

**REGULAR MEETING
BOARD OF DIRECTORS
March 22, 2016
MINUTES**

CALL TO ORDER

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, March 22, 2016, at 12:14 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160 and 161, Camarillo, California, by Rod Brown, President.

QUORUM:

The following Directors were present:

Rodger Brown, M.B.A., President

Christopher Loh, M.D., Vice President

Mark Hiepler, Esq., Clerk of the Board *(Director Hiepler arrived at 12:20)*

Richard Loft, M.D., Director

Scott Packham, DDS, Director

Staff:

Kara Ralston, Chief Executive Officer

Sonia Amezcua, Chief Administrative Officer

Karen Valentine, Clerk to the Board

Consultants:

David Mitchell, CPA, Mitchell & Associates

Michael A. Velthoen, Esq., Ferguson Case Orr Paterson, LLP

PLEDGE OF ALLEGIANCE

Director Brown

AMENDMENTS TO THE AGENDA *(Corresponding Agenda Item #4)*

None

APPROVAL OF MINUTES *(Corresponding Agenda Item #6)*

It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of February 23, 2016.

Vote of Minutes

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Absent
Director Loft:	Aye
Director Packham:	Aye

CONSENT CALENDAR *(Corresponding Agenda Item #7)*

It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the Consent Calendar.

Vote of Consent Calendar

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Absent
Director Loft:	Aye
Director Packham:	Ave

CLOSED SESSION – 12:18 P.M. *(Corresponding Agenda Item #8)*

Pursuant to Government Code 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation, Ferguson vs. Camarillo Health Care, Ventura Superior Court, Case No. 56-2016-00478549-CU-BC-VTA.

Director Hiepler arrived at 12:20 p.m.

Board President Rod Brown called a recess at 12:40 p.m. – Reconvene from recess at 12:50 p.m.

RECONVENED FROM CLOSED SESSION – 1:30 P.M. *(Corresponding Agenda Item #9)*

ANNOUNCEMENT OF CLOSED SESSION *(Corresponding Agenda Item #10)*

It was **MOVED** by Director Brown, **SECONDED** by Director Hiepler, and **MOTION PASSED** to initiate communication with Ralph Ferguson and Jane Rozanski to attempt to resolve a pending dispute regarding payment of attorney fees, by the District, to Ferguson Law and Leadership.

Vote of Closed Session -

GC 52956.9(d)(1)

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

ACTION – DISCUSSION ITEMS *(Corresponding Agenda Item #11)*

A. Consideration and approval of the Camarillo Health Care District’s updated and Revised Travel Policies. *(Corresponding Agenda Item #11-A)*

It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** to approve the Camarillo Health Care District’s Travel Policies.

Vote to Approve Travel Policies

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director Packham: Aye

B. Consideration and approval of Resolution 16-03, affirmation and adoption of the original plan documents of the Camarillo Health Care District Governmental 401(a) Nontrusted Retirement Plan, also known as the "Valic Retirement Services Company Retirement Plan for Governmental Employers". (*Corresponding Agenda Item #11-B*)

It was **MOVED** by Director Hiepler, **SECONDED** by Director Packham, and **MOTION PASSED** to approve Resolution 16-03, affirmation and adoption of the original plan documents of the Camarillo Health Care District Governmental 401(a) Nontrusted Retirement Plan, also known as the "Valic Retirement Services Company Retirement Plan for Governmental Employers".

Vote to Approve Resolution 16-03

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director Packham: Aye

MANAGEMENT REPORTS (*Corresponding Agenda Item #12*)

Director Packham left the meeting at 1:51 p.m.

Chief Executive Officer, Kara Ralston, discussed the renewals and increases of grant funding from the Ventura County Area Agency on Aging (VCAAA) in support of the Wellness and Caregiver Center and the Senior Nutrition Program. Ms. Ralston also discussed ongoing successes in fundraising efforts in support of the Adult Day Program; additional \$10,000 raised.

During the month Ms. Ralston participated in two Transportation Forums, one sponsored by the Chambers of Commerce Alliance of Ventura and Santa Barbara Counties, and one sponsored by the Ventura Council on Governments. The Ventura County Transportation Commission (VCTC), is discussing a ballot measure this fall for transportation improvements to the Highway 101 Corridor.

Chief Administrative Officer, Sonia Amezcua, reported that the District has hired Wendy Amaro, RN, MSN, CDE, as the new Clinical Care Director. Wendy will be leading the Care Transitions team.

David Mitchell, CPA, Mitchell & Associates, presented the District's Financial Report.

BOARD PRESIDENT'S REPORT

Board President, Rod Brown, discussed the procedures, materials, and timeline for completion of the CEO annual review. President Brown directed staff to contact the Association of California Health Care Districts requesting access to review materials be provided directly to all Board Members. President Brown requested all Directors have the review material completed no later than April 18, 2016.

FUTURE MEETINGS AND EVENTS *(Corresponding Agenda Item #18)*

Board of Directors

Tuesday, March 22, 2016, 12:00 P.M.

Tuesday, April 26, 2016, 12:00 P.M.

Tuesday, May 24, 2016, 12:00 P.M.

ADJOURNMENT *(Corresponding Agenda Item #19)*

President Rod Brown, adjourned the meeting at 2:16 P.M.



Mark Hiepler
Clerk of the Board