b>	2,472,000.00		<b>Approved Budget</b>	2,400,000.00	



**Preliminary Operating Results  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

**Camarillo Health Care District**  
**Statement of Net Assets**  
**Consolidated Results**

	Mar 20	Mar 19	Variance
<b>ASSETS</b>			
Current Assets:			
Bank of the West General	446,603.25	400,802.14	45,801.11
Petty Cash Drawers	1,155.00	1,155.00	0.00
LAIF	2,988,546.27	2,518,081.05	470,465.22
County Treasury	5,188.64	4,581.64	607.00
Mechanics Savings	151,341.92	130,098.07	21,243.85
Mechanics Checking	280,701.73	280,645.14	56.59
Restricted Scholarship	5,496.75	6,156.75	(660.00)
Accounts Receivable	(405.00)	551.00	(956.00)
Other Receivable	0.00	28,165.28	(28,165.28)
Accrued Interest Receivable	16,868.75	17,713.98	(845.23)
City of Cam SNP HDM	33,374.97	37,000.00	(3,625.03)
Grant-VCAAA SNP	17,237.99	15,660.31	1,577.68
Grant-VCAAA Caregiver	10,226.91	5,028.86	5,198.05
Grant-VCAAA SS Line	10,666.51	10,666.58	(0.07)
Contract-PICF Blue Shield	2,793.00	1,775.00	1,018.00
Contract-PICF Anthem	690.00	0.00	690.00
Contract-PICF Falls	1,439.98	5,718.56	(4,278.58)
Contract-VCAAA Evidence Based	0.00	3,200.00	(3,200.00)
Grant-SCAN-Commtty Rcbl	(345.00)	0.00	(345.00)
Due from Co-Property Tax	604,091.25	569,142.31	34,948.94
<b>Total Current Assets</b>	<b>4,575,672.92</b>	<b>4,036,141.67</b>	<b>539,531.25</b>
Fixed Assets:			
Building & Improvements	3,128,470.55	3,124,229.62	4,240.93
IT Equipment	102,122.40	103,187.09	(1,064.69)
Equipment & Furnishings	250,161.58	252,064.30	(1,902.72)
Transportation Vehicles	263,736.45	263,736.45	0.00
Accum Depreciation-Buildings	(1,924,334.62)	(1,828,364.64)	(95,969.98)
Accum Depreciation-IT Equipment	(79,479.49)	(76,413.87)	(3,065.62)
Accum Depreciation-Equip & Furn	(197,511.60)	(213,969.50)	16,457.90
Accum Depreciation-Vehicles	(254,152.19)	(232,319.04)	(21,833.15)
<b>Total Fixed Assets</b>	<b>1,289,013.08</b>	<b>1,392,150.41</b>	<b>(103,137.33)</b>
Other Assets:			
Prepaid Insurance	11,138.40	8,958.66	2,179.74
Prepaid Workers Comp	(4,998.12)	(8.87)	(4,989.25)
Prepaid Postage	461.58	532.18	(70.60)
Prepaid Rental/Lease	2,555.00	1,395.00	1,160.00
Deferred Outflows of Res GASB 68	490,486.17	490,144.17	342.00
Deferred Outflows of Res GASB 75	73,897.00	500,000.00	(426,103.00)
<b>Total Other Assets</b>	<b>573,540.03</b>	<b>1,001,021.14</b>	<b>(427,481.11)</b>
<b>Total Assets</b>	<b>6,438,226.03</b>	<b>6,429,313.22</b>	<b>8,912.81</b>

**Camarillo Health Care District  
Statement of Net Assets  
Consolidated Results**

	Mar 20	Mar 19	Variance
<b>LIABILITIES AND NET ASSETS</b>			
<u>Current Liabilities:</u>			
Accounts Payable	70,896.96	37,183.66	33,713.30
Accrued Vacation	79,509.12	101,953.27	(22,444.15)
Accrued Interest Expense	4,183.72	5,178.12	(994.40)
Scholarship-Volunteer	1,595.97	1,595.97	0.00
Scholarship-Sr Services	3,900.78	4,560.78	(660.00)
Construction Loan 2019	88,687.99	88,687.99	0.00
Deferred Revenue	8,800.00	41,666.80	(32,866.80)
Total Current Liabilities	257,574.54	280,826.59	(23,252.05)
<u>Noncurrent Liabilities</u>			
Construction Loan 2021	98,790.09	187,478.08	(88,687.99)
Net Pension Liability GASB 68	1,423,419.50	1,449,033.50	(25,614.00)
Accrued OPEB Liability GASB 75	420,524.00	1,746,598.56	(1,326,074.56)
Deferred Inflows of Res GASB 68	202,655.00	211,794.00	(9,139.00)
Deferred Inflows of Res GASB 675	540,826.00	0.00	540,826.00
Total Noncurrent Liabilities	2,686,214.59	3,594,904.14	(908,689.55)
Total Liabilities	2,943,789.13	3,875,730.73	(931,941.60)
<u>Net Assets</u>			
Unrestricted - prior	2,999,201.22	1,966,678.25	1,032,522.97
Unrestricted - current	495,235.68	586,904.24	(91,668.56)
Total Net Assets	3,494,436.90	2,553,582.49	940,854.41
Total Liabilities and Net Assets	6,438,226.03	6,429,313.22	8,912.81

Quick Ratio

Cash

3,879,034

Current Liabilities

257,575

Current Ratio

Current Assets

4,575,673

Current Liabilities

280,827



## Statement of Activities

## Consolidated Results

	Nine Months Ended Mar 31, 2020	Budget Mar 31, 2020	Budget Variance Fav/<Unf>	% Var
<b>REVENUE</b>				
Tax Revenue	2,159,882.11	2,056,284.90	103,597.21	5.0 %
Community Education	16,922.00	31,465.53	(14,543.53)	-46.2 %
Transportation Fees	15,075.00	18,000.00	(2,925.00)	-16.3 %
Transport Fees ADC	20,100.00	13,500.00	6,600.00	48.9 %
Health Screening Fees	74.00	375.03	(301.03)	-80.3 %
Lifeline Fees	33,384.00	38,358.00	(4,974.00)	-13.0 %
Sr Nutrition Home Delivered	14,733.18	19,575.00	(4,841.82)	-24.7 %
Sr Nutrition Congregate	939.26	1,136.97	(197.71)	-17.4 %
Contract-PICF Falls	17,349.16	25,954.47	(8,605.31)	-33.2 %
Contract-Anthem	1,360.00	2,250.00	(890.00)	-39.6 %
Contract-PICF Blue Shield	5,057.00	8,071.47	(3,014.47)	-37.3 %
Contract-AAA Evidence Base	5,300.00	11,700.00	(6,400.00)	-54.7 %
Contract-Gold Coast TOC	0.00	7,499.97	(7,499.97)	-100.0 %
ADC Fees	179,660.00	166,590.00	13,070.00	7.8 %
Grant-AAA Caregiver	33,718.83	27,562.50	6,156.33	22.3 %
Grant-Gold Coast Veteran Caregiver	0.00	33,075.00	(33,075.00)	-100.0 %
Donations-Scholarship	713.00	1,874.97	(1,161.97)	-62.0 %
Sponsorship	1,700.00	749.97	950.03	126.7 %
Healthy Attitude Advertising	4,050.00	4,750.06	(700.06)	-14.7 %
Interest Income	49,516.99	37,500.03	12,016.96	32.0 %
Facility Use Rental	13,189.00	23,041.53	(9,852.53)	-42.8 %
Facility Use Lease	3,987.00	3,987.72	(0.72)	0.0 %
Donations	5,751.00	1,349.91	4,401.09	326.0 %
Fischer Fund Distribution	142,958.00	143,000.00	(42.00)	0.0 %
Grant-AAA Senior Nutrition	70,685.08	63,281.25	7,403.83	11.7 %
Grant-Rupe Foundation REACH	29,167.00	29,167.00	0.00	0.0 %
Grant-City of Cam SNP HDM	33,374.97	33,374.97	(0.00)	0.0 %
Grant-Dignity Cognitive Impair.	13,519.30	14,216.00	(696.70)	-4.9 %
Support Services Offset	179,776.47	188,459.80	(8,683.33)	-4.6 %
Grant-AAA SS Line	37,500.03	37,500.03	0.00	0.0 %
Grant-SCAN Community Constituents	9,188.00	8,333.00	855.00	10.3 %
<b>TOTAL REVENUE</b>	<b>3,098,630.38</b>	<b>3,051,985.08</b>	<b>46,645.30</b>	<b>1.3 %</b>
<b>EXPENSES</b>				
Salaries	1,153,327.17	1,275,418.98	122,091.81	9.6 %
Payroll Taxes	96,259.82	97,569.54	1,309.72	1.3 %
Benefits - Health	135,961.73	167,039.91	31,078.18	18.6 %
Benefits - PERS Retirement	85,544.28	94,836.60	9,292.32	9.8 %
Benefits - Workers Comp	21,590.65	30,517.47	8,926.82	29.3 %
Benefits - Life/ADD	20,989.89	22,253.85	1,263.96	5.7 %
Benefits-OPEB	32,165.25	181,531.44	149,366.19	82.3 %
PERS Retirement UAL	91,882.00	95,155.00	3,273.00	3.4 %
Audit Fees	21,464.85	21,500.00	35.15	0.2 %
Community Partnerships	0.00	4,000.00	4,000.00	100.0 %
Legal Fees	40,973.45	45,000.00	4,026.55	8.9 %
Contractors/Consultants	164,296.40	171,452.34	7,155.94	4.2 %
Support Services	179,776.47	188,459.80	8,683.33	4.6 %
Instructor Agreement Fees	9,668.00	15,020.28	5,352.28	35.6 %
Community/Staff Outreach	7,850.86	10,031.85	2,180.99	21.7 %
Dues/Subscriptions	31,467.10	30,264.55	(1,202.55)	-4.0 %
Continuing Education-Trustee	17,973.31	21,260.97	3,287.66	15.5 %
Continuing Education-Staff	19,362.22	46,235.25	26,873.03	58.1 %
Trustee Stipends	5,900.00	8,700.03	2,800.03	32.2 %

**Camarillo Health Care District**  
**Statement of Activities**  
**Consolidated Results**

LAFCO Participation	2,191.00	2,275.00	84.00	3.7 %
Mileage	11,358.31	20,850.03	9,491.72	45.5 %
Program Materials & Actvts	15,752.65	14,915.16	(837.49)	-5.6 %
Gas & Oil	10,803.29	8,148.78	(2,654.51)	-32.6 %
Fleet Maintenance	16,291.02	9,200.25	(7,090.77)	-77.1 %
Minor Equipment	8,914.51	12,989.16	4,074.65	31.4 %
Supplies	4,959.77	11,402.37	6,442.60	56.5 %
Postage	21,680.04	28,747.44	7,067.40	24.6 %
Advertising & Promotion	10,150.23	20,008.53	9,858.30	49.3 %
Refunds	1,078.00	1,882.53	804.53	42.7 %
Printing	53,302.04	58,954.30	5,652.26	9.6 %
Repairs & Maintenance	65,613.95	35,767.53	(29,846.42)	-83.4 %
Association Fees	44,186.94	44,186.13	(0.81)	0.0 %
Insurance	48,918.76	24,790.59	(24,128.17)	-97.3 %
Storage Rent/Equip Lease	22,001.55	22,185.81	184.26	0.8 %
Telephone	16,034.62	17,648.28	1,613.66	9.1 %
Utilities	20,926.87	24,523.56	3,596.69	14.7 %
Tax, Licenses & Fees	3,661.91	2,936.25	(725.66)	-24.7 %
Bank & Credit Card Charges	10,837.13	9,697.50	(1,139.63)	-11.8 %
<b>TOTAL EXPENSES</b>	<b>2,525,116.04</b>	<b>2,897,357.06</b>	<b>372,241.02</b>	<b>12.8 %</b>
<b>OPERATING RESULTS</b>	<b>573,514.34</b>	<b>154,628.02</b>	<b>418,886.32</b>	<b>270.9 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Admin, ADC	23,210.74	4,657.50	18,553.24	398.4 %
Depreciation Expense	(101,489.40)	(101,488.41)	(0.99)	0.0 %
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<b>(78,278.66)</b>	<b>(96,830.71)</b>	<b>18,552.25</b>	<b>19.2 %</b>
<b>NET POSITION</b>	<b>495,235.68</b>	<b>57,797.11</b>	<b>437,438.57</b>	<b>756.9 %</b>



**Preliminary Departmental Activities  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**



**Department 1 - Administration  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

**Camarillo Health Care District  
Statement of Activities  
Administration Department 1**

	Nine Months Ended		Budget Variance	% Var
	Mar 31, 2020	Budget	Fav/<Unf>	
<b>REVENUE</b>				
Tax Revenue	457,453.33	511,220.70	(53,767.37)	-10.5 %
Interest Income	49,516.99	37,500.03	12,016.96	32.0 %
<b>TOTAL REVENUE</b>	<u>506,970.32</u>	<u>548,720.73</u>	<u>(41,750.41)</u>	-7.6 %
<b>EXPENSES</b>				
Salaries	184,838.33	203,164.83	18,326.50	9.0 %
Payroll Taxes	15,098.27	15,542.10	443.83	2.9 %
Benefits - Health	14,773.91	15,899.40	1,125.49	7.1 %
Benefits - PERS	15,829.02	17,138.61	1,309.59	7.6 %
Benefits - Workers Comp	(409.86)	1,399.59	1,809.45	129.3 %
Benefits - Life/ADD	12,140.61	11,729.43	(411.18)	-3.5 %
Benefits-OPEB	10,359.06	52,237.53	41,878.47	80.2 %
Audit Fees	21,464.85	21,500.00	35.15	0.2 %
Legal Fees	40,973.45	45,000.00	4,026.55	8.9 %
Contractors/Consultants	26,362.96	3,246.03	(23,116.93)	-712.2 %
Support Services	28,600.82	29,982.26	1,381.44	4.6 %
Community/Staff Rel	5,738.66	6,288.75	550.09	8.7 %
Dues/Subscriptions	20,873.33	19,085.65	(1,787.68)	-9.4 %
Continuing Education-Trustee	17,973.31	21,260.97	3,287.66	15.5 %
Continuing Education-Staff	4,864.93	26,097.03	21,232.10	81.4 %
Trustee Stipends	5,900.00	8,700.03	2,800.03	32.2 %
LAFCO Participation	2,191.00	2,275.00	84.00	3.7 %
Mileage	3,157.75	5,685.03	2,527.28	44.5 %
Minor Equipment	3,961.25	6,922.53	2,961.28	42.8 %
Supplies	2,038.88	2,616.75	577.87	22.1 %
Postage	315.25	117.00	(198.25)	-169.4 %
Advertising	1,597.78	635.22	(962.56)	-151.5 %
Printing	3,247.23	748.53	(2,498.70)	-333.8 %
Repairs & Maintenance	40,774.85	4,568.22	(36,206.63)	-792.6 %
Association Fees	7,029.74	7,029.72	(0.02)	0.0 %
Insurance	5,978.36	6,203.97	225.61	3.6 %
Storage Rent/Equip Lease	3,428.65	3,529.53	100.88	2.9 %
Telephone	3,912.42	4,189.50	277.08	6.6 %
Utilities	3,329.27	3,901.50	572.23	14.7 %
Bank & Credit Card Charges	535.78	450.00	(85.78)	-19.1 %
<b>TOTAL EXPENSES</b>	<u>506,879.86</u>	<u>547,144.71</u>	<u>40,264.85</u>	7.4 %
<b>OPERATING RESULTS</b>	<u>90.46</u>	<u>1,576.02</u>	<u>(1,485.56)</u>	-94.3 %
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Admin	16,309.79	1,215.00	15,094.79	1242.4 %
Depreciation Expense	(16,400.25)	(16,400.25)	0.00	
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<u>(90.46)</u>	<u>(15,185.25)</u>	<u>15,094.79</u>	99.4 %
<b>NET POSITION</b>	<u>(0.00)</u>	<u>(13,609.23)</u>	<u>13,609.23</u>	100.0 %



**Department 2 – Adult Day Services  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

**Camarillo Health Care District**  
**Statement of Activities**  
**Adult Day Center Department 2**

	Nine Months Ended		Budget Variance	% Var
	Mar 31, 2020	Budget	Fav/<Unf>	
<b>REVENUE</b>				
Tax Revenue	256,533.89	232,821.00	23,712.89	10.2 %
ADC Fees	179,660.00	166,590.00	13,070.00	7.8 %
Grant-VCAAA Caregiver Respite	7,890.00	7,499.97	390.03	5.2 %
Scholarship Revenue	713.00	1,575.00	(862.00)	-54.7 %
Donations	5,750.00	749.97	5,000.03	666.7 %
<b>TOTAL REVENUE</b>	<b>450,546.89</b>	<b>409,235.94</b>	<b>41,310.95</b>	<b>10.1 %</b>
<b>EXPENSES</b>				
Salaries	166,049.32	187,091.28	21,041.96	11.2 %
Payroll Taxes	14,097.32	14,312.52	215.20	1.5 %
Benefits - Health	16,019.66	22,819.50	6,799.84	29.8 %
Benefits - PERS	11,686.15	11,337.57	(348.58)	-3.1 %
Benefits - Workers Comp	11,695.92	16,170.48	4,474.56	27.7 %
Benefits - Life/ADD	1,278.72	1,708.47	429.75	25.2 %
Benefits - OPEB	0.00	11,958.30	11,958.30	100.0 %
Contractors/Consultants	3,333.42	21,752.28	18,418.86	84.7 %
Support Services	28,600.82	29,982.26	1,381.44	4.6 %
Community/Staff Rel	75.00	74.97	(0.03)	0.0 %
Dues/Subscriptions	1,399.77	1,770.75	370.98	21.0 %
Continuing Educ	1,389.71	2,792.25	1,402.54	50.2 %
Mileage	732.53	1,105.47	372.94	33.7 %
Program Materials & Actvts	12,771.66	10,320.03	(2,451.63)	-23.8 %
Minor Equipment	2,193.90	1,006.47	(1,187.43)	-118.0 %
Supplies	560.79	2,706.75	2,145.96	79.3 %
Postage	2,397.57	2,982.78	585.21	19.6 %
Advertising & Promotion	3,250.00	0.00	(3,250.00)	
Refunds	878.00	1,125.00	247.00	22.0 %
Printing	4,603.52	5,962.59	1,359.07	22.8 %
Repairs & Maintenance	4,414.12	6,130.53	1,716.41	28.0 %
Association Fees	7,029.74	7,029.72	(0.02)	0.0 %
Insurance	5,978.36	1,331.28	(4,647.08)	-349.1 %
Storage Rent/Equip Lease	3,428.65	3,529.53	100.88	2.9 %
Telephone	1,282.66	1,254.78	(27.88)	-2.2 %
Utilities	3,329.27	3,901.50	572.23	14.7 %
Tax & License	310.95	2,196.00	1,885.05	85.8 %
Bank & Credit Card Charges	9,486.27	8,122.50	(1,363.77)	-16.8 %
<b>TOTAL EXPENSES</b>	<b>318,273.80</b>	<b>380,475.56</b>	<b>62,201.76</b>	<b>16.3 %</b>
<b>OPERATING RESULTS</b>	<b>132,273.09</b>	<b>28,760.38</b>	<b>103,512.71</b>	<b>359.9 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Depreciation Expense	(25,134.03)	(25,134.03)	(0.00)	0.0 %
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<b>(25,134.03)</b>	<b>(25,134.03)</b>	<b>(0.00)</b>	<b>0.0 %</b>
<b>NET POSITION</b>	<b>107,139.06</b>	<b>3,626.35</b>	<b>103,512.71</b>	<b>2854.5 %</b>



**Department 4 - Lifeline  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**



**Camarillo Health Care District  
Statement of Activities  
Lifeline Department 4**

	Nine Months Ended		Budget Variance	% Var
	Mar 31, 2020	Budget Mar 31, 2020	Fav/<Unf>	
<b>REVENUE</b>				
Tax Revenue	58,037.49	52,672.14	5,365.35	10.2 %
Lifeline Fees	33,384.00	38,358.00	(4,974.00)	-13.0 %
<b>TOTAL REVENUE</b>	<b>91,421.49</b>	<b>91,030.14</b>	<b>391.35</b>	<b>0.4 %</b>
<b>EXPENSES</b>				
Salaries	45,765.95	48,822.66	3,056.71	6.3 %
Payroll Taxes	3,314.78	3,734.91	420.13	11.2 %
Benefits - Health	8,260.84	8,323.20	62.36	0.7 %
Benefits - PERS	3,988.63	4,158.18	169.55	4.1 %
Benefits - Workers Comp	236.93	349.83	112.90	32.3 %
Benefits - Life/ADD	551.82	551.70	(0.12)	0.0 %
Benefits-OPEB	0.00	5,979.15	5,979.15	100.0 %
Contractors/Consultants	658.55	819.00	160.45	19.6 %
Support Services	4,055.77	4,283.16	227.39	5.3 %
Community/Staff Rel	215.74	419.22	203.48	48.5 %
Dues/Subscriptions	797.48	600.03	(197.45)	-32.9 %
Continuing Education-Staff	0.00	656.28	656.28	100.0 %
Mileage	461.48	830.97	369.49	44.5 %
Minor Equipment	0.00	234.00	234.00	100.0 %
Supplies	32.26	37.53	5.27	14.0 %
Postage	1,866.27	2,518.47	652.20	25.9 %
Printing	4,254.39	4,249.00	(5.39)	-0.1 %
Repairs & Maintenance	455.60	627.03	171.43	27.3 %
Association Fees	1,004.25	1,004.22	(0.03)	0.0 %
Insurance	862.31	190.53	(671.78)	-352.6 %
Rental/Lease Expense	489.83	504.00	14.17	2.8 %
Telephone	546.97	512.28	(34.69)	-6.8 %
Utilities	475.62	557.28	81.66	14.7 %
<b>TOTAL EXPENSES</b>	<b>78,295.47</b>	<b>89,962.63</b>	<b>11,667.16</b>	<b>13.0 %</b>
<b>OPERATING RESULTS</b>	<b>13,126.02</b>	<b>1,067.51</b>	<b>12,058.51</b>	<b>1129.6 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income	30.00	67.50	(37.50)	-55.6 %
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<b>30.00</b>	<b>67.50</b>	<b>(37.50)</b>	<b>-55.6 %</b>
<b>NET POSITION</b>	<b>13,156.02</b>	<b>1,135.01</b>	<b>12,021.01</b>	<b>1059.1 %</b>



**Department 5 – Community Education  
and Facilities  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

**Camarillo Health Care District  
Statement of Activities**

<b>Community Education/Facilities Department 5</b>	<b>Nine Months Ended</b>		<b>Budget Variance Fav/&lt;Unf&gt;</b>	<b>% Var</b>
	<b>Mar 31, 2020</b>	<b>Budget Mar 31, 2020</b>		
<b>REVENUE</b>				
Tax Revenue	546,193.64	495,707.40	50,486.24	10.2 %
Community Education	16,328.00	28,045.53	(11,717.53)	-41.8 %
Health Screening Fees	74.00	375.03	(301.03)	-80.3 %
Healthy Attitude Advertising	4,050.00	4,750.06	(700.06)	-14.7 %
Facility Use Rental	13,189.00	23,041.53	(9,852.53)	-42.8 %
Facility Use Lease	3,987.00	3,987.72	(0.72)	0.0 %
Donations	0.00	412.47	(412.47)	-100.0 %
<b>TOTAL REVENUE</b>	<b>583,821.64</b>	<b>556,319.74</b>	<b>27,501.90</b>	<b>4.9 %</b>
<b>EXPENSES</b>				
Salaries	188,770.22	205,980.30	17,210.08	8.4 %
Payroll Taxes	15,770.52	15,757.47	(13.05)	-0.1 %
Benefits - Health	28,374.34	36,636.30	8,261.96	22.6 %
Benefits - PERS	13,899.45	15,349.86	1,450.41	9.4 %
Benefits - Workers Comp	1,043.41	1,278.45	235.04	18.4 %
Benefits - Life/ADD	1,936.47	1,838.25	(98.22)	-5.3 %
Benefits-OPEB	9,780.67	39,654.81	29,874.14	75.3 %
Contractors/Consultants	15,336.43	16,911.72	1,575.29	9.3 %
Support Services	73,544.87	77,097.10	3,552.23	4.6 %
Instructor Agreement Fees	9,668.00	15,020.28	5,352.28	35.6 %
Community/Staff Rel	204.60	749.97	545.37	72.7 %
Dues/Subscriptions	674.57	1,387.53	712.96	51.4 %
Continuing Education	43.99	0.00	(43.99)	
Mileage	51.36	144.00	92.64	64.3 %
Program Materials & Actvts	124.45	180.72	56.27	31.1 %
Minor Equipment	1,193.74	1,501.47	307.73	20.5 %
Supplies	941.54	1,198.53	256.99	21.4 %
Postage	9,047.05	12,400.47	3,353.42	27.0 %
Advertising	340.00	0.00	(340.00)	
Refunds	100.00	720.00	620.00	86.1 %
Printing	21,648.43	28,682.06	7,033.63	24.5 %
Repairs & Maintenance	12,860.21	14,662.53	1,802.32	12.3 %
Association Fees	18,076.48	18,075.78	(0.70)	0.0 %
Insurance	15,376.81	3,422.25	(11,954.56)	-349.3 %
Storage Rent/Equip Lease	9,266.54	9,076.50	(190.04)	-2.1 %
Telephone	2,080.04	2,154.78	74.74	3.5 %
Utilities	8,560.98	10,032.75	1,471.77	14.7 %
Bank & Credit Card Charges	689.40	1,125.00	435.60	38.7 %
<b>TOTAL EXPENSES</b>	<b>459,404.57</b>	<b>531,038.88</b>	<b>71,634.31</b>	<b>13.5 %</b>
<b>OPERATING RESULTS</b>	<b>124,417.07</b>	<b>25,280.86</b>	<b>99,136.21</b>	<b>392.1 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income	572.95	450.00	122.95	27.3 %
Depreciation Expense	(25,504.65)	(25,504.47)	(0.18)	0.0 %
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<b>(24,931.70)</b>	<b>(25,054.47)</b>	<b>122.77</b>	<b>0.5 %</b>
<b>NET POSITION</b>	<b>99,485.37</b>	<b>226.39</b>	<b>99,258.98</b>	<b>43844.2 %</b>



**Department 6 – Sr. Nutrition  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

**Camarillo Health Care District  
Statement of Activities  
Senior Nutrition Department 6**

	Nine Months Ended		Budget Variance	% Var
	Mar 31, 2020	Budget Mar 31, 2020	Fav/<Unf>	
<b>REVENUE</b>				
Tax Revenue	4,392.27	3,986.19	406.08	10.2 %
Sr Nutrition Home Delivered	14,733.18	19,575.00	(4,841.82)	-24.7 %
Sr Nutrition Congregate	939.26	1,136.97	(197.71)	-17.4 %
Sr. Nutrition Sponsors	1,700.00	749.97	950.03	126.7 %
Grant AAA Senior Nutrition	70,685.08	63,281.25	7,403.83	11.7 %
City of Cam SNP HDM	33,374.97	33,374.97	(0.00)	0.0 %
<b>TOTAL REVENUE</b>	<b>125,824.76</b>	<b>122,104.35</b>	<b>3,720.41</b>	<b>3.0 %</b>
<b>EXPENSES</b>				
Salaries	67,631.53	68,656.59	1,025.06	1.5 %
Payroll Taxes	5,746.47	5,252.22	(494.25)	-9.4 %
Benefits - Health	8,983.44	6,261.30	(2,722.14)	-43.5 %
Benefits - PERS	5,127.92	4,697.46	(430.46)	-9.2 %
Benefits - Workers Comp	1,636.60	1,601.37	(35.23)	-2.2 %
Benefits - Life/ADD	559.11	560.16	1.05	0.2 %
Contractors/Consultants	2,241.22	2,564.28	323.06	12.6 %
Support Services	4,085.77	4,283.16	197.39	4.6 %
Community/Staff Rel	(75.00)	0.00	75.00	
Dues/Subscriptions	212.48	213.75	1.27	0.6 %
Continuing Education-Staff	168.95	2,286.00	2,117.05	92.6 %
Mileage	2,163.65	3,070.53	906.88	29.5 %
Program Materials & Actvts	2,788.12	2,797.47	9.35	0.3 %
Minor Equipment	494.21	481.50	(12.71)	-2.6 %
Supplies	371.71	4,530.78	4,159.07	91.8 %
Postage	1,988.17	2,652.75	664.58	25.1 %
Printing	0.00	1,500.03	1,500.03	100.0 %
Repairs & Maintenance	4,254.39	4,249.00	(5.39)	-0.1 %
Association Fees	1,094.49	2,178.72	1,084.23	49.8 %
Insurance	1,004.25	1,004.22	(0.03)	0.0 %
Storage Rent/Equip Lease	862.31	190.53	(671.78)	-352.6 %
Telephone	489.83	504.00	14.17	2.8 %
Utilities	1,790.36	1,796.22	5.86	0.3 %
License Fees	475.62	557.28	81.66	14.7 %
Bank & Credit Card Charges	19.51	0.00	(19.51)	
<b>TOTAL EXPENSES</b>	<b>114,115.11</b>	<b>121,889.32</b>	<b>7,774.21</b>	<b>6.4 %</b>
<b>OPERATING RESULTS</b>	<b>11,709.65</b>	<b>215.03</b>	<b>11,494.62</b>	<b>5345.6 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Depreciation Expense	(169.74)	(169.47)	(0.27)	-0.2 %
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<b>(169.74)</b>	<b>(169.47)</b>	<b>(0.27)</b>	<b>-0.2 %</b>
<b>NET POSITION</b>	<b>11,539.91</b>	<b>45.56</b>	<b>11,494.35</b>	<b>25229.0 %</b>



**Department 7 – Support Services  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

**Camarillo Health Care District  
Statement of Activities  
Support Services Department 7**

	Nine Months Ended		Budget Variance	% Var
	Mar 31, 2020	Budget Mar 31, 2020	Fav/<Unf>	
<b>REVENUE</b>				
Support Services Offset	179,776.47	188,459.80	(8,683.33)	-4.6 %
<b>TOTAL REVENUE</b>	<u>179,776.47</u>	<u>188,459.80</u>	<u>(8,683.33)</u>	<u>-4.6 %</u>
<b>EXPENSES</b>				
PERS Retirement UAL	91,882.00	95,155.00	3,273.00	3.4 %
Contractors/Consultants	73,763.06	64,964.25	(8,798.81)	-13.5 %
Community/Staff Rel	96.44	2,324.97	2,228.53	95.9 %
Dues/Subscriptions	406.98	4,958.28	4,551.30	91.8 %
Minor Equipment	353.88	536.22	182.34	34.0 %
Postage	76.65	45.00	(31.65)	-70.3 %
Advertising	3,400.43	13,871.25	10,470.82	75.5 %
Printing	1,990.90	866.25	(1,124.65)	-129.8 %
Licenses & Fees	1,999.96	0.00	(1,999.96)	
<b>TOTAL EXPENSES</b>	<u>173,970.30</u>	<u>182,721.22</u>	<u>8,750.92</u>	<u>4.8 %</u>
<b>OPERATING RESULTS</b>	<u>5,806.17</u>	<u>5,738.58</u>	<u>67.59</u>	<u>1.2 %</u>
<b>OTHER INCOME &amp; EXPENSE</b>				
Depreciation Expense	(5,806.17)	(5,805.72)	(0.45)	0.0 %
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<u>(5,806.17)</u>	<u>(5,805.72)</u>	<u>(0.45)</u>	<u>0.0 %</u>
<b>NET POSITION</b>	<u>0.00</u>	<u>(67.14)</u>	<u>67.14</u>	<u>100.0 %</u>



**Department 8 – Caregiver Center  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**



**Camarillo Health Care District**  
**Statement of Activities**  
**Caregiver Center Department 8**

	Nine Months Ended		Budget Variance	% Var
	Mar 31, 2020	Budget Mar 31, 2020	Fav/<Unf>	
<b>REVENUE</b>				
Tax Revenue	274,906.50	249,494.76	25,411.74	10.2 %
Community Education	70.00	1,289.97	(1,219.97)	-94.6 %
Grant AAA-Caregiver	25,828.83	20,062.53	5,766.30	28.7 %
Grant Gold Coast Veteran Caregiver	0.00	33,075.00	(33,075.00)	-100.0 %
Donations	1.00	187.47	(186.47)	-99.5 %
Grant Rupe Foundation REACH	29,167.00	29,167.00	0.00	
Grant AAA SS Line	37,500.03	37,500.03	0.00	0.0 %
<b>TOTAL REVENUE</b>	<b>367,473.36</b>	<b>370,776.76</b>	<b>(3,303.40)</b>	<b>-0.9 %</b>
<b>EXPENSES</b>				
Salaries	178,742.40	188,528.49	9,786.09	5.2 %
Payroll Taxes	14,573.55	14,422.41	(151.14)	-1.0 %
Benefits - Health	20,622.16	19,264.50	(1,357.66)	-7.0 %
Benefits - PERS	11,465.67	12,580.20	1,114.53	8.9 %
Benefits - Workers Comp	1,045.02	1,328.13	283.11	21.3 %
Benefits - Life/ADD	1,453.56	1,524.96	71.40	4.7 %
Benefits-OPEB	6,453.46	18,464.31	12,010.85	65.0 %
Partnership Initiatives	0.00	4,000.00	4,000.00	100.0 %
Contractors/Consultants	17,889.62	24,705.72	6,816.10	27.6 %
Support Services	28,600.82	29,982.27	1,381.45	4.6 %
Community/Staff Rel	48.45	99.00	50.55	51.1 %
Dues/Subscriptions	362.34	1,185.03	822.69	69.4 %
Continuing Education-Staff	4,679.53	4,687.47	7.94	0.2 %
Mileage	1,733.19	2,160.00	426.81	19.8 %
Program Materials & Actvts	68.42	749.97	681.55	90.9 %
Minor Equipment	487.65	398.97	(88.68)	-22.2 %
Supplies	804.45	93.78	(710.67)	-757.8 %
Postage	2,063.42	2,603.97	540.55	20.8 %
Advertising	0.00	3,979.53	3,979.53	100.0 %
Printing	4,603.52	4,980.06	376.54	7.6 %
Repairs & Maintenance	3,705.50	4,857.03	1,151.53	23.7 %
Association Fees	7,029.74	7,029.72	(0.02)	0.0 %
Insurance	5,978.36	1,331.28	(4,647.08)	-349.1 %
Storage Rent/Equip Lease	3,428.65	3,529.53	100.88	2.9 %
Telephone	2,682.96	3,453.75	770.79	22.3 %
Utilities	3,329.27	3,901.50	572.23	14.7 %
Licenses & Fees	295.00	0.00	(295.00)	
Bank & Credit Card Charges	0.54	0.00	(0.54)	
<b>TOTAL EXPENSES</b>	<b>322,147.25</b>	<b>359,841.58</b>	<b>37,694.33</b>	<b>10.5 %</b>
<b>OPERATING RESULTS</b>	<b>45,326.11</b>	<b>10,935.18</b>	<b>34,390.93</b>	<b>314.5 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income	2,475.00	2,925.00	(450.00)	-15.4 %
Depreciation Expense	(3,411.54)	(3,411.72)	0.18	0.0 %
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<b>(936.54)</b>	<b>(486.72)</b>	<b>(449.82)</b>	<b>-92.4 %</b>
<b>NET POSITION</b>	<b>44,389.57</b>	<b>10,448.46</b>	<b>33,941.11</b>	<b>324.8 %</b>



**Department 9 - Transportation  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

**Camarillo Health Care District**

**Statement of Activities  
Transportation Department 9**

	Nine Months Ended		Budget Variance	% Var
	Mar 31, 2020	Budget Mar 31, 2020	Fav/<Unf>	
<b>REVENUE</b>				
Tax Revenue	73,221.46	66,453.48	6,767.98	10.2 %
Transportation Fees	15,075.00	18,000.00	(2,925.00)	-16.3 %
Transport Fees ADC	20,100.00	13,500.00	6,600.00	48.9 %
Scholarship	0.00	299.97	(299.97)	-100.0 %
Fischer Fund Distribution	142,958.00	143,000.00	(42.00)	0.0 %
<b>TOTAL REVENUE</b>	<b>251,354.46</b>	<b>241,253.45</b>	<b>10,101.01</b>	<b>4.2 %</b>
<b>EXPENSES</b>				
Salaries	73,089.96	78,642.90	5,552.94	7.1 %
Payroll Taxes	6,090.53	6,016.23	(74.30)	-1.2 %
Benefits - Health	15,820.99	16,116.30	295.31	1.8 %
Benefits - PERS	6,030.59	6,593.76	563.17	8.5 %
Benefits - Workers Comp	4,762.02	6,238.53	1,476.51	23.7 %
Benefits - Life/ADD	823.20	860.04	36.84	4.3 %
Benefits-OPEB	5,572.06	23,341.59	17,769.53	76.1 %
Contractors/Consultants	2,348.14	1,380.78	(967.36)	-70.1 %
Support Services	4,085.77	4,283.16	197.39	4.6 %
Dues/Subscriptions	37.48	262.53	225.05	85.7 %
Continuing Education-Staff	75.91	0.00	(75.91)	
Mileage	28.80	54.00	25.20	46.7 %
Gas & Oil	10,803.29	8,148.78	(2,654.51)	-32.6 %
Fleet Maintenance	16,291.02	9,200.25	(7,090.77)	-77.1 %
Minor Equipment	99.68	234.00	134.32	57.4 %
Supplies	32.26	142.47	110.21	77.4 %
Postage	1,873.12	2,547.72	674.60	26.5 %
Advertising & Promotion	1,364.64	22.50	(1,342.14)	-5965.1 %
Refunds	20.00	37.53	17.53	46.7 %
Printing	4,254.39	4,788.81	534.42	11.2 %
Repairs & Maintenance	581.32	693.72	112.40	16.2 %
Association Fees	1,004.25	1,004.22	(0.03)	0.0 %
Insurance	12,186.56	11,740.50	(446.06)	-3.8 %
Storage Rent/Equip Lease	489.83	504.00	14.17	2.8 %
Telephone	881.24	848.25	(32.99)	-3.9 %
Utilities	475.62	557.28	81.66	14.7 %
Tax, Licenses & Fees	6.00	9.00	3.00	33.3 %
Bank & Credit Card Charges	81.24	0.00	(81.24)	
<b>TOTAL EXPENSES</b>	<b>169,209.91</b>	<b>184,268.85</b>	<b>15,058.94</b>	<b>8.2 %</b>
<b>OPERATING RESULTS</b>	<b>82,144.55</b>	<b>56,984.60</b>	<b>25,159.95</b>	<b>44.2 %</b>
<b>OTHER INCOME &amp; EXPENSE:</b>				
Depreciation Expense	(19,661.85)	(19,662.03)	0.18	0.0 %
<b>TOTAL OTHER INCOME/ (EXPENSE)</b>	<b>(19,661.85)</b>	<b>(19,662.03)</b>	<b>0.18</b>	<b>0.0 %</b>
<b>NET POSITION</b>	<b>62,482.70</b>	<b>37,322.57</b>	<b>25,160.13</b>	<b>67.4 %</b>



**Department 11 – Care Management  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

**Camarillo Health Care District**

**Statement of Activities**

**Care Management Department 11**

Nine Months Ended

Mar 31, 2020

Budget Mar 31, 2020

Budget Variance % Var

Fav/<Unf>

**REVENUE**

Tax Revenue	489,143.53	443,929.23	45,214.30	10.2 %
Education Fees	524.00	2,130.03	(1,606.03)	-75.4 %
Contract-PICF-Falls	17,349.16	25,954.47	(8,605.31)	-33.2 %
Contract-PICF-Anthem	1,360.00	2,250.00	(890.00)	-39.6 %
Contract-PICF-Blue Shield	5,057.00	8,071.47	(3,014.47)	-37.3 %
Contract-VCAA-Evidence Base	5,300.00	11,700.00	(6,400.00)	-54.7 %
Contract-Gold Coast TOC	0.00	7,499.97	(7,499.97)	-100.0 %
Grant-Dignity Cognitive Impair.	13,519.30	14,216.00	(696.70)	-4.9 %
Grant-SCAN Community Constituents	9,188.00	8,333.00	855.00	10.3 %

**TOTAL REVENUE**

541,440.99                      524,084.17                      17,356.82                      3.3 %

**EXPENSES**

Salaries	248,439.46	294,531.93	46,092.47	15.6 %
Payroll Taxes	21,568.38	22,531.68	963.30	4.3 %
Benefits - Health	23,106.39	41,719.41	18,613.02	44.6 %
Benefits - PERS	17,516.85	22,980.96	5,464.11	23.8 %
Benefits - Workers Comp	1,580.61	2,151.09	570.48	26.5 %
Benefits - Life/ADD	2,246.40	3,480.84	1,234.44	35.5 %
Benefits-OPEB	0.00	29,895.75	29,895.75	100.0 %
Contractors/Consultants	22,363.00	35,108.28	12,745.28	36.3 %
Support Services	8,201.83	8,566.43	364.60	4.3 %
Community/Staff	1,546.97	74.97	(1,472.00)	-1963.5 %
Dues/Subscriptions	6,702.67	801.00	(5,901.67)	-736.8 %
Continuing Educ	8,139.20	9,716.22	1,577.02	16.2 %
Mileage	3,029.55	7,800.03	4,770.48	61.2 %
Program Materials & Actvts	0.00	866.97	866.97	100.0 %
Minor Equipment	130.20	1,674.00	1,543.80	92.2 %
Supplies	177.88	75.78	(102.10)	-134.7 %
Postage	2,052.54	2,879.28	826.74	28.7 %
Advertising	197.38	0.00	(197.38)	
Refunds	80.00	0.00	(80.00)	
Printing	4,445.27	4,428.00	(17.27)	-0.4 %
Repairs & Maintenance	1,727.86	2,049.75	321.89	15.7 %
Association Fees	2,008.49	2,008.53	0.04	0.0 %
Insurance	1,695.69	380.25	(1,315.44)	-345.9 %
Storage Rent/Equip Lease	979.57	1,008.72	29.15	2.9 %
Telephone	2,857.97	3,438.72	580.75	16.9 %
Utilities	951.22	1,114.47	163.25	14.6 %
Licenses & Fees	1,050.00	731.25	(318.75)	-43.6 %
Bank & Credit Card Charges	24.39	0.00	(24.39)	

**TOTAL EXPENSES**

382,819.77                      500,014.31                      117,194.54                      23.4 %

**OPERATING RESULTS**

158,621.22                      24,069.86                      134,551.36                      559.0 %

**OTHER INCOME & EXPENSE:**

Other Income	3,823.00	0.00	3,823.00	
Depreciation Expense	(5,401.17)	(5,400.72)	(0.45)	0.0 %

**TOTAL OTHER INCOME/ (EXPENSE)**

(1,578.17)                      (5,400.72)                      3,822.55                      70.8 %

**NET POSITION**

157,043.05                      18,669.14                      138,373.91                      741.2 %



**District Disbursements  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Vendor

(Report period: January 1, 2020 to March 31, 2020)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
67914	1/9/2020	ACCESS	Access TLC Caregivers DBA	110.00	V	
67978	2/5/2020	ACCESS	Access TLC Caregivers DBA	671.00	V	
68048	3/4/2020	ACCESS	Access TLC Caregivers DBA	973.50	V	
68098	3/24/2020	ACORN	Acorn Newspapers	310.00	V	
68061	3/11/2020	ACQUA	Acqua Clear, Inc	578.18	V	QTLY
67896	1/2/2020	AFLAC	Aflac	825.84	V	MO
67979	2/5/2020	AFLAC	Aflac	990.73	V	MO
68034	2/26/2020	AFLAC	Aflac	681.06	V	MO
68049	3/4/2020	AGE-U-CATE	Age-u-Cate Training Institute	295.00	V	
68062	3/11/2020	ANDERSON	Anderson Refrigeration dba	125.00	V	QTLY
67915	1/9/2020	ASSISTED	Assisted Healthcare Services	352.00	V	
68002	2/12/2020	ASSISTED	Assisted Healthcare Services	506.00	V	
68082	3/18/2020	ASSISTED	Assisted Healthcare Services	506.00	V	
67937	1/15/2020	B&BMAIL	B & B Mailing Services	1,776.59	V	QTLY
67988	2/5/2020	FREIE	Barbara Freie	567.00	F	
67950	1/23/2020	BETA	Beta Healthcare Group	2,884.75	V	MO
67951	1/23/2020	BETA WC	Beta Healthcare Group	1,946.00	V	MO
68016	2/18/2020	BETA	Beta Healthcare Group	2,884.75	V	MO
68017	2/18/2020	BETA WC	Beta Healthcare Group	1,946.00	V	MO
68099	3/24/2020	BETA	Beta Healthcare Group	2,884.75	V	MO
68100	3/24/2020	BETA WC	Beta Healthcare Group	1,946.00	V	MO
67916	1/9/2020	BARKER	Blair Barker	144.03	EE	
67938	1/15/2020	BOSTON	Boston University	325.00	V	
67980	2/5/2020	ANDERSON B	Bradley Anderson	49.00	F	
68081	3/18/2020	ANDERSON B	Bradley Anderson	70.00	F	
67898	1/2/2020	BYRD	Byrd Locksmithing	107.90	V	
67962	1/29/2020	BYRD	Byrd Locksmithing	65.00	V	
67982	2/5/2020	C3 INTEL	C3 Intelligence, Inc	7.80	V	
68050	3/4/2020	C3 INTEL	C3 Intelligence, Inc	90.80	V	
68000	2/5/2020	VAUGHN	Carol Vaughn	50.00	F	
68096	3/18/2020	VAUGHN	Carol Vaughn	400.00	F	
67929	1/9/2020	KNOX	Carrie Knox	100.00	V	
68011	2/12/2020	KNOX	Carrie Knox	155.00	V	
68021	2/18/2020	KNOX	Carrie Knox	1,225.00	V	
68040	2/26/2020	KNOX	Carrie Knox	95.00	V	
68088	3/18/2020	KNOX	Carrie Knox	40.00	V	
68106	3/24/2020	KNOX	Carrie Knox	45.00	V	
67917	1/9/2020	CEJC	CEJC c/o Community Partners	150.00	V	
68041	2/26/2020	LOH	Christopher Loh, MD	100.00	B	
68076	3/11/2020	LOH	Christopher Loh, MD	200.00	B	
67918	1/9/2020	CMH	CMH Centers for Family Health	75.00	V	
68003	2/12/2020	CMH	CMH Centers for Family Health	45.00	V	

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Vendor

(Report period: January 1, 2020 to March 31, 2020)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
68064	3/11/2020	CMH	CMH Centers for Family Health	270.00	V	
67984	2/5/2020	CO OF VENTUR	Co of Ventura	54.00	V	
67939	1/15/2020	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,119.50	V	
68085	3/18/2020	COLANTUONO	Colantuono, Highsmith, Whatley, PC	175.00	V	
67919	1/9/2020	COMFORT	Comfort Keepers dba	88.00	V	
67985	2/5/2020	COMFORT	Comfort Keepers dba	352.00	V	
68051	3/4/2020	COMFORT	Comfort Keepers dba	440.00	V	
67963	1/29/2020	COMMANDER	Commander Printed Products	15,272.72	V	QTLY
68018	2/18/2020	COMMANDER	Commander Printed Products	1,597.78	V	
68004	2/12/2020	COMMUNITY PR	Community Property Management	80.00	V	
68101	3/24/2020	CONEJO AWARD	Conejo Awards Corp	107.25	V	
67920	1/9/2020	CPI	CPI Solutions, Inc	4,405.80	V	MO
67964	1/29/2020	CPI	CPI Solutions, Inc	1,999.96	V	windows server
68035	2/26/2020	CPI	CPI Solutions, Inc	1,412.01	V	lpad
68065	3/11/2020	CPI	CPI Solutions, Inc	4,420.80	V	MO
68102	3/24/2020	CPI	CPI Solutions, Inc	4,377.60	V	MO
67921	1/9/2020	CSDA	CSDA Financial Serv	1,507.00	V	
68005	2/12/2020	CSDA	CSDA Financial Serv	919.77	V	
68066	3/11/2020	CSDA	CSDA Financial Serv	1,540.77	V	
67897	1/2/2020	BANYAI	Danette Banyai	126.00	F	
67981	2/5/2020	BANYAI	Danette Banyai	528.50	F	
68083	3/18/2020	BANYAI	Danette Banyai	651.00	F	
68001	2/5/2020	WONG	Deidre Wong	40.00		class refund
68037	2/26/2020	DMV	Dept of Motor Services	5.00	V	
67965	1/29/2020	DIAL	Dial Security	1,372.00	V	MO
68036	2/26/2020	DIAL	Dial Security	1,380.00	V	MO
68103	3/24/2020	DIAL	Dial Security	1,748.00	V	MO
67923	1/9/2020	DIGITAL	Digital Deployment, Inc	200.00	V	MO
67966	1/29/2020	DIGITAL	Digital Deployment, Inc	200.00	V	MO
68067	3/11/2020	DIGITAL	Digital Deployment, Inc	200.00	V	MO
67952	1/23/2020	DOCUMENT SYS	Document Systems (DBA)	948.71	V	QTLY
67901	1/2/2020	DOS CAMINOS	Dos Caminos Plaza	4,909.52	V	MO
67968	1/29/2020	DOS CAMINOS	Dos Caminos Plaza	5,059.52	V	MO
68052	3/4/2020	DOS CAMINOS	Dos Caminos Plaza	4,910.78	V	MO
67902	1/2/2020	DOSCAMSTORA	Dos Caminos Plaza, Inc	50.00	V	MO
67986	2/5/2020	DOSCAMSTORA	Dos Caminos Plaza, Inc	50.00	V	MO
68053	3/4/2020	DOSCAMSTORA	Dos Caminos Plaza, Inc	50.00	V	MO
68029	2/19/2020	NEWSOM	Eileen Newsom	400.00	F	
68091	3/18/2020	NEWSOM	Eileen Newsom	400.00	F	
68028	2/19/2020	HUEY	Erin Huey	400.00	F	
68019	2/18/2020	FANNING	Fanning & Karrh, CPAs	5,464.85	V	
67903	1/2/2020	FARMER BROS	Farmers Bros. Co	472.50	V	
67904	1/2/2020	FRONTIER	Frontier Communications	130.98	V	MO



# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Vendor

(Report period: January 1, 2020 to March 31, 2020)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
68007	2/12/2020	FRONTIER	Frontier Communications	130.98	V	MO
68070	3/11/2020	FRONTIER	Frontier Communications	130.98	V	MO
68090	3/18/2020	LIT	Harriet Lit	400.00	F	
67905	1/2/2020	HARTFORD	Hartford Life	1,114.62	V	MO
67989	2/5/2020	HARTFORD	Hartford Life	1,114.62	V	MO
68054	3/4/2020	HARTFORD	Hartford Life	1,153.73	V	MO
67925	1/9/2020	HAYMAN	Hayman Consulting dba	380.00	V	
68020	2/18/2020	HAYMAN	Hayman Consulting dba	788.50	V	
68104	3/24/2020	HAYMAN	Hayman Consulting dba	380.00	V	
67953	1/23/2020	HIRERIGHT	HireRight, LLC	250.00	V	
67926	1/9/2020	HOME REMEDIE	Home Remedies dba	1,200.00	V	
68009	2/12/2020	HOME REMEDIE	Home Remedies dba	1,200.00	V	
68071	3/11/2020	HOME REMEDIE	Home Remedies dba	555.00	V	
68072	3/11/2020	HOMEBRIDGE	Homebridge, Inc	200.00	V	
68038	2/26/2020	INCOME	Income Property Coatings, Inc	420.00	V	
67954	1/23/2020	ITS	Integrated Telemanagement Services, Inc	897.40	V	MO
68039	2/26/2020	ITS	Integrated Telemanagement Services, Inc	889.84	V	MO
68105	3/24/2020	ITS	Integrated Telemanagement Services, Inc	892.52	V	MO
67906	1/2/2020	IVEY	Jane Ivey	94.50	F	
67990	2/5/2020	IVEY	Jane Ivey	63.00	F	
68087	3/18/2020	IVEY	Jane Ivey	112.00	F	
67949	1/15/2020	YOUNG	Jennifer Young	95.35	EE	
68015	2/12/2020	YOUNG	Jennifer Young	89.44	EE	
67992	2/5/2020	JORDANO'S	Jordano's Food Service	151.00	V	
68073	3/11/2020	JORDANO'S	Jordano's Food Service	469.43	V	
67928	1/9/2020	JTS	JTS Facility Services	2,100.00	V	MO, DEC
67940	1/15/2020	JTS	JTS Facility Services	2,100.00	V	MO, JAN
67993	2/5/2020	JTS	JTS Facility Services	2,140.00	V	MO
68055	3/4/2020	JTS	JTS Facility Services	2,100.00	V	MO
67995	2/5/2020	PETERSON	Kathleen Peterson	250.00	F	
68030	2/19/2020	PETERSON	Kathleen Peterson	600.00	F	
67955	1/23/2020	KEARNS	Kearns Electric Company	1,230.00	V	
67969	1/29/2020	KEARNS	Kearns Electric Company	639.55	V	
68074	3/11/2020	KEARNS	Kearns Electric Company	670.55	V	
67941	1/15/2020	LEAF	Leaf	2,025.32	V	MO
68012	2/12/2020	LEAF	Leaf	2,025.32	V	MO
68089	3/18/2020	LEAF	Leaf	2,025.32	V	MO
67907	1/2/2020	LIEBERT	Liebert Cassidy Whitmore	118.00	V	
67899	1/2/2020	CHEF LU	Lucinda Houdeshell	472.50	F	
67983	2/5/2020	CHEF LU	Lucinda Houdeshell	661.50	F	
68084	3/18/2020	CHEF LU	Lucinda Houdeshell	378.00	F	
67931	1/9/2020	MORALES	Luis Morales III	51.04	EE	
68077	3/11/2020	MORALES	Luis Morales III	71.34	EE	

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Vendor

(Report period: January 1, 2020 to March 31, 2020)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
68008	2/12/2020	HARVEY	Lynette Harvey	159.20	EE	
67991	2/5/2020	JONES	Lynn Jones	215.18	EE	
67924	1/9/2020	FONSECA	Mariana Fonseca	66.70	EE	
68006	2/12/2020	FONSECA	Mariana Fonseca	99.18	EE	
68069	3/11/2020	FONSECA	Mariana Fonseca	116.70	EE	
67908	1/2/2020	METLIFE	MetLife Small Business	1,011.42	V	MO
67971	1/29/2020	METLIFE	MetLife Small Business	1,011.42	V	MO
68056	3/4/2020	METLIFE	MetLife Small Business	1,011.42	V	MO
67972	1/29/2020	MJL	MJL & Associates	277.50	V	
67973	1/29/2020	MOVING SR	Moving Seniors Forward	300.00	V	
68032	2/25/2020	NATIONAL	National Demographics Corporation	22,500.00	V	
68031	2/19/2020	TSUGRANES	Nicole Tsugranes	400.00	F	
67909	1/2/2020	PAREDES	Patricia Paredes	151.84	EE	
67994	2/5/2020	PAREDES	Patricia Paredes	132.36	EE	
68057	3/4/2020	PAREDES	Patricia Paredes	153.00	EE	
67956	1/23/2020	PETTY	Petty Cash - Administrat	234.59		
68022	2/18/2020	PETTY	Petty Cash - Administrat	Voiced		
68042	2/26/2020	PETTY	Petty Cash - Administrat	395.02		
68107	3/24/2020	PETTY	Petty Cash - Administrat	362.79		
67910	1/2/2020	PITNEYBOWES	Pitney Bowes	196.27	V	QTLY
67970	1/29/2020	LOFT	Richard Loft, MD	100.00	B	
68075	3/11/2020	LOFT	Richard Loft, MD	100.00	B	
67961	1/29/2020	BROWN	Rodger Brown	300.00	B	
68063	3/11/2020	BROWN	Rodger Brown	400.00	B	
67932	1/9/2020	ROGERS	Rogers & Partners, Inc	112.00	F	
67996	2/5/2020	ROGERS	Rogers & Partners, Inc	385.00	F	
68092	3/18/2020	ROGERS	Rogers & Partners, Inc	231.00	F	
67933	1/9/2020	SAFEWAY	Safeway Inc	187.51	V	
67942	1/15/2020	SAFEWAY	Safeway Inc	259.80	V	
67974	1/29/2020	SAFEWAY	Safeway Inc	269.30	V	
68023	2/18/2020	SAFEWAY	Safeway Inc	267.76	V	
68058	3/4/2020	SAFEWAY	Safeway Inc	265.91	V	
68078	3/11/2020	SAFEWAY	Safeway Inc	216.17	V	
68108	3/24/2020	SERVICEMASTE	ServiceMaster	359.54	V	
67987	2/5/2020	DULLAM	Shannon Dullam	273.00	F	
67944	1/15/2020	STONE	Sharon Stone	75.05	EE	
67997	2/5/2020	STONE	Sharon Stone	80.78	EE	
68080	3/11/2020	STONE	Sharon Stone	106.31	EE	
68059	3/4/2020	SIMI	Simi Valley Council on Aging	50.00	V	
67922	1/9/2020	DANDEKAR	Smita Dandekar	800.00	F	
68079	3/11/2020	SOMIS	Somis Thursday Club	35.00	V	
67911	1/2/2020	SO CA EDISON	Southern California Edison	1,355.55	V	MO
67975	1/29/2020	SO CA EDISON	Southern California Edison	1,311.57	V	MO

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Vendor

(Report period: January 1, 2020 to March 31, 2020)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
68043	2/26/2020	SO CA EDISON	Southern California Edison	1,337.19	V	MO
67943	1/15/2020	SO CA GAS	Southern California Gas	646.50	V	MO
68013	2/12/2020	SO CA GAS	Southern California Gas	920.80	V	MO
68093	3/18/2020	SO CA GAS	Southern California Gas	659.62	V	MO
67957	1/23/2020	STAPLES	Staples Business Advantage	140.39	V	
68024	2/18/2020	STAPLES	Staples Business Advantage	299.00	V	
68109	3/24/2020	STAPLES	Staples Business Advantage	1,574.61	V	
67945	1/15/2020	STRYKER	Stryker Medical	98.26	V	
68086	3/18/2020	CRADDOCK S	Susan Craddock	400.00	F	
67927	1/9/2020	HUFF	Susan Huff	50.00	F	
68010	2/12/2020	HUFF	Susan Huff	50.00	F	
67900	1/2/2020	DORIA	Thomas Doria, MD	100.00	B	
67967	1/29/2020	DORIA	Thomas Doria, MD	200.00	B	
68068	3/11/2020	DORIA	Thomas Doria, MD	100.00	B	
67912	1/2/2020	THOMREUT ADC	Thomson Reuters-West	170.53	V	
67934	1/9/2020	TIM'S RELIAB	Timothy Jawork's Reliable Window	166.25	V	MO
68044	2/26/2020	TIM'S RELIAB	Timothy Jawork's Reliable Window	166.25	V	MO
67935	1/9/2020	TNT	TNT Automotive	1,287.80	V	CV15 safety,oil,CV16 mirror
67946	1/15/2020	TNT	TNT Automotive	1,038.98	V	CV15 radiator, CV19 belts,fluids
67958	1/23/2020	TNT	TNT Automotive	157.60	V	CV16 safety,oil change
68045	2/26/2020	TNT	TNT Automotive	203.75	V	CV15 safety,mirror adj
68094	3/18/2020	TNT	TNT Automotive	255.00	V	CV16,17,19 safety
68110	3/24/2020	TNT	TNT Automotive	792.79	V	CV18 new battery
67936	1/9/2020	TROPICAL	Tropical Car Wash	260.00	V	MO
67998	2/5/2020	TROPICAL	Tropical Car Wash	260.00	V	MO
68046	2/26/2020	TROPICAL	Tropical Car Wash	260.00	V	MO
68014	2/12/2020	USPOSTMASTER	U.S. Postmaster	240.00	V	
67947	1/15/2020	UMPQUA	Umpqua Bank	7,718.72	V	
68025	2/18/2020	UMPQUA	Umpqua Bank	8,629.72	V	
68095	3/18/2020	UMPQUA	Umpqua Bank	8,723.51	V	
67999	2/5/2020	US POST METR	United States Postal Svc	300.00	V	
68111	3/24/2020	US POST METR	United States Postal Svc	300.00	V	
67930	1/9/2020	LARSON	Usa Larson	800.00	F	
67948	1/15/2020	VCSDA	V C S D A	55.00	V	
67959	1/23/2020	VALIC	VALIC	1,186.50	V	MO
68047	2/26/2020	VALIC	VALIC	1,186.50	V	MO
68112	3/24/2020	VALIC	VALIC	1,186.50	V	MO
68026	2/18/2020	VCHCA	Ventura Co Home Care Assoc	250.00	V	
67976	1/29/2020	VCMA	Ventura County Medical Association	100.00	V	
67913	1/2/2020	VISION	Vision Services Plan	198.31	V	MO
67977	1/29/2020	VISION	Vision Services Plan	198.31	V	MO
68060	3/4/2020	VISION	Vision Services Plan	198.31	V	MO
67960	1/23/2020	VOYAGER	Voyager Fleet Systems Inc	1,066.25	V	MO

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Vendor

(Report period: January 1, 2020 to March 31, 2020)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
68027	2/18/2020	VOYAGER	Voyager Fleet Systems Inc	1,230.13	V	MO
68097	3/18/2020	VOYAGER	Voyager Fleet Systems Inc	1,061.60	V	MO
68033	2/26/2020	n/a		Voided		

Cash account Total 213,528.87

Report Total 213,528.87

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

## Check Register Monthly Comparison

### FY 2019/20

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$148,320	\$83,532	\$172,880	\$100,718	\$57,749	\$73,885	\$84,153	\$73,422	\$55,954				\$94,513
<b>YTD Total</b>											<b>\$850,613</b>	

Notes FY 19/20:

July '19 Annual insurances

Sep '19 ADC Construction Loan pmt \$99K #5 of 7

### FY 2018/19

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg
\$191,346	\$67,537	\$177,381	\$78,216	\$66,770	\$72,910	\$90,114	\$70,252	\$72,696	\$66,526	\$76,709	\$110,209	\$95,055
<b>YTD Total</b>											<b>\$1,140,665</b>	

Notes FY 18/19:

July '18 Annual insurances, computers project, deposit-Admin furn

Sep '18 ADC Construction Loan pmt \$99K #4 of 7

**NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.**



**Policy 1150  
Suggested Updates  
Reserve Policy**

**Finance/Investment  
Committee Meeting  
May 14, 2020**

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# Camarillo Health Care District

## POLICY MANUAL

**POLICY TITLE:** Reserve Policy  
**POLICY NUMBER:** 1150

**Purpose:** The Camarillo Health Care District (District) shall maintain reserve funds from existing unrestricted funds as designated by the District's Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following goals:

- Fund replacement and major repairs for District physical assets
- Fund replacement and upgrades of IT performance systems, hardware and software
- Fund designated projects/programs, or other special uses, requiring additional monetary support
- Fund capital improvements
- Maintain standard operational sustainability in periods of economic uncertainty

**1150.1** The District shall account for reserves as required by Governmental Accounting Standards Board (GASB) Statement No. 54.

**1150.2** Assignment of District reserves is limited to unrestricted funds available out of a surplus net position, and not otherwise obligated by law, contract or agreement, including donations, interest earned, fees for service or other non-grant earnings. Reserve fund assignment can be designated through the budgeting process, or by approval of the Board of Directors, in order to address needs/opportunities in a timely fashion.

The following list reflects current District reserve funds:

- **Vehicle Fleet Reserve:** Vehicle Fleet Reserve will accumulate from available unrestricted funds, at a minimum goal of \$5000 annually. The maximum amount of Vehicle Fleet Reserve will be \$~~3075~~3075,000. When the annual designation would increase this reserve beyond \$~~3075~~3075,000, only the amount required to reach the maximum will be reserved.
- **Technology Reserve:** Technology Reserve will accumulate from available unrestricted funds at a minimum goal of \$5,000 annually. The maximum amount of Technology Reserves will be \$~~150~~150,000. When the annual designation would increase this reserve beyond \$~~150~~150,000, only the amount required to reach the maximum will be reserved.
- **Project/Special Use Reserve:** Project/Special Use Reserve will accumulate from available unrestricted funds at a minimum goal of \$5,000 annually. The maximum amount of Project/Special Use Reserve will be \$~~150~~150,000. When the annual designation would increase this reserve beyond \$~~150~~150,000, only the amount required to reach the maximum will be reserved.
- **Capital Improvement Reserve:** Capital Improvement Reserve will accumulate from available unrestricted funds at a minimum goal of \$10,000 annually. Designated Capital Improvement Reserve may be used to cover major facility improvements (construction, installation of new doors or windows, replacing doors and windows, HVAC replacement, alarm system installation, etc.). The maximum amount of Capital Improvement Reserve will be \$~~4500~~4500,000. When the annual designation would

increase this reserve beyond \$1500,000, only the amount required to reach the maximum will be reserved.

- **General Operating Reserve:** General Operating Reserve will accumulate from available unrestricted funds at a minimum goal of \$100,000 annually. Designated General Operating Reserve may be used toward satisfying Section 2.6 of Investment Policy, deeming it prudent by that a sum equal to fifty percent (50%) of annual budgeted expenditures be available.

**1150.3 Utilization of Reserve Funds:** Drawing upon reserve funding requires approval by the Board of Directors. The following describes the intended uses of each fund:

- **Vehicle Fleet Reserve:** for ~~the purchases and/or repairs necessary to of new vehicles to~~ support District transportation operations, ~~and/or to make major repairs to existing vehicles.~~
- **Technology Reserve:** for the purchase of IT performance systems, hardware and software, in support of District operations, with the intent of maintaining appropriate modern technology for efficient and effective employee use, and direct client services.
- **Designated Project/Special Use Reserve:** for the purpose of furthering the District's mission, in alignment with the precepts of the Strategic Plan; special uses will be identified by the CEO and/or the Board of Directors, and approved by the Board of Directors.
- **Capital Improvement Reserve:** Capital Improvement Reserves will be limited to costs related to making changes to improve capital assets, increase their useful life, or add to the value of these assets.
- **General Operating Reserve:** toward the purpose of satisfying Section 2.6 of Investment Policy

**1150.4 Monitoring Reserve Levels:** The CEO will commission a reserve status analysis annually from the financial services vendor, for inclusion in the Board of Directors' annual deliberation/approval of Budgets and Investment & Reserve Funds. Additional information may be provided to the Board of Directors upon the occurrence of the following events:

- When a major change in conditions threatens the reserve levels established by this policy or calls into question the effectiveness of this policy;
- Upon CEO and/or Board request.





**Discuss Reserve Funding and  
Investments Products**

**Finance/Investment  
Committee Meeting  
May 14, 2020**



**Quarterly Legal Review  
Quarter Ending  
March 31, 2020**

**Finance/Investment  
Committee Meeting  
May 14, 2020**