



EXECUTIVE COMMITTEE MEETING

JANUARY 13, 2025 – 12:30 PM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, OAK ROOM
CAMARILLO, CA 93010**

AGENDA

Executive Committee Meeting

January 13, 2025, 12:30 p.m.

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board Members

Neal Dixon, MD, President
Thomas Doria, MD, Vice President

Staff

Kara Ralston, Chief Executive Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Meeting of the Executive/Agenda Building Committee was called to order by _____, at _____.
 2. **Public Comment** - Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
 3. Approval of the Minutes; Executive Committee Meeting of November 12, 2024.
 4. Review the proposed Agenda for the Regular Board Meeting of January 23, 2025.
 5. **Board President Report**
 6. Next Executive Committee Meeting will be held on February 18, 2025, at 12:30 p.m.
 7. Meeting adjourned at _____.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

SECTION 3

**EXECUTIVE COMMITTEE MINUTES
OF NOVEMBER 12, 2024**



MINUTES

November 12, 2024

Executive Committee Meeting

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board of Directors – Present

Thomas Doria, MD, President
Neal Dixon, MD, Vice President

Staff - Present

Kara Ralston, Chief Executive Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Executive Committee Meeting was called to order by President Doria, at 12:35 p.m.
 2. **Public Comment** – None
 3. Approved Minutes of Executive Committee Meeting of October 14, 2024.
 4. Reviewed the proposed Agenda for the Regular Board Meeting of November 21, 2024.
 5. **Board President Report**
 6. Next Executive Committee Meeting will be held on January 13, 2025, at 12:30 p.m.
 7. Meeting adjourned at 1:16 p.m.

Thomas Doria, MD
President

SECTION 4

**PROPOSED AGENDA FOR REGULAR BOARD MEETING
OF JANUARY 23, 2025**



AGENDA

Regular Meeting of the Board of Directors

January 23, 2025 – 11:30 a.m.

Camarillo Health Care District

3615 E Las Posas Road, Camarillo, CA 93010

Sequoia Rooms

Board of Directors

Neal Dixon, MD, President
Thomas Doria, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Lydia Dixon, PhD, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

Senior Counsel

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE– Director Loh

4. OATH OF OFFICE CEREMONY

Director Christopher Loh, MD, Zone 1
Director Thomas Doria, MD, Zone 2
Director Lydia Dixon, PhD, Zone 3

5. AMENDMENT(S) TO THE POSTED AGENDA: *Motion to approve* Agenda as amended.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

6. PUBLIC COMMENT - Ca. GC Section 54954.3

The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

7. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

A. **Meeting Minutes Pages 17-18**

Recommendation: Approval of Regular Board Meeting of November 21, 2024.
(Section 7-A)

B. **Financial Reports Pages 21-38**

Recommendation: Approval of financial reports for period ending November 30, 2024.
(Section 7-B)

C. **Financial Reports Pages 41-47**

Recommendation: Approval of financial reports for period ending December 31, 2024.
(Section 7-C)

D. **Finance Policy Annual Review**

Recommendation from Finance Committee: Approval of Finance Policy. No Changes.
(Section 7-D)

E. **Investment Policy Annual Review**

Recommendation from Investment Committee: Approval of Investment Policy. No Changes.
(Section 7-E)

Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

8. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

AGENDA ITEMS-ACTION

9. A. **Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of District Resolution 25-01, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures. **(Section 9-A)**

Pages 51-52

Motion to approve District Resolution 25-01, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

B. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval of District Resolution 25-02, Establishing the Compensation of Directors, increasing the compensation by five percent for the calendar year, effective March 24, 2025. **(Section 9-B)**
Pages 55-57

Motion to approve District Resolution 25-02, Establishing the Compensation of Directors, increasing the compensation by five percent for the calendar year.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

C. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval of District Resolution 25-03, Amending District Bylaws, Article III, Section 3, Compensation. **(Section 9-C)**
Pages 61-63

Motion to approve District Resolution 25-03, Amending District Bylaws, Article III, Section 3, Compensation.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

D. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval to amend Board Policy Manual, Policy 1060, Directors Compensation. **(Section 9-D)**
Page 67

Motion to approve Amend Board Policy Manual, Policy 1060, Directors Compensation.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

E. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5, **effective ?** **(Section 9-E)**

Motion to approve Revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5, **effective ?**

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Doria _____ Feinberg _____ Loh _____ L. Dixon _____

AGENDA ITEMS-DISCUSSION

10. EMERGING OPPORTUNITIES

- Discussion and consideration of emerging initiatives based on community need

11. REPORTS

- Board President Comments
 - Committee Assignments: Discussion and Appointment Confirmation
 - Executive Committee: *Dixon, Doria*
 - Finance/Investment Committee: *Loh, Feinberg*
 - Program & Opportunity Committee: *Doria, L. Dixon*
 - Healthy Camarillo Committee: *N. Dixon, L. Dixon*
 - Health Premium Ad Hoc Committee: *N. Dixon*
 - VCSDA Representative: *N. Dixon*
 - CEO Performance Review Ad Hoc Committee: *Loh, Feinberg*
- Board Committee Report(s)
 - Finance/Investment Committee
 - Program & Emerging Opportunities Committee
 - Healthy Camarillo Committee
- Board Member Comments
- Chief Executive Officer Report

12. FUTURE MEETING AND EVENTS

BOARD OF DIRECTORS MEETINGS

Executive Committee: TBD	February 18, 2025 – 12:30 p.m.
Regular Full Board	February 27, 2025 – 11:30 a.m.
Executive Committee: TBD	March 17, 2025 – 12:30 p.m.
Regular Full Board	March 27, 2025 – 11:30 a.m.
Executive Committee: TBD	April 14, 2025 – 12:30 p.m.
Finance Committee: TBD	April 24, 2025 – 10:00 a.m.
Regular Full Board	April 24, 2025 – 11:30 a.m.

- 13. ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted on www.camhealth.com and the Camarillo Health Care District Administration Office, on or before, January 20, 2025, at 11:30 a.m.

CONSENT AGENDA 7-A
REGULAR BOARD MEETING MINUTES
OF NOVEMBER 21, 2024

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Board of Directors - Present

Thomas Doria, MD, President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Lydia Dixon, PhD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

Senior Counsel

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*

Participants

Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, November 21, 2024, at 8:43 a.m., by Thomas Doria, President.

2. **Pledge of Allegiance** – Director Feinberg

3. **Amendments to the Agenda** - None

4. **Public Comment** – None

5. **Consent Agenda**

It was **MOVED** by Director Feinberg, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

ROLL CALL VOTE: **Ayes:** Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

6. **Action Items**

8-A. Review/ Discussion /Action: Consideration, discussion, and recommendation for the Board of Directors to vote for election of a Special District **Regular** Member to the Ventura LAFCo, for a new four-year term beginning January 1, 2025, and ending December 31, 2028.

It was **MOVED** by Director Loh, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors vote for Chris Stephens as Special District **Regular** Member to the Ventura LAFCo, for a new four-year term beginning January 1, 2025, and ending December 31, 2028.

ROLL CALL VOTE: **Ayes:** Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

7. **Board Reorganization**

Call for Nominations for President

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors nominate **Director Neal Dixon** to serve as **Board President**.

ROLL CALL VOTE: Ayes: Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

Call for Nominations for Vice President

It was **MOVED** by Director Feinberg, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors nominate **Director Thomas Doria** to serve as **Board Vice President**.

ROLL CALL VOTE: Ayes: Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

Call for Nominations for Clerk of the Board

It was **MOVED** by Director Doria, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors nominate **Director Paula Feinberg** to serve as **Clerk of the Board**.

ROLL CALL VOTE: Ayes: Doria, Feinberg, Loh, L. Dixon **Nays:** **Absent:**

8. **A. District Tour of Programs**

CEO Ralston took the Board Members on a tour of the District programs BalanceFIT, SmartFIT, and the Magic Table.

B. Annual Board Leadership Education

Presentation and discussion with Aleks Giragosian, Senior Counsel, Colantuono, Highsmith & Whatley; General Counsel to Camarillo Health Care District on AB 1234 Ethics Training.

9. Having no further business this meeting was adjourned at 12:37 p.m., in recognition and memory of Michelle Tusi, who served with the Camarillo Health Care District for eighteen years in Accounting Services.

Thomas Doria, MD
Vice President

CONSENT AGENDA 7-B

DISTRICT FINANCIAL REPORTS
FOR PERIOD ENDING NOVEMBER 30, 2024

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

4:10 PM

12-Dec-24

Sorted by Alphabetically
November 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81230	11/13/2024	ACCESS	Access TLC Caregivers DBA	792.00	V - VCAAA grant	MO
81255	11/26/2024	AFLAC	Aflac	1,746.15	V - benefits/ins	MO
81231	11/13/2024	BAY ALARM	Bay Alarm Company	444.45	V - security camera	MO
81239	11/20/2024	BMO	BMO Bank National Association	1,000.00	V - LOC renewal	ANNL
81262	11/26/2024	NESBIT	Bonnie Nesbitt	28.00	V - VR class refund	
81218	11/1/2024	THOMAS, B	Brandie Thomas	166.51	EE - conference reimb	
81210	11/1/2024	BYRD	Byrd Locksmithing, Inc	48.96	V - lock maint/repairs	
81240	11/20/2024	BYRD	Byrd Locksmithing, Inc	104.35	V - lock maint/repairs	
81211	11/1/2024	C1 ELECTRIC	C1 Electric, Inc.	242.36	V - electrical repair bldg E	
81232	11/13/2024	C1 ELECTRIC	C1 Electric, Inc.	281.00	V - electrical repair bldg F	
81256	11/26/2024	C1 ELECTRIC	C1 Electric, Inc.	284.56	V - electric repairs - bldg G	
81233	11/13/2024	C3 INTEL	C3 Intelligence, Inc	358.30	V - HR/background checks	ONGOING
81221	11/13/2024	CSDA	CA Special Districts Assoc	9,173.00	V - annual membership dues	ANNL
81234	11/13/2024	CSDA	CA Special Districts Assoc	1,452.84	V - financial services	MO
81225	11/13/2024	KNOX	Carrie Knox	60.00	V - graphic design service	
81241	11/20/2024	CENTRAL	Central Plaza Auto Service	336.00	V - fleet maintenance	
81260	11/26/2024	LOH	Christopher Loh, MD	105.00	BOD	MO
81244	11/20/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,505.50	V - legal services (Oct 2024)	MO
81242	11/20/2024	CMH	Community Memorial Health System	410.00	V - employment health	
81245	11/20/2024	CONEJO AWARD	Conejo Awards Corp	242.39	V - badges/business cards	
81243	11/20/2024	CO VENTURA	County of Ventura Environmental	513.00	V - food/health permit	ANNL
81246	11/20/2024	DIVIDAT	Dividat USA	795.00	V - balance machine subscription renewa	ANNL
81247	11/20/2024	DMEC	DMEC MEMBERSHIP	230.00	V - HR membership renewal	ANNL
81212	11/1/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues	MO
81213	11/1/2024	F M PEARCE	F M Pearce Co, Inc.	1,144.00	V - AC unit maintenance	MO
81222	11/13/2024	FRONTIER	Frontier Communications	249.47	V - cable services	MO
81235	11/13/2024	HABITAT	Habitat for Humanity of Ventura County	352.80	V - VCAAA grant	MO

81214	11/1/2024	HARTFORD	Hartford Life	1,209.44	V - benefits/ins	MO
81223	11/13/2024	HAYMAN	Hayman Consulting dba	3,456.00	V - comptroller/financial services	MO
81224	11/13/2024	ITS	Integrated Telemanagement Services, Inc	1,228.19	V - telephone services	MO
81236	11/13/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81257	11/26/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81215	11/1/2024	MERIPLEX/CPI	Meriplex Solutions	5,214.07	V - IT services	MO
81216	11/1/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins	MO
81226	11/13/2024	MITCHELL FIR	Mitchell Fire Protection dba	262.50	V - fire extinguisher maintenance	ANNL
81261	11/26/2024	MITCHELL FIR	Mitchell Fire Protection dba	61.84	V - new vehicle extinguisher	MO
81259	11/26/2024	FEINBERG	Paula-Jeanne Feinberg	105.00	BOD	MO
81237	11/13/2024	PETTY	Petty Cash - Administrat	492.51	V - reimb petty cash	ONGOING
81263	11/26/2024	PVREC	Pleasant Valley Recreation & Park Distr	451.33	V - pv tax assessment	ANNL
81217	11/1/2024	SAFEWAY	Safeway Inc	145.87	V - ADC Nutrition	MO
81249	11/20/2024	SAFEWAY	Safeway Inc	185.61	V - ADC Nutrition	MO
81250	11/20/2024	SOCAL SIGN	SocalSignworx	2,333.10	V - logo wrap; new ford escape	MO
81220	11/13/2024	AMEZCUA	Sonia Amezcua	286.93	EE - conference reimb	MO
81264	11/26/2024	SO CA EDISON	Southern California Edison	2,288.29	V - utilities	MO
81227	11/13/2024	SO CA GAS	Southern California Gas	376.97	V - utilities	MO
81228	11/13/2024	STAPLES	Staples Business Advantage	1,644.83	V - office supplies	MO
81248	11/20/2024	DORIA	Thomas Doria, MD	105.00	BOD	MO
81258	11/26/2024	DORIA	Thomas Doria, MD	210.00	BOD	MO
81251	11/20/2024	TRI COUNTY	Tri County Office Furniture, Inc	998.19	V - office furniture chairs	MO
81265	11/26/2024	TRI COUNTY	Tri County Office Furniture, Inc	1,822.75	V - office furniture (acctg ofc)	MO
81266	11/26/2024	TROPICAL	Tropical Car Wash	640.00	V - fleet maintenance	MO
81252	11/20/2024	UMPQUA	Umpqua Bank	7,472.59	V - credi card	MO
81253	11/20/2024	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81219	11/1/2024	VISION	Vision Services Plan	238.93	V - benefits/ins	MO
81254	11/20/2024	VOGUE	Vogue Sign, Inc.	3,199.00	V - fabricate and install cabinet sign	MO
81229	11/13/2024	VOYAGER	Voyager Fleet Systems Inc	1,151.09	V - fleet gas	MO
81238	11/13/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO

\$71,522.54
=====

Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

4:10 PM

12-Dec-24

Sorted by Check Number
November 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81210	11/1/2024	BYRD	Byrd Locksmithing, Inc	48.96	V - lock maint/repairs	
81211	11/1/2024	C1 ELECTRIC	C1 Electric, Inc.	242.36	V - electrical repair bldg E	
81212	11/1/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues	MO
81213	11/1/2024	F M PEARCE	F M Pearce Co, Inc.	1,144.00	V - AC unit maintenance	
81214	11/1/2024	HARTFORD	Hartford Life	1,209.44	V - benefits/ins	MO
81215	11/1/2024	MERIPLEX/CPI	Meriplex Solutions	5,214.07	V - IT services	MO
81216	11/1/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins	MO
81217	11/1/2024	SAFEWAY	Safeway Inc	145.87	V - ADC Nutrition	MO
81218	11/1/2024	THOMAS, B	Brandie Thomas	166.51	EE - conference reimb	
81219	11/1/2024	VISION	Vision Services Plan	238.93	V - benefits/ins	MO
81220	11/13/2024	AMEZCUA	Sonia Amezcua	286.93	EE - conference reimb	
81221	11/13/2024	CSDA	CA Special Districts Assoc	9,173.00	V - annual membership dues	ANNL
81222	11/13/2024	FRONTIER	Frontier Communications	249.47	V - cable services	MO
81223	11/13/2024	HAYMAN	Hayman Consulting dba	3,456.00	V - comptroller/financial services	MO
81224	11/13/2024	ITS	Integrated Telemanagement Services, Inc	1,228.19	V - telephone services	MO
81225	11/13/2024	KNOX	Carrie Knox	60.00	V - graphic design service	
81226	11/13/2024	MITCHELL FIR	Mitchell Fire Protection dba	262.50	V - fire extinguisher maintenance	ANNL
81227	11/13/2024	SO CA GAS	Southern California Gas	376.97	V - utilities	MO
81228	11/13/2024	STAPLES	Staples Business Advantage	1,644.83	V - office supplies	MO
81229	11/13/2024	VOYAGER	Voyager Fleet Systems Inc	1,151.09	V - fleet gas	MO
81230	11/13/2024	ACCESS	Access TLC Caregivers DBA	792.00	V - VCAAA grant	MO
81231	11/13/2024	BAY ALARM	Bay Alarm Company	444.45	V - security camera	MO
81232	11/13/2024	C1 ELECTRIC	C1 Electric, Inc.	281.00	V - electrical repair bldg F	
81233	11/13/2024	C3 INTEL	C3 Intelligence, Inc	358.30	V - HR/background checks	ONGOING
81234	11/13/2024	CSDA	CA Special Districts Assoc	1,452.84	V - financial services	MO
81235	11/13/2024	HABITAT	Habitat for Humanity of Ventura County	352.80	V - VCAAA grant	MO
81236	11/13/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO

81237	11/13/2024	PETTY	Petty Cash - Administrat	492.51	V - reimb petty cash	ONGOING
81238	11/13/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
81239	11/20/2024	BMO	BMO Bank National Association	1,000.00	V - LOC renewal	ANNL
81240	11/20/2024	BYRD	Byrd Locksmithing, Inc	104.35	V - lock maint/repairs	
81241	11/20/2024	CENTRAL	Central Plaza Auto Service	336.00	V - fleet maintenance	
81242	11/20/2024	CMH	Community Memorial Health System	410.00	V - employment health	
81243	11/20/2024	CO VENTURA	County of Ventura Environmental	513.00	V - food/health permit	ANNL
81244	11/20/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,505.50	V - legal services (Oct 2024)	MO
81245	11/20/2024	CONEJO AWARD	Conejo Awards Corp	242.39	V - badges/business cards	
81246	11/20/2024	DIVIDAT	Dividat USA	795.00	V - balance machine subscription renewa	ANNL
81247	11/20/2024	DMEC	DMEC MEMBERSHIP	230.00	V - HR membership renewal	ANNL
81248	11/20/2024	DORIA	Thomas Doria, MD	105.00	BOD	MO
81249	11/20/2024	SAFEWAY	Safeway Inc	185.61	V - ADC Nutrition	MO
81250	11/20/2024	SOCAL SIGN	SocalSignworx	2,333.10	V - logo wrap; new ford escape	
81251	11/20/2024	TRI COUNTY	Tri County Office Furniture, Inc	998.19	V - office furniture chairs	
81252	11/20/2024	UMPQUA	Umpqua Bank	7,472.59	V - credi card	MO
81253	11/20/2024	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81254	11/20/2024	VOGUE	Vogue Sign, Inc.	3,199.00	V - fabricate and install cabinet sign	
81255	11/26/2024	AFLAC	Aflac	1,746.15	V - benefits/ins	MO
81256	11/26/2024	C1 ELECTRIC	C1 Electric, Inc.	284.56	V - electric repairs - bldg G	
81257	11/26/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81258	11/26/2024	DORIA	Thomas Doria, MD	210.00	BOD	MO
81259	11/26/2024	FEINBERG	Paula-Jeanne Feinberg	105.00	BOD	MO
81260	11/26/2024	LOH	Christopher Loh, MD	105.00	BOD	MO
81261	11/26/2024	MITCHELL FIR	Mitchell Fire Protection dba	61.84	V - new vehicle extinguisher	
81262	11/26/2024	NESSBIT	Bonnie Nesbitt	28.00	V - VR class refund	
81263	11/26/2024	PVREC	Pleasant Valley Recreation & Park Distr	451.33	V - pv tax assessment	ANNL
81264	11/26/2024	SO CA EDISON	Southern California Edison	2,288.29	V - utilities	MO
81265	11/26/2024	TRI COUNTY	Tri County Office Furniture, Inc	1,822.75	V - office furniture (acctg ofc)	
81266	11/26/2024	TROPICAL	Tropical Car Wash	640.00	V - fleet maintenance	MO

 \$71,522.54
 =====

Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Check Register Monthly Comparison

FY 2024/25

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$145,876	\$94,486	\$116,569	\$95,395	\$71,523	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$104,769
YTD Total											\$523,847	

w/out transfer

Notes FY 24/25

- Jul '24 Progress pymt Auditor \$10,000
- Jul '24 ADC Tovertafel System \$13,030
- Aug '24 Arthur J. Gallagher Ins Policies \$41,172.82
- Aug '24 Tri County Furniture \$4,980.21
- Sept '24 Purchase new Ford Escape \$35,608.83 for SNP
- Sept '24 Tri County Furniture \$7,957.95

DRAFT

FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$118,020	\$111,879	\$75,824	\$86,545	\$132,980	\$65,631	\$119,502	\$113,739	\$106,342	\$110,845	\$180,318	\$171,827	\$105,050
YTD Total											\$1,393,452	

w/out transfer

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$22,895
- Apr '24 Annual audit pymt \$15,956
- Apr '24 OARR Grant \$29,405
- May-24 Insurance policy renewals \$91,260.65
- May-24 Van wrap \$12,393.48
- Jun-24 Insurance policy renewals \$20,858.00
- Jun-24 Purchase of new computers \$15,950.05
- Jun-24 Purchase of new chairs for board/classroom \$4,150.56
- Jun-24 Purchase of ADC activity equipment \$28,047.00
- Jun-24 Purchase 1 year advertising contract with ACORN \$18,408.00

25

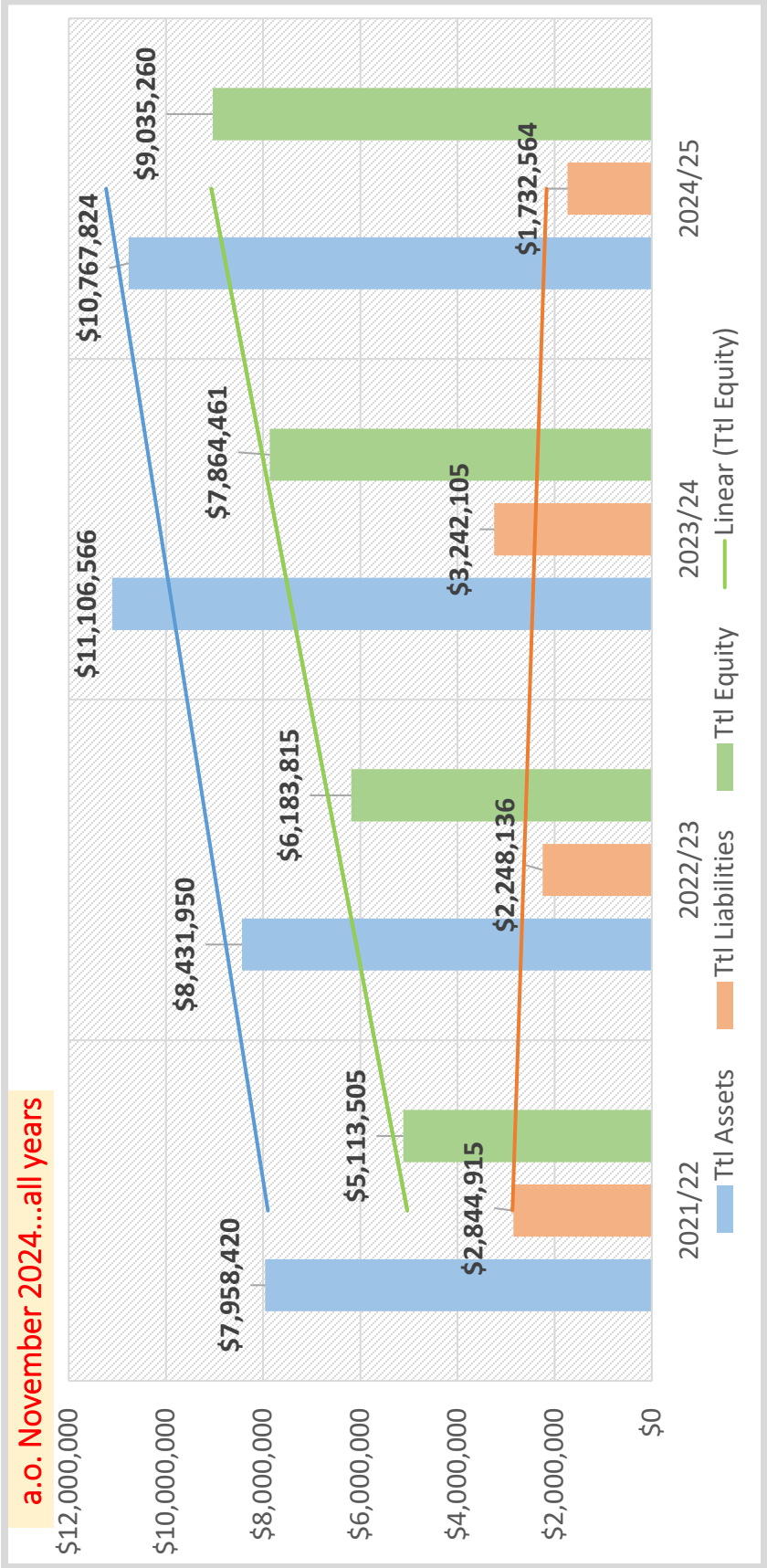
NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

Camarillo Health Care District

Statement of Net Assets

	<u>November 2024</u>	<u>November 2023</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Cash in General- Five Star	262,612.53	644,097.35	(381,484.82)	-59.2%
Cash in Money Market-Five Star	894,802.48	890,566.93	4,235.55	0.5%
Petty Cash-Administration	2,000.00	1,000.00	1,000.00	100.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,879,570.14	3,678,404.87	201,165.27	5.5%
Cash-Local Agency Investment	340,071.75	321,854.32	18,217.43	5.7%
Cash - County Treasury Invstmn	7,954.84	6,333.16	1,621.68	25.6%
Mechanics, Rabo Savings	11,853.79	144,795.56	(132,941.77)	-91.8%
Cash-Restricted-Scholarship	7,163.75	7,203.75	(40.00)	-0.6%
TOTAL CASH ACCOUNTS	5,406,164.28	5,694,390.94	(288,226.66)	-5.1%
Accounts Receivable	8,786.00	2,336.00	6,450.00	276.1%
Accrued Interest Receivable	150.08	77.18	72.90	94.5%
City of Cam CDBG CV3 Rec	0.00	20,833.35	(20,833.35)	-100.0%
City of Cam Care-A-Van	0.00	28,500.00	(28,500.00)	-100.0%
City of Cam CDBG VR	1,333.35	2,500.00	(1,166.65)	-46.7%
Grant-VCAAAA -Sr Nutrition Recl (3C)	125,419.78	39,553.98	85,865.80	217.1%
Grant-VCAAAA Caregiver Rec (3E)	7,026.00	15,208.29	(8,182.29)	-53.8%
Grant-VCAAAA SS Line Rec (3B)	7,680.00	10,526.00	(2,846.00)	-27.0%
Grant - VCAAAA OARR Legal	4,961.36	43,200.60	(38,239.24)	-88.5%
Grant - CDA Cal Grows	0.00	20,110.71	(20,110.71)	-100.0%
Contract-PICF-Falls	0.00	2,755.28	(2,755.28)	-100.0%
Due Fr County-Property Tax	1,737,240.29	1,673,433.00	63,807.29	3.8%
TOTAL Current Assets	7,298,761.14	7,553,425.33	(254,664.19)	-3.4%
Fixed Assets				
Buildings & Improvements	3,194,998.36	3,188,100.36	6,898.00	0.2%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	291,685.90	261,613.23	30,072.67	11.5%
Transportation Vehicles	346,039.64	308,170.59	37,869.05	12.3%
Accum Depreciation-Buildings	(2,372,248.01)	(2,257,248.05)	(114,999.96)	-5.1%
Accum Depreciation-IS Equip	(100,989.07)	(100,989.07)	0.00	0.0%
Accum Depreciation-Equip&Furn	(196,327.77)	(196,327.77)	0.00	0.0%
Accum Depreciation-Vehicles	(219,514.84)	(219,514.84)	0.00	0.0%
TOTAL Fixed Assets	1,045,766.61	1,085,926.85	(40,160.24)	-3.7%
Other Assets				
Prepaid Insurance	81,031.22	73,675.97	7,355.25	10.0%
Prepaid Workers Comp	(25,829.40)	(19,374.01)	(6,455.39)	-33.3%
Prepaid Other	17,494.45	62,577.76	(45,083.31)	-72.0%
Prepaid Postage	218.99	367.53	(148.54)	-40.4%
Pre Paid Rental/Lease	973.05	559.00	414.05	74.1%

	<i>November 2024</i>	<i>November 2023</i>	<i>\$ Variance</i>	<i>% Variance</i>
Deferred Outflows of Resources GASB 68	1,850,122.00	1,850,122.00	0.00	0.0%
Overfunded GASB 75	12,151.00	12,151.00	0.00	0.0%
Deferred Outflows of Resources GASB 75	487,135.00	487,135.00	0.00	0.0%
TOTAL Other Assets	2,423,296.31	2,467,214.25	(43,917.94)	-1.8%
TOTAL ASSETS	10,767,824.06	11,106,566.43	(338,742.37)	-3.0%
LIABILITIES				
Current Liabilities				
Accounts Payable	26,007.87	22,001.61	4,006.26	18.2%
Medical Premium Payable-Emp	0.00	(1,161.68)	1,161.68	100.0%
Accrued Vacation	94,048.38	105,079.64	(11,031.26)	-10.5%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,567.78	5,607.78	(40.00)	-0.7%
Deferred Revenue	0.00	3,637.99	(3,637.99)	-100.0%
TOTAL Current Liabilities	127,220.00	136,761.31	(9,541.31)	-7.0%
Long-Term Liabilities				
Net Pension Liability GASB 68	671,170.00	2,171,170.00	(1,500,000.00)	-69.1%
Deferred Inflows of Resources GASB 68	161,022.00	161,022.00	0.00	0.0%
Deferred Inflows of Resources GASB 75	773,152.00	773,152.00	0.00	0.0%
TOTAL Long-Term Liabilities	1,605,344.00	3,105,344.00	(1,500,000.00)	-48.3%
TOTAL LIABILITIES	1,732,564.00	3,242,105.31	(1,509,541.31)	-46.6%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	5,191,618.58	4,033,500.48	1,158,118.10	28.7%
Year-to-Date Earnings	844,440.26	831,759.42	12,680.84	1.5%
TOTAL EQUITY	9,035,260.06	7,864,461.12	1,170,798.94	14.9%
TOTAL LIABILITIES & EQUITY	10,767,824.06	11,106,566.43	(338,742.37)	-3.0%



**Camarillo Health Care District
Investment & Reserves Report**

**30-Nov-24
2024 - 2025**

LAIF & CLASS	11/30/2024	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	84,117	1,728		
Technology Reserve	169,301	3,479		
Project/Special Use Reserve	168,271	3,458	42.49	57.37
Capital Improvement Reserve	560,902	11,525		
General Operating Reserve	1,136,682	23,356		
Undesignated - General Operating	2,100,369	43,465		
Total LAIF & CLASS	4,219,642	87,011		

Five Star Bank

General Operating Fund - Five Star	262,613
Payroll - Five Star	0
Money Market Fund - Five Star	894,802
Total Five Star Bank	1,157,415

Mechanics Bank

Checking	0	0.00
Savings	11,854	0.83
Total Savings & CD's	11,854	0.83

Scholarships & Petty Cash Funds

Scholarships & Petty Cash Funds	9,299
--	--------------

Ventura County Treasurer Pool

Ventura County Treasurer Pool	7,955
--------------------------------------	--------------

Total in interest earning accounts

Total in interest earning accounts	5,406,164	110,054
---	------------------	----------------

Reserve Funds

	Minimum Target	6/30/2024 Balance	2024 Allocated	2024/2025 Interest	11/30/2024 Balance	Annual Funding Goal
Vehicle Fleet Reserve	75,000	82,389	0	1,728	84,117	5,000
Technology Reserve	150,000	165,822	0	3,479	169,301	5,000
Project/Special Use Reserve	150,000	164,813	0	3,458	168,271	5,000
Capital Improvement Reserve	500,000	549,377	0	11,525	560,902	10,000
General Operating Reserve	1,941,834	1,113,326	0	23,356	1,136,682	100,000
Reserves & Contingencies	2,816,834	2,075,727	0	43,546	2,119,273	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, November 2024 - current month, Consolidated by department

	<i>5 Months Ended November 30, 2024</i>	<i>5 Months Ended November 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,747,281.00	1,456,067.50	291,213.50	20.0 %
Community Education	6,214.00	12,030.80	(5,816.80)	-48.3 %
Transportation Fees	1,915.00	6,800.00	(4,885.00)	-71.8 %
Transport Fees ADC	15,730.00	12,825.00	2,905.00	22.7 %
Sr Nutrition Home Delivered	9,519.55	13,912.50	(4,392.95)	-31.6 %
Contract-PICF-Falls	875.00	145.85	729.15	499.9 %
ADC Fees	96,158.00	116,940.00	(20,782.00)	-17.8 %
Grant-VCAAA Caregiver Respite	13,064.00	16,666.65	(3,602.65)	-21.6 %
Grant - CDA Cal Grows	3,244.24	3,500.00	(255.76)	-7.3 %
Donations-Scholarship	0.00	1,083.35	(1,083.35)	-100.0 %
Sponsorship	0.00	333.35	(333.35)	-100.0 %
Healthy Attitude Advertising	4,000.00	1,666.65	2,333.35	140.0 %
Interest Income	110,053.74	104,166.65	5,887.09	5.7 %
Facility Use Rental	435.00	400.00	35.00	8.8 %
Facility Use-Lease	3,933.75	3,933.75	0.00	
Donations	1,455.00	208.35	1,246.65	598.3 %
Fischer Fund Distribution	153,807.95	150,000.00	3,807.95	2.5 %
Grant-VCAAA-Sr Nutrition	126,078.78	85,305.40	40,773.38	47.8 %
Grant- City of Cam CDBG VR	3,333.35	3,333.35	0.00	
Grant-VCAAA-SS Line	19,353.00	20,833.35	(1,480.35)	-7.1 %
TOTAL REVENUE	2,316,451.36	2,010,152.50	306,298.86	15.2 %
	2,316,451.36	2,010,152.50	306,298.86	15.2 %
	2,316,451.36	2,010,152.50	306,298.86	15.2 %
EXPENSES				
Salaries	682,795.44	876,456.70	193,661.26	22.1 %
Payroll Taxes	52,548.03	68,635.85	16,087.82	23.4 %
Bene-Employer Expense to PERS Health	84,844.81	152,149.10	67,304.29	44.2 %
Bene-Employer Expense to PERS pension	58,893.27	73,580.85	14,687.58	20.0 %
Benefits - Workers Comp	9,225.35	14,153.70	4,928.35	34.8 %
Benefits - Life/ADD	13,822.22	14,656.65	834.43	5.7 %
Benefits-OPEB (Retiree)	43,602.63	40,797.95	(2,804.68)	-6.9 %
PERS Retirement UAL	14,368.75	54,386.65	40,017.90	73.6 %

	<i>5 Months Ended</i> <i>November 30, 2024</i>	<i>5 Months Ended</i> <i>November 30, 2024</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
		<i>Budget</i>		
Audit Fees	20,000.00	20,000.00	0.00	
Partnership Initiatives	0.00	416.65	416.65	100.0 %
Legal Fees	15,527.00	27,500.00	11,973.00	43.5 %
Contractors-Operations	37,086.34	51,837.90	14,751.56	28.5 %
Contractors Facilities	15,296.59	19,053.70	3,757.11	19.7 %
Instructor Agreement Fees	1,869.00	3,348.35	1,479.35	44.2 %
Community/Staff Outreach	1,860.09	5,604.15	3,744.06	66.8 %
Dues/Subscriptions	31,149.25	18,733.30	(12,415.95)	-66.3 %
Continuing Education-Trustee	13,207.42	6,030.40	(7,177.02)	-119.0 %
Continuing Education-Staff	13,674.35	27,485.85	13,811.50	50.2 %
Board Stipend/Costs	3,360.00	5,425.00	2,065.00	38.1 %
Emerging Community Opportunities	0.00	25,000.00	25,000.00	100.0 %
LAFCO Assessments	3,077.00	1,282.10	(1,794.90)	-140.0 %
Mileage	2,362.07	4,955.00	2,592.93	52.3 %
Program Matls/Activities	2,096.82	9,911.70	7,814.88	78.8 %
Gas & Oil	5,607.03	11,466.65	5,859.62	51.1 %
Fleet Maintenance	8,673.82	12,658.35	3,984.53	31.5 %
Minor Equipment	55,873.49	10,036.25	(45,837.24)	-456.7 %
Supplies	9,587.38	21,186.20	11,598.82	54.7 %
Postage	11,755.94	18,363.75	6,607.81	36.0 %
Advertising & Promotion	2,959.89	14,062.50	11,102.61	79.0 %
Refunds	121.00	604.15	483.15	80.0 %
Printing	29,311.76	42,322.95	13,011.19	30.7 %
Repairs & Maintenance	26,590.05	12,636.70	(13,953.35)	-110.4 %
Association Fees	30,360.00	30,405.45	45.45	0.1 %
Insurance	46,243.19	45,139.15	(1,104.04)	-2.4 %
Storage Rent/Equip Lease	3,982.24	3,800.40	(181.84)	-4.8 %
Telephone	13,759.56	12,400.05	(1,359.51)	-11.0 %
IT Services	38,412.05	30,833.35	(7,578.70)	-24.6 %
Utilities	20,327.56	17,500.00	(2,827.56)	-16.2 %
Licenses & Fees	2,948.45	3,270.80	322.35	9.9 %
Bank & Credit Card Charges	2,152.61	500.00	(1,652.61)	-330.5 %
TOTAL EXPENSES	1,429,332.45	1,808,588.25	379,255.80	21.0 %
OPERATING RESULTS	887,118.91	201,564.25	685,554.66	340.1 %
OTHER INCOME & EXPENSE				
Grant - CCLTSS	0.00	4,762.10	(4,762.10)	-100.0 %
Other Income -Administration	5,238.00	4,198.35	1,039.65	24.8 %
Depreciation Expense	(47,916.65)	(50,000.00)	2,083.35	4.2 %
TOTAL OTHER INCOME & EXPENSE	(42,678.65)	(41,039.55)	(1,639.10)	-4.0 %
AFTER OTHER INCOME & EXPENSE	844,440.26	160,524.70	683,915.56	426.1 %

	<i>5 Months Ended November 30, 2024</i>	<i>5 Months Ended November 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
NET RESULTS	844,440.26	160,524.70	683,915.56	426.1 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, November 2024 - current month, November 2023 - 12 months back, Consolidated by department

	<i>5 Months Ended November 30, 2024</i>	<i>5 Months Ended November 30, 2023</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,747,281.00	1,673,433.00	73,848.00	4.4 %
Community Education	6,214.00	4,776.00	1,438.00	30.1 %
Transportation Fees	1,915.00	2,972.50	(1,057.50)	-35.6 %
Transport Fees ADC	15,730.00	12,764.00	2,966.00	23.2 %
Sr Nutrition Home Delivered	9,519.55	14,060.91	(4,541.36)	-32.3 %
Contract-PICF-Falls	875.00	7,038.14	(6,163.14)	-87.6 %
ADC Fees	96,158.00	75,381.00	20,777.00	27.6 %
Grant-VCAAA Caregiver Respite	13,064.00	12,759.53	304.47	2.4 %
Grant - AAA OARR Legal	0.00	107,948.91	(107,948.91)	-100.0 %
Grant - CDA Cal Grows	3,244.24	5,742.24	(2,498.00)	-43.5 %
Donations-Scholarship	0.00	50.00	(50.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	110,053.74	101,081.37	8,972.37	8.9 %
Facility Use Rental	435.00	3,224.00	(2,789.00)	-86.5 %
Facility Use-Lease	3,933.75	4,569.75	(636.00)	-13.9 %
Donations	1,455.00	160.00	1,295.00	809.4 %
Fischer Fund Distribution	153,807.95	151,615.42	2,192.53	1.4 %
Grant-VCAAA-Sr Nutrition	126,078.78	66,403.80	59,674.98	89.9 %
Grant -City of Cam-CDBG CV3	0.00	20,833.35	(20,833.35)	-100.0 %
Grant- City of Cam CDBG VR	3,333.35	2,500.00	833.35	33.3 %
Grant-VCAAA-SS Line	19,353.00	21,816.02	(2,463.02)	-11.3 %
TOTAL REVENUE	2,316,451.36	2,293,129.94	23,321.42	1.0 %
	2,316,451.36	2,293,129.94	23,321.42	1.0 %
	2,316,451.36	2,293,129.94	23,321.42	1.0 %
EXPENSES				
Salaries	682,795.44	610,160.56	(72,634.88)	-11.9 %
Payroll Taxes	52,548.03	46,952.21	(5,595.82)	-11.9 %
Bene-Employer Expense to PERS Health	84,844.81	87,654.19	2,809.38	3.2 %
Bene-Employer Expense to PERS pension	58,893.27	50,637.67	(8,255.60)	-16.3 %
Benefits - Workers Comp	9,225.35	9,267.73	42.38	0.5 %
Benefits - Life/ADD	13,822.22	13,470.56	(351.66)	-2.6 %
Benefits-OPEB (Retiree)	43,602.63	31,240.73	(12,361.90)	-39.6 %
PERS Retirement UAL	14,368.75	92,624.00	78,255.25	84.5 %
Audit Fees	20,000.00	0.00	(20,000.00)	

	<i>5 Months Ended November 30, 2024</i>	<i>5 Months Ended November 30, 2023</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Legal Fees	15,527.00	18,999.54	3,472.54	18.3 %
Contractors-Operations	37,086.34	43,182.40	6,096.06	14.1 %
Contractors Facilities	15,296.59	15,105.75	(190.84)	-1.3 %
Contractors - Grants	0.00	56,862.81	56,862.81	100.0 %
Instructor Agreement Fees	1,869.00	1,208.90	(660.10)	-54.6 %
Community/Staff Outreach	1,860.09	3,378.65	1,518.56	44.9 %
Dues/Subscriptions	31,149.25	32,807.54	1,658.29	5.1 %
Continuing Education-Trustee	13,207.42	12,466.92	(740.50)	-5.9 %
Continuing Education-Staff	13,674.35	18,841.11	5,166.76	27.4 %
Board Stipend/Costs	3,360.00	2,900.00	(460.00)	-15.9 %
LAFCO Assessments	3,077.00	2,535.00	(542.00)	-21.4 %
Mileage	2,362.07	3,404.04	1,041.97	30.6 %
Program Matls/Activities	2,096.82	5,299.10	3,202.28	60.4 %
Gas & Oil	5,607.03	8,149.19	2,542.16	31.2 %
Fleet Maintenance	8,673.82	8,704.61	30.79	0.4 %
Minor Equipment	55,873.49	5,570.24	(50,303.25)	-903.1 %
Supplies	9,587.38	7,920.49	(1,666.89)	-21.0 %
Postage	11,755.94	22,324.48	10,568.54	47.3 %
Advertising & Promotion	2,959.89	6,072.73	3,112.84	51.3 %
Refunds	121.00	808.00	687.00	85.0 %
Printing	29,311.76	45,284.43	15,972.67	35.3 %
Repairs & Maintenance	26,590.05	14,376.81	(12,213.24)	-85.0 %
Association Fees	30,360.00	29,810.00	(550.00)	-1.8 %
Insurance	46,243.19	42,739.10	(3,504.09)	-8.2 %
Storage Rent/Equip Lease	3,982.24	3,786.12	(196.12)	-5.2 %
Telephone	13,759.56	11,785.28	(1,974.28)	-16.8 %
IT Services	38,412.05	31,376.85	(7,035.20)	-22.4 %
Utilities	20,327.56	18,969.72	(1,357.84)	-7.2 %
Licenses & Fees	2,948.45	1,237.29	(1,711.16)	-138.3 %
Bank & Credit Card Charges	2,152.61	220.62	(1,931.99)	-875.7 %
TOTAL EXPENSES	1,429,332.45	1,418,135.37	(11,197.08)	-0.8 %
OPERATING RESULTS	887,118.91	874,994.57	12,124.34	1.4 %
OTHER INCOME & EXPENSE				
Other Income -Administration	5,238.00	4,681.50	556.50	11.9 %
Depreciation Expense	(47,916.65)	(47,916.65)	0.00	
TOTAL OTHER INCOME & EXPENSE	(42,678.65)	(43,235.15)	556.50	1.3 %
AFTER OTHER INCOME & EXPENSE	844,440.26	831,759.42	12,680.84	1.5 %
NET RESULTS	844,440.26	831,759.42	12,680.84	1.5 %

Camarillo Health Care District

Statements of Activities

*Year-to-Date Performance, November 2024 - current month,
Consolidated by department*

	<i>5 Months Ended November 30, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	1,747,281.00	3,494,562.00	1,747,281.00	50.0 %
Community Education	6,214.00	28,874.00	22,660.00	21.5 %
Transportation Fees	1,915.00	16,320.00	14,405.00	11.7 %
Transport Fees ADC	15,730.00	30,780.00	15,050.00	51.1 %
Sr Nutrition Home Delivered	9,519.55	33,390.00	23,870.45	28.5 %
Contract-PICF-Falls	875.00	350.00	(525.00)	250.0 %
ADC Fees	96,158.00	280,656.00	184,498.00	34.3 %
Grant-VCAAA Caregiver Respite	13,064.00	40,000.00	26,936.00	32.7 %
Grant - CDA Cal Grows	3,244.24	8,400.00	5,155.76	38.6 %
Donations-Scholarship	0.00	2,600.00	2,600.00	
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	100.0 %
Interest Income	110,053.74	250,000.00	139,946.26	44.0 %
Facility Use Rental	435.00	960.00	525.00	45.3 %
Facility Use-Lease	3,933.75	9,441.00	5,507.25	41.7 %
Donations	1,455.00	500.00	(955.00)	291.0 %
Fischer Fund Distribution	153,807.95	150,000.00	(3,807.95)	102.5 %
Grant-VCAAA-Sr Nutrition	126,078.78	204,733.00	78,654.22	61.6 %
Grant- City of Cam CDBG VR	3,333.35	8,000.00	4,666.65	41.7 %
Grant-VCAAA-SS Line	19,353.00	50,000.00	30,647.00	38.7 %
TOTAL REVENUE	2,316,451.36	4,614,366.00	2,297,914.64	50.2 %
	2,316,451.36	4,614,366.00	2,297,914.64	50.2 %
	2,316,451.36	4,614,366.00	2,297,914.64	50.2 %
EXPENSES				
Salaries	682,795.44	2,103,496.00	1,420,700.56	32.5 %
Payroll Taxes	52,548.03	164,726.00	112,177.97	31.9 %
Bene-Employer Expense to PERS Health	84,844.81	365,158.00	280,313.19	23.2 %
Bene-Employer Expense to PERS pension	58,893.27	176,594.00	117,700.73	33.3 %
Benefits - Workers Comp	9,225.35	33,969.00	24,743.65	27.2 %
Benefits - Life/ADD	13,822.22	35,176.00	21,353.78	39.3 %
Benefits-OPEB (Retiree)	43,602.63	97,915.00	54,312.37	44.5 %
PERS Retirement UAL	14,368.75	130,528.00	116,159.25	11.0 %

**5 Months Ended
November 30, 2024**

		Annual Budget	Unused	% Used
Audit Fees	20,000.00	20,000.00	0.00	100.0 %
Partnershp Initiatives	0.00	1,000.00	1,000.00	
Legal Fees	15,527.00	66,000.00	50,473.00	23.5 %
Contractors-Operations	37,086.34	124,411.00	87,324.66	29.8 %
Contractors Facilities	15,296.59	45,729.00	30,432.41	33.5 %
Instructor Agreement Fees	1,869.00	8,036.00	6,167.00	23.3 %
Community/Staff Outreach	1,860.09	13,450.00	11,589.91	13.8 %
Dues/Subscriptions	31,149.25	44,960.00	13,810.75	69.3 %
Continuing Education-Trustee	13,207.42	14,473.00	1,265.58	91.3 %
Continuing Education-Staff	13,674.35	65,966.00	52,291.65	20.7 %
Board Stipend/Costs	3,360.00	13,020.00	9,660.00	25.8 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	45,000.00	45,000.00	
LAFCO Assessments	3,077.00	3,077.00	0.00	100.0 %
Mileage	2,362.07	11,892.00	9,529.93	19.9 %
Program Matls/Activities	2,096.82	23,788.00	21,691.18	8.8 %
Gas & Oil	5,607.03	27,520.00	21,912.97	20.4 %
Fleet Maintenance	8,673.82	30,380.00	21,706.18	28.6 %
Minor Equipment	55,873.49	24,087.00	(31,786.49)	232.0 %
Supplies	9,587.38	50,847.00	41,259.62	18.9 %
Postage	11,755.94	44,073.00	32,317.06	26.7 %
Advertising & Promotion	2,959.89	33,750.00	30,790.11	8.8 %
Refunds	121.00	1,450.00	1,329.00	8.3 %
Printing	29,311.76	101,575.00	72,263.24	28.9 %
Repairs & Maintenance	26,590.05	30,328.00	3,737.95	87.7 %
Association Fees	30,360.00	72,973.00	42,613.00	41.6 %
Insurance	46,243.19	108,334.00	62,090.81	42.7 %
Storage Rent/Equip Lease	3,982.24	9,121.00	5,138.76	43.7 %
Telephone	13,759.56	29,760.00	16,000.44	46.2 %
IT Services	38,412.05	74,000.00	35,587.95	51.9 %
Utilities	20,327.56	42,000.00	21,672.44	48.4 %
Licenses & Fees	2,948.45	7,850.00	4,901.55	37.6 %
Bank & Credit Card Charges	2,152.61	1,200.00	(952.61)	179.4 %
TOTAL EXPENSES	1,429,332.45	4,397,612.00	2,968,279.55	32.5 %
OPERATING RESULTS	887,118.91	216,754.00	(670,364.91)	409.3 %
OTHER INCOME & EXPENSE				
Grant - CCLTSS	0.00	11,429.00	11,429.00	
Other Income -Administration	5,238.00	10,076.00	4,838.00	52.0 %
Depreciation Expense	(47,916.65)	(120,000.00)	(72,083.35)	39.9 %
TOTAL OTHER INCOME & EXPENSE	(42,678.65)	(98,495.00)	(55,816.35)	43.3 %
AFTER OTHER INCOME & EXPENSE	844,440.26	118,259.00	(726,181.26)	714.1 %

	<i>5 Months Ended November 30, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
NET RESULTS	844,440.26	118,259.00	(726,181.26)	714.1 %

Tax Revenue Analysis

A	H	I		J	K		L		M		N		O		P		Q		R	S
		Fiscal Year 2024-25	\$ Received		YTD	% to Budget	Fiscal Year 2023-24	\$ Received	YTD	% to Budget	Fiscal Year 2022-23	\$ Received	YTD	% to Budget	Fiscal Year 21-22	\$ Received	YTD	% to Budget		
1																				
2																				
3																				
4	Jul	113,486.32	113,486.32	3.25%	116,408.30	116,408.30	3.67%	116,408.30	116,408.30	3.67%	65,989.87	65,989.87	2.08%	87,329.27	87,329.27	2.89%				
5	Aug	29,433.17	142,919.49	4.09%	0.00	116,408.30	3.67%	116,408.30	116,408.30	3.67%	12,801.31	78,791.18	2.48%	0.00	87,329.27	3.19%				
6	Sep	0.00	142,919.49	4.09%	0.00	116,408.30	3.67%	116,408.30	116,408.30	3.67%	16,320.31	95,111.49	2.99%	10,745.16	98,074.43	3.58%				
7	Oct	0.00	142,919.49	4.09%	0.00	116,408.30	3.67%	116,408.30	116,408.30	3.67%	0.00	95,111.49	2.99%	4,510.32	102,584.75	3.74%				
8	Nov	10,043.25	152,962.74	4.38%	0.00	116,408.30	3.67%	116,408.30	116,408.30	3.67%	47,707.46	142,818.95	4.50%	52,882.57	155,467.32	5.67%				
9	Dec		152,962.74	4.38%	1,766,295.06	1,882,703.36	59.28%	1,882,703.36	1,882,703.36	59.28%	1,655,358.14	1,798,177.09	56.62%	1,674,903.64	1,830,370.96	66.76%				
10	Jan		152,962.74	4.38%	155,372.94	2,038,076.30	64.18%	2,038,076.30	2,038,076.30	64.18%	193,223.80	1,991,400.89	62.71%	37,732.82	1,868,103.78	68.14%				
11	Feb		152,962.74	4.38%	28,271.45	2,066,347.75	65.07%	2,066,347.75	2,066,347.75	65.07%	0.00	1,991,400.89	62.71%	0.00	1,868,103.78	68.14%				
12	Mar		152,962.74	4.38%	7,586.29	2,073,934.04	65.30%	2,073,934.04	2,073,934.04	65.30%	667.75	1,992,068.64	62.73%	12,402.60	1,880,506.38	68.59%				
13	Apr		152,962.74	4.38%	1,318,844.94	3,392,778.98	106.83%	3,392,778.98	3,392,778.98	106.83%	1,250,890.89	3,242,959.53	102.11%	1,165,534.21	3,046,040.59	111.10%				
14	May		152,962.74	4.38%	12,961.45	3,405,740.43	107.24%	3,405,740.43	3,405,740.43	107.24%	85,216.56	3,328,176.09	104.80%	27,987.55	3,074,028.14	112.12%				
15	Jun		152,962.74	4.38%	82,933.21	3,488,673.64	109.85%	3,488,673.64	3,488,673.64	109.85%	6,960.07	3,335,136.16	105.02%	39,063.68	3,113,091.82	113.55%				
16																				
17		Approved Budget	3,494,562.00		Approved Budget	3,346,866.00		Approved Budget	3,175,793.00		Approved Budget	3,020,034.00		Approved Budget	26,006.59					
18			(3,341,599.26)			141,808						159,343								
19	Over (Under) Budget																			

CONSENT AGENDA 7-C

**DISTRICT FINANCIAL REPORTS
FOR PERIOD ENDING DECEMBER 31, 2024**

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically

December 2024 Checks/EFTs

1:58 PM

7-Jan-25

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81276	12/13/2024	ACCESS	Access TLC Caregivers DBA	1,452.00	V - VCAAA grant	MO
81277	12/13/2024	ACQUA	Acqua Clear, Inc	790.54	V - water service	QTRLY
81333	12/27/2024	AFLAC	Aflac	1,164.10	V - benefits/fins	MO
81325	12/19/2024	ALEXOS MAINT	Alexos Maintenance, LLC	150.00	V - misc repairs	MO
81278	12/13/2024	BAY ALARM	Bay Alarm Company	444.45	V - security camera	MO
81280	12/13/2024	BYRD	Byrd Locksmithing, Inc	40.00	V - lock maint/repairs	MO
81281	12/13/2024	CAADS	C.A.A.D.S.	1,279.00	V - 2025 Annual dues	ANNL
81300	12/13/2024	MARTIN	Carole A. Martin	50.00	V - refund for Yoga class	MO
81326	12/19/2024	KNOX	Carrie Knox	1,700.00	V - HA graphics	QTRLY
81334	12/27/2024	CENTRAL	Central Plaza Auto Service	1,001.44	V - fleet maintenance	MO
81337	12/27/2024	CENTRAL	Central Plaza Auto Service	545.77	V - fleet maintenance	MO
81338	12/27/2024	CENTRAL	Central Plaza Auto Service	168.00	V - fleet maintenance	MO
81297	12/13/2024	KOLLER	Cheryl P. Koller	30.00	V - refund for Yoga class	MO
81284	12/13/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,454.00	V - Legal services - Nov	MO
81285	12/13/2024	COMFORT	Comfort Keepers dba	789.23	V - VCAAA grant	MO
81283	12/13/2024	CMH	Community Memorial Health System	110.00	V - employment health;new hires	MO
81286	12/13/2024	CONEJO AWARD	Conejo Awards Corp	27.89	V - staff badges	MO
81305	12/13/2024	ROSE	Diana Rose	30.00	V - refund for Yoga class	MO
81296	12/13/2024	KANTER	Dominique Kanter	110.00	V - refund for Yoga class	MO
81304	12/13/2024	RAYMOND	Dory Raymond	110.00	V - refund for Yoga class	MO
81268	12/3/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues	MO
81290	12/13/2024	FRONTIER	Frontier Communications	249.47	V - cable services	MO
81293	12/13/2024	HABITAT	Habitat for Humanity of Ventura County	791.38	V - VCAAA grant	MO
81269	12/3/2024	HARTFORD	Hartford Life	1,251.53	V - benefits/fins	MO

81322	12/13/2024	HAYMAN	Hayman Consulting dba	3,060.00	V - comptroller/financial services	MO
81270	12/3/2024	ITS	Integrated Telemanagement Services, Inc	1,230.33	V - telephone services	MO
81327	12/19/2024	KORMAN	Jackie Korman	50.00	V - refund for Yoga class	
81294	12/13/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81317	12/13/2024	WIGTON	Kay Wigton	50.00	V - refund for Yoga class	
81306	12/13/2024	ROSS	Laurie A. Ross	50.00	V - refund for Yoga class	
81318	12/13/2024	WILLIAMS, L.	Linda Williams	30.00	V - refund for Yoga class	
81279	12/13/2024	BROWN, L	Lisa Brown	60.00	V - refund for Yoga class	
81292	12/13/2024	GERLACH	Lisa Gerlach	30.00	V - refund for Yoga class	
81295	12/13/2024	JULIANO	Lorie Juliano	30.00	V - refund for Yoga class	
81299	12/13/2024	LEDIN	Lynda Ledin	50.00	V - refund for Yoga class	
81282	12/13/2024	CARRANZA	Maria Carranza	50.00	V - refund for Yoga class	
81288	12/13/2024	FERNANDEZ	Maria Fernandez	50.00	V - refund for Yoga class	
81316	12/13/2024	WARREN	Marion S. Warren	30.00	V - refund for Yoga class	
81298	12/13/2024	KOZIARSKI	Mark G. Koziarski	80.00	V - refund for Yoga class	
81291	12/13/2024	GAVIA	Mary Gavia	80.00	V - refund for Yoga class	
81271	12/3/2024	MERIPLEX/CPI	Meriplex Solutions	5,214.53	V - IT services	MO
81272	12/3/2024	METLIFE	MetLife Small Business	706.24	V - benefits/ins	MO
81273	12/3/2024	ROGERS	Mikal P Rogers	693.00	V - instructor fees	MO
81308	12/13/2024	SHEEHAN	MJ Sheehan	50.00	V - refund for Yoga class	
81287	12/13/2024	DIXON	Neal P. Dixon	105.00	BOD	MO
81301	12/13/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing services	MO
81302	12/13/2024	NIGRO	NIGRO & NIGRO, PC	10,000.00	V - Audit contract	
81328	12/19/2024	NUNN	Nunn Better, Inc	850.00	V - plumbing repairs Bldg E	
81332	12/19/2024	NUNN	Nunn Better, Inc	880.00	V - plumbing repairs Bldg H	
81303	12/13/2024	PETTY	Petty Cash - Administrat	201.43	V - reimb petty cash box	ONGOING
81323	12/13/2024	PITNEYBOWES	Pitney Bowes	200.36	V - postage	MO
81329	12/19/2024	PLATINUM	Platinum Tow & Transport Inc	262.50	V - fleet maintenance	
81319	12/13/2024	WILLIAMS, R.	Rethia Williams	50.00	V - refund for Yoga class	
81289	12/13/2024	FRASER	Ruth Fraser	50.00	V - refund for Yoga class	
81307	12/13/2024	SAFEWAY	Safeway Inc	270.49	V - ADC nutrition	MO
81330	12/19/2024	SAFEWAY	Safeway Inc	308.81	V - ADC nutrition	MO
81321	12/13/2024	ZOLLER	Signe Zoller	110.00	V - refund for Yoga class	
81335	12/27/2024	SO CA EDISON	Southern California Edison	2,222.16	V - utilities	MO

81309	12/13/2024	SO CA GAS	Southern California Gas	720.37	V - utilities	MO
81310	12/13/2024	STAPLES	Staples Business Advantage	839.66	V - office supplies	MO
81267	12/3/2024	ACORN	Strickbine Publishing, Inc	700.00	V - advertising HA	
81324	12/13/2024	THOMPSON	Susan W. Thompson	14.00	V - refund for VR class	
81311	12/13/2024	THOMREUT ADC	Thomson Reuters-West	275.63	V - annual Subscription ADC	ANNL
81331	12/19/2024	TROPICAL	Tropical Car Wash	640.00	V - fleet maintenance	MO
81313	12/13/2024	USPOSTMASTER	U.S. Postmaster	9,571.42	V - HA postage	QTRLY
81312	12/13/2024	UMPQUA	Umpqua Bank	5,226.54	V - credit card	MO
81314	12/13/2024	VCSDA	V C S D A	105.00	V - meeting dues	ANNL
81336	12/27/2024	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81274	12/3/2024	VISION	Vision Services Plan	224.89	V - benefits/ins	MO
81315	12/13/2024	VOGUE	Vogue Sign, Inc.	500.00	V - logo door decals bldg F&E	
81275	12/3/2024	VOYAGER	Voyager Fleet Systems Inc	790.59	V - fleet gas	MO
81320	12/13/2024	XEROX	Xerox Financial Services	2,090.63	V - copier lease	MO

 \$74,715.15
 =====

Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

1:58 PM

7-Jan-25

Sorted by Check Number

December 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81267	12/3/2024	ACORN	Strickbine Publishing, Inc	700.00	V - advertising HA	MO
81268	12/3/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues	MO
81269	12/3/2024	HARTFORD	Hartford Life	1,251.53	V - benefits/ins	MO
81270	12/3/2024	ITS	Integrated Telemanagement Services, Inc	1,230.33	V - telephone services	MO
81271	12/3/2024	MERIPLEX/CPI	Meriplex Solutions	5,214.53	V - IT services	MO
81272	12/3/2024	METLIFE	MetLife Small Business	706.24	V - benefits/ins	MO
81273	12/3/2024	ROGERS	Mikal P Rogers	693.00	V - instructor fees	MO
81274	12/3/2024	VISION	Vision Services Plan	224.89	V - benefits/ins	MO
81275	12/3/2024	VOYAGER	Voyager Fleet Systems Inc	790.59	V - fleet gas	MO
81276	12/13/2024	ACCESS	Access TLC Caregivers DBA	1,452.00	V - VCAAA grant	MO
81277	12/13/2024	ACQUA	Acqua Clear, Inc	790.54	V - water service	QTRLY
81278	12/13/2024	BAY ALARM	Bay Alarm Company	444.45	V - security camera	MO
81279	12/13/2024	BROWN, L	Lisa Brown	60.00	V - refund for Yoga class	
81280	12/13/2024	BYRD	Byrd Locksmithing, Inc	40.00	V - lock maint/repairs	
81281	12/13/2024	CAADS	C.A.A.D.S.	1,279.00	V - 2025 Annual dues	ANNL
81282	12/13/2024	CARRANZA	Maria Carranza	50.00	V - refund for Yoga class	
81283	12/13/2024	CMH	Community Memorial Health System	110.00	V - employment health;new hires	
81284	12/13/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,454.00	V - Legal services - Nov	
81285	12/13/2024	COMFORT	Comfort Keepers dba	789.23	V - VCAAA grant	MO
81286	12/13/2024	CONEJO AWARD	Conejo Awards Corp	27.89	V - staff badges	
81287	12/13/2024	DIXON	Neal P. Dixon	105.00	BOD	MO
81288	12/13/2024	FERNANDEZ	Maria Fernandez	50.00	V - refund for Yoga class	
81289	12/13/2024	FRASER	Ruth Fraser	50.00	V - refund for Yoga class	
81290	12/13/2024	FRONTIER	Frontier Communications	249.47	V - cable services	MO

81291	12/13/2024	GAVIA	Mary Gavia	80.00	V - refund for Yoga class	MO
81292	12/13/2024	GERLACH	Lisa Gerlach	30.00	V - refund for Yoga class	MO
81293	12/13/2024	HABITAT	Habitat for Humanity of Ventura County	791.38	V - VCAAA grant	MO
81294	12/13/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81295	12/13/2024	JULIANO	Lorie Juliano	30.00	V - refund for Yoga class	
81296	12/13/2024	KANTER	Dominique Kanter	110.00	V - refund for Yoga class	
81297	12/13/2024	KOLLER	Cheryl P. Koller	30.00	V - refund for Yoga class	
81298	12/13/2024	KOZIARSKI	Mark G. Koziarski	80.00	V - refund for Yoga class	
81299	12/13/2024	LEDIN	Lynda Ledin	50.00	V - refund for Yoga class	
81300	12/13/2024	MARTIN	Carole A. Martin	50.00	V - refund for Yoga class	
81301	12/13/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing services	MO
81302	12/13/2024	NIGRO	NIGRO & NIGRO, PC	10,000.00	V - Audit contract	
81303	12/13/2024	PETTY	Petty Cash - Administrat	201.43	V - reimb petty cash box	ONGOING
81304	12/13/2024	RAYMOND	Dory Raymond	110.00	V - refund for Yoga class	
81305	12/13/2024	ROSE	Diana Rose	30.00	V - refund for Yoga class	
81306	12/13/2024	ROSS	Laurie A. Ross	50.00	V - refund for Yoga class	
81307	12/13/2024	SAFEWAY	Safeway Inc	270.49	V - ADC nutrition	MO
81308	12/13/2024	SHEEHAN	MJ Sheehan	50.00	V - refund for Yoga class	
81309	12/13/2024	SO CA GAS	Southern California Gas	720.37	V - utilities	MO
81310	12/13/2024	STAPLES	Staples Business Advantage	839.66	V - office supplies	MO
81311	12/13/2024	THOMREUT ADC	Thomson Reuters-West	275.63	V - annual Subscription ADC	ANNL
81312	12/13/2024	UMPQUA	Umpqua Bank	5,226.54	V - credit card	MO
81313	12/13/2024	USPOSTMASTER	U.S. Postmaster	9,571.42	V - HA postage	QTRLY
81314	12/13/2024	VCSDA	V C S D A	105.00	V - meeting dues	ANNL
81315	12/13/2024	VOGUE	Vogue Sign, Inc.	500.00	V - logo door decals bldg F&E	
81316	12/13/2024	WARREN	Marion S. Warren	30.00	V - refund for Yoga class	
81317	12/13/2024	WIGTON	Kay Wigton	50.00	V - refund for Yoga class	
81318	12/13/2024	WILLIAMS, L.	Linda Williams	30.00	V - refund for Yoga class	
81319	12/13/2024	WILLIAMS, R.	Rethia Williams	50.00	V - refund for Yoga class	
81320	12/13/2024	XEROX	Xerox Financial Services	2,090.63	V - copier lease	MO
81321	12/13/2024	ZOLLER	Signe Zoller	110.00	V - refund for Yoga class	
81322	12/13/2024	HAYMAN	Hayman Consulting dba	3,060.00	V - comptroller/financial services	MO
81323	12/13/2024	PITNEYBOWES	Pitney Bowes	200.36	V - postage	MO
81324	12/13/2024	THOMPSON	Susan W. Thompson	14.00	V - refund for VR class	

Account Number	Date	Category	Vendor	Description	Amount	Frequency
81325	12/19/2024	ALEXOS MAINT	Alexos Maintenance, LLC	V - misc repairs	150.00	QTRLY
81326	12/19/2024	KNOX	Carrie Knox	V - HA graphics	1,700.00	
81327	12/19/2024	KORMAN	Jackie Korman	V - refund for Yoga class	50.00	
81328	12/19/2024	NUNN	Nunn Better, Inc	V - plumbing repairs Bldg E	850.00	
81329	12/19/2024	PLATINUM	Platinum Tow & Transport Inc	V - fleet maintenance	262.50	
81330	12/19/2024	SAFEWAY	Safeway Inc	V - ADC nutrition	308.81	MO
81331	12/19/2024	TROPICAL	Tropical Car Wash	V - fleet maintenance	640.00	MO
81332	12/19/2024	NUNN	Nunn Better, Inc	V - plumbing repairs Bldg H	880.00	
81333	12/27/2024	AFLAC	Aflac	V - benefits/ins	1,164.10	MO
81334	12/27/2024	CENTRAL	Central Plaza Auto Service	V - fleet maintenance	1,001.44	
81335	12/27/2024	SO CA EDISON	Southern California Edison	V - utilities	2,222.16	MO
81336	12/27/2024	VALIC	VALIC	V - benefits/ins	1,490.77	MO
81337	12/27/2024	CENTRAL	Central Plaza Auto Service	V - fleet maintenance	545.77	
81338	12/27/2024	CENTRAL	Central Plaza Auto Service	V - fleet maintenance	168.00	

\$74,715.15
 =====

Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Check Register Monthly Comparison

FY 2024/25

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$145,876	\$94,486	\$116,569	\$95,395	\$71,523	\$74,715	\$0	\$0	\$0	\$0	\$0	\$0	\$99,760
YTD Total											\$598,563	\$0

w/out transfer

Notes FY 24/25

- Jul '24 Progress pymt Auditor \$10,000
- Jul '24 ADC Tovertafel System \$13,030
- Aug '24 Arthur J. Gallagher Ins Policies \$41,172.82
- Aug '24 Tri County Furniture \$4,980.21
- Sept '24 Purchase new Ford Escape \$35,608.83 for SNP
- Sept '24 Tri County Furniture \$7,957.95
- Dec-24 Progress pymt Auditor \$10,000

DRAFT

FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$118,020	\$111,879	\$75,824	\$86,545	\$132,980	\$65,631	\$119,502	\$113,739	\$106,342	\$110,845	\$180,318	\$171,827	\$98,480
YTD Total											\$1,393,452	\$0

w/out transfer

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$22,895
- Apr '24 Annual audit pymt \$15,956
- Apr '24 OARR Grant \$29,405
- May-24 Insurance policy renewals \$91,260.65
- May-24 Van wrap \$12,393.48
- Jun-24 Insurance policy renewals \$20,858.00
- Jun-24 Purchase of new computers \$15,950.05
- Jun-24 Purchase of new chairs for board/classroom \$4,150.56
- Jun-24 Purchase of ADC activity equipment \$28,047.00
- Jun-24 Purchase 1 year advertising contract with ACORN \$18,408.00

47

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

ACTION ITEM 9-A

**DISTRICT RESOLUTION 25-01
APPROVING SUBMISSION OF APPLICATION AND PETITION TO
POTENTIAL FUNDING SOURCES AND AUTHORIZING SIGNATURES**

RESOLUTION NO. 25-01

APPROVING SUBMISSION OF APPLICATION AND PETITION TO POTENTIAL FUNDING SOURCES AND AUTHORIZING SIGNATURES

Resolution of the Board of Directors
Camarillo Health Care District
Camarillo, California

WHEREAS, the Camarillo Health Care District continually seeks alternative and additional funding sources for its program enhancement, through application and petition potential funding sources including public/private granting foundations, federal and state funding sources or service contracts, collaborations and partnerships, and similar and

WHEREAS, said applications and petitions require authorized signatures for revision or changes, from time to time; and

NOW, THEREFORE, BE IT RESOLVED, that the Camarillo Health Care District Board of Directors confirms Kara Ralston, Chief Executive Officer, as an authorizing signature on applications, petitions, and contracts, as empowered through the District's By-Laws set by the governing Board of Directors.

ADOPTED, SIGNED, AND APPROVED this 23rd day of January 2025.

Neal Dixon, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 25-01 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 23rd day of January 2025 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

ACTION ITEM 9-B

**DISTRICT RESOLUTION 25-02
ESTABLISHING THE COMPENSATION OF DIRECTORS**

RESOLUTION NO. 25-02

RESOLUTION OF THE GOVERNING BOARD
OF THE CAMARILLO HEALTH CARE
DISTRICT ESTABLISHING THE
COMPENSATION OF DIRECTORS

Resolution of the Board of Directors
Camarillo Health Care District
Camarillo, California

WHEREAS, Health and Safety Code section 32103, subdivision (b), authorizes the Board of Directors to adopt a resolution pursuant to Water Code section 20200 et seq. to compensate each director above the amount established in Section 32103, subdivision (a); and

WHEREAS, Section 3 of the District By-Laws state, *“Members of the Board of Directors may receive one hundred-five dollars \$105 per District meeting attended, not to exceed (5) meetings per month”*, consistent with Health and Safety Code section 32103, subdivision (a); and

WHEREAS, Water Code section 20202 states, *“In any ordinance adopted pursuant to this chapter to increase the amount of compensation which may be received by members of the governing board of a water district above the amount of one hundred dollars (\$100) per day, the increase may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment, of the compensation which is received when the ordinance is adopted”*; and

WHEREAS, the Board of Directors desires to increase the compensation of directors pursuant to Water Code sections 20200 et seq. by 5 percent for the calendar year; and

WHEREAS, public notice was published pursuant to Government Code section 6066 and Water Code section 20203, and proof of publication on January 14, 2025, and January 20, 2025, in the Ventura County Star was filed with the Board Clerk; and

WHEREAS, the public hearing on the adoption of this resolution was held on January 23, 2025, as required by Water Code section 20203.

NOW, THEREFORE, BE IT ORDAINED that:

1. Compensation. Pursuant to section 20202 of the Water Code, the standard and maximum compensation of each director of the Board shall be \$110.25 per District meeting attended, as described in By Laws Article III, Section 3.
2. Effective Date. Pursuant to Water Code section 20204, this resolution shall take effect 60 days after its final passage.

ADOPTED, SIGNED, AND APPROVED this 23rd day of January 2025.

Neal Dixon, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, **Paula Feinberg**, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 25-02 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 23rd day of January 2025 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

ACTION ITEM 9-C

**DISTRICT RESOLUTION 25-03
AMENDING DISTRICT BYLAWS, ARTICLE III, SECTION 3, COMPENSATION**



RESOLUTION NO. 25-03

RESOLUTION TO AMEND DISTRICT BY-LAWS ARTICLE III, SECTION 3 COMPENSATION

Resolution of the Board of Directors
Camarillo Health Care District
Camarillo, California

WHEREAS, the Camarillo Health Care District (District) was formed pursuant to the terms of the Local Health Care District Law of the State of California (1945, Chapter 932: Health and Safety Code, Division 23, Sections 32000-32492, of the State of California), to promote public health and general welfare; and

WHEREAS, the Board of Directors shall have and exercise all the powers of the District, as set forth in Chapter 2, Article 2, of the Local Health Care District Law, and other provisions of State law including adopting resolutions establishing policies or rules for the operation of the District and any of its facilities; and

WHEREAS, the District By-laws may be amended, by resolution, at any regular meeting of the Board of Directors upon the affirmative vote of a majority of the full membership of the Board as defined by California law; and

WHEREAS, Bylaws, Article III, Section 3; Compensation, will now read:

ARTICLE III; DIRECTORS; SECTION 3; COMPENSATION

Members of the Board of Directors may receive one hundred-ten dollars and twenty-five cents (\$110.25) per District meeting attended, not to exceed five (5) meetings per month.

Meetings eligible for director compensation include:

- *Scheduled board meetings of all types*
- *Scheduled committee meetings of all types*
- *Advisory board committee meetings as approved by the board*
- *Training and/or educational workshops, seminars and conferences*
- *Meetings of local governments, nonprofits, community and civic groups, meetings with district consultants, advisors and other professionals, and any other activity when attendance is in the performance of official duties as directors of the board.*

Notwithstanding Section 6.1 of current district Travel Policy, each member of the Board of Directors shall be allowed travel and incidental expenses incurred in the performance of official business of the District, as approved by the Board. No expense shall be reimbursed except pursuant to an expense report meeting the requirements of policy and submitted by the Director to (and received by) appropriate district staff, in a reasonably timely manner after the final date of the occurrence in which the expense was incurred.

THEREFORE BE IT RESOLVED, that the Board of Directors of the Camarillo Health Care District does, hereby, adopt District By-laws as amended and attached hereto and considered part of this Resolution, as the official District By-laws of Camarillo Health Care District.

ADOPTED, SIGNED AND APPROVED this 23rd day of January 2025.

Neal Dixon, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 25-03 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 23rd day of January 2025 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

ACTION ITEM 9-D

**AMEND BOARD POLICY MANUAL, POLICY 1060,
DIRECTORS COMPENSATION**

Camarillo Health Care District

POLICY MANUAL

POLICY TITLE: Directors Compensation

POLICY NUMBER: 1060

1060.1 Compensation - The members of the Board of Directors may receive one hundred-~~ten~~^{five} dollars ~~and twenty-five cents~~ (\$~~110.25~~¹⁰⁵) per District meeting attended, not to exceed five (5) meetings per month, defined as regular Board meetings, special Board meetings, and Board standing committee meetings. Each member of the Board of Directors shall be allowed his or her travel and incidental expenses incurred in the performance of official business of the District, as approved by the Board.

Members of the Board of Directors shall be reimbursed for all legitimate expenses incurred in attending any meetings, or in making any trips on official business of the Board, when so authorized. This shall include, but not be limited to, seminars, meetings, meals and traveling expenses associated with official District business. Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Guidelines in effect at the time of the vehicle usage.

Members of the Board of Directors shall receive the current meeting stipend for attendance/representation at meetings as described in By Laws Article III, Section 3. Any sanctioned meeting stipend counts toward the maximum of five meetings per month.