



**Regular Board Meeting
March 23, 2021 12:00 PM**

Join Zoom Meeting

<https://zoom.us/j/93309512310?pwd=UnpxNWd6SHlyTVVWTHR0NDNRa1g4dz09>

Meeting ID: 933 0951 2310

Passcode: 904851

One tap mobile

+16699009128,,93309512310# US (San Jose)

+12532158782,,93309512310# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 933 0951 2310

MARCH 23, 2021

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2021 Board Meeting Calendar

January 26, 2021, 12:00 p.m.

February 23, 2021, 12:00 p.m.

March 23, 2021, 12:00 p.m.

April 27, 2021, 12:00 p.m.

May 25, 2021, 12:00 p.m.

June 8, 2021, 12:00 p.m. (Budget)

June 22, 2021, 12:00 p.m. (If Needed)

July 27, 2021, 12:00 p.m.

August – Dark

September 28, 2021, 12:00 p.m.

October 26, 2021, 12:00 p.m.

November 16, 2021, 8:30 a.m. (Board Work Study)

December - Dark

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Agenda

March 23, 2021 – 12:00 p.m.

Regular Meeting of the Board of Directors - Zoom Meeting

Join Zoom Meeting

<https://zoom.us/j/93309512310?pwd=UnpxNWd6SHlyTVVWTHRoNDNRa1g4dz09>

Meeting ID: 933 0951 2310 Passcode: 904851

+16699009128,,93309512310# US (San Jose) +12532158782,,93309512310# US (Tacoma)

Dial by your location - +1 669 900 9128 US (San Jose)

COVID-19 RESPONSE: This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. To observe and /or participate in the Board meeting you are welcome to join our Zoom Meeting.

Board of Directors

Christopher Loh, MD, President
Tom Doria, MD, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, ESQ, Director
Rod Brown, MBA, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**– Director Brown
4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**
5. **PUBLIC COMMENT - Ca. GC Section 54954.3**
COVID-19 RESPONSE: The Board reserves this time to hear from the public. If you wish to make a general public comment, or comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, March 22, 2021 to the Clerk to the Board at karenv@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item.
6. **PRESENTATION** - None
7. **CONSENT AGENDA**
Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Regular Board Meeting of February 23, 2021.
(Please see Section 7-A)
- B. Approval of the Minutes of the Executive/Agenda Building Committee Meeting of March 16, 2021. **(Please see Section 7-B)**

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____
 Loh _____ Doria _____ Loft _____ Hiepler _____ Brown _____

8. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY

9. ITEMS FOR ACTION

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending February 28, 2021.
(Please see Section 9-A)

Suggested Motion: Motion to approve District Check Register, Financial Reports, and monthly Investment and Designated Reserve Report for period ending February 28, 2021.

Motion _____ Second _____ Abstain _____ Pass _____
 Loh _____ Doria _____ Loft _____ Hiepler _____ Brown _____

- B. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 21-02, Honoring Rodger (Rod) Brown on His Retirement Following 25 Years of Public Service. **(Please See Section 9-B)**

Suggested Motion: Motion to approve District Resolution 21-02, Honoring Rodger (Rod) Brown on His Retirement Following 25 Years of Public Service.

Motion _____ Second _____ Abstain _____ Pass _____
 Loh _____ Doria _____ Loft _____ Hiepler _____ Brown _____

10. CHIEF EXECUTIVE OFFICER REPORT

11. BOARD PRESIDENT REPORT

12. BOARD MEMBERS COMMENTS AND/OR REPORTS

13. FUTURE MEETING AND EVENTS

Board of Directors Meetings

•	Executive Committee: Loh, Doria	Tuesday, April 20, 2021, 12:00 p.m.
•	Finance Committee: Brown, Hiepler	Tuesday, April 27, 2021, 10:30 a.m.
•	Full Board:	Tuesday, April 27, 2021, 12:00 p.m.
•	Executive Committee: Loh, Doria	Monday, May 17, 2021, 12:00 p.m.
•	Full Board:	Tuesday, May 25, 2021, 12:00 p.m.
•	Executive Committee: Loh, Doria	Tuesday, June 01, 2021, 12:00 p.m.
•	Full Board:	Tuesday, June 08, 2021, 12:00 p.m.

14. ADJOURNMENT - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com on Friday, March 19, 2021, on or before 4:00 p.m.

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SECTION 7

CONSENT AGENDA

**SECTION 7-A
APPROVAL OF MINUTES OF
THE REGULAR BOARD MEETING OF FEBRUARY 23, 2021**

MARCH 23, 2021



MINUTES

February 23, 2021

Regular Meeting of the Board of Directors Zoom Meeting – Meeting ID: 958 4716 4715

Board of Directors - Present

Christopher Loh, MD, President
Richard Loft, MD, Director, Clerk of the Board
Rodger Brown, MBA, Vice President

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*
Cindy Fanning, CPA, *Fanning & Karrh*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, February 23, 2021, at 12:02 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – President Loh
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Loh, Loft, Brown **Nays:** None **Absent:** Doria, Hiepler

7. **Action Items**

A. Review/ Discussion /Action – Consideration, discussion, and recommendation by the Finance/Investment Committee for approval of District Financial Audit Report for fiscal year ending June 30, 2020, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the District Financial Audit Report for fiscal year ending June 30, 2020.

Roll Call Vote: Ayes: Loh, Loft, Brown **Nays:** None **Absent:** Doria, Hiepler

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of finalized Financial Reports for period ending December 31, 2020.

It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the District finalized Financial Reports for period ending December 31, 2020.

Roll Call Vote: Ayes: Loh, Loft, Brown **Nays:** None **Absent:** Doria, Hiepler

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and Monthly Investment and Designated Reserve Report for period ending January 31, 2021.

It was **MOVED** by Director Loft, **SECONDED** by Director Brow, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, Draft Financial Reports, and Monthly Investment and Designated Reserve Report for period ending January 31, 2021.

Roll Call Vote: Ayes: Loh, Loft, Brown **Nays:** None **Absent:** Doria, Hiepler

D. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Quarterly Investment and Designated Reserve Report for period ending December 31, 2020.

It was **MOVED** by Director Loh, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors approve the District Quarterly Investment and Designated Reserve Report for period ending December 31, 2020.

Roll Call Vote: Ayes: Loh, Loft, Brown **Nays:** None **Absent:** Doria, Hiepler

8. Chief Executive Officer Report

CEO Kara Ralston reported on the positive community support the District has received for both the Digital Bridge and Transportation services. Thank you notes were also received from the families of Adult Day Clients for the weekly activity packets. Ms. Ralston updated the Board on existing legislation involving Special Districts.

9. Board President's Report

President Loh requested that the three-month Board Calendar be placed at the back of the Board Meeting Packet for ease of reference during meetings.

10. Board Members Comments and/or Reports

None

11. Having no further business this meeting was adjourned at 1:39 p.m.

Richard Loft
Clerk of the Board

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SECTION 7

CONSENT AGENDA

**SECTION 7-B
APPROVAL OF MINUTES OF
THE EXECUTIVE/AGENDA BUILDING COMMITTEE MEETING OF
MARCH 16, 2021**

MARCH 23, 2021

MINUTES

March 16, 2021

**Executive/Agenda Building Committee Meeting
Camarillo Health Care District Board of Directors**

ZOOM MEETING

<https://zoom.us/j/99563827900?pwd=V0tUNUJXVUsvZWVjamFPcHNkU2N0dz09>

Meeting ID: 995 6382 7900 Passcode: 650987

Board Members Present:

Christopher Loh, MD, President
Tom Doria, MD, Vice President

Staff Present:

Kara Ralston, Chief Executive Officer
Karen Valentine, Clerk to the Board

-
1. Call to Order – The Executive Committee Meeting was called to order by Vice President Tom Doria, at 12:03 p.m.

President Chris Loh joined the meeting at 12:06 p.m.
 2. Roll Call – Director Loh, Director Doria
 3. Public Comment – No Public Comment
 4. Reviewed the proposed Agenda for the Regular Board Meeting scheduled for March 23, 2021.
 5. **Consent Agenda**
 - A. Reviewed the Minutes of the February 23, 2021 Regular Board of Directors Meeting.
 6. **Action Items**
 - A. Reviewed Check Register and Check Register Comparison reports for period ending February 28, 2021.
 - D. Reviewed District Resolution 21-02, Honoring Director Rodger (Rod) Brown on His Retirement Following 25 Years of Public Service.
 7. **CEO Report** – CEO Ralston updated the Committee on District programs and services.
 8. **Board President’s Report** –
 9. **Meeting Adjourned at 12:44 p.m.**

Christopher Loh
President



SECTION 8

SECTION 8

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

MARCH 23, 2021

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SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-A
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER, CHECK
REGISTER COMPARISON, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING FEBRUARY 28, 2021.**

MARCH 23, 2021

Camarillo Health Care District
Monthly Check Register
February 2021

Check Number	Date	Vendor	Name	Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
68688	2/17/2021	ACCESS	Access TLC Caregivers DBA	204.00	V	MO
68646	2/3/2021	AFLAC	Aflac	1,021.59	V	ONGOING
68652	2/3/2021	GADDIS	Alexa Gaddis	141.46	E	
68676	2/17/2021	BETA	Beta Healthcare Group	3,029.50	V	MO
68677	2/17/2021	BETA WC	Beta Healthcare Group	2,487.00	V	MO
68680	2/17/2021	CSDA	CA Special Districts Assoc	2,407.73	V	MO
68693	2/23/2021	KNOX	Carrie Knox	50.00	V	
68656	2/3/2021	LOH	Christopher Loh, MD	200.00	BOD	
68667	2/10/2021	CMH	CMH Centers for Family Health	25.00	V	MO
68678	2/17/2021	CO VENT ELEC	Co of Ventura	1,537.68	V	
68691	2/23/2021	COLANTUONO	Colantuono, Highsmith, Whatley, PC	797.50	V	
68689	2/17/2021	COMFORT	Comfort Keepers dba	408.00	V	MO
68679	2/17/2021	CPI	CPI Solutions, Inc	4,400.00	V	MO
68692	2/23/2021	DMV	Dept of Motor Services	2.00	V	
68651	2/3/2021	DOS CAMINOS	Dos Caminos Plaza	5,150.20	V	MO
68647	2/3/2021	BATTIERS	Dr. Batters Veterinary Clinic	121.00	V	
68668	2/10/2021	FRONTIER	Frontier Communications	261.96	V	MO
68653	2/3/2021	HARTFORD	Hartford Life	1,054.50	V	MO
68669	2/10/2021	HAYMAN	Hayman Consulting dba	3,496.00	V	MO
68690	2/17/2021	HOME REMEDIE	Home Remedies dba	900.00	V	MO
68681	2/17/2021	ITS	Integrated Telemangement Services, Inc	946.91	V	MO
68662	2/3/2021	RINGHOF	Jackie Ringhof	360.00	V	
68675	2/10/2021	YOUNG	Jennifer Young	96.15	E	
68654	2/3/2021	JTS	JTS Facility Services	1,850.00	V	MO
68649	2/3/2021	DO	Juliann Do	80.19	E	
68682	2/17/2021	LEAF	Leaf	2,025.32	V	MO
68672	2/10/2021	SUAREZ	Leslie Suarez	62.72	E	
68658	2/3/2021	MORALES	Luis Morales III	138.86	E	
68670	2/10/2021	ROWE	Marjorie Rowe	40.00	V	
68661	2/3/2021	RATTO	Mary Ann Ratto	77.70	E	
68663	2/3/2021	TAPIA	Mayra Tapia	84.63	E	
68657	2/3/2021	METLIFE	MetLife Small Business	682.27	V	
68664	2/3/2021	TEVERBAUGH	Monica Teverbaugh	114.31	E	
68659	2/3/2021	PAREDES	Patricia Paredes	11.76	E	
68683	2/17/2021	PETTY	Petty Cash - Administrat	160.48	V	MO
68660	2/3/2021	PITBOWES SUP	Pitney Bowes Inc	32.43	V	MO
68655	2/3/2021	LOFT	Richard Loft, MD	100.00	BOD	
68648	2/3/2021	BROWN	Rodger Brown	400.00	BOD	
68694	2/23/2021	SO CA EDISON	Southern California Edison	1,398.62	V	MO
68671	2/10/2021	SO CA GAS	Southern California Gas	691.59	V	MO
68684	2/17/2021	SPECIAL DIST	Special District Leadership Foundation	50.00	V	
68685	2/17/2021	STAPLES	Staples Business Advantage	654.69	V	MO
68650	2/3/2021	DORIA	Thomas Doria, MD	200.00	BOD	
68673	2/10/2021	TIM'S RELIAB	Timothy Jawork's Reliable Window	166.25	V	
68686	2/17/2021	TROPICAL	Tropical Car Wash	208.00	V	MO
68674	2/10/2021	UMPQUA	Umpqua Bank	1,577.33	V	MO
68695	2/23/2021	VALIC	VALIC	1,186.50	V	MO
68665	2/3/2021	VCMA	Ventura County Medical Association	100.00	V	
68666	2/3/2021	VISION	Vision Services Plan	248.20	V	MO
68687	2/17/2021	VOYAGER	Voyager Fleet Systems Inc	313.52	V	MO
Report Totals				\$ 41,753.55		

Check Register Monthly Comparison

FY 2020/21

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$155,740	\$47,551	\$147,667	\$88,955	\$48,137	\$57,225	\$54,157	\$41,754					\$80,148
YTD Total											\$641,187	

Notes FY 20/21:

July '20 Annual insurances

Sep '20 ADC Construction Loan pmt \$99K #6 of 7

FY 2019/20

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$148,320	\$83,532	\$172,880	\$100,718	\$57,749	\$73,885	\$84,153	\$73,422	\$55,954	\$93,468	\$74,435	\$67,549	\$90,505
YTD Total											\$1,086,065	

Notes FY 19/20:

July '19 Annual insurances

Sep '19 ADC Construction Loan pmt \$99K #5 of 7

Feb '20 National Demographics Corp \$22,500

Feb '20 Fanning & Karrh audit pymt \$5,485

Apr '20 Insurance & Deductible: Accounting water heater \$36,516; MALDEF payment agreement \$12,000

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

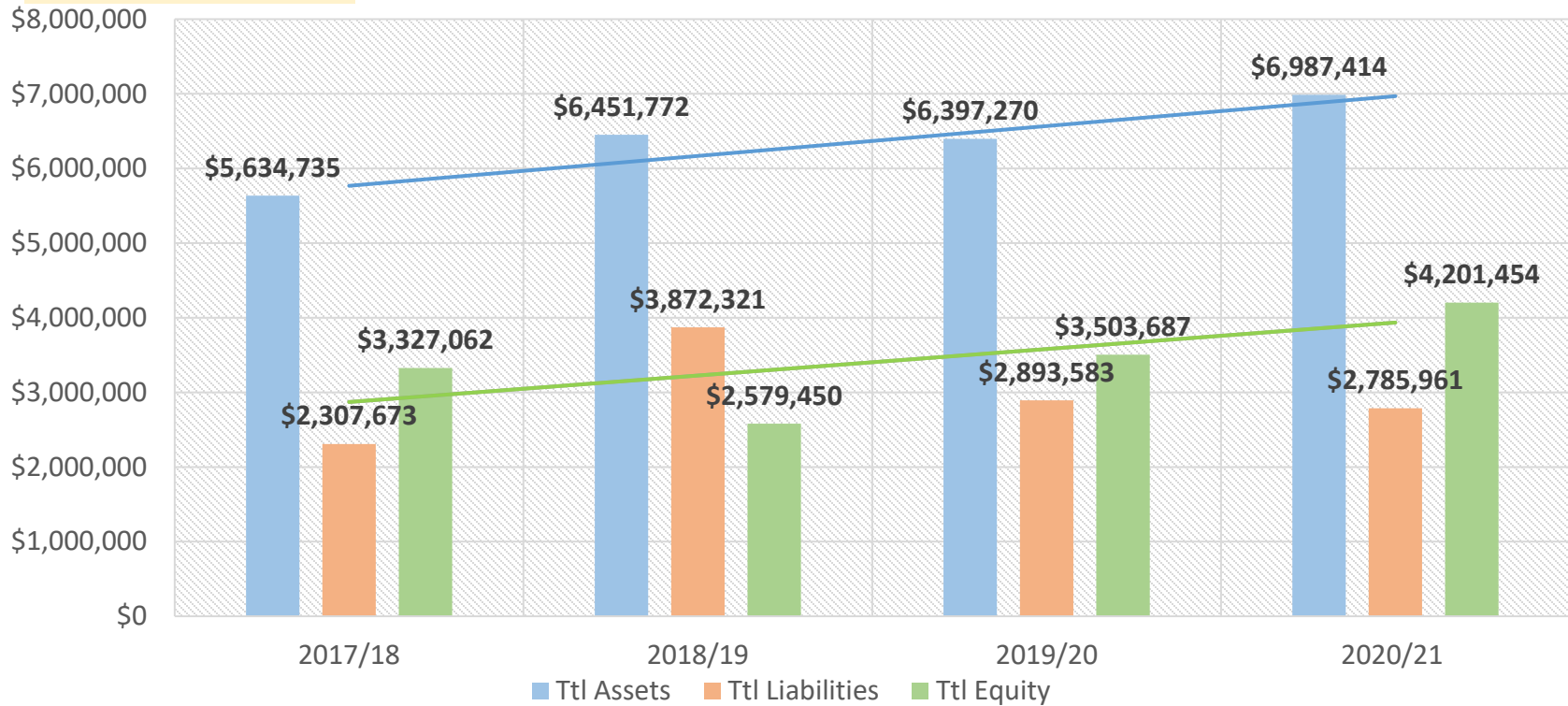
Camarillo Health Care District

Statement of Net Assets

	<u>February 2021</u>	<u>February 2020</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	335,388.40	199,064.50	136,323.90	68.5%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	20.00	20.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
Cash-Local Agency Investment	4,029,924.86	3,388,546.27	641,378.59	18.9%
Cash - County Treasury Invstmn	5,501.14	5,088.96	412.18	8.1%
Mechanics, Rabo Savings	160,720.42	150,360.21	10,360.21	6.9%
Mechanics, Rabo Checking	280,664.36	280,696.80	(32.44)	0.0%
Cash-Restricted-Scholarship	6,448.75	4,752.75	1,696.00	35.7%
TOTAL CASH ACCOUNTS	4,819,802.93	4,029,664.49	790,138.44	19.6%
Accounts Receivable	200.00	458.00	(258.00)	-56.3%
Accrued Interest Receivable	51.84	199.35	(147.51)	-74.0%
City of Cam-SNP HDM Rcbl	24,666.72	29,666.64	(4,999.92)	-16.9%
Grant-VCAAA -Sr Nutrition Rcbl	23,988.03	14,062.50	9,925.53	70.6%
Grant-VCAAA Caregiver Rcbl	8,705.93	8,424.00	281.93	3.3%
Grant-VCAAA SS Line Rcbl	13,390.08	10,333.20	3,056.88	29.6%
John Hopkins ADS Rec	240.00	0.00	240.00	100.0%
Contract-PICF-Blue Shield	4,521.00	2,256.00	2,265.00	100.4%
Contract-PICF Anthem	8,214.00	1,715.00	6,499.00	379.0%
Contract-PICF-Falls	380.00	2,740.30	(2,360.30)	-86.1%
Contract-AAA-Evidence Based	600.00	1,600.00	(1,000.00)	-62.5%
Grant-SCAN-Commty Rcbl	300.00	740.00	(440.00)	-59.5%
Due Fr County-Property Tax	296,956.89	417,178.23	(120,221.34)	-28.8%
TOTAL Current Assets	5,202,017.42	4,519,037.71	682,979.71	15.1%
Fixed Assets				
Buildings & Improvements	3,136,670.55	3,128,470.55	8,200.00	0.3%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	254,911.58	250,161.58	4,750.00	1.9%
Transportation Vehicles	214,214.37	263,736.45	(49,522.08)	-18.8%
Accum Depreciation-Buildings	(2,015,476.96)	(1,916,038.81)	(99,438.15)	-5.2%
Accum Depreciation-IS Equip	(86,470.02)	(78,854.19)	(7,615.83)	-9.7%
Accum Depreciation-Equip&Furn	(205,685.31)	(196,849.42)	(8,835.89)	-4.5%
Accum Depreciation-Vehicles	(210,232.26)	(252,458.88)	42,226.62	16.7%
TOTAL Fixed Assets	1,190,054.35	1,300,289.68	(110,235.33)	-8.5%
Other Assets				
Prepaid Insurance	17,091.93	14,851.21	2,240.72	15.1%
Prepaid Workers Comp	(73.67)	(4,670.65)	4,596.98	98.4%
Prepaid Postage	802.05	458.58	343.47	74.9%
Pre Paid Rental/Lease	3,240.00	2,920.00	320.00	11.0%

	<i>February 2021</i>	<i>February 2020</i>	<i>\$ Variance</i>	<i>% Variance</i>
Deferred Outflows of Resources GASB 68	494,934.17	490,486.17	4,448.00	0.9%
Deferred Outflows of Resources GASB 75	79,348.00	73,897.00	5,451.00	7.4%
TOTAL Other Assets	595,342.48	577,942.31	17,400.17	3.0%
TOTAL ASSETS	6,987,414.25	6,397,269.70	590,144.55	9.2%
LIABILITIES				
Current Liabilities				
Accounts Payable	27,419.63	33,378.54	(5,958.91)	-17.9%
Medical Premium Payable-Emp	0.00	(1,016.85)	1,016.85	100.0%
Accrued Vacation	84,874.34	78,134.65	6,739.69	8.6%
Accrued Interest Expenses	4,232.88	3,431.19	801.69	23.4%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	4,852.78	3,156.78	1,696.00	53.7%
Construction Loan 2020	0.00	92,013.79	(92,013.79)	-100.0%
Deferred Revenue	24,333.26	0.00	24,333.26	100.0%
TOTAL Current Liabilities	147,308.86	210,694.07	(63,385.21)	-30.1%
Long-Term Liabilities				
Construction Loan to 2021	95,464.29	95,464.29	0.00	0.0%
Net Pension Liability GASB 68	1,596,760.50	1,423,419.50	173,341.00	12.2%
Accrued OPEB Liability GASB 75	326,777.00	420,524.00	(93,747.00)	-22.3%
Deferred Inflows of Resources GASB 68	186,989.00	202,655.00	(15,666.00)	-7.7%
Deferred Inflows of Resources GASB 75	432,661.00	540,826.00	(108,165.00)	-20.0%
TOTAL Long-Term Liabilities	2,638,651.79	2,682,888.79	(44,237.00)	-1.6%
TOTAL LIABILITIES	2,785,960.65	2,893,582.86	(107,622.21)	-3.7%
EQUITY				
Designated Reserves	2,999,201.22	0.00	2,999,201.22	100.0%
Retained Earnings	558,398.72	2,999,201.22	(2,440,802.50)	-81.4%
Year-to-Date Earnings	643,853.66	504,485.62	139,368.04	27.6%
TOTAL EQUITY	4,201,453.60	3,503,686.84	697,766.76	19.9%
TOTAL LIABILITIES & EQUITY	6,987,414.25	6,397,269.70	590,144.55	9.2%

a.o. February...all years



Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, February 2021 - current month, Consolidated by department

	<i>8 Months Ended February 28, 2021</i>	<i>8 Months Ended February 28, 2021 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	2,001,186.14	1,827,808.72	173,377.42	9.5 %
Community Education	0.00	15,146.72	(15,146.72)	-100.0 %
Transportation Fees	5,415.00	13,169.36	(7,754.36)	-58.9 %
Transport Fees ADC	3,158.00	15,333.36	(12,175.36)	-79.4 %
Health Screening Fees	0.00	133.36	(133.36)	-100.0 %
Lifeline Fees	25,296.00	22,908.00	2,388.00	10.4 %
Sr Nutrition Home Delivered	26,770.21	11,900.00	14,870.21	125.0 %
Sr Nutrition Congregate	40.00	1,056.00	(1,016.00)	-96.2 %
Contract-PICF-Falls	2,215.68	25,494.64	(23,278.96)	-91.3 %
Contract-PICF Anthem	7,524.00	1,366.64	6,157.36	450.5 %
Contract-PICF-Blue Shield	3,044.00	7,174.64	(4,130.64)	-57.6 %
Contract-VCAAA-Evid Base	1,160.00	7,200.00	(6,040.00)	-83.9 %
ADC Fees	23,349.00	126,560.00	(103,211.00)	-81.6 %
Contract-J Hopkins Univ	240.00	0.00	240.00	
Grant-VCAAA Caregiver Respite	22,808.50	24,500.00	(1,691.50)	-6.9 %
Contract-Caregiver Navigation Project	5,600.00	9,250.00	(3,650.00)	-39.5 %
Donations-Scholarship	0.00	1,666.64	(1,666.64)	-100.0 %
Sponsorship	850.00	800.00	50.00	6.3 %
Healthy Attitude Advertising	4,000.00	4,590.00	(590.00)	-12.9 %
Interest Income	11,928.39	15,100.00	(3,171.61)	-21.0 %
Facility Use Rental	1,944.00	5,333.36	(3,389.36)	-63.6 %
Facility Use-Lease	3,600.00	3,600.64	(0.64)	0.0 %
Donations	18,950.00	833.28	18,116.72	2174.1 %
Fischer Fund Distribution	143,708.49	125,000.00	18,708.49	15.0 %
Grant-VCAAA-Sr Nutrition	62,946.14	64,038.64	(1,092.50)	-1.7 %
City of Cam SNP HDM	24,666.72	24,666.64	0.08	0.0 %
Grant-Rupe Found Vet Caregiver	26,666.72	20,000.00	6,666.72	33.3 %
Support Services Offset	186,426.19	256,796.00	(70,369.81)	-27.4 %
Grant-VCAAA-SS Line	32,556.88	30,666.88	1,890.00	6.2 %
Grant-SCAN Community	800.00	7,600.00	(6,800.00)	-89.5 %
TOTAL REVENUE	2,646,850.06	2,669,693.52	(22,843.46)	-0.9 %
	2,646,850.06	2,669,693.52	(22,843.46)	-0.9 %

	<i>8 Months Ended February 28, 2021</i>	<i>8 Months Ended February 28, 2021 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	2,646,850.06	2,669,693.52	(22,843.46)	-0.9 %
EXPENSES				
Salaries	881,615.08	1,012,713.84	131,098.76	12.9 %
Payroll Taxes	70,821.78	77,477.68	6,655.90	8.6 %
Benefits-PERS-Health	113,681.14	158,000.00	44,318.86	28.0 %
Benefits-PERS-Retirement	71,313.53	81,761.12	10,447.59	12.8 %
Benefits - Workers Comp	29,413.03	28,285.68	(1,127.35)	-4.0 %
Benefits - Life/ADD	17,765.46	18,409.52	644.06	3.5 %
Benefits-OPEB	36,411.91	29,360.00	(7,051.91)	-24.0 %
PERS Retirement UAL	108,121.00	231,900.00	123,779.00	53.4 %
Audit Fees	22,310.50	21,500.00	(810.50)	-3.8 %
Legal Fees	14,058.00	20,000.00	5,942.00	29.7 %
Contractors/Consultants	102,114.78	134,384.08	32,269.30	24.0 %
Support Services	186,426.19	256,796.48	70,370.29	27.4 %
Instructor Agreement Fees	0.00	5,333.36	5,333.36	100.0 %
Community/Staff Outreach	436.49	9,343.92	8,907.43	95.3 %
Dues/Subscriptions	22,678.21	29,046.00	6,367.79	21.9 %
Continuing Education-Trustee	13,719.48	19,394.00	5,674.52	29.3 %
Continuing Education-Staff	4,916.66	5,405.28	488.62	9.0 %
Trustee Stipends	4,800.00	7,066.64	2,266.64	32.1 %
Election Costs	1,537.68	40,500.00	38,962.32	96.2 %
LAFCO Assessments	2,534.00	2,275.00	(259.00)	-11.4 %
Mileage	7,573.51	15,254.00	7,680.49	50.4 %
Program Matls/Activities	1,763.02	20,980.64	19,217.62	91.6 %
Gas & Oil	3,260.53	8,542.00	5,281.47	61.8 %
Fleet Maintenance	3,209.39	10,964.64	7,755.25	70.7 %
Minor Equipment	4,159.64	14,970.64	10,811.00	72.2 %
Supplies	10,838.07	30,684.72	19,846.65	64.7 %
Postage	20,330.64	20,486.40	155.76	0.8 %
Advertising & Promotion	3,192.03	13,368.00	10,175.97	76.1 %
Refunds	1,015.00	1,673.36	658.36	39.3 %
Printing	18,953.18	54,214.72	35,261.54	65.0 %
Repairs & Maintenance	20,363.00	30,472.72	10,109.72	33.2 %
Association Fees	41,201.60	41,201.84	0.24	0.0 %
Insurance	51,566.06	45,650.72	(5,915.34)	-13.0 %
Storage Rent/Equip Lease	19,953.45	20,030.00	76.55	0.4 %
Telephone	15,996.18	14,640.00	(1,356.18)	-9.3 %
Utilities	18,365.47	18,400.08	34.61	0.2 %
Licenses & Fees	5,730.00	5,656.72	(73.28)	-1.3 %
Bank & Credit Card Charges	6,878.51	8,182.00	1,303.49	15.9 %
TOTAL EXPENSES	1,959,024.20	2,564,325.80	605,301.60	23.6 %
OPERATING RESULTS	687,825.86	105,367.72	582,458.14	552.8 %

	<i>8 Months Ended February 28, 2021</i>	<i>8 Months Ended February 28, 2021 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	33,653.48	3,340.00	30,313.48	907.6 %
Depreciation Expense	(77,625.68)	(77,625.28)	(0.40)	0.0 %
TOTAL OTHER INCOME & EXPENSE	(43,972.20)	(74,285.28)	30,313.08	40.8 %
AFTER OTHER INCOME & EXPENSE	643,853.66	31,082.44	612,771.22	1971.4 %
NET RESULTS	643,853.66	31,082.44	612,771.22	1971.4 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, February 2021 - current month, February 2020 - 12 months back, Consolidated by department

	<u>8 Months Ended</u> <u>February 28, 2021</u>	<u>8 Months Ended</u> <u>February 29, 2020</u>	<u>Variance</u> <u>Fav/<Unf></u>	<u>% Var</u>
REVENUE				
Tax Revenue-Admin	2,001,186.14	1,965,938.48	35,247.66	1.8 %
Community Education	0.00	16,432.00	(16,432.00)	-100.0 %
Transportation Fees	5,415.00	14,665.00	(9,250.00)	-63.1 %
Transport Fees ADC	3,158.00	16,150.00	(12,992.00)	-80.4 %
Health Screening Fees	0.00	54.00	(54.00)	-100.0 %
Lifeline Fees	25,296.00	29,856.00	(4,560.00)	-15.3 %
Sr Nutrition Home Delivered	26,770.21	12,665.33	14,104.88	111.4 %
Sr Nutrition Congregate	40.00	930.26	(890.26)	-95.7 %
Contract-PICF-Falls	2,215.68	17,349.16	(15,133.48)	-87.2 %
Contract-PICF Anthem	7,524.00	1,715.00	5,809.00	338.7 %
Contract-PICF-Blue Shield	3,044.00	4,855.00	(1,811.00)	-37.3 %
Contract-VCAAA-Evid Base	1,160.00	5,300.00	(4,140.00)	-78.1 %
ADC Fees	23,349.00	170,452.00	(147,103.00)	-86.3 %
Contract-J Hopkins Univ	240.00	0.00	240.00	
Grant-VCAAA Caregiver Respite	22,808.50	28,483.74	(5,675.24)	-19.9 %
Contract-Caregiver Navigation Project	5,600.00	0.00	5,600.00	
Donations-Scholarship	0.00	713.00	(713.00)	-100.0 %
Sponsorship	850.00	1,400.00	(550.00)	-39.3 %
Healthy Attitude Advertising	4,000.00	4,050.00	(50.00)	-1.2 %
Interest Income	11,928.39	32,736.37	(20,807.98)	-63.6 %
Facility Use Rental	1,944.00	12,303.00	(10,359.00)	-84.2 %
Facility Use-Lease	3,600.00	3,544.00	56.00	1.6 %
Donations	18,950.00	5,651.00	13,299.00	235.3 %
Fischer Fund Distribution	143,708.49	142,958.00	750.49	0.5 %
Grant-VCAAA-Sr Nutrition	62,946.14	59,203.96	3,742.18	6.3 %
Grant-Rupe Foundation Reach	0.00	29,167.00	(29,167.00)	-100.0 %
City of Cam SNP HDM	24,666.72	29,666.64	(4,999.92)	-16.9 %
Grant-Dignity Cog Impair	0.00	13,519.30	(13,519.30)	-100.0 %
Grant-Rupe Found Vet Caregiver	26,666.72	0.00	26,666.72	
Support Services Offset	186,426.19	172,443.68	13,982.51	8.1 %
Grant-VCAAA-SS Line	32,556.88	33,333.36	(776.48)	-2.3 %
Grant-SCAN Community	800.00	9,073.00	(8,273.00)	-91.2 %
TOTAL REVENUE	<u>2,646,850.06</u>	<u>2,834,608.28</u>	<u>(187,758.22)</u>	<u>-6.6 %</u>
	<u>2,646,850.06</u>	<u>2,834,608.28</u>	<u>(187,758.22)</u>	<u>-6.6 %</u>

	<i>8 Months Ended February 28, 2021</i>	<i>8 Months Ended February 29, 2020</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	2,646,850.06	2,834,608.28	(187,758.22)	-6.6 %
EXPENSES				
Salaries	881,615.08	1,034,488.36	152,873.28	14.8 %
Payroll Taxes	70,821.78	87,052.90	16,231.12	18.6 %
Benefits-PERS-Health	113,681.14	118,964.61	5,283.47	4.4 %
Benefits-PERS-Retirement	71,313.53	76,895.64	5,582.11	7.3 %
Benefits - Workers Comp	29,413.03	19,317.18	(10,095.85)	-52.3 %
Benefits - Life/ADD	17,765.46	18,649.66	884.20	4.7 %
Benefits-OPEB	36,411.91	28,568.31	(7,843.60)	-27.5 %
PERS Retirement UAL	108,121.00	91,882.00	(16,239.00)	-17.7 %
Audit Fees	22,310.50	21,464.85	(845.65)	-3.9 %
Legal Fees	14,058.00	24,139.95	10,081.95	41.8 %
Contractors/Consultants	102,114.78	154,072.08	51,957.30	33.7 %
Support Services	186,426.19	172,443.68	(13,982.51)	-8.1 %
Instructor Agreement Fees	0.00	9,587.50	9,587.50	100.0 %
Community/Staff Outreach	436.49	7,751.91	7,315.42	94.4 %
Dues/Subscriptions	22,678.21	31,086.85	8,408.64	27.0 %
Continuing Education-Trustee	13,719.48	16,480.01	2,760.53	16.8 %
Continuing Education-Staff	4,916.66	20,523.70	15,607.04	76.0 %
Trustee Stipends	4,800.00	5,800.00	1,000.00	17.2 %
Election Costs	1,537.68	0.00	(1,537.68)	
LAFCO Assessments	2,534.00	2,191.00	(343.00)	-15.7 %
Mileage	7,573.51	10,480.71	2,907.20	27.7 %
Program Matls/Activities	1,763.02	14,603.65	12,840.63	87.9 %
Gas & Oil	3,260.53	9,617.84	6,357.31	66.1 %
Fleet Maintenance	3,209.39	14,983.23	11,773.84	78.6 %
Minor Equipment	4,159.64	7,988.07	3,828.43	47.9 %
Supplies	10,838.07	3,920.81	(6,917.26)	-176.4 %
Postage	20,330.64	20,988.79	658.15	3.1 %
Advertising & Promotion	3,192.03	10,085.23	6,893.20	68.3 %
Refunds	1,015.00	928.00	(87.00)	-9.4 %
Printing	18,953.18	52,495.95	33,542.77	63.9 %
Repairs & Maintenance	20,363.00	26,191.56	5,828.56	22.3 %
Association Fees	41,201.60	39,276.16	(1,925.44)	-4.9 %
Insurance	51,566.06	43,803.87	(7,762.19)	-17.7 %
Storage Rent/Equip Lease	19,953.45	19,561.23	(392.22)	-2.0 %
Telephone	15,996.18	14,270.96	(1,725.22)	-12.1 %
Utilities	18,365.47	18,866.33	500.86	2.7 %
Licenses & Fees	5,730.00	3,661.91	(2,068.09)	-56.5 %
Bank & Credit Card Charges	6,878.51	9,651.11	2,772.60	28.7 %
TOTAL EXPENSES	1,959,024.20	2,262,735.60	303,711.40	13.4 %
OPERATING RESULTS	687,825.86	571,872.68	115,953.18	20.3 %
OTHER INCOME & EXPENSE				
Other Income -Admin	33,653.48	22,825.74	10,827.74	47.4 %

	<i>8 Months Ended February 28, 2021</i>	<i>8 Months Ended February 29, 2020</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Depreciation Expense	(77,625.68)	(90,212.80)	12,587.12	14.0 %
TOTAL OTHER INCOME & EXPENSE	(43,972.20)	(67,387.06)	23,414.86	34.7 %
AFTER OTHER INCOME & EXPENSE	643,853.66	504,485.62	139,368.04	27.6 %
NET RESULTS	643,853.66	504,485.62	139,368.04	27.6 %

Camarillo Health Care District

Statements of Activities

*Year-to-Date Performance, February 2021 - current month, Consolidated
by department*

	<i>8 Months Ended February 28, 2021</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	2,001,186.14	2,741,713.00	740,526.86	73.0 %
Community Education	0.00	22,720.00	22,720.00	
Transportation Fees	5,415.00	19,754.00	14,339.00	27.4 %
Transport Fees ADC	3,158.00	23,000.00	19,842.00	13.7 %
Health Screening Fees	0.00	200.00	200.00	
Lifeline Fees	25,296.00	34,362.00	9,066.00	73.6 %
Sr Nutrition Home Delivered	26,770.21	17,850.00	(8,920.21)	150.0 %
Sr Nutrition Congregate	40.00	1,584.00	1,544.00	2.5 %
Contract-PICF-Falls	2,215.68	38,242.00	36,026.32	5.8 %
Contract-PICF Anthem	7,524.00	2,050.00	(5,474.00)	367.0 %
Contract-PICF-Blue Shield	3,044.00	10,762.00	7,718.00	28.3 %
Contract-VCAAAA-Evid Base	1,160.00	10,800.00	9,640.00	10.7 %
ADC Fees	23,349.00	189,840.00	166,491.00	12.3 %
Contract-J Hopkins Univ	240.00	0.00	(240.00)	
Grant-VCAAAA Caregiver Respite	22,808.50	36,750.00	13,941.50	62.1 %
Contract-Caregiver Navigation Project	5,600.00	13,875.00	8,275.00	40.4 %
Donations-Scholarship	0.00	2,500.00	2,500.00	
Sponsorship	850.00	1,200.00	350.00	70.8 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	11,928.39	30,000.00	18,071.61	39.8 %
Facility Use Rental	1,944.00	8,000.00	6,056.00	24.3 %
Facility Use-Lease	3,600.00	5,401.00	1,801.00	66.7 %
Donations	18,950.00	1,250.00	(17,700.00)	1516.0 %
Fischer Fund Distribution	143,708.49	125,000.00	(18,708.49)	115.0 %
Grant-VCAAAA-Sr Nutrition	62,946.14	96,058.00	33,111.86	65.5 %
City of Cam SNP HDM	24,666.72	37,000.00	12,333.28	66.7 %
Grant-Rupe Found Vet Caregiver	26,666.72	30,000.00	3,333.28	88.9 %
Support Services Offset	186,426.19	385,194.00	198,767.81	48.4 %
Grant-VCAAAA-SS Line	32,556.88	50,000.00	17,443.12	65.1 %
Grant-SCAN Community	800.00	11,400.00	10,600.00	7.0 %
TOTAL REVENUE	2,646,850.06	3,951,505.00	1,304,654.94	67.0 %
	2,646,850.06	3,951,505.00	1,304,654.94	67.0 %

	<i>8 Months Ended February 28, 2021</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
	2,646,850.06	3,951,505.00	1,304,654.94	67.0 %
EXPENSES				
Salaries	881,615.08	1,519,070.62	637,455.54	58.0 %
Payroll Taxes	70,821.78	116,216.50	45,394.72	60.9 %
Benefits-PERS-Health	113,681.14	236,999.98	123,318.84	48.0 %
Benefits-PERS-Retirement	71,313.53	122,641.75	51,328.22	58.1 %
Benefits - Workers Comp	29,413.03	42,428.30	13,015.27	69.3 %
Benefits - Life/ADD	17,765.46	27,614.34	9,848.88	64.3 %
Benefits-OPEB	36,411.91	44,040.00	7,628.09	82.7 %
PERS Retirement UAL	108,121.00	231,900.00	123,779.00	46.6 %
Audit Fees	22,310.50	21,500.00	(810.50)	103.8 %
Legal Fees	14,058.00	30,000.00	15,942.00	46.9 %
Contractors/Consultants	102,114.78	201,576.00	99,461.22	50.7 %
Support Services	186,426.19	385,194.49	198,768.30	48.4 %
Instructor Agreement Fees	0.00	8,000.00	8,000.00	
Community/Staff Outreach	436.49	14,016.00	13,579.51	3.1 %
Dues/Subscriptions	22,678.21	43,569.00	20,890.79	52.1 %
Continuing Education-Trustee	13,719.48	29,091.00	15,371.52	47.2 %
Continuing Education-Staff	4,916.66	8,108.00	3,191.34	60.6 %
Trustee Stipends	4,800.00	10,600.00	5,800.00	45.3 %
Election Costs	1,537.68	40,500.00	38,962.32	3.8 %
LAFCO Assessments	2,534.00	2,275.00	(259.00)	111.4 %
Mileage	7,573.51	22,881.00	15,307.49	33.1 %
Program Matls/Activities	1,763.02	31,471.00	29,707.98	5.6 %
Gas & Oil	3,260.53	12,813.00	9,552.47	25.4 %
Fleet Maintenance	3,209.39	16,447.00	13,237.61	19.5 %
Minor Equipment	4,159.64	22,456.00	18,296.36	18.5 %
Supplies	10,838.07	46,027.02	35,188.95	23.5 %
Postage	20,330.64	38,921.00	18,590.36	52.2 %
Advertising & Promotion	3,192.03	20,052.00	16,859.97	15.9 %
Refunds	1,015.00	2,510.00	1,495.00	40.4 %
Printing	18,953.18	73,349.00	54,395.82	25.8 %
Repairs & Maintenance	20,363.00	45,709.00	25,346.00	44.5 %
Association Fees	41,201.60	61,803.00	20,601.40	66.7 %
Insurance	51,566.06	68,476.00	16,909.94	75.3 %
Storage Rent/Equip Lease	19,953.45	30,045.00	10,091.55	66.4 %
Telephone	15,996.18	21,960.00	5,963.82	72.8 %
Utilities	18,365.47	27,600.00	9,234.53	66.5 %
Licenses & Fees	5,730.00	9,503.00	3,773.00	60.3 %
Bank & Credit Card Charges	6,878.51	12,273.00	5,394.49	56.0 %
TOTAL EXPENSES	1,959,024.20	3,699,637.00	1,740,612.80	53.0 %
OPERATING RESULTS	687,825.86	251,868.00	(435,957.86)	273.1 %

	<i>8 Months Ended February 28, 2021</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	33,653.48	5,010.00	(28,643.48)	671.7 %
Depreciation Expense	(77,625.68)	(116,438.00)	(38,812.32)	66.7 %
TOTAL OTHER INCOME & EXPENSE	(43,972.20)	(111,428.00)	(67,455.80)	39.5 %
AFTER OTHER INCOME & EXPENSE	643,853.66	140,440.00	(503,413.66)	458.5 %
NET RESULTS	643,853.66	140,440.00	(503,413.66)	458.5 %

**Camarillo Health Care District
Investment & Reserves Report
28-Feb-21**

LAIF	2020 - 2021		Quick Ratio	Current Ratio
	2/28/2021	Interest Earned		
Vehicle Fleet Reserve	75,324	324	32.72	35.31
Technology Reserve	150,648	648		
Project/Special Use Reserve	150,648	648		
Capital Improvement Reserve	502,159	2,159		
General Operating Reserve	1,017,639	4,375		
Undesignated - General Operating	2,133,508	3,564		
Total LAIF	4,029,925	11,718		

Bank of the West	
General Operating Fund	0.00
Total Bank of the West	0.00

Mechanics Bank	
Checking	18.52
Savings	70.12
Total Savings & CD's	88.64

Scholarships & Petty Cash Funds	7,604
Ventura County Treasurer Pool	122.17
Total in interest earning accounts	11,928

Reserve Funds	Minimum Target	2020		2020 Interest	2/28/2021 Balance	Annual Funding Goal
		6/30/2020 Balance	Allocated			
Vehicle Fleet Reserve	75,000	75,000	0	324	75,324	5,000
Technology Reserve	150,000	150,000	0	648	150,648	5,000
Project/Special Use Reserve	150,000	150,000	0	648	150,648	5,000
Capital Improvement Reserve	500,000	500,000	0	2,159	502,159	10,000
General Operating Reserve	1,715,441	1,013,264	0	4,375	1,017,639	100,000
Reserves & Contingencies	2,590,441	1,888,264	0	8,153	1,896,417	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-B
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 21-02,
HONORING RODGER (ROD) BROWN ON HIS
RETIREMENT FOLLOWING 25 YEARS OF PUBLIC SERVICE.**

MARCH 23, 2021



RESOLUTION NO. 21-02

**Honoring Director Rodger “Rod” Brown on His Retirement
Following 25 Years of Public Service
on the Camarillo Health Care District Board of Directors**

Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California

WHEREAS, Rodger “Rod” Brown, MBA, began his service to the Camarillo Health Care District (District) as a Community Member of the District’s Investment Committee in 1996; and

WHEREAS, Rod also served as a Founding Member of the District’s Community Leadership Advisory Panel to address service gaps and community needs; and

WHEREAS, Rod then joined the Board of Directors in July of 2012, serving as Vice President for four years, and President for five years; and

WHEREAS, Rod successfully lead the District through a necessary three-year public litigation, resulting in the restoration of significant District funds; and

WHEREAS, during his leadership, the District expanded programs and services to include Care Management Services, Dementia Care Specialty, Caregiver Training and Education, Elder Legal Services, Senior Support Line, and a variety of evidence based programs including, Chronic Disease Self-Management, Chronic Pain Self-Management, UCLA Memory Training, Diabetes Empowerment Education, Matter of Balance, Arthritis Foundation’s Walk with Ease-Walking Group, Tai Chi for Arthritis, to mention a few; and

WHEREAS, Rod was instrumental in the District’s navigation through the worldwide pandemic of COVID-19 by supporting the translation of standard services into virtual services, by supporting the astronomical growth of the Senior Nutrition Program from 2,400 meals per month to more than 7,000 meals per month, and by supporting the creation of important funding partnerships to ensure services remain available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors, on behalf of the Camarillo Health Care District and the residents it serves, does hereby recognize, commend, and pay tribute to the outstanding dedication and leadership of Director Rodger “Rod” Brown, MBA.

ADOPTED, SIGNED, AND APPROVED this 23rd day of March, 2021.

Christopher Loh, President
Board of Directors
Camarillo Health Care District

Attest: _____
Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Richard Loft, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 21-02 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 23rd day of March, 2021 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

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SECTION 10

CHIEF EXECUTIVE OFFICER REPORT

MARCH 23, 2021

DEAR CAMARILLO HEALTH CARE DISTRICT:

I JUST WANTED TO EXPRESS MY HEARTFELT THANKS TO YOUR LOVELY STAFF. EVERYONE IS SO KIND & SO INCREDIBLY HELPFUL.

I RECENTLY USED THE ZOOM ROOM TO GET A CA TAX FORM (HEALTH CARE ASSISTANCE) THAT IS ONLY AVAILABLE ONLINE. WITH THE LIBRARIES CLOSED INDEFINITELY - I HAD NO PLACE TO GO FOR INTERNET ACCESS. AND THEN I REMEMBERED YOUR LOVELY WINTER NEWS-LETTER & THE ZOOM ROOM!

IN PARTICULAR, I'D LIKE TO MENTION & THANK JEANETTE - WHO FROM THE START, PUT ME AT EASE & HELPED SET UP MY APPOINTMENT. AND ALSO LUIS - WHO WAS EXCEPTIONALLY HELPFUL →

IN NAVIGATING & ASSISTING WITH THE INTERNET, THUMB DRIVES & PRINTER. HE ALSO GAVE GREAT DRIVING & PARKING DIRECTIONS!

WHAT A WONDERFUL DISTRICT!

AGAIN, THANK YOU SO VERY MUCH!

SINCERELY,

CARNEP



{ THANK YOU }

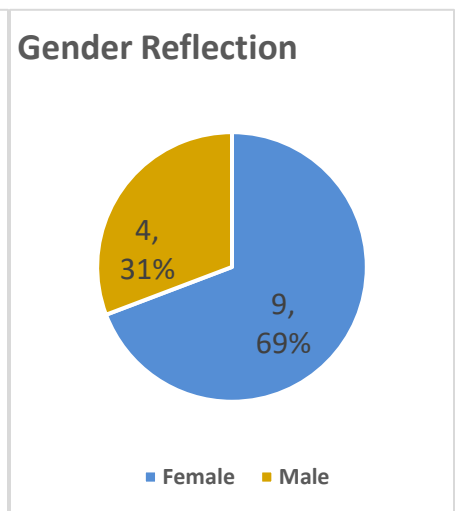
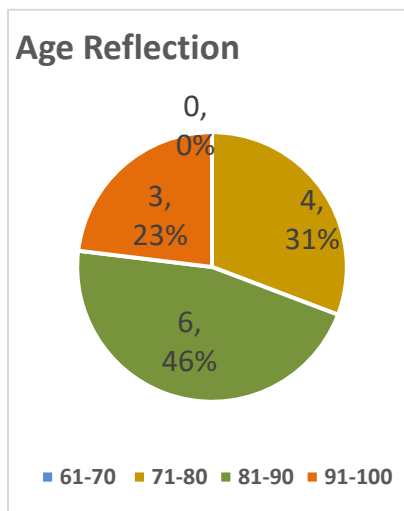
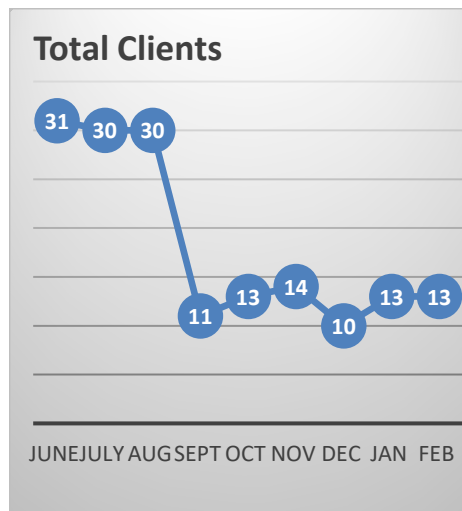
MEMORANDUM

DATE: February 28, 2021
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *February 2021 Monthly Report*

PROGRAM DESCRIPTION

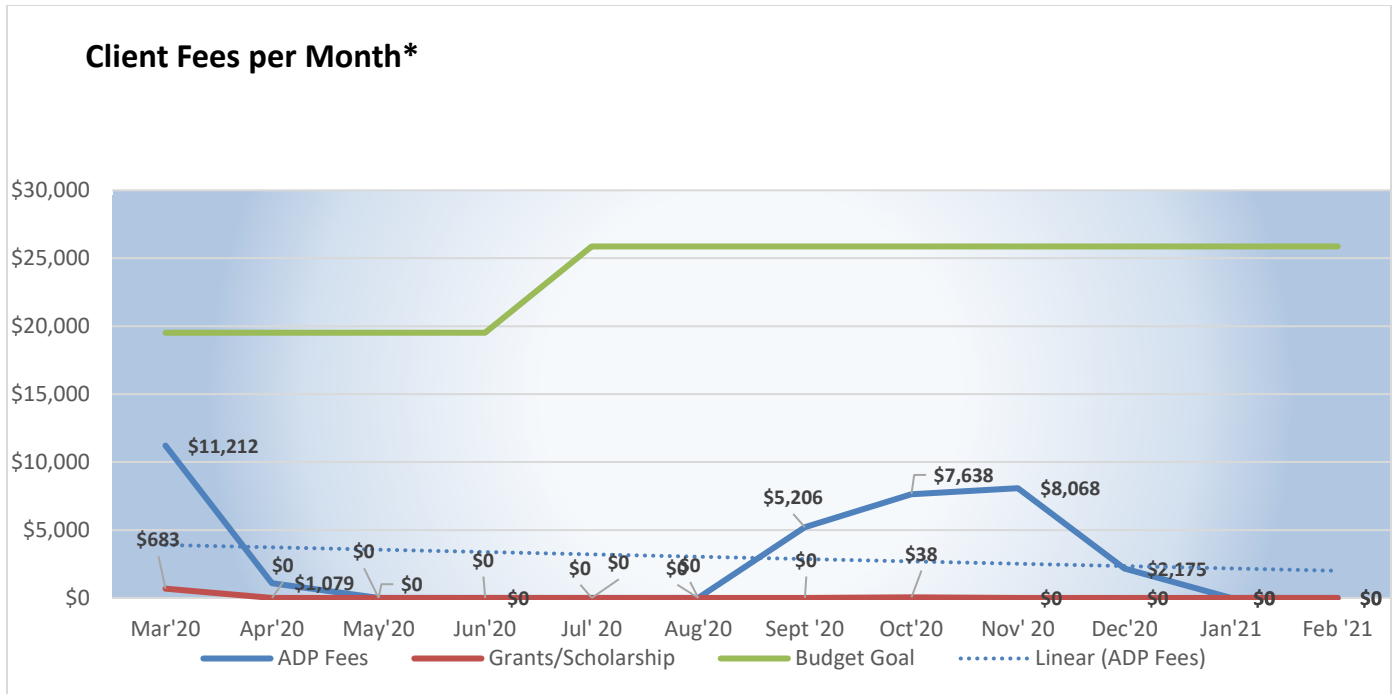
For the past 37 years (since 1983), Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options. Extended hours are available until 5:30pm.

**COVID-19 HOME CARE PACKAGES PROGRAM 3/20/20-8/28/20 resumed 12/07/20
 Center reopened with modified hours due to COVID-19 9/08/20 until 12/04/20**



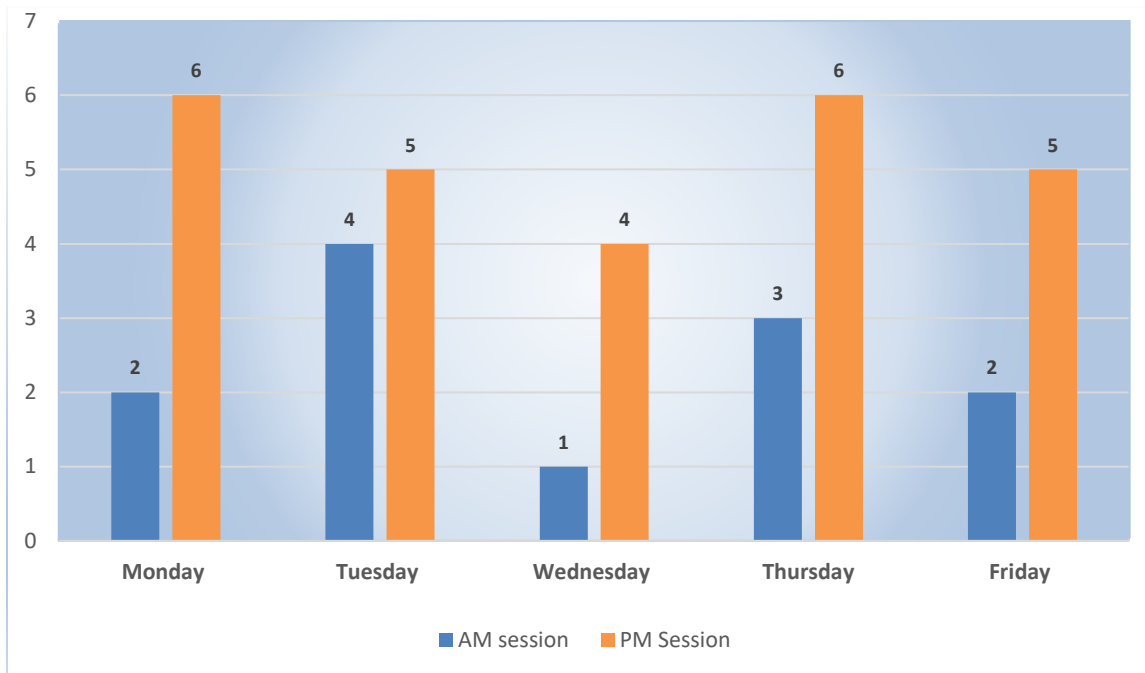
Total Active Clients: 13
 Total COVID-19 LOA Clients: 17

	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN'21
Female	21	20	22	22	22	21	20	10	10	10	7	9
Male	10	10	10	10	9	9	9	3	4	4	3	4



*debit/credit margins for refunds; does not include property tax allocation

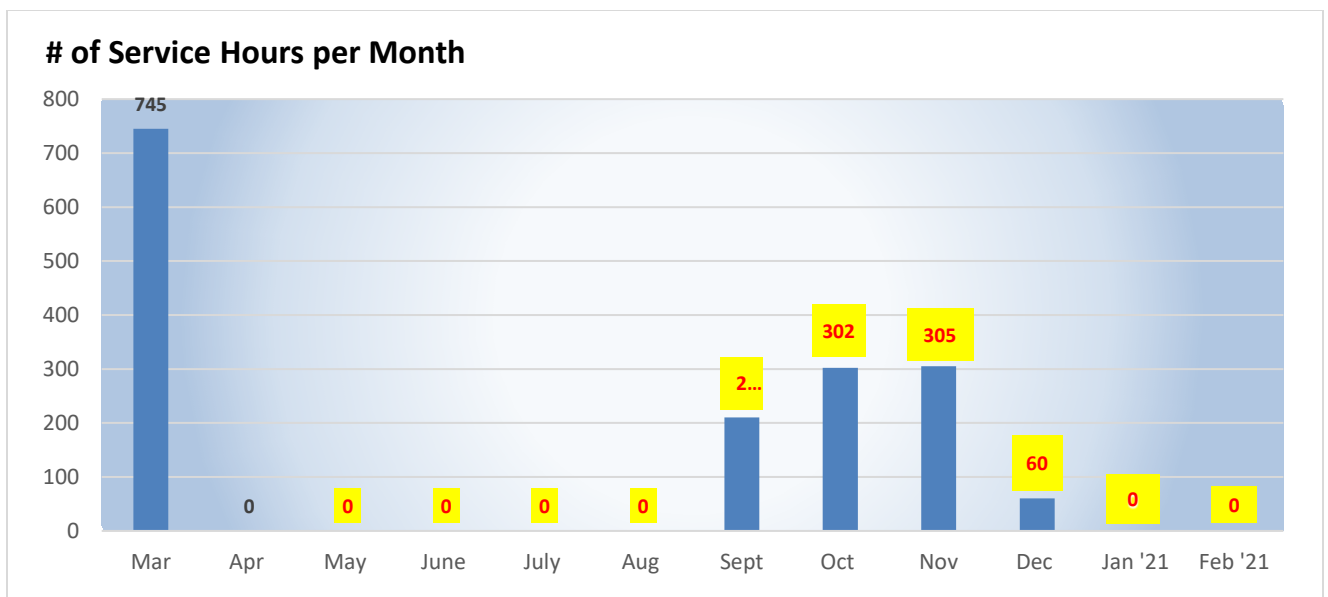
ATTENDANCE BY # OF DAYS WEEK ENDING 12/04/20



NON-ATTENDANCE of ENROLLED CLIENT

	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan' 21	Feb'21
COVID-19		32	32	31	30	29	19	17	15	20	17	17
Doesn't want to attend	1											
Illness	2											
Family proving care in home												
Temporarily relocated												
Traveling												
Skilled Nursing Care	2											
Unreported Reason												
Active Clients on LOA	5	32	32	31	30	29	19	17	17	20	17	17
Disenrollment Reasons												
Declining Health												
Deceased				1					1			
Attending another program												
Relocated												
Care provided in the home												
Placement					1							
Financial Concerns						1						
Skilled nursing care		2*										
Disenrolled from Program	0	2	1	1	1	1	0	0	1	0	0	0

*Participants on extended leave of absence before COVID



Adult Day Center: February 2021

Newsbites:

- Day center services temporarily suspended on December 5, 2020 under COVID-19 stay at home order.
- Resumed mailing weekly, activity packets to participants who returned for in-person services 9/08/20-12/04/20 .

PARTICIPANT SPOTLIGHT

2016



2018



2020

MEMORANDUM

Date: March 10th, 2021
To: Kara Ralston, CEO
From: Lynn Jones, Community Outreach Manager (COM)
Subject: February 2021 Board Report

Program Description

Lifeline is an easy-to-use, in-home personal response service to ensure rapid response and assistance whenever needed...24 hours a day, 365 days a year.

Program Overview

- 0 units were installed
- 13 units were removed
- 355 total Lifeline subscribers

Description	Feb 2021	Jan 2021	Monthly Variance	Feb 2020	Yearly Variance	Fiscal YTD
Total Subscribers	355	368	-13	441	-86	355
Total Units Removed with extra buttons (including transfers out to SSI programs)	13	13	-0	8	+5	90
Total Number of Installations with extra buttons	0	3	-3	10	-10	30
Net Installations	-13	-12	--1	+3 (LL #s)	-16	-62
In District/ Out of District	0/0	1//2	-1/-2	3/7	-3/-7	8/22

All numbers on chart are from Philips Lifeline Carepartnersconnect web page

Deactivations in February totaled 13 Clients

The average length of stay for those deactivating in February was 5 years, 4 months. The national average is 2.7 years.

Lifeline Operational Calls

In total, including other miscellaneous activity, Lifeline Central answered or responded to 237 calls from District subscribers in February.

	Feb 2021	Jan 2020	Monthly Variance	Feb 2020	Yearly Variance	Fiscal YTD
Accidental Button Pushes (No EMS called)	97	134	-37	133	-36	762
Client Tests Performed	99	131	-32	149	-50	884
Incidents	33	25	+8	34	-1	188
Service Calls	8	36	-28	23	-15	106
Welcome/Information Calls	0	3	-3	6	-6	21
Total	237	329	-92	345	-108	1961

Detailed Incident Report: In February, Lifeline reported 25 calls for help from CHCD subscribers. Out of the 33 calls, only 4 were transported to a local hospital which represented 12% of button-help calls. EMS was called to the scene for a total of 22 times for the month of February representing about 66% of all incidents. Overall, falls were the number one reason (46%) for needing assistance.

February 2021 Report

Date: March 5, 2021
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
 Jennifer Young, Senior Nutrition Coordinator; Juliann Do, Resource Specialist

Monthly Program Report: February 2021

The Senior Nutrition Program (SNP) provides supplemental nutrition for residents age 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit and vegetables, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week. **During COVID-19 restrictions, clients include seniors not normally home-bound, and non-senior disabled who are abiding by Stay-at-Home orders. All recipients may currently receive up to 14 meals/week.**

Congregate Meals (aka Apple-A-Day Café) are normally served at the District congregate (Cong) site on the third Thursday of each month. **During COVID-19 restrictions,** congregate clients may instead choose to pick up a frozen meal at the District once a month.

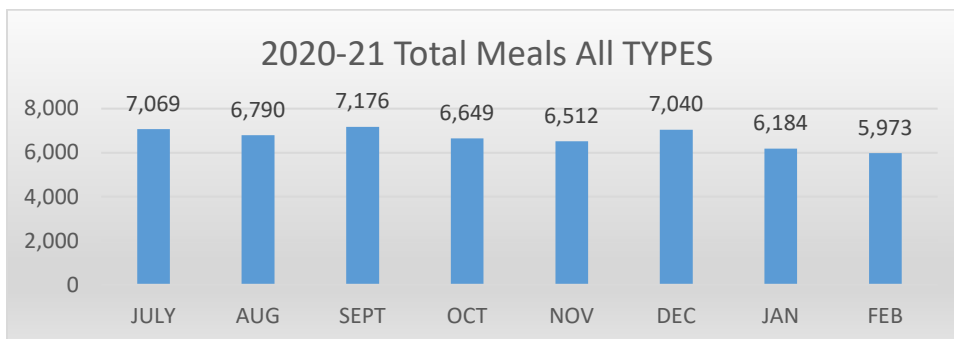
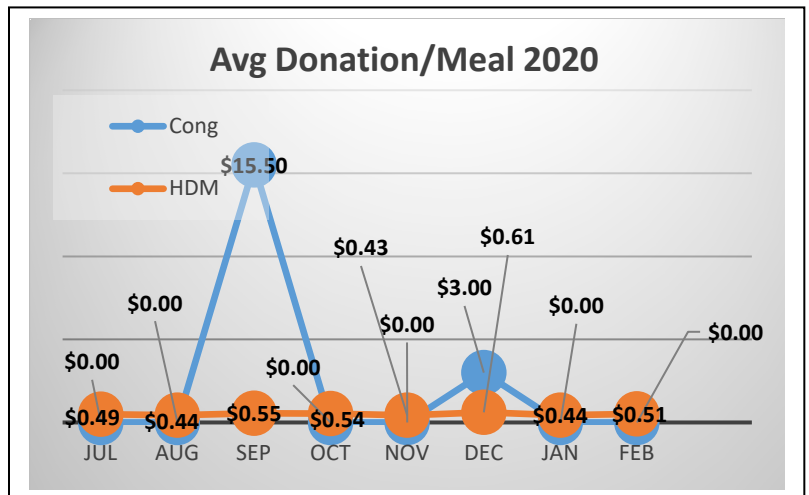
The SNP is also partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging (VCAAA), VCAAA Foundation, the City of Camarillo, and an in-kind partnership with Pleasant Valley Recreation & Parks District. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance

	Feb. 2021	Unduplicated Clients FYTD
New HDM clients	12 <u>-16 disenroll</u> (4) net gain	502 *
New Cong. clients	0**	14

*includes HDM clients currently on hold as well as 11 disabled non-seniors funded by VCAAA Found.

**Due to COVID19, Cong clients shifted to HDM



Program History

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received more than 400,000 meals, averaging over 25,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)
Program began April 1, 2005		\$27,602			
Total meals served FY 2005-2006	34,382	\$52,099			
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93%HDM 7% Cong	\$37,000
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97%HDM 3% Cong	\$37,000
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96%HDM 4% Cong	\$37,000 + \$7500
FYTD Total meals served July 2020-Feb 2021 (HDM+Cong.)	53,393*	\$96,058	30,250	96%HDM 4% Cong	\$37,000
TOTAL cumulative meals served since program inception; all-meal types; commenced April 2005	431,549				

*includes meals for (11) <60 disabled clients funded by the VCAAA Foundation

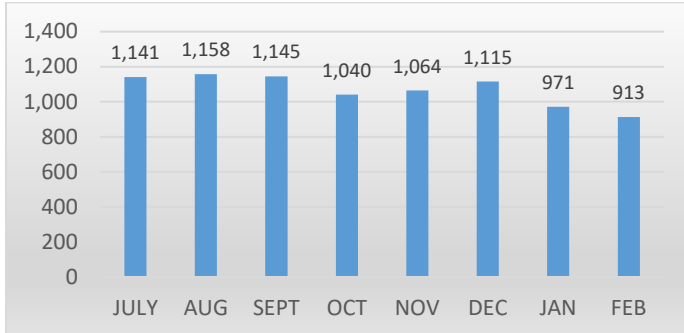
HDM Referral Sources

Referral Source Jan. 2021	HDM	Cong
Friend/Neighbor/Family	4	0
Former Congregate Client	0	0
Website/Online Search	0	0
Healthy Attitudes magazine	2	0
Social Worker/APS Referral	2	0
Doctor office/Hospital	2	0
VCAAA referral	0	0
Previous Client	0	0
Internal District referral	1	0
Casa del Norte Mobile Home Park Manager referral	1	0
Walk-in	0	0
District Produce Day	0	0
Hospice	0	0
TOTAL	12	0

HDM Cancellations

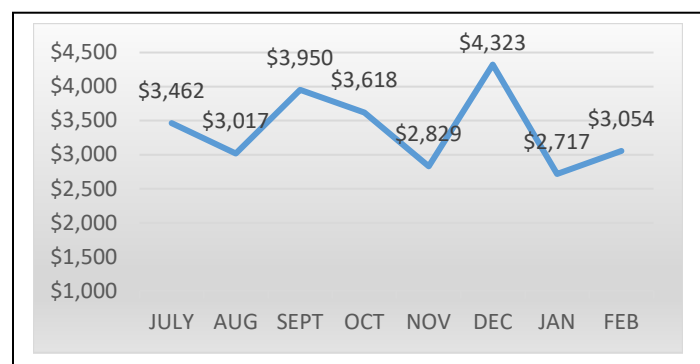
Reason Stated	Jan. 2021
Dislikes the food/Not what was expected	1
Family/Caregiver now providing meals	1
Moved in with Family	0
Moved into Care Facility	1
Moved to alternate Program	2
No longer desires services	3
No longer meets criteria	0
No longer needs service	0
Health has improved-able to cook	2
Dietary restrictions	0
Relocation out of service area	3
Deceased	3
On hold for extended time	0
TOTAL	16

HDM: Clients Served per Month 2020-21

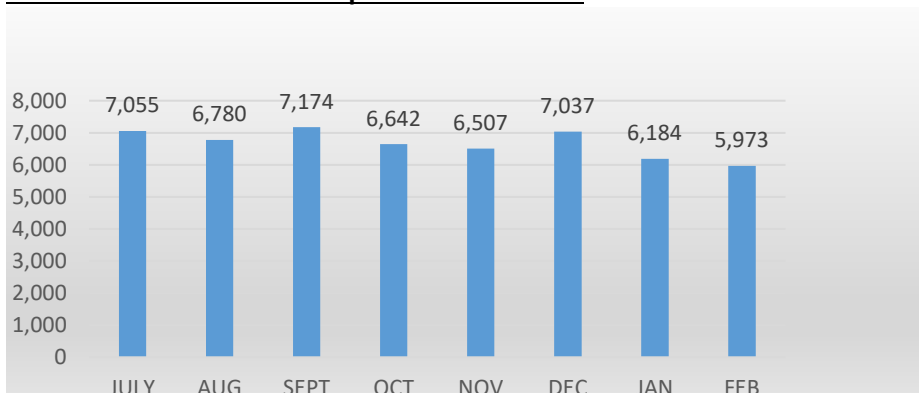


*client count is duplicated count as clients receive meals each week

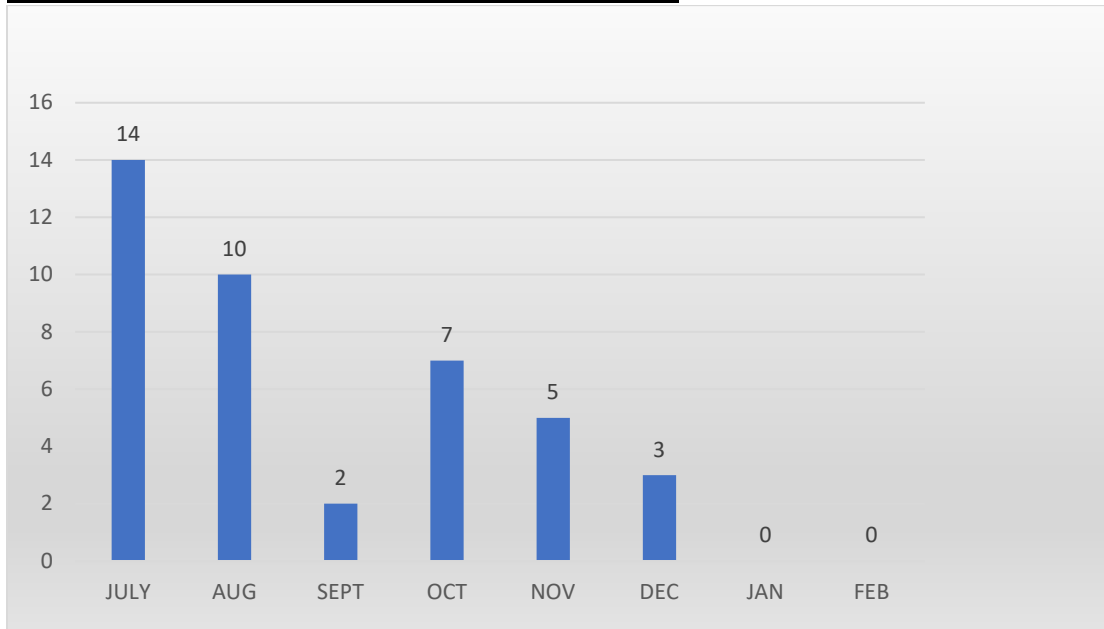
HDM: Donations Rec'd per Month 2020-21



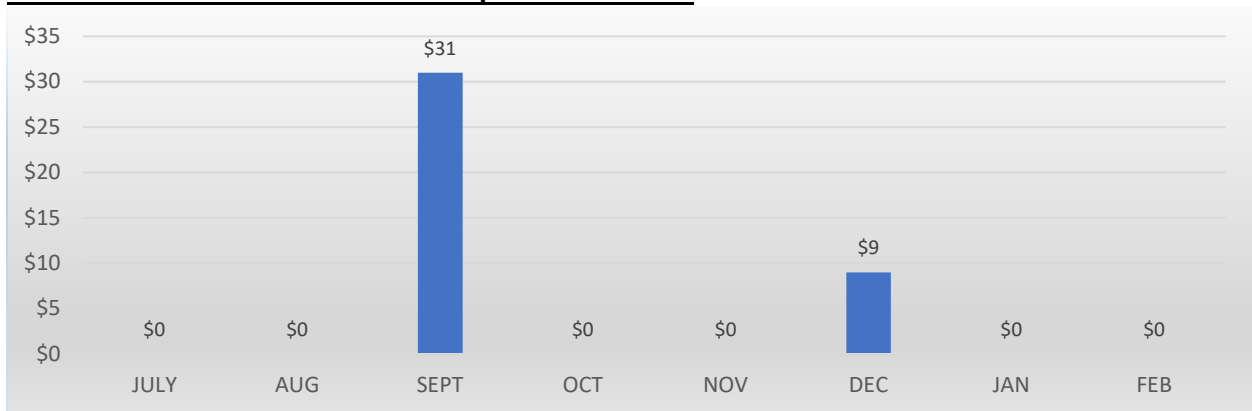
HDM: Total Meals Provided per Month 2020-21



CONGREGATE: Meals Provided per Month 2020-21



CONGREGATE: Donations Received per Month 2020



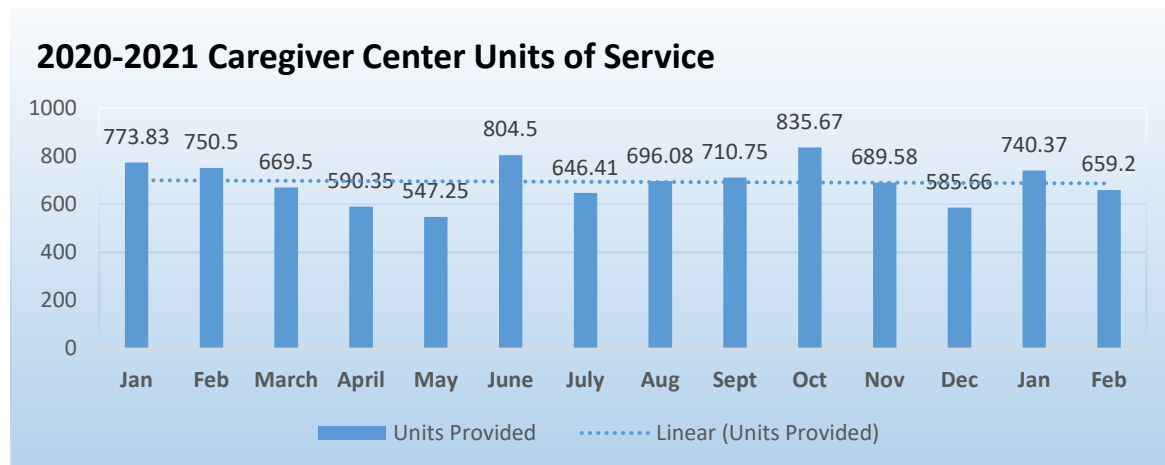
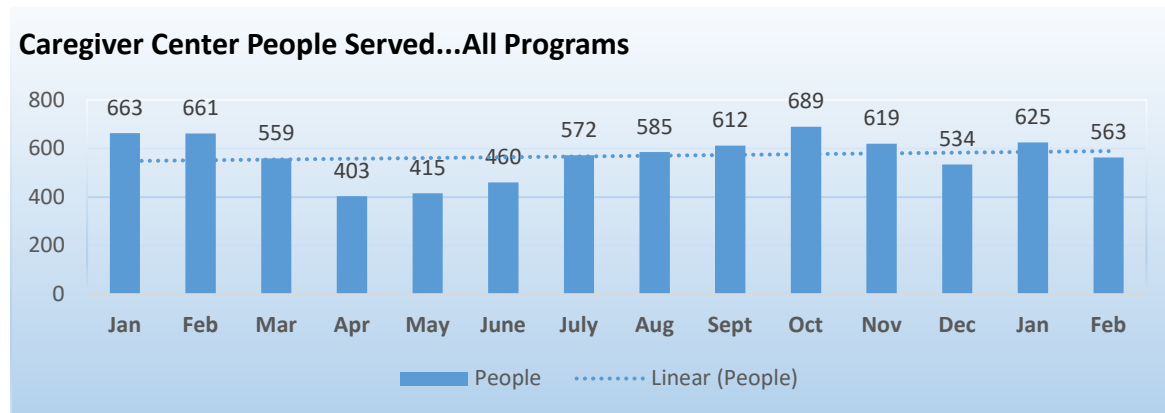
MEMORANDUM

DATE: March 10, 2021
TO: Kara Ralston, CEO
FROM: Blair Barker, MPH, Care Services Director
Caregiver Center of Ventura County
RE: February 2021 Monthly Report

PROGRAM DESCRIPTION

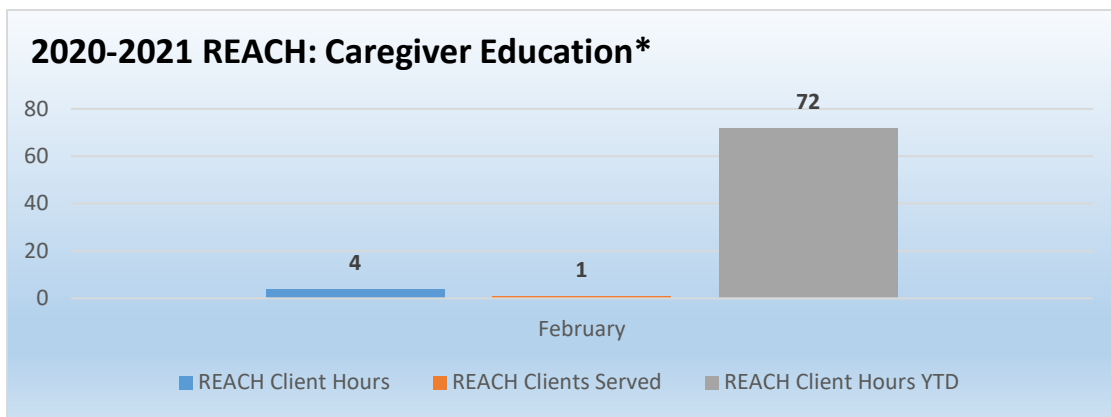
The goal of the Caregiver Center of Ventura County (Center) is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including REACH, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

Overview of Units of Service Provided



Program	February - Units	February - People
REACH: in-person	0	0
REACH: phone	4	1
ADS Plus: phone	2	1
Dealing with Dementia: class	0	0
Dementia Live: class	0	0
Community Voice – DFVC: class	0	0
Caregivers CAN: class	0	0
Powerful Tools for Caregivers	24	6
Care Consultation: in-person	0	0
Care Consultation: phone	7.2	8
Caregiver Support Group	9	6
Respite: In Home Hours	36	3
Respite: ADP Hours	0	0
Home Modifications: Units Installed	1	1
Assistive Devices: Units installed	0	0
Senior Support Line: Peer Counseling	64	71
Senior Support Line: Telephone Reassurance	95	94
Memory Café	0	0
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up (<i>in-person, phone call, email, similar</i>)	72	45
Client Walk-ins	3	3
Resource & Education Request	195	195
Inquiry response: Email/phone reply	69	51
Caregiver Email Outreach	78	78
TOTAL	659.2	563

REACH Program



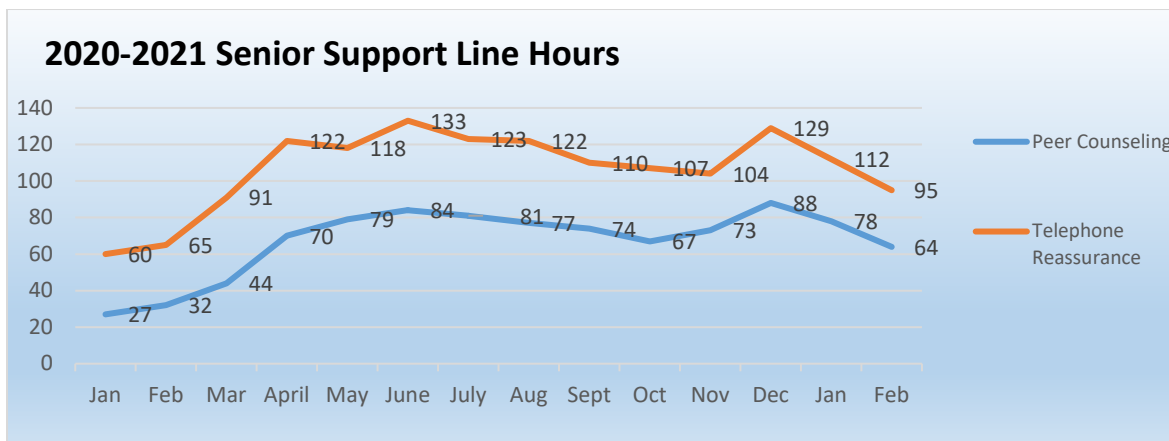
REACH: Caregiver Education	February	YTD	Annual Contract Goal	Target 67% of FY
REACH: Total Client Units*	4	72	100	72%
REACH: Clients served	1	22	N/A	N/A
TOTAL	5	94	N/A	N/A

*This number includes REACH in-person and phone visits (units = hours)

This chart represents monthly and FYTD counts of clients served as well as the hours provided by the Center through the Rosalyn Carter Institute’s REACH (Resources Enhancing Alzheimer’s Caregivers Health) program.

Senior Support Line

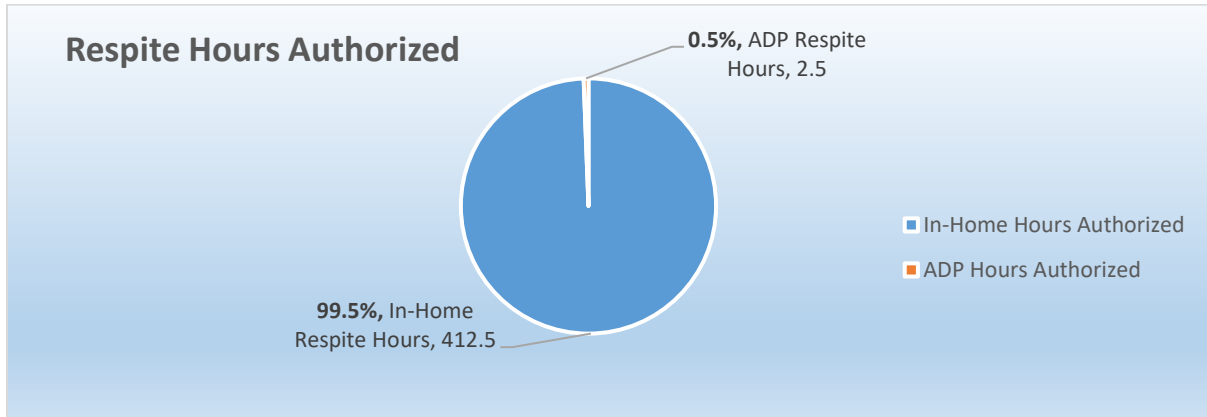
This chart represents monthly and FYTD measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.



Senior Support Line (Title IIIB)	February	YTD	Annual Contract Goal	Target 67% of FY
Peer Counseling: Hours	64	602	616	98%
Peer Counseling: Persons Served (unduplicated monthly)	71	635	375	169%
Telephone Reassurance: Hours *	95	902	N/A	N/A
Telephone Reassurance: Contacts	290	2,617	2,236	117%
Telephone Reassurance: Persons Served (unduplicated monthly)	94	785	278	282%
TOTAL	614	5,541	N/A	N/A

Respite Hours Authorized

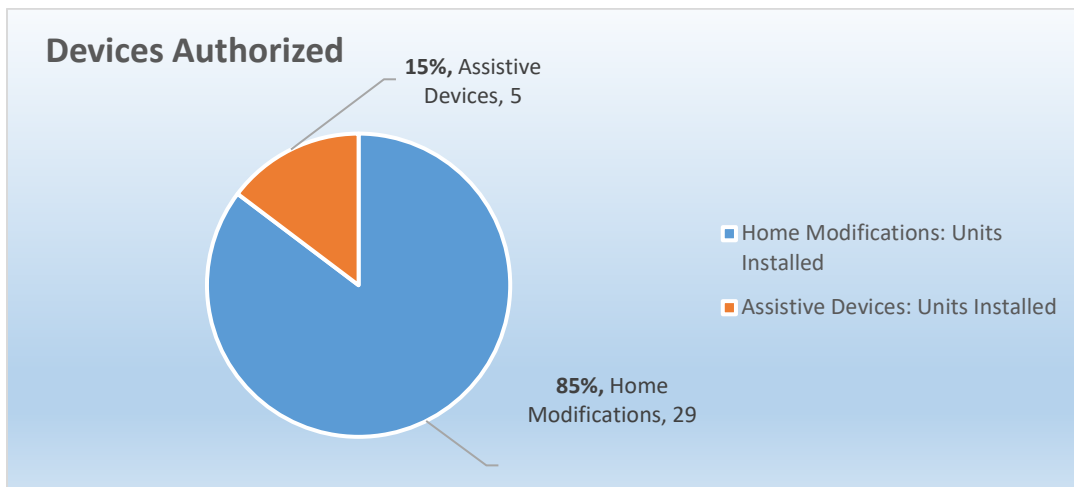
This chart represents monthly and FYTD measures of Respite hours and clients served by those hours, either in-home, and at the Adult Day Center. The District periodically receives funding for Home Modifications, Assistive Devices, in-home respite, and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA. Due to COVID-19 closures, no respite hours were authorized for Adult Day Center, but there was a significant spike in authorizations for home respite.



Respite (Older Americans Act Title III E)	February	YTD	Annual Contract Goal	Target 67% of FY
Respite: In-home (hours)	36	412.5	522	79%
Respite: In-home (people)	3	35	N/A	N/A
Respite: ADP (hours)	0	2.5	667	1%
Respite: ADP (persons served)	0	1	N/A	N/A
TOTAL	39	451		

Home Modifications and Assistive Devices

This chart FYTD counts of clients served, units served (by type: home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) installed). The District periodically receives funding for Home Modifications, Assistive Devices, in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA.



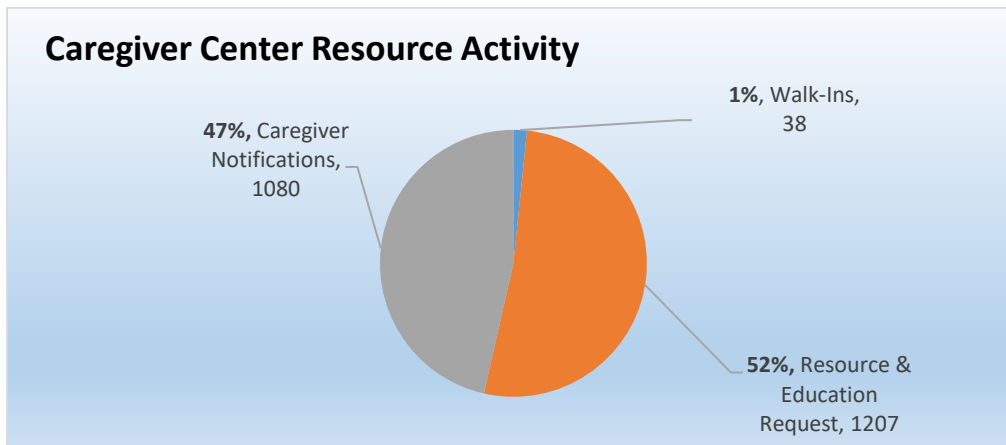
Home Modifications (Title III E)	February	YTD	Annual Contract Goal	Target of FY 67%
Home Modifications: Units installed	1	29	68	43%
Home Modifications: Persons served	1	16	N/A	N/A
Assistive Devices: Units provided	0	5	3	167%
Assistive Devices: Persons served	0	5	N/A	N/A
TOTAL	2	55	71	

Dementia Friendly Caregiver Engagement Project

Outside of the pandemic, there would be a chart below this that represents monthly and FYTD counts of clients and organizations served by the Center’s dementia education programs. Grant funding was provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. These programs and services are an integral of the Dementia Friendly Ventura County initiative (led by the VCAAAA). Due to the Ventura County Stay Healthy At Home Orders, the District is unable to train family caregivers and professionals (social distancing and gathering restrictions in place). However, the organizations that developed both Dementia Live and Dementia Friendly Work Sector Training are currently developing materials to be able to deliver these two programs virtually. Once able to, the District will provide them.

Caregiver Center Resource Activity

This chart represents monthly and FYTD counts of Center’s Resource Specialists’ activity, including individuals that walk-in, telephonic resource and education requests, as well as Caregiver Notifications (email or snail mail).



Caregiver Center Resource Activity	February	YTD
Client walk-ins	3	38
Resource & Education Request	195	1,207
Caregiver Email Outreach	78	1,080
TOTAL	276	2,325

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

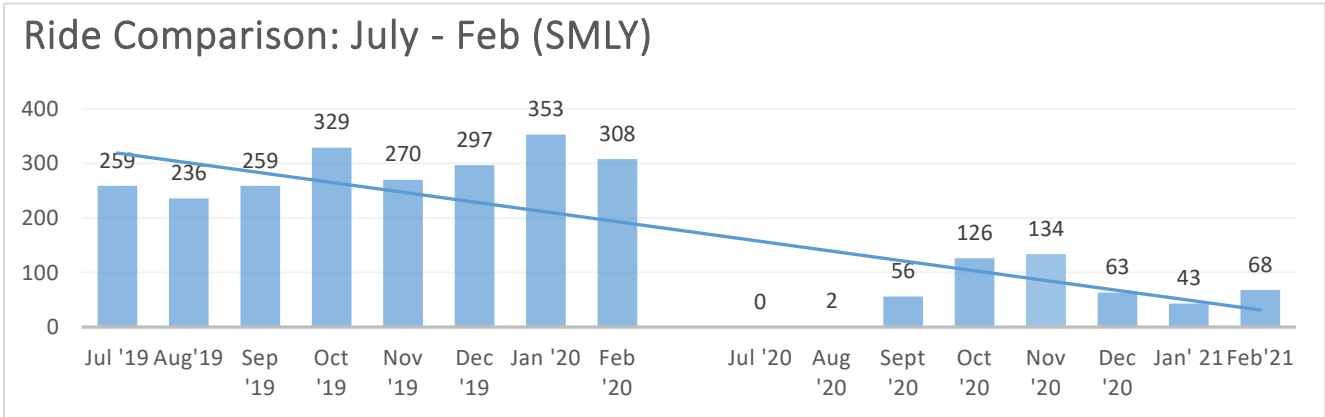
MEMORANDUM

DATE: February 28, 2021
TO: Kara Ralston, Chief Executive Officer
FROM: Tanvir Walele, Transportation Coordinator
SUBJECT: *February 2021 Monthly Report*

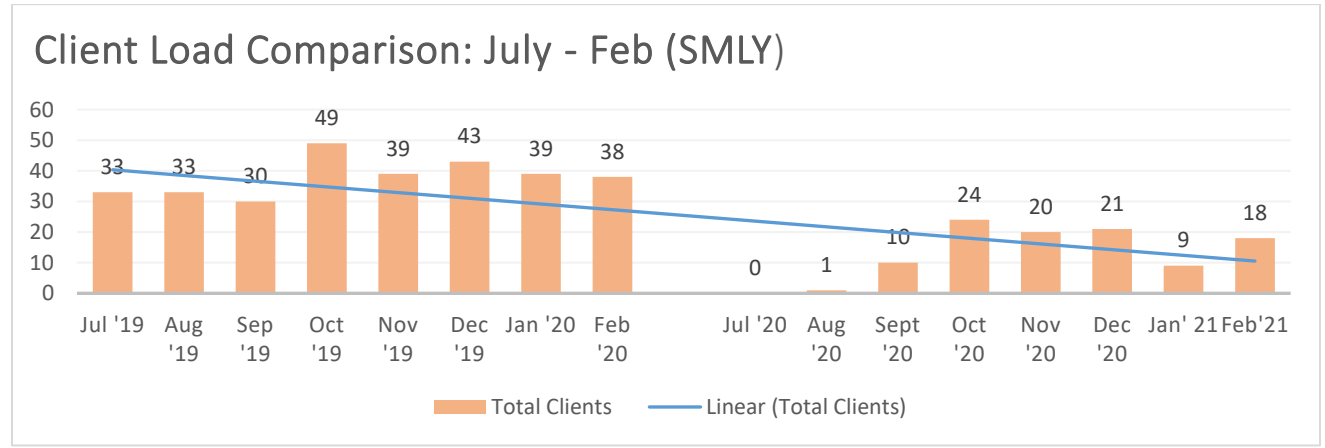
PROGRAM DESCRIPTION

Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively-challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices. *(Transportation services closed during the initial Stay-at-Home order and has remained available but limited during the subsequent closure orders).*

Comparison Charts

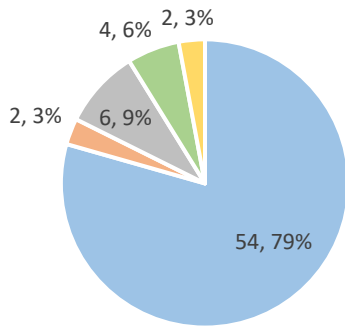


Average rides per month: 2019/20: 255.21; 2020/21: 61.5



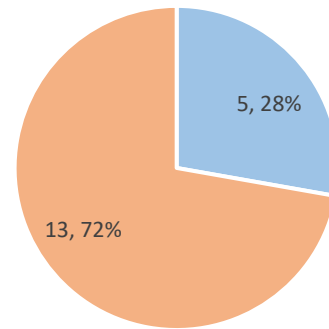
Average client use per month: 2019/20: 38; 2020/21: 12.87

Ride Destinations



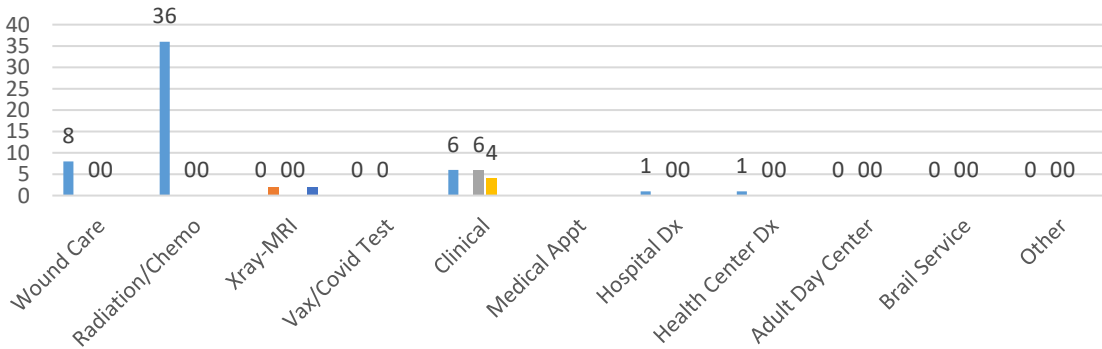
■ Camarillo ■ Thousand Oaks ■ Ventura
■ Oxnard ■ Westlake

Gender Reflection: Feb '21



■ Male ■ Female

Cause or Reason for Ride



■ Camarillo ■ T Oaks ■ Ventura ■ Oxnard ■ WLV ■ Other



SECTION 11

BOARD PRESIDENT REPORT

MARCH 23, 2021

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SECTION 12

BOARD MEMBERS COMMENTS AND/OR REPORTS

MARCH 23, 2021

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FUTURE MEETING AND EVENTS

<u>Board of Directors Meetings</u>	
• Executive Committee: Loh, Doria	Tuesday, April 20, 2021, 12:00 p.m.
• Finance Committee: Brown, Hiepler	Tuesday, April 27, 2021, 10:30 a.m.
• Full Board:	Tuesday, April 27, 2021, 12:00 p.m.
• Executive Committee: Loh, Doria	Monday, May 17, 2021, 12:00 p.m.
• Full Board:	Tuesday, May 25, 2021, 12:00 p.m.
• Executive Committee: Loh, Doria	Tuesday, June 01, 2021, 12:00 p.m.
• Full Board: Budget (First Reading)	Tuesday, June 08, 2021, 12:00 p.m.
• Executive Committee: If Needed Waived if Budget approved on the First Reading.	Tuesday, June 15, 2021, 12:00 p.m.
• Full Board: Budget (Second Reading) Waived if Budget approved on the First Reading.	Tuesday, June 22, 2021, 12:00 p.m.
• Executive Committee: Loh, Doria	Tuesday, July 20, 2021, 12:00 p.m.
• Finance Committee: Hiepler	Tuesday, July 27, 2021, 10:30 a.m.
• Full Board:	Tuesday, July 27, 2021, 12:00 p.m.
