

MINUTES

November 14, 2017

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors - Present

Rodger Brown, MBA, Board President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, Esq, Director
Thomas Doria, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants - Present

Rick Wood, CSDA Financial Services

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, November 14, 2017, at 12:03 p.m., by Rodger Brown, President.
2. **Pledge of Allegiance** - Director Loft
3. **Amendments to The Agenda** – No amendments to the Agenda.
4. **Public Comment** – No Public Comments.
5. **Presentations** – CEO Ralston announce the following:
 - Health Promotion Coach Mary Wiggins earned certification from Boston University in their Case Management Program, and earned certification in the RCI REACH intervention
 - Case Management & Care Services Director Rachael Lambert earned certification in the RCI REACH interventionCEO Ralston announced that the District has again received the Arthur Rupe Foundation Grant.
6. **Discussion/Action Item** -
 - A. CEO Ralston presented the District’s disbursements for the period ending October 31, 2017. Rick Woods of CSDA Financial Services, presented the District Financial Report for the period ending October 31, 2017.

Director Hiepler left the meeting at 12:21 p.m.

It was **MOVED** by Director Loft, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Disbursements and Financial Report for the period ending October 31, 2017.

Vote to Approve Financial Report For Period Ending October 31, 2017

Director Brown	Aye
Director Loh	Absent
Director Loft	Aye
Director Hiepler	Absent
Director Doria	Aye

7. **Consent Agenda** - It was **MOVED** by Director Loft, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Vote to Approve Consent Agenda

Director Brown:	Aye
Director Loh:	Absent
Director Loft:	Aye
Director Hiepler:	Absent
Director Doria:	Aye

Director Hiepler returned to the meeting at 12:31 p.m.

8. **Discussion/Action Items – Consideration, Discussion, and Vote:**

A. The Board of Directors reviewed and discussed District Policy 1150, Reserve Policy. Rick Woods discussed classifying reserve funds as required by Governmental Accounting Standards Board (GASB) Statement 54.

It was **MOVED** by Director Doria, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve District Policy 1150, Reserve Policy.

Vote to Approve Policy 1150, Reserve Policy

Director Brown:	Aye
Director Loh:	Absent
Director Loft:	Aye
Director Hiepler:	Aye
Director Doria:	Aye

B. The Board of Directors reviewed and discussed amendments to the District Investment Policy, Section 2.6, Definition of Investment and Reserve Funds.

It was **MOVED** by Director Doria, **SECONDED** by Director Loft, and **MOTION PASSED** to approve amendments to the District Investment Policy, Section 2.6, Definition of Investment and Reserve Funds.

Vote to amend District Investment Policy, Section 2.6

Director Brown:	Aye
Director Loh:	Absent
Director Loft:	Aye
Director Hiepler:	Aye
Director Doria:	Aye

- C. The Board reviewed and discussed District Resolution 17-10, In Recognition of National Family Caregivers Month.

It was **MOVED** by Director Doria, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve District Resolution 17-10, In Recognition of National Family Caregivers Month.

Vote to Approve District Resolution 17-10

Director Brown:	Aye
Director Loh:	Absent
Director Loft:	Aye
Director Hiepler:	Aye
Director Doria:	Aye

9. **CEO Report**

CEO Ralston discussed the receipt of the Rosalynn Carter Leadership in Caregiving Award, at the 30th Anniversary of the Rosalynn Carter Institute for Caregiving, on the campus of Georgia Southwestern State University. Former First Lady Rosalynn Carter presented the Leadership in Caregiving Award three staff in attendance (Ralston, Tatangelo and Carnell). The award is in the process of being shipped, and will be presented to the Board if it is received before our next Regular Board Meeting, scheduled for 8:30 a.m. on December 5, 2017.

10. **Board Reports** – Director Brown requested Board Member think about the Board Reorganization scheduled for the December 5, 2017 Board Meeting.

11. **Future Meetings**

Board of Directors Meetings

- Full Board (Board Work Study) Tuesday, December 5, 2017, 8:30 a.m.
- Executive Committee Tuesday, January 16, 2018, 12:00 p.m.
- Finance Committee Tuesday, January 23, 2018, 11:00 a.m.
- Full Board Tuesday, January 23, 2018, 12:00 p.m.
- Executive Committee Tuesday, February 20, 2018, 12:00 p.m.
- Full Board Tuesday, February 27, 2018, 12:00 p.m.

12. Having no further business, this meeting is adjourned at 1:14 p.m.



Richard Loft
Clerk of the Board