



EXECUTIVE COMMITTEE MEETING

NOVEMBER 12, 2024 – 12:30 PM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, OAK ROOM
CAMARILLO, CA 93010**

AGENDA

Executive Committee Meeting

November 12, 2024, 12:30 p.m.

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board Members

Thomas Doria, MD, President
Neal Dixon, MD, Vice President

Staff

Kara Ralston, Chief Executive Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Meeting of the Executive/Agenda Building Committee was called to order by _____, at _____.
 2. **Public Comment** - Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
 3. Approval of the Minutes; Executive Committee Meeting of October 14, 2024.
 4. Review the proposed Agenda for the Regular Board Meeting of November 21, 2024.
 5. **Board President Report**
 6. Next Executive Committee Meeting will be held on January 13, 2025, at 12:30 p.m.
 7. Meeting adjourned at _____.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

SECTION 3

**EXECUTIVE COMMITTEE MINUTES
OF OCTOBER 14, 2024**



MINUTES

October 14, 2024

Executive Committee Meeting

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board of Directors – Present

Thomas Doria, MD, President
Neal Dixon, MD, Vice President

Staff - Present

Kara Ralston, Chief Executive Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Executive Committee Meeting was called to order by President Doria, at 12:30 p.m.
 2. **Public Comment** – None
 3. Approved Minutes of Executive Committee Meeting of September 16, 2024.
 4. Reviewed the proposed Agenda for the Regular Board Meeting of October 24, 2024.
 5. **Board President Report**
 6. Next Executive Committee Meeting will be held on November 12, 2024, at 12:30 p.m.
 7. Meeting adjourned at 1:10 p.m.

Thomas Doria, MD
President

SECTION 4

**PROPOSED AGENDA FOR REGULAR BOARD MEETING
OF NOVEMBER 21, 2024**



AGENDA

Regular Meeting of the Board of Directors

November 21, 2024 – 8:30 a.m.

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Sequoia Rooms

Board of Directors

Thomas Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Lydia Dixon, PhD, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

Senior Counsel

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**– Director Feinberg

4. **AMENDMENT(S) TO THE POSTED AGENDA: *Motion to approve*** Agenda as amended.

 Motion _____ Second _____ Pass _____ Fail _____

 Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

5. **PUBLIC COMMENT - Ca. GC Section 54954.3**
 The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

6. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

A. **Meeting Minutes Pages 17-18**

Recommendation: Approval of Regular Board Meeting of October 24, 2024. **(Section 6-A)**

B. **Financial Reports Pages 21-27**

Recommendation: Approval of financial reports for period ending October 31, 2024. **(Section 6-B)**

Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

7. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

AGENDA ITEMS-ACTION

8. A. **Review/ Discussion /Action** - Consideration, discussion, and recommendation for the Board of Directors to vote for election of a Special District **Regular** Member to the Ventura LAFCo, for a new four-year term beginning January 1, 2025, and ending December 31, 2028. **(Section 8-A) Pages 31-34**

Motion to approve Vote for _____ as Special District **Regular** Member to the Ventura LAFCo, for a new four-year term beginning January 1, 2025, and ending December 31, 2028.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

9. **BOARD REORGANIZATION**

Call for Nominations:

A. **PRESIDENT** _____

Nomination by _____

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

B. VICE PRESIDENT _____

Nomination by _____

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

C. CLERK OF THE BOARD _____

Nomination by _____

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

10-minute recess

AGENDA ITEMS-DISCUSSION

10.

A. District Tour of Programs: BalanceFIT, SmartFIT, Magic Table

**B. Annual Board Education: Aleks Giragosian, Senior Counsel
Colantuono, Highsmith & Whatley
General Counsel, Camarillo Health Care District**

Annual AB 1234 Ethics Training

11. FUTURE MEETING AND EVENTS

BOARD OF DIRECTORS MEETINGS

Regular Full Board	December - DARK
Executive Committee: TBD	January 13, 2025 – 12:30 p.m.
Finance Committee: TBD	January 23, 2025 – 10:00 a.m.
Regular Full Board	January 23, 2025 – 11:30 a.m.
Executive Committee: TBD	February 18, 2025 – 12:30 p.m.
Regular Full Board	February 27, 2025 – 11:30 a.m.

12. ADJOURNMENT - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____ p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted on www.camhealth.com and the Camarillo Health Care District Administration Office, on or before, November 18, 2024, at 11:30 a.m.

CONSENT AGENDA 6-A
REGULAR BOARD MEETING MINUTES
OF OCTOBER 24, 2024

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Board of Directors - Present

Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Lydia Dixon, PhD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

Participants

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, October 24, 2024, at 11:35 a.m., by Neal Dixon, Vice President.

2. **Pledge of Allegiance** – Director Feinberg

3. **Amendments to the Agenda** - None

4. **Public Comment** – None

5. **Consent Agenda**

It was **MOVED** by Director Feinberg, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

ROLL CALL VOTE: **Ayes:** N. Dixon, Feinberg, L. Dixon **Nays:** **Absent:** Doria, Loh

6. **Action Items**

8-A. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval of District Resolution 24-10, Recognizing November 2024 as National Family Caregivers Month.

It was **MOVED** by Director L. Dixon, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve District Resolution 24-10, Recognizing November 2024 as National Family Caregivers Month.

ROLL CALL VOTE: **Ayes:** N. Dixon, Feinberg, L. Dixon **Nays:** **Absent:** Doria, Loh

8-B. Review/ Discussion /Action: Consideration, discussion, and approval of Director Lydia Dixon’s February through May absence as she is scheduled to be out of the country on a Fulbright Scholar Award; per District Bylaws, Section 7, Attendance at Meetings.

It was **MOVED** by Director L. Dixon, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve the excused absences of Board of Director, Lydia Dixon, from the February, March, April, and May 2025 Board of Director meetings.

ROLL CALL VOTE: Ayes: N. Dixon, Feinberg, L. Dixon **Nays:** **Absent:** Doria, Loh

7. Emerging Opportunities

- No ideas submitted for discussion.

8. Reports

- **Board President Comments** – No comments.
- **Program & Opportunity Committee** – No report.
- **Healthy Camarillo Committee** – Meetings will be scheduled with further development of the Healthy Camarillo Initiative.
- **Board Member Comments** – No comments.
- **CEO Report**
 - Camarillo Health Care District was featured in the CSDA Special District Magazine for having received the Innovative Program of the Year award from California Special Districts Association (CSDA) for the BALANCEFit and POWERFit Fall Prevention Programs.
 - The District’s Zone 2 seat is on the ballot for the November 5th General Election; new terms commence December 6, 2024.
 - The Board will conduct its reorganization at the November 2024 regularly scheduled board meeting for the positions of Chair, Vice Chair and Clerk of the Board.
 - Program Officer Blair Barker is presenting to the Leisure Village Security Team next week, and will offer education and resources on District programs and services.
 - The District participated in the 2nd annual Trunk or Treat hosted by the Camarillo Police Department. Reports state there were more than 2,000 visitors with many exhibits and tables/trunks to visit. This is the District’s second time to participate.
 - The next Community Health Needs Assessment (CHNA) survey is underway and is conducted every three years; results may be available end of 2025.
 - Comptroller Shalene Hayman was invited to share the story of her daughter’s work with the FBI and VCDA Erik Nasarenko in support of Assembly Bill 1831 banning computer-generated or AI-generated images of child sexual abuse and exploitation.

9. Having no further business this meeting was adjourned at 12:40 p.m.

Neal Dixon, MD
Vice President

CONSENT AGENDA 6-B

DISTRICT FINANCIAL REPORTS
FOR PERIOD ENDING OCTOBER 31, 2024

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically
October 2024 Checks/EFTs

10:55 AM
5-Nov-24

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81171	10/9/2024	ACCESS	Access TLC Caregivers DBA	1,633.50	V - VCAAA grant	MO
81194	10/23/2024	AFLAC	Aflac	1,164.10	V - benefits/ins	MO
81196	10/23/2024	BUKAL	Amy Bukal	134.23	EE - ADC supplies reimb	
81204	10/30/2024	ANDERSON	Anderson Refrigeration dba	280.00	V - equipment maintenance	
81197	10/23/2024	KWAN	Anna Kwan	50.00	V - class refund	
81195	10/23/2024	B&BMAIL	B & B Mailing Services	1,728.41	V - HA bulk mailing	
81173	10/9/2024	BAY ALARM	Bay Alarm Company	444.45	V - camera security	QTRLY MO
81172	10/9/2024	BARKER	Blair Barker	84.46	EE - conference exp reimb	
81186	10/17/2024	C1 ELECTRIC	C1 Electric, Inc.	219.70	V - repairs & maint	
81151	10/2/2024	C3 INTEL	C3 Intelligence, Inc	444.00	V - HR/background checks	ONGOING
81159	10/2/2024	KNOX	Carrie Knox	85.00	V - design work	
81161	10/2/2024	LOH	Christopher Loh, MD	210.00	BOD	MO
81175	10/9/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,233.00	V - legal services	MO
81187	10/17/2024	COMMANDER	Commander Powered by Proforma	16,342.83	V - HA printing	QTRLY
81152	10/2/2024	CONEJO AWARD	Conejo Awards Corp	2,460.56	V - Sr. Nutrition remit envelopes	
81155	10/2/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly Dues (October)	MO
81156	10/2/2024	F M PEARCE	F M Pearce Co, Inc.	12,806.00	V - Replace 3 rooftop HVAC units	
81188	10/17/2024	F M PEARCE	F M Pearce Co, Inc.	2,557.84	V - AC unit maintenance	
81177	10/9/2024	FRONTIER	Frontier Communications	249.47	V - cable services	MO
81158	10/2/2024	HARTFORD	Hartford Life	1,165.31	V - benefits/ins	MO
81178	10/9/2024	HAYMAN	Hayman Consulting dba	5,220.00	V - comptroller financials services	MO
81179	10/9/2024	ITS	Integrated Telemanagement Services, Inc	1,225.15	V - telephone services	MO
81180	10/9/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81160	10/2/2024	LANDRY	Landry and Jacobs LLC	39.93	V - gateway sub close out	
81154	10/2/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81207	10/30/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO

81174	10/9/2024	BEEBE	Marcia Beebe	25.00	V - class refund	MO
81162	10/2/2024	MERIPLEX/CPI	Meriplex Solutions	5,277.78	V - October IT services	MO
81190	10/17/2024	MERIPLEX/CPI	Meriplex Solutions	213.49	V - IT equipment	MO
81163	10/2/2024	METLIFE	MetLife Small Business	617.96	V - benefits/ins	MO
81181	10/9/2024	ROGERS, M	Michelle Rogers	65.94	V - conference exp reimb	MO
81198	10/23/2024	ROGERS	Mikal P Rogers	465.50	V - instructor fees	MO
81153	10/2/2024	DIXON	Neal P. Dixon	315.00	BOD	MO
81206	10/30/2024	DIXON	Neal P. Dixon	210.00	BOD	MO
81209	10/30/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window cleaning service	MO
81157	10/2/2024	FEINBERG	Paula-Jeanne Feinberg	105.00	BOD	MO
81208	10/30/2024	FEINBERG	Paula-Jeanne Feinberg	210.00	BOD	MO
81164	10/2/2024	PVRC	Pleasant Valley Recreation & Park Distri	50.00	V - 50+ Expo registration	MO
81165	10/2/2024	SAFEWAY	Safeway Inc	270.11	V - ADC nutrition	MO
81191	10/17/2024	SAFEWAY	Safeway Inc	39.79	V - ADC nutrition	MO
81199	10/23/2024	SAFEWAY	Safeway Inc	298.67	V - ADC nutrition	MO
81189	10/17/2024	HAYMAN S.	Shalene Hayman	234.01	V - conference exp reimb	MO
81150	10/2/2024	ALMANZA	Silvia Almanza	18.00	V - class refund	MO
81166	10/2/2024	SO CA EDISON	Southern California Edison	4,681.07	V - utilities	MO
81200	10/23/2024	SO CA EDISON	Southern California Edison	2,043.05	V - utilities	MO
81182	10/9/2024	SO CA GAS	Southern California Gas	360.94	V - utilities	MO
81183	10/9/2024	STAPLES	Staples Business Advantage	837.20	V - office supplies	MO
81205	10/30/2024	ARK	The ARK of SC	450.00	V - Facilitor training - Powerful Tools	MO
81176	10/9/2024	DORIA	Thomas Doria, MD	105.00	BOD	MO
81167	10/2/2024	THOMSON	Thomson Reuters	75.00	V -deprec solutions license transfer	ANNL
81201	10/23/2024	THOMSON	Thomson Reuters	374.00	V -deprec solutions software renewal	MO
81168	10/2/2024	TROPICAL	Tropical Car Wash	580.00	V - fleet maintenance	MO
81202	10/23/2024	TROPICAL	Tropical Car Wash	640.00	V - fleet maintenance	MO
81192	10/17/2024	UMPQUA	Umpqua Bank	9,092.77	V - credit card	MO
81184	10/9/2024	VCSDA	V C S D A	75.00	V - meeting dues	MO
81203	10/23/2024	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81169	10/2/2024	VISION	Vision Services Plan	238.93	V - benefits/ins	MO
81193	10/17/2024	VOGUE	Vogue Sign, Inc.	3,199.00	V - sign maint	MO
81170	10/2/2024	VOYAGER	Voyager Fleet Systems Inc	1,049.30	V - fleet gas	MO
81185	10/9/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO

Report Total

\$95,394.52
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Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

10:55 AM

5-Nov-24

Sorted by Check Number

October 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81150	10/2/2024	ALMANZA	Silvia Almanza	18.00	V - class refund	
81151	10/2/2024	C3 INTEL	C3 Intelligence, Inc	444.00	V - HR/background checks	ONGOING
81152	10/2/2024	CONEJO AWARD	Conejo Awards Corp	2,460.56	V - Sr. Nutrition remit envelopes	
81153	10/2/2024	DIXON	Neal P. Dixon	315.00	BOD	MO
81154	10/2/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81155	10/2/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly Dues (October)	MO
81156	10/2/2024	F M PEARCE	F M Pearce Co, Inc.	12,806.00	V - Replace 3 rooftop HVAC units	MO
81157	10/2/2024	FEINBERG	Paula-Jeanne Feinberg	105.00	BOD	MO
81158	10/2/2024	HARTFORD	Hartford Life	1,165.31	V - benefits/ins	MO
81159	10/2/2024	KNOX	Carrie Knox	85.00	V - design work	
81160	10/2/2024	LANDRY	Landry and Jacobs LLC	39.93	V - gateway sub close out	
81161	10/2/2024	LOH	Christopher Loh, MD	210.00	BOD	MO
81162	10/2/2024	MERIPLEX/CPI	Meriplex Solutions	5,277.78	V - October IT services	MO
81163	10/2/2024	METLIFE	MetLife Small Business	617.96	V - benefits/ins	MO
81164	10/2/2024	PVRC	Pleasant Valley Recreation & Park Distri	50.00	V - 50+ Expo registration	MO
81165	10/2/2024	SAFEWAY	Safeway Inc	270.11	V - ADC nutrition	MO
81166	10/2/2024	SO CA EDISON	Southern California Edison	4,681.07	V - utilities	MO
81167	10/2/2024	THOMSON	Thomson Reuters	75.00	V - deprec solutions license transfer	ANNL
81168	10/2/2024	TROPICAL	Tropical Car Wash	580.00	V - fleet maintenance	MO
81169	10/2/2024	VISION	Vision Services Plan	238.93	V - benefits/ins	MO
81170	10/2/2024	VOYAGER	Voyager Fleet Systems Inc	1,049.30	V - fleet gas	MO
81171	10/9/2024	ACCESS	Access TLC Caregivers DBA	1,633.50	V - VCAAAA grant	MO
81172	10/9/2024	BARKER	Blair Barker	84.46	EE - conference exp reimb	
81173	10/9/2024	BAY ALARM	Bay Alarm Company	444.45	V - camera security	MO
81174	10/9/2024	BEEBE	Marcia Beebe	25.00	V - class refund	
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81176	10/9/2024	DORIA	Thomas Doria, MD	105.00	BOD	MO
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81182	10/9/2024	SO CA GAS	Southern California Gas	360.94	V - utilities	MO
81183	10/9/2024	STAPLES	Staples Business Advantage	837.20	V - office supplies	MO
81184	10/9/2024	VCSDA	V C S D A	75.00	V - meeting dues	MO
81185	10/9/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
81186	10/17/2024	C1 ELECTRIC	C1 Electric, Inc.	219.70	V - repairs & maint	QTRLY
81187	10/17/2024	COMMANDER	Commander Powered by Proforma	16,342.83	V - HA printing	QTRLY
81188	10/17/2024	F M PEARCE	F M Pearce Co, Inc.	2,557.84	V - AC unit maintenance	MO
81189	10/17/2024	HAYMAN S.	Shalene Hayman	234.01	V - conference exp reimb	MO
81190	10/17/2024	MERIPLEX/CPI	Meriplex Solutions	213.49	V - IT equipment	MO
81191	10/17/2024	SAFEWAY	Safeway Inc	39.79	V - ADC nutrition	MO
81192	10/17/2024	UMPQUA	Umpqua Bank	9,092.77	V - credit card	MO
81193	10/17/2024	VOGUE	Vogue Sign, Inc.	3,199.00	V - sign maint	MO
81194	10/23/2024	AFLAC	Aflac	1,164.10	V - benefits/ins	MO
81195	10/23/2024	B&BMAIL	B & B Mailing Services	1,728.41	V - HA bulk mailing	QTRLY
81196	10/23/2024	BUKAL	Amy Bukal	134.23	EE - ADC supplies reimb	MO
81197	10/23/2024	KWAN	Anna Kwan	50.00	V - class refund	MO
81198	10/23/2024	ROGERS	Mikal P Rogers	465.50	V - instructor fees	MO
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81200	10/23/2024	SO CA EDISON	Southern California Edison	2,043.05	V - utilities	MO
81201	10/23/2024	THOMSON	Thomson Reuters	374.00	V - deprec solutions software renewal	MO
81202	10/23/2024	TROPICAL	Tropical Car Wash	640.00	V - fleet maintenance	MO
81203	10/23/2024	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81204	10/30/2024	ANDERSON	Anderson Refrigeration dba	280.00	V - equipment maintenance	MO
81205	10/30/2024	ARK	The ARK of SC	450.00	V - Facilitor training - Powerful Tools	MO
81206	10/30/2024	DIXON	Neal P. Dixon	210.00	BOD	MO
81207	10/30/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81208	10/30/2024	FEINBERG	Paula-Jeanne Feinberg	210.00	BOD	MO
81209	10/30/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window cleaning service	MO

Report Total

\$92,156.96
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Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Check Register Monthly Comparison

FY 2024/25

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$145,876	\$94,486	\$116,569	\$95,395	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$113,081
YTD Total											\$452,325	\$0

w/out transfer

Notes FY 24/25

- Jul '24 Progress pymt Auditor \$10,000
- Jul '24 ADC Tovertafel System \$13,030
- Aug '24 Arthur J. Gallagher Ins Policies \$41,172.82
- Aug '24 Tri County Furniture \$4,980.21
- Sept '24 Purchase new Ford Escape \$35,608.83 for SNP
- Sept '24 Tri County Furniture \$7,957.95

DRAFT

FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$118,020	\$111,879	\$75,824	\$86,545	\$132,980	\$65,631	\$119,502	\$113,739	\$106,342	\$110,845	\$180,318	\$171,827	\$98,067
YTD Total											\$1,393,452	\$0

w/out transfer

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$22,895
- Apr '24 Annual audit pymt \$15,956
- Apr '24 OARR Grant \$29,405
- May-24 Insurance policy renewals \$91,260.65
- May-24 Van wrap \$12,393.48
- Jun-24 Insurance policy renewals \$20,858.00
- Jun-24 Purchase of new computers \$15,950.05
- Jun-24 Purchase of new chairs for board/classroom \$4,150.56
- Jun-24 Purchase of ADC activity equipment \$28,047.00
- Jun-24 Purchase 1 year advertising contract with ACORN \$18,408.00

27

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

ACTION ITEM 8-A

**VOTE FOR ELECTION OF A SPECIAL DISTRICT *REGULAR* MEMBER
TO THE VENTURA LAFCO, FOR A NEW FOUR-YEAR TERM
BEGINNING JANUARY 1, 2025, AND ENDING DECEMBER 31, 2028**



OFFICIAL BALLOT - 2024

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE Regular Special District Member to the Ventura LAFCo

Camarillo Health Care District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing the following position to the Ventura LAFCo:

One special district regular member for a four-year term beginning January 1, 2025, and ending December 31, 2028.

The election involves four candidates for the special district regular member (listed below in alphabetical order). Please vote for only one candidate. A minimum of 15 qualified ballots must be returned by the deadline to establish a quorum of the independent special districts, pursuant to Government Code Section 56332. The candidate receiving the most votes of the quorum shall be elected. In the event of a tie vote, the outcome will be determined by lot.

PLEASE SIGN AND RETURN THIS BALLOT to the Ventura LAFCo, 801 S. Victoria Avenue, Suite 301, Ventura, CA 93003, or if previous consent has been given to conduct elections via e-mail, send your signed ballot to kai.luoma@ventura.org. All ballots MUST be signed and dated by the district president/chair or presiding officer of the board and received by LAFCo by 5 P.M. Friday, December 6, 2024, to be counted.

As the District President, Chair or Presiding Officer, I duly certify that the Camarillo Health Care District does hereby cast its ballot as follows:

REGULAR LAFCo SPECIAL DISTRICT MEMBER FOR A FOUR-YEAR TERM BEGINNING JANUARY 1, 2025		
✓ (vote for one)		
<input type="checkbox"/>	Mohammed Hasan	United Water Conservation District
<input type="checkbox"/>	Steve Huber	United Water Conservation District
<input type="checkbox"/>	Chris Stephens	Ventura Port District
<input type="checkbox"/>	William Ulrich	Ojai Valley Sanitary District

Board President/Chair/Presiding Officer
Printed Name

Board President/Chair/Presiding Officer
Signature

Date: _____

CANDIDATE STATEMENT

Ventura LAFCo
Special District Regular Member

Mohammed A. Hasan, P.E.

Thank you for considering me for the Special District Regular Member of Ventura LAFCo. I have served as the Alternate Special District Member on Ventura LAFCo since 2022. As a 50-year resident of Ventura County where my wife and I raised our children, long ago I came to value the role that LAFCo has played in making our county such a beautiful and thriving place. A place where agriculture and open space are highly valued and protected, where urban sprawl is kept at bay, and where our local governments strive to provide quality and efficient services to our residents.

I have served on the board of directors of United Water Conservation District since 2020 and have an extensive background in water, wastewater, and the environment. I am a civil engineer and surveyor, with a couple of graduate degrees from the University of Iowa. I am the owner and principal engineer of Hasan Consultants, which I founded in 1984. Hasan Consultants, located in Ventura, is a civil/environmental engineering and planning firm. Prior to that, I was head of utilities at the City of Oxnard, and a civil engineer with the Ventura Regional Sanitation District. In these roles, I have had the opportunity to work with Ventura LAFCo in different capacities for over 35 years.

I am a co-founder of Ocean Foresters, which assists local coastal communities establish floating reefs for erosion control; vice president of El Concilio Family Services; a Fellow of two national professional societies; a community college instructor and lecturer; and a Paul Harris fellow of Rotary International. In addition, I have been recognized locally and nationally as a leader in water and wastewater, and authored the water book, *Drought is Not a Four-Letter Word*.

I believe my background and expertise in water and wastewater, the environment, and regional planning gives me a good perspective on the mission and role of LAFCo. That perspective is enhanced by my experience working as a private consultant in land use matters, as well as working for cities and special districts. I believe that I can bring a unique perspective to the Ventura LAFCo and would use that perspective to further the mission of Ventura LAFCO to benefit the entire Ventura County.

It would be a tremendous honor to serve on the Ventura LAFCo as a regular member of the commission, and I would greatly appreciate your support.

Stephen H. Huber

1701 N. Lombard Street, Suite 200
Oxnard, CA 93030
(805) 525-4431
SteveH@unitedwater.org

Subj: Ventura LAFCo Special District Regular Member Candidate Statement

Name: **Steve Huber**

Occupation: Director, United Water Conservation District, Division 5

As the United Water Conservation District representative for LAFCo I will be a transparent member, asking questions, and making suggestions to ensure that we best manage our resources for the present and future.

I have strong relationships with local elected officials, Navy leaders, and business leaders in Oxnard and Ventura County, as well as at the state and national level. As past chair of both the City Planning Commission and the Downtown Oxnard Improvement Association, I understand California Code regarding boundaries, spheres of influence, incorporations, annexations, reorganizations, and other changes of organization. I know the importance of running an efficient, productive meeting within the rules of the Brown Act. I understand the role of a Board member in creating policy that best serves our residents. As a former commanding officer of both a Naval Destroyer and the Naval Surface Warfare Center at Port Hueneme, I have experience in dealing with water issues. My successful 30-year Navy career and membership on several community boards have provided me with the experience for this position.

I would be honored to earn your vote.

Steve Huber

Director, Division 5

United Water Conservation District

CHRIS STEPHENS

Nominated by the Ventura Port District Board of Port Commissioners to be a candidate to serve as Special District's regular member on Ventura County LAFCo.

Chris Stephens was appointed to the Ventura Port District Board effective July 1, 2017. He served as Board Chair from 2019 through 2022. Previously, Chris served on the County Planning Commission, the City of Ventura General Plan Visioning Committee and later its Charter Committee

Stephens served 35 years in a number of local government positions. He served as Ventura County's Planning Director and later as the head of its Resource Management Agency. Prior to that he served as the Deputy Executive Director of the Ventura County Transportation Commission. He has been involved with many community organizations and programs and has served as a member of the Hansen Agricultural Trust Advisory Board, the Ag Futures Alliance, Foothill Little League Board, Ventura YMCA Program Committee, and *House Farm Workers!* Board of Directors.

