



FINANCE/INVESTMENT COMMITTEE MEETING
July 26, 2022 – 10:30 am

Camarillo Health Care District
3615 E Las Posas Road
Oak Room (Board Room)
Camarillo, CA 93010

<https://us06web.zoom.us/j/83151386014>

Meeting ID: 831 5138 6014
One tap mobile
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+17207072699,,83151386014# US (Denver)

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+1 253 215 8782 US (Tacoma)

Meeting ID: 831 5138 6014

July 26, 2022



AGENDA

Finance and Investment Committee Meeting

July 26, 2022, 10:30 a.m.

Camarillo Health Care District

3615 E Las Posas Road, Camarillo, CA 93010

Oak Room

Join Zoom Meeting

<https://us06web.zoom.us/j/83151386014>

Meeting ID: 831 5138 6014

One tap mobile - +13462487799,, 83151386014# US (Houston)

+17207072699,, 83151386014# US (Denver)

1 (346) 248-7799 – Audio Only

Board Members:

Mark Hiepler, Esq., Clerk of the Board

Christopher Loh, MD, Director

Staff:

Kara Ralston, Chief Executive Officer

Sonia Amezcua, Chief Administrative Officer

Karen Valentine, Clerk to the Board

Brandie Thomas, Executive Assistant

Participants:

Rick Wood, *CSDA Financial Services*

Shalene Hayman, *Hayman Consulting*

1. Call to Order – The Meeting of the Finance and Investment Committee was called to order by _____, at _____.
2. Public Comment - Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
 - Members of the public can observe or participate in the virtual Meeting during open session by clicking the following Zoom link to join the virtual meeting: <https://us06web.zoom.us/j/83151386014> Or by calling 1 (253) 215 8782 – Meeting ID: 831 5138 6014 (Audio Only)
 - *Public who cannot participate but want to make a public comment, or comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, July 25, 2022, to the Clerk to the Board at karenv@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Committee Members prior to the meeting, and the Committee Chair or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item.*
3. Investment and Reserve Report: Review Quarterly Investment and Reserve Report and tax revenue for quarter ending June 30, 2022.
4. Financial Review: Review Preliminary Operating Results and Departmental Activities for quarter ending June 30, 2022.
5. District check register and check register comparison review for quarter ending June 30, 2022.
6. Annual review of District Finance Policies.
7. Annual review of District Investment Policies.

8. Quarterly Legal Review
9. CEO Report
10. Set date for next quarterly Finance Committee Meeting. (Suggest October 25, 2022 at 10:30 a.m.)
11. Having no further business, this meeting is adjourned at _____

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



Section 3
Investment and Reserve Report
Tax Revenue Report
Quarter Ending June 30, 2022

July 26, 2022

**Camarillo Health Care District
Investment & Reserves Report**

30-Jun-22

2021 - 2022

LAI F	6/30/2022	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	75,611	149		
Technology Reserve	152,148	300		
Project/Special Use Reserve	151,222	298	30.77	31.11
Capital Improvement Reserve	504,072	993		
General Operating Reserve	1,021,515	2,012		
Undesignated - General Operating	2,140,707	4,217		
Total LAIF	4,045,275	7,969		

Bank of the West

General Operating Fund	1,975,092	0.00
Total Bank of the West	1,975,092	0.00

Mechanics Bank

Checking	0	0.00
Savings	628,646	186.70
Total Savings & CD's	628,646	186.70

Scholarships & Petty Cash Funds

Ventura County Treasurer Pool	8,779	
	5,642	505.88

Total in interest earning accounts

	6,663,434	8,661.94
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Reserve Funds	6/30/2021		2021		2021/2022		6/30/2022		Annual Funding Goal
	Minimum Target	Balance	Allocated	Interest	Interest	Balance	Balance		
Vehicle Fleet Reserve	75,000	75,462	0	149	0	149	75,611	5,000	
Technology Reserve	150,000	151,848	0	300	0	300	152,148	5,000	
Project/Special Use Reserve	150,000	150,924	0	298	0	298	151,222	5,000	
Capital Improvement Reserve	500,000	503,079	0	993	0	993	504,072	10,000	
General Operating Reserve	1,941,834	1,019,503	0	2,012	0	2,012	1,021,515	100,000	
Reserves & Contingencies	2,816,834	1,900,816	0	3,752	0	3,752	1,904,568	125,000	

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

Tax Revenue Analysis by Month
June 31, 2022

1	A	B		C		D		E		F		G		H		I		J		K		L		M	
		Fiscal Year 21-22	\$ Received	YTD	% to Budget	Fiscal Year 2020-21	\$ Received	YTD	% to Budget	Fiscal Year 2019-20	\$ Received	YTD	% to Budget	Fiscal Year 2018-19	\$ Received	YTD	% to Budget	Fiscal Year 2018-19	\$ Received	YTD	% to Budget	Fiscal Year 2018-19	\$ Received		YTD
2																									
3																									
4	Jul	87,329.27	87,329.27	2.89%	63,219.88	63,219.88	2.31%	67,487.98	67,487.98	2.46%	67,487.98	2.46%	61,741.35	61,741.35	2.30%	61,741.35	2.30%	61,741.35	61,741.35	2.46%	61,741.35	61,741.35	2.30%	61,741.35	2.30%
5	Aug	0.00	87,329.27	3.19%	0.00	63,219.88	2.31%	0.00	67,487.98	2.46%	67,487.98	2.46%	0.00	61,741.35	2.30%	61,741.35	2.30%	0.00	61,741.35	2.46%	61,741.35	61,741.35	2.30%	61,741.35	2.30%
6	Sep	10,745.16	98,074.43	3.59%	19,159.30	82,379.18	3.00%	8,700.85	76,188.83	2.78%	76,188.83	2.78%	8,238.70	69,980.05	2.60%	69,980.05	2.60%	8,238.70	69,980.05	2.78%	69,980.05	69,980.05	2.60%	69,980.05	2.60%
7	Oct	4,510.32	102,584.75	3.74%	3,588.84	85,968.02	3.14%	6,624.41	82,813.24	3.02%	82,813.24	3.02%	4,395.04	74,375.09	2.77%	74,375.09	2.77%	4,395.04	74,375.09	3.02%	74,375.09	74,375.09	2.77%	74,375.09	2.77%
8	Nov	52,882.57	155,467.32	5.67%	44,105.30	130,073.32	4.74%	40,912.52	123,725.76	4.51%	123,725.76	4.51%	43,547.41	117,922.50	4.39%	117,922.50	4.39%	43,547.41	117,922.50	4.51%	117,922.50	117,922.50	4.39%	117,922.50	4.39%
9	Dec	1,674,903.64	1,830,370.96	66.76%	1,474,833.48	1,604,906.80	58.54%	1,452,748.50	1,576,474.26	57.50%	1,576,474.26	57.50%	1,388,029.33	1,505,951.83	56.03%	1,505,951.83	56.03%	1,388,029.33	1,505,951.83	57.50%	1,505,951.83	1,505,951.83	56.03%	1,505,951.83	56.03%
10	Jan	37,732.82	1,868,103.78	68.14%	159,995.29	1,764,902.09	64.37%	30,242.04	1,606,716.30	58.60%	1,606,716.30	58.60%	31,535.81	1,537,487.64	57.20%	1,537,487.64	57.20%	31,535.81	1,537,487.64	58.60%	1,537,487.64	1,537,487.64	57.20%	1,537,487.64	57.20%
11	Feb	0.00	1,868,103.78	68.14%	0.00	1,764,902.09	64.37%	9,531.93	1,616,248.23	58.95%	1,616,248.23	58.95%	2,914.00	1,540,401.64	57.31%	1,540,401.64	57.31%	2,914.00	1,540,401.64	58.95%	1,540,401.64	1,540,401.64	57.31%	1,540,401.64	57.31%
12	Mar	12,402.60	1,880,506.38	68.59%	5,801.59	1,770,703.68	64.59%	7,030.61	1,623,278.84	59.21%	1,623,278.84	59.21%	6,793.32	1,547,194.96	57.56%	1,547,194.96	57.56%	6,793.32	1,547,194.96	59.21%	1,547,194.96	1,547,194.96	57.56%	1,547,194.96	57.56%
13	Apr	1,165,534.21	3,046,040.59	111.10%	1,142,745.05	2,913,448.73	106.26%	1,090,807.04	2,714,085.88	98.99%	2,714,085.88	98.99%	1,045,441.36	2,592,636.32	96.45%	2,592,636.32	96.45%	1,045,441.36	2,592,636.32	106.26%	2,592,636.32	2,592,636.32	96.45%	2,592,636.32	96.45%
14	May	27,987.55	3,074,028.14	112.12%	57,605.09	2,971,053.82	108.36%	26,918.30	2,741,004.18	99.97%	2,741,004.18	99.97%	104,693.54	2,697,329.86	100.35%	2,697,329.86	100.35%	104,693.54	2,697,329.86	108.36%	2,697,329.86	2,697,329.86	100.35%	2,697,329.86	100.35%
15	Jun	39,063.68	3,113,091.82	113.55%	2,798.96	2,973,852.78	108.47%	28,830.72	2,769,834.90	101.03%	2,769,834.90	101.03%	2,862.12	2,700,191.98	100.46%	2,700,191.98	100.46%	2,862.12	2,700,191.98	101.03%	2,700,191.98	2,700,191.98	100.46%	2,700,191.98	100.46%
16																									
17		Approved			Approved			Approved					Approved								Approved				
18		Budget	3,020,034.00		Budget	2,741,713.00		Budget	2,741,713.00		2,741,713.00		Budget	2,687,954.00						Budget	2,687,954.00				
19	Over (Under) Budget		93,057.82			232,139.78			232,139.78					12,238							12,238				
20	Audited property tax receipts				\$2,997,962		108.540%	\$2,765,567		100.86%	\$2,704,736		\$2,704,736		100.160%										



Section 4
Preliminary Operating Results and
Departmental Activities
June 30, 2022

July 26, 2022

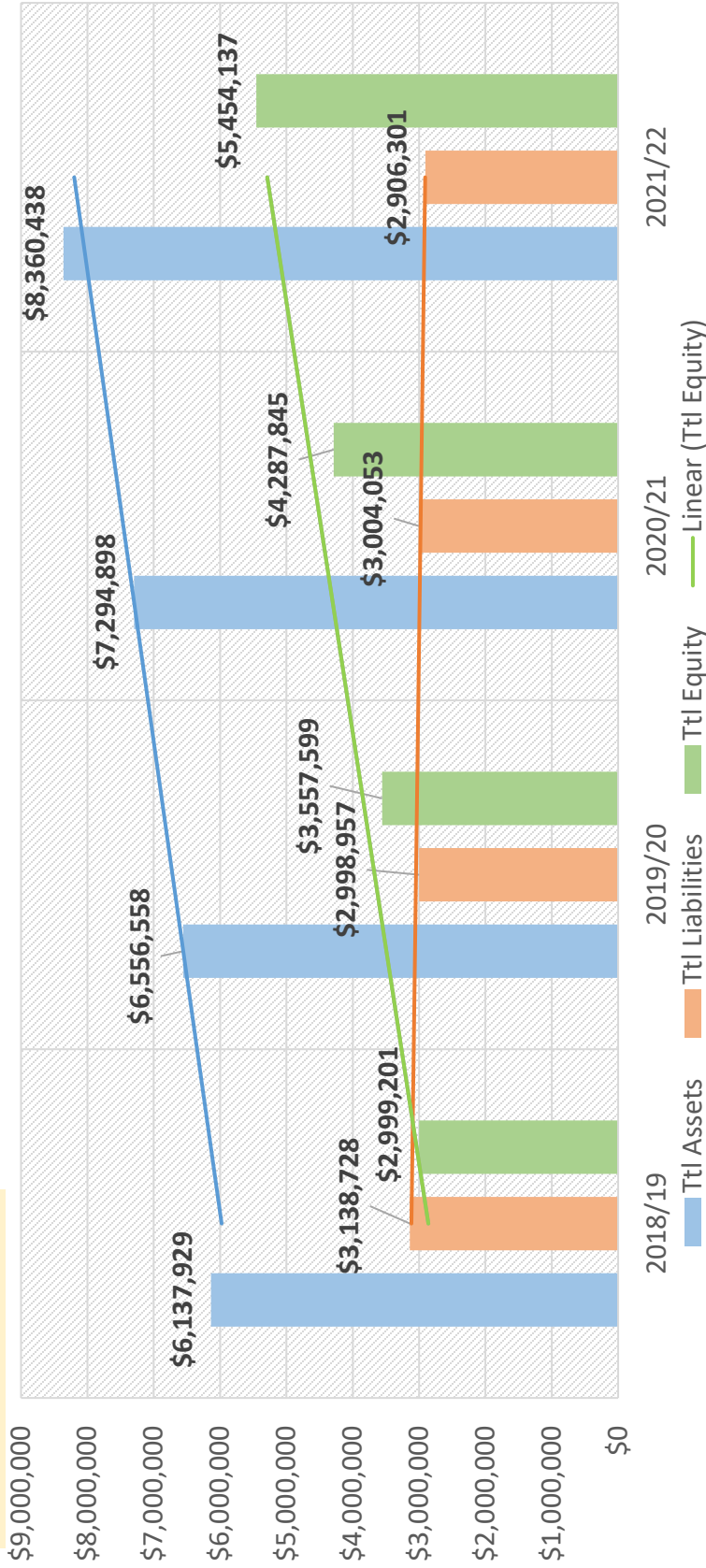
Camarillo Health Care District

Statement of Net Assets

	<u>June 2022</u>	<u>June 2021</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	1,975,092.21	960,884.32	1,014,207.89	105.5%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	20.00	20.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
Cash-Local Agency Investment	4,045,275.20	4,034,012.15	11,263.05	0.3%
Cash - County Treasury Invstmn	5,641.88	5,559.66	82.22	1.5%
Mechanics, Rabo Savings	628,645.55	163,263.56	465,381.99	285.0%
Mechanics, Rabo Checking	0.00	280,615.96	(280,615.96)	-100.0%
Cash-Restricted-Scholarship	7,623.75	6,483.75	1,140.00	17.6%
TOTAL CASH ACCOUNTS	6,663,433.59	5,451,974.40	1,211,459.19	22.2%
Accounts Receivable	992.00	1,104.00	(112.00)	-10.1%
Employee Advance	1,398.58	0.00	1,398.58	100.0%
Accrued Interest Receivable	0.00	3,318.87	(3,318.87)	-100.0%
City of Cam-SNP HDM Rcbl	0.00	37,000.00	(37,000.00)	-100.0%
City of Cam CDBG CV3 Rec	12,500.00	0.00	12,500.00	100.0%
Grant-VCAAA -Sr Nutrition Rcbl	21,040.51	16,619.36	4,421.15	26.6%
Grant-VCAAA Caregiver Rcbl	22,862.79	17,969.78	4,893.01	27.2%
Grant-VCAAA SS Line Rcbl	12,526.72	8,016.72	4,510.00	56.3%
Johns Hopkins ADS Rec	240.00	240.00	0.00	0.0%
Contract-PICF-Blue Shield	0.00	844.00	(844.00)	-100.0%
Contract-PICF Anthem	0.00	3,906.00	(3,906.00)	-100.0%
Contract-PICF-Falls	0.00	2,042.30	(2,042.30)	-100.0%
Contract-AAA-Evidence Based	0.00	200.00	(200.00)	-100.0%
Due Fr County-Property Tax	0.00	87,329.27	(87,329.27)	-100.0%
TOTAL Current Assets	6,734,994.19	5,630,564.70	1,104,429.49	19.6%
Fixed Assets				
Buildings & Improvements	3,160,905.36	3,099,105.18	61,800.18	2.0%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	257,831.73	238,770.60	19,061.13	8.0%
Transportation Vehicles	214,214.37	214,214.37	0.00	0.0%
Accum Depreciation-Buildings	(2,112,052.11)	(2,012,112.87)	(99,939.24)	-5.0%
Accum Depreciation-IS Equip	(95,990.79)	(89,443.83)	(6,546.96)	-7.3%
Accum Depreciation-Equip&Furn	(195,086.93)	(185,567.21)	(9,519.72)	-5.1%
Accum Depreciation-Vehicles	(211,276.68)	(210,493.32)	(783.36)	-0.4%
TOTAL Fixed Assets	1,120,667.35	1,156,595.32	(35,927.97)	-3.1%
Other Assets				
Prepaid Workers Comp	(737.67)	(179.19)	(558.48)	-311.7%
Prepaid Postage	243.28	528.52	(285.24)	-54.0%
Pre Paid Rental/Lease	2,502.00	1,620.00	882.00	54.4%

	<i>June 2022</i>	<i>June 2021</i>	<i>\$ Variance</i>	<i>% Variance</i>
Deferred Outflows of Resources GASB 68	472,711.00	472,711.00	0.00	0.0%
Deferred Outflows of Resources GASB 75	30,058.00	30,058.00	0.00	0.0%
TOTAL Other Assets	504,776.61	504,738.33	38.28	0.0%
TOTAL ASSETS	8,360,438.15	7,291,898.35	1,068,539.80	14.7%
LIABILITIES				
Current Liabilities				
Accounts Payable	23,975.10	37,861.51	(13,886.41)	-36.7%
Accrued Payroll	45,861.32	62,660.62	(16,799.30)	-26.8%
PERS Payable - Retirement	6,369.27	5,105.38	1,263.89	24.8%
Accrued Vacation	105,701.87	86,874.90	18,826.97	21.7%
Accrued Interest Expenses	0.00	2,684.97	(2,684.97)	-100.0%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	6,027.78	4,887.78	1,140.00	23.3%
Deferred Revenue	26,992.83	17,140.92	9,851.91	57.5%
TOTAL Current Liabilities	216,524.14	218,812.05	(2,287.91)	-1.0%
Long-Term Liabilities				
Construction Loan to 2021	0.00	95,464.29	(95,464.29)	-100.0%
Net Pension Liability GASB 68	1,773,279.00	1,773,279.00	0.00	0.0%
Accrued OPEB Liability GASB 75	469,896.00	469,896.00	0.00	0.0%
Deferred Inflows of Resources GASB 68	122,106.00	122,106.00	0.00	0.0%
Deferred Inflows of Resources GASB 75	324,496.00	324,496.00	0.00	0.0%
TOTAL Long-Term Liabilities	2,689,777.00	2,785,241.29	(95,464.29)	-3.4%
TOTAL LIABILITIES	2,906,301.14	3,004,053.34	(97,752.20)	-3.3%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	1,288,643.79	558,398.72	730,245.07	130.8%
Year-to-Date Earnings	1,166,292.00	730,245.07	436,046.93	59.7%
TOTAL EQUITY	5,454,137.01	4,287,845.01	1,166,292.00	27.2%
TOTAL LIABILITIES & EQUITY	8,360,438.15	7,291,898.35	1,068,539.80	14.7%

a.o. June, 2022...all years



Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Consolidated by department

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	3,025,762.55	3,020,034.00	5,728.55	0.2 %
Community Education	1,832.00	18,220.00	(16,388.00)	-89.9 %
Transportation Fees	18,095.00	11,350.00	6,745.00	59.4 %
Transport Fees ADC	18,050.00	22,800.00	(4,750.00)	-20.8 %
Health Screening Fees	0.00	200.00	(200.00)	-100.0 %
Counseling	0.00	5,000.00	(5,000.00)	-100.0 %
Lifeline Fees	28,248.00	27,552.00	696.00	2.5 %
Sr Nutrition Home Delivered	31,416.61	17,000.00	14,416.61	84.8 %
Contract-PICF-Falls	9,458.66	19,000.00	(9,541.34)	-50.2 %
Contract-PICF Anthem	0.00	1,380.00	(1,380.00)	-100.0 %
Contract-PICF-Blue Shield	0.00	2,900.00	(2,900.00)	-100.0 %
Contract-VCAAA-Evid Base	4,400.00	10,800.00	(6,400.00)	-59.3 %
ADC Fees	113,978.00	270,720.00	(156,742.00)	-57.9 %
Grant-VCAAA Caregiver Respite	47,893.97	36,750.00	11,143.97	30.3 %
Grant - COVID Relief Fund	330,000.00	0.00	330,000.00	
Contract-Caregiver Navigation Project	5,200.00	13,875.00	(8,675.00)	-62.5 %
Donations-Scholarship	10.00	2,500.00	(2,490.00)	-99.6 %
Sponsorship	800.00	1,200.00	(400.00)	-33.3 %
Healthy Attitude Advertising	4,000.00	5,000.00	(1,000.00)	-20.0 %
Interest Income	8,661.94	25,000.00	(16,338.06)	-65.4 %
Facility Use Rental	6,501.85	5,000.00	1,501.85	30.0 %
Facility Use-Lease	6,560.00	6,370.00	190.00	3.0 %
Donations	700.00	2,000.00	(1,300.00)	-65.0 %
Fischer Fund Distribution	148,780.75	145,000.00	3,780.75	2.6 %
Grant-VCAAA-Sr Nutrition	89,666.63	96,058.00	(6,391.37)	-6.7 %
City of Cam SNP HDM	0.00	37,000.00	(37,000.00)	-100.0 %
City of Camarillo-CDBG CV3	50,000.00	50,000.00	0.00	0.0 %
Grant-Rupe Found Vet Caregiver	8,873.75	0.00	8,873.75	
Grant-Rupe Foundation-SHARE	833.34	0.00	833.34	
Support Services Offset	272,023.17	328,337.00	(56,313.83)	-17.2 %
Grant-VCAAA-SS Line	48,896.96	50,000.00	(1,103.04)	-2.2 %
Grant-SCAN Community	13,141.00	11,551.00	1,590.00	13.8 %
TOTAL REVENUE	4,293,784.18	4,242,597.00	51,187.18	1.2 %
	4,293,784.18	4,242,597.00	51,187.18	1.2 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	4,293,784.18	4,242,597.00	51,187.18	1.2 %
EXPENSES				
Salaries	1,408,331.51	1,646,917.00	238,585.49	14.5 %
Payroll Taxes	105,012.37	130,401.00	25,388.63	19.5 %
Benefits-PERS-Health	155,884.37	270,179.00	114,294.63	42.3 %
Benefits-PERS-Retirement	109,717.23	131,103.00	21,385.77	16.3 %
Benefits - Workers Comp	29,138.40	38,257.00	9,118.60	23.8 %
Benefits - Life/ADD	26,565.66	30,555.00	3,989.34	13.1 %
Benefits-OPEB	63,216.29	59,134.00	(4,082.29)	-6.9 %
PERS Retirement UAL	131,240.00	136,000.00	4,760.00	3.5 %
Audit Fees	22,830.58	23,000.00	169.42	0.7 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	100.0 %
Legal Fees	21,718.50	30,000.00	8,281.50	27.6 %
Contractors-Operations	178,556.81	283,568.00	105,011.19	37.0 %
Support Services	272,023.17	328,336.00	56,312.83	17.2 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	100.0 %
Community/Staff Outreach	15,316.98	14,227.00	(1,089.98)	-7.7 %
Dues/Subscriptions	30,511.53	44,631.00	14,119.47	31.6 %
Continuing Education-Trustee	24,118.19	29,936.00	5,817.81	19.4 %
Continuing Education-Staff	12,178.99	29,485.00	17,306.01	58.7 %
Trustee Stipends	6,100.00	9,900.00	3,800.00	38.4 %
LAFCO Assessments	2,447.00	2,424.00	(23.00)	-0.9 %
Mileage	10,817.01	28,956.00	18,138.99	62.6 %
Program Matls/Activities	8,623.64	31,155.00	22,531.36	72.3 %
Gas & Oil	21,503.57	15,000.00	(6,503.57)	-43.4 %
Fleet Maintenance	4,489.30	20,000.00	15,510.70	77.6 %
Minor Equipment	31,861.01	17,029.00	(14,832.01)	-87.1 %
Supplies	12,639.42	21,999.00	9,359.58	42.5 %
Postage	39,448.66	38,742.00	(706.66)	-1.8 %
Advertising & Promotion	17,579.91	25,000.00	7,420.09	29.7 %
Refunds	1,409.00	2,510.00	1,101.00	43.9 %
Printing	55,316.23	73,908.00	18,591.77	25.2 %
Repairs & Maintenance	46,828.87	49,557.00	2,728.13	5.5 %
Association Fees	65,407.98	64,277.00	(1,130.98)	-1.8 %
Insurance	95,548.97	147,329.00	51,780.03	35.1 %
Storage Rent/Equip Lease	29,709.59	28,022.00	(1,687.59)	-6.0 %
Telephone	22,444.73	21,960.00	(484.73)	-2.2 %
Utilities	34,314.74	26,456.00	(7,858.74)	-29.7 %
Licenses & Fees	13,325.55	10,214.00	(3,111.55)	-30.5 %
Bank & Credit Card Charges	1,666.11	8,500.00	6,833.89	80.4 %
TOTAL EXPENSES	3,127,841.87	3,883,667.00	755,825.13	19.5 %
OPERATING RESULTS	1,165,942.31	358,930.00	807,012.31	224.8 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	118,033.93	19,082.00	98,951.93	518.6 %
Depreciation Expense	(116,789.28)	(124,999.00)	8,209.72	6.6 %
Interest Expense	(894.96)	(7,233.00)	6,338.04	87.6 %
TOTAL OTHER INCOME & EXPENSE	349.69	(113,150.00)	113,499.69	100.3 %
AFTER OTHER INCOME & EXPENSE	1,166,292.00	245,780.00	920,512.00	374.5 %
NET RESULTS	1,166,292.00	245,780.00	920,512.00	374.5 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, June 2022 - current month, June 2021 - 12 months back, Consolidated by department

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	3,025,762.55	2,997,962.18	27,800.37	0.9 %
Community Education	1,832.00	140.00	1,692.00	1208.6 %
Transportation Fees	18,095.00	5,575.00	12,520.00	224.6 %
Transport Fees ADC	18,050.00	4,553.00	13,497.00	296.4 %
Lifeline Fees	28,248.00	36,248.00	(8,000.00)	-22.1 %
Sr Nutrition Home Delivered	31,416.61	38,358.37	(6,941.76)	-18.1 %
Sr Nutrition Congregate	0.00	40.00	(40.00)	-100.0 %
Contract-PICF-Falls	9,458.66	6,109.88	3,348.78	54.8 %
Contract-PICF Anthem	0.00	3,216.00	(3,216.00)	-100.0 %
Contract-PICF-Blue Shield	0.00	2,959.00	(2,959.00)	-100.0 %
Contract-VCAAA-Evid Base	4,400.00	2,760.00	1,640.00	59.4 %
ADC Fees	113,978.00	44,717.00	69,261.00	154.9 %
Contract-J Hopkins Univ	0.00	240.00	(240.00)	-100.0 %
Grant-VCAAA Caregiver Respite	47,893.97	45,022.78	2,871.19	6.4 %
Grant - COVID Relief Fund	330,000.00	0.00	330,000.00	
Contract-Caregiver Navigation Project	5,200.00	10,600.00	(5,400.00)	-50.9 %
Grant - City of Cam CDBG CV3	0.00	57,000.00	(57,000.00)	-100.0 %
Donations-Scholarship	10.00	0.00	10.00	
Sponsorship	800.00	1,050.00	(250.00)	-23.8 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	8,661.94	22,896.45	(14,234.51)	-62.2 %
Facility Use Rental	6,501.85	3,888.00	2,613.85	67.2 %
Facility Use-Lease	6,560.00	5,400.00	1,160.00	21.5 %
Donations	700.00	19,600.00	(18,900.00)	-96.4 %
Fischer Fund Distribution	148,780.75	143,708.49	5,072.26	3.5 %
Grant-VCAAA-Sr Nutrition	89,666.63	95,857.97	(6,191.34)	-6.5 %
City of Cam SNP HDM	0.00	37,000.00	(37,000.00)	-100.0 %
City of Camarillo-CDBG CV3	50,000.00	0.00	50,000.00	
Grant-Rupe Found Vet Caregiver	8,873.75	30,000.06	(21,126.31)	-70.4 %
Grant-Rupe Foundation-SHARE	833.34	0.00	833.34	
Support Services Offset	272,023.17	222,919.34	49,103.83	22.0 %
Grant-VCAAA-SS Line	48,896.96	48,100.32	796.64	1.7 %
Grant-SCAN Community	13,141.00	3,359.00	9,782.00	291.2 %
TOTAL REVENUE	4,293,784.18	3,893,280.84	400,503.34	10.3 %
	4,293,784.18	3,893,280.84	400,503.34	10.3 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	4,293,784.18	3,893,280.84	400,503.34	10.3 %
EXPENSES				
Salaries	1,408,331.51	1,339,358.13	(68,973.38)	-5.1 %
Payroll Taxes	105,012.37	101,086.18	(3,926.19)	-3.9 %
Benefits-PERS-Health	155,884.37	170,343.43	14,459.06	8.5 %
Benefits-PERS-Retirement	109,717.23	242,295.77	132,578.54	54.7 %
Benefits - Workers Comp	29,138.40	39,424.54	10,286.14	26.1 %
Benefits - Life/ADD	26,565.66	26,648.78	83.12	0.3 %
Benefits-OPEB	63,216.29	141,083.37	77,867.08	55.2 %
PERS Retirement UAL	131,240.00	108,121.00	(23,119.00)	-21.4 %
Audit Fees	22,830.58	22,310.50	(520.08)	-2.3 %
Legal Fees	21,718.50	19,183.00	(2,535.50)	-13.2 %
Contractors-Operations	178,556.81	174,392.85	(4,163.96)	-2.4 %
Support Services	272,023.17	222,919.34	(49,103.83)	-22.0 %
Community/Staff Outreach	15,316.98	478.16	(14,838.82)	-3103.3 %
Dues/Subscriptions	30,511.53	26,306.34	(4,205.19)	-16.0 %
Continuing Education-Trustee	24,118.19	21,414.73	(2,703.46)	-12.6 %
Continuing Education-Staff	12,178.99	8,765.87	(3,413.12)	-38.9 %
Trustee Stipends	6,100.00	7,200.00	1,100.00	15.3 %
Election Costs	0.00	1,537.68	1,537.68	100.0 %
LAFCO Assessments	2,447.00	2,534.00	87.00	3.4 %
Mileage	10,817.01	12,831.05	2,014.04	15.7 %
Program Matls/Activities	8,623.64	4,560.85	(4,062.79)	-89.1 %
Gas & Oil	21,503.57	8,513.20	(12,990.37)	-152.6 %
Fleet Maintenance	4,489.30	4,468.21	(21.09)	-0.5 %
Minor Equipment	31,861.01	18,740.57	(13,120.44)	-70.0 %
Supplies	12,639.42	12,846.85	207.43	1.6 %
Postage	39,448.66	37,436.75	(2,011.91)	-5.4 %
Advertising & Promotion	17,579.91	3,990.22	(13,589.69)	-340.6 %
Refunds	1,409.00	1,661.00	252.00	15.2 %
Printing	55,316.23	29,727.41	(25,588.82)	-86.1 %
Repairs & Maintenance	46,828.87	44,924.88	(1,903.99)	-4.2 %
Association Fees	65,407.98	61,802.40	(3,605.58)	-5.8 %
Insurance	95,548.97	71,104.21	(24,444.76)	-34.4 %
Storage Rent/Equip Lease	29,709.59	29,864.47	154.88	0.5 %
Telephone	22,444.73	22,515.44	70.71	0.3 %
Utilities	34,314.74	26,638.76	(7,675.98)	-28.8 %
Licenses & Fees	13,325.55	6,606.14	(6,719.41)	-101.7 %
Bank & Credit Card Charges	1,666.11	5,522.34	3,856.23	69.8 %
TOTAL EXPENSES	3,127,841.87	3,079,158.42	(48,683.45)	-1.6 %
OPERATING RESULTS	1,165,942.31	814,122.42	351,819.89	43.2 %
OTHER INCOME & EXPENSE				
Other Income -Admin	118,033.93	34,768.48	83,265.45	239.5 %
Depreciation Expense	(116,789.28)	(118,645.83)	1,856.55	1.6 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Interest Expense	(894.96)	0.00	(894.96)	
TOTAL OTHER INCOME & EXPENSE	349.69	(83,877.35)	84,227.04	100.4 %
AFTER OTHER INCOME & EXPENSE	1,166,292.00	730,245.07	436,046.93	59.7 %
NET RESULTS	1,166,292.00	730,245.07	436,046.93	59.7 %



Section 4
Preliminary Operating Results and
Departmental Activities
Administration - 01
June 30, 2022

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 10

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	480,668.16	767,034.00	(286,365.84)	-37.3 %
Grant - COVID Relief Fund	330,000.00	0.00	330,000.00	
Interest Income	8,661.94	25,000.00	(16,338.06)	-65.4 %
TOTAL REVENUE	819,330.10	792,034.00	27,296.10	3.4 %
	819,330.10	792,034.00	27,296.10	3.4 %
	819,330.10	792,034.00	27,296.10	3.4 %
EXPENSES				
Salaries-Admin	322,343.14	292,761.00	(29,582.14)	-10.1 %
P/R Taxes-Admin.	20,217.19	22,763.00	2,545.81	11.2 %
Benefits-Health-Admin.	22,215.17	23,321.00	1,105.83	4.7 %
Benefits-PERS-Admin.	27,172.47	26,080.00	(1,092.47)	-4.2 %
Benefits-Worker's Comp-Admin.	1,495.27	1,484.00	(11.27)	-0.8 %
Benefits-Life/ADD-Admin	17,224.80	16,455.00	(769.80)	-4.7 %
Benefits-OPEB-Admin	17,992.43	18,923.00	930.57	4.9 %
Audit Fees	22,830.58	23,000.00	169.42	0.7 %
Legal Fees-Admin	21,718.50	30,000.00	8,281.50	27.6 %
Contract Ops-Admin	7,084.54	9,604.00	2,519.46	26.2 %
Support Services-Admin	43,276.42	52,235.00	8,958.58	17.2 %
Commty/Staff Outreach-Admin	14,956.98	8,982.00	(5,974.98)	-66.5 %
Dues/Subscriptions-Admin.	22,766.24	23,103.00	336.76	1.5 %
Continuing Education-Trustee	24,118.19	29,936.00	5,817.81	19.4 %
Continuing Ed-Staff/Admin	4,879.01	10,423.00	5,543.99	53.2 %
Trustee Stipends	6,100.00	9,900.00	3,800.00	38.4 %
LAFCO Assessments	2,447.00	2,424.00	(23.00)	-0.9 %
Mileage - Admin	4,064.32	5,700.00	1,635.68	28.7 %
Minor Equipment-Admin.	5,426.00	4,896.00	(530.00)	-10.8 %
Supplies-Admin.	3,933.55	4,629.00	695.45	15.0 %
Postage-Admin.	166.80	300.00	133.20	44.4 %
Advertising & Promo-Admin.	698.83	847.00	148.17	17.5 %
Printing-Admin.	182.93	1,227.00	1,044.07	85.1 %
Repair & Maintenance-Admin.	5,129.87	7,112.00	1,982.13	27.9 %
Association Fees-Admin.	10,221.12	10,226.00	4.88	0.0 %
Insurance-Admin.	10,858.43	21,066.00	10,207.57	48.5 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Storage Rent/Equip Lease-Admin.	4,660.05	4,458.00	(202.05)	-4.5 %
Telephone-Admin.	4,688.74	5,640.00	951.26	16.9 %
Utilities-Admin.	5,459.19	4,209.00	(1,250.19)	-29.7 %
Licenses & Fees - Admin	413.00	390.00	(23.00)	-5.9 %
Bank & Credit Card Charges-Admin	1,666.11	1,315.00	(351.11)	-26.7 %
TOTAL EXPENSES	656,406.87	673,409.00	17,002.13	2.5 %
OPERATING RESULTS	162,923.23	118,625.00	44,298.23	37.3 %
OTHER INCOME & EXPENSE				
Other Income -Admin	114,006.93	16,592.00	97,414.93	587.1 %
Depreciation-Admin.	(23,357.88)	(19,886.00)	(3,471.88)	-17.5 %
TOTAL OTHER INCOME & EXPENSE	90,649.05	(3,294.00)	93,943.05	2851.9 %
AFTER OTHER INCOME & EXPENSE	253,572.28	115,331.00	138,241.28	119.9 %
NET RESULTS	253,572.28	115,331.00	138,241.28	119.9 %



**Section 4.2
Preliminary Operating Results and
Departmental Activities
Adult Day Program - 02
June 30, 2022**

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 20

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-ADC	398,737.43	272,000.00	126,737.43	46.6 %
ADC Fees	113,978.00	270,720.00	(156,742.00)	-57.9 %
Grant-VCAAA Caregiver Respite	5,171.25	10,000.00	(4,828.75)	-48.3 %
Scholarship Revenue-ADC	0.00	2,100.00	(2,100.00)	-100.0 %
Donations-General-ADC	700.00	1,000.00	(300.00)	-30.0 %
TOTAL REVENUE	518,586.68	555,820.00	(37,233.32)	-6.7 %
	518,586.68	555,820.00	(37,233.32)	-6.7 %
	518,586.68	555,820.00	(37,233.32)	-6.7 %
EXPENSES				
Salaries-ADC	181,095.35	238,081.00	56,985.65	23.9 %
P/R Taxes-ADC	14,579.89	19,050.00	4,470.11	23.5 %
Benefits-Health-ADC	10,636.76	55,864.00	45,227.24	81.0 %
Benefits-PERS-ADC	14,850.94	19,322.00	4,471.06	23.1 %
Benefits-Worker's Comp-ADC	12,847.22	16,896.00	4,048.78	24.0 %
Benefits-Life/ADD-ADC	1,267.33	1,758.00	490.67	27.9 %
Benefits-OPEB-ADC	1,213.61	0.00	(1,213.61)	
Contract Ops-ADC	4,082.96	4,489.00	406.04	9.0 %
Support Services-ADC	43,276.44	52,235.00	8,958.56	17.2 %
Commty/Staff Outreach-ADC	55.00	100.00	45.00	45.0 %
Dues/Subscriptions-ADC	1,376.85	2,362.00	985.15	41.7 %
Continuing Ed-Staff/ADC	1,182.95	1,279.00	96.05	7.5 %
Mileage - ADC	11.20	1,487.00	1,475.80	99.2 %
ProgrMatls/Activities-ADC	8,467.30	13,738.00	5,270.70	38.4 %
Minor Equipment-ADC	9,705.85	1,386.00	(8,319.85)	-600.3 %
Supplies-ADC	4,052.07	1,742.00	(2,310.07)	-132.6 %
Postage-ADC	3,789.20	3,706.00	(83.20)	-2.2 %
Advertising & Promo-ADC	1,575.29	5,108.00	3,532.71	69.2 %
Refunds-ADC	689.00	1,500.00	811.00	54.1 %
Printing-ADC	5,059.10	8,161.00	3,101.90	38.0 %
Repair & Maintenance-ADC	6,664.37	8,897.00	2,232.63	25.1 %
Association Fees-ADC	10,221.12	10,226.00	4.88	0.0 %
Insurance-ADC	15,970.20	21,066.00	5,095.80	24.2 %
Storage Rent/Equip Lease-ADC	4,659.97	4,458.00	(201.97)	-4.5 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Telephone-ADC	1,480.00	1,860.00	380.00	20.4 %
Utilities-ADC	5,459.19	4,209.00	(1,250.19)	-29.7 %
Licenses & Fees - ADC	303.00	2,928.00	2,625.00	89.7 %
Bank & Credit Card Charges - ADC	0.00	6,506.00	6,506.00	100.0 %
TOTAL EXPENSES	364,572.16	508,414.00	143,841.84	28.3 %
OPERATING RESULTS	154,014.52	47,406.00	106,608.52	224.9 %
OTHER INCOME & EXPENSE				
Depreciation-ADC	(32,700.96)	(19,886.00)	(12,814.96)	-64.4 %
Interest Expense	(894.96)	(7,233.00)	6,338.04	87.6 %
TOTAL OTHER INCOME & EXPENSE	(33,595.92)	(27,119.00)	(6,476.92)	-23.9 %
AFTER OTHER INCOME & EXPENSE	120,418.60	20,287.00	100,131.60	493.6 %
NET RESULTS	120,418.60	20,287.00	100,131.60	493.6 %



**Section 4.4
Preliminary Operating Results and
Departmental Activities
Lifeline Services - 04
June 30, 2022**

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 40

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Lifeline	93,865.63	100,000.00	(6,134.37)	-6.1 %
Lifeline Fees	28,248.00	27,552.00	696.00	2.5 %
TOTAL REVENUE	122,113.63	127,552.00	(5,438.37)	-4.3 %
	122,113.63	127,552.00	(5,438.37)	-4.3 %
	122,113.63	127,552.00	(5,438.37)	-4.3 %
EXPENSES				
Salaries-Lifeline	19,357.98	67,683.00	48,325.02	71.4 %
P/R Taxes-Lifeline	1,560.06	5,332.00	3,771.94	70.7 %
Benefits-Health-Lifeline	4,556.12	11,214.00	6,657.88	59.4 %
Benefits-PERS-Lifeline	1,660.70	6,123.00	4,462.30	72.9 %
Benefits-Worker's Comp-Lifelin	100.49	352.00	251.51	71.5 %
Benefits-Life/ADD-Lifeline	265.04	776.00	510.96	65.8 %
Benefits-OPEB-Lifeline	6,338.47	0.00	(6,338.47)	
Contract Ops-Lifeline	591.95	1,103.00	511.05	46.3 %
Support Services-Lifeline	6,182.28	7,462.00	1,279.72	17.1 %
Commtly/Staff Outreach-Lifeline	0.00	270.00	270.00	100.0 %
Dues/Subscriptions-Lifeline	30.61	792.00	761.39	96.1 %
Continuing Ed-Staff/Lifeline	25.99	175.00	149.01	85.1 %
Mileage - Lifeline	0.00	1,108.00	1,108.00	100.0 %
Minor Equipment-Lifeline	78.28	312.00	233.72	74.9 %
Supplies-Lifeline	42.62	50.00	7.38	14.8 %
Postage-Lifeline	3,534.50	3,400.00	(134.50)	-4.0 %
Advertising & Promo-Lifeline	0.00	1,150.00	1,150.00	100.0 %
Printing-Lifeline	5,001.91	5,862.00	860.09	14.7 %
Repair & Maintenance-Lifeline	662.03	828.00	165.97	20.0 %
Association Fees-Lifeline	1,460.16	1,461.00	0.84	0.1 %
Insurance-Lifeline	1,830.12	3,009.00	1,178.88	39.2 %
Storage Rent/Equip Lease-Lifeline	660.21	637.00	(23.21)	-3.6 %
Telephone-Lifeline	459.13	780.00	320.87	41.1 %
Utilities-Lifeline	779.87	601.00	(178.87)	-29.8 %
TOTAL EXPENSES	55,178.52	120,480.00	65,301.48	54.2 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
OPERATING RESULTS	66,935.11	7,072.00	59,863.11	846.5 %
OTHER INCOME & EXPENSE				
Other Income-Lifeline	75.00	90.00	(15.00)	-16.7 %
Depreciation-Lifeline	0.00	(2,841.00)	2,841.00	100.0 %
TOTAL OTHER INCOME & EXPENSE	75.00	(2,751.00)	2,826.00	102.7 %
AFTER OTHER INCOME & EXPENSE	67,010.11	4,321.00	62,689.11	1450.8 %
NET RESULTS	67,010.11	4,321.00	62,689.11	1450.8 %



**Section 4.5
Preliminary Operating Results and
Departmental Activities
Community Education and Facilities - 05
June 30, 2022**

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 50

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Fac & Comm Educ	771,489.43	688,000.00	83,489.43	12.1 %
Community Ed-Fac & Comm Ed	0.00	15,000.00	(15,000.00)	-100.0 %
Health Screening Fees	0.00	200.00	(200.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	5,000.00	(1,000.00)	-20.0 %
Facility Use-Rental	6,501.85	5,000.00	1,501.85	30.0 %
Facility Use-Lease	6,560.00	6,370.00	190.00	3.0 %
TOTAL REVENUE	788,551.28	719,570.00	68,981.28	9.6 %
	788,551.28	719,570.00	68,981.28	9.6 %
	788,551.28	719,570.00	68,981.28	9.6 %
EXPENSES				
Salaries-Fac & Comm Ed	167,967.04	193,973.00	26,005.96	13.4 %
P/R Taxes-Fac & Comm Ed	13,388.41	15,424.00	2,035.59	13.2 %
Benefits-Health-Fac & Comm Ed	30,094.76	36,904.00	6,809.24	18.5 %
Benefits-PERS-Fac & Comm Ed	13,646.76	15,828.00	2,181.24	13.8 %
Benefits-Worker's Comp-Fac & Comm Ed	810.65	946.00	135.35	14.3 %
Benefits-Life/ADD-Fac & Comm Ed	1,629.68	2,530.00	900.32	35.6 %
Benefits-OPEB-Fac & Comm Ed	13,703.64	13,601.00	(102.64)	-0.8 %
Contract Ops-Fac & Comm Ed	5,327.52	22,604.00	17,276.48	76.4 %
Support Services-Fac & Comm Ed	111,282.09	134,320.00	23,037.91	17.2 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	100.0 %
Commty/Staff Outreach-Fac & Com	50.00	1,000.00	950.00	95.0 %
Dues/Subscriptions-Fac & Comm Ed	569.34	1,714.00	1,144.66	66.8 %
Continuing Ed-Staff-Fac & Comm Ed	77.97	0.00	(77.97)	
Mileage - Fac & Comm Ed	56.98	200.00	143.02	71.5 %
ProgrMatls/Activities-Fac & Comm Ed	0.00	241.00	241.00	100.0 %
Minor Equipment-Fac & Comm Ed	5,466.50	2,002.00	(3,464.50)	-173.1 %
Supplies-Fac & Comm Ed	2,103.49	1,598.00	(505.49)	-31.6 %
Postage-Fac & Comm Ed	17,364.08	16,744.00	(620.08)	-3.7 %
Advertising & Promo-Fac & Comm Ed	91.38	0.00	(91.38)	
Refunds-Fac & Comm Ed	446.00	960.00	514.00	53.5 %
Printing-Fac & Comm Ed	24,677.68	30,012.00	5,334.32	17.8 %
Repair & Maintenance-Fac & Comm Ed	24,670.18	19,189.00	(5,481.18)	-28.6 %
Association Fees-Fac & Comm Ed	26,282.88	26,294.00	11.12	0.0 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Insurance-Fac & Comm Ed	30,335.88	54,170.00	23,834.12	44.0 %
Storage Rent/Equip Lease-Fac & Comm Ed	12,400.27	11,463.00	(937.27)	-8.2 %
Telephone-Fac & Comm Ed	2,680.58	3,060.00	379.42	12.4 %
Utilities-Fac & Comm Ed	14,037.86	10,823.00	(3,214.86)	-29.7 %
TOTAL EXPENSES	519,161.62	628,600.00	109,438.38	17.4 %
OPERATING RESULTS	269,389.66	90,970.00	178,419.66	196.1 %
OTHER INCOME & EXPENSE				
Other Income-Fac & Comm Ed	100.00	0.00	100.00	
Depreciation-Fac & Comm Ed	(33,868.92)	(51,136.00)	17,267.08	33.8 %
TOTAL OTHER INCOME & EXPENSE	(33,768.92)	(51,136.00)	17,367.08	34.0 %
AFTER OTHER INCOME & EXPENSE	235,620.74	39,834.00	195,786.74	491.5 %
NET RESULTS	235,620.74	39,834.00	195,786.74	491.5 %



**Section 4.6
Preliminary Operating Results and
Departmental Activities
Senior Nutrition Services - 06
June 30, 2022**

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 60

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-SNP	60,514.62	175,000.00	(114,485.38)	-65.4 %
Sr Nutrition Home Delivered	31,416.61	17,000.00	14,416.61	84.8 %
Sponsorship	800.00	1,200.00	(400.00)	-33.3 %
Grant-VCAAA-Sr Nutrition	89,666.63	96,058.00	(6,391.37)	-6.7 %
City of Cam SNP HDM	0.00	37,000.00	(37,000.00)	-100.0 %
City of Camarillo-CDBG CV3	50,000.00	50,000.00	0.00	0.0 %
TOTAL REVENUE	232,397.86	376,258.00	(143,860.14)	-38.2 %
	232,397.86	376,258.00	(143,860.14)	-38.2 %
	232,397.86	376,258.00	(143,860.14)	-38.2 %
EXPENSES				
Salaries - Sr Nutrition	201,503.35	225,500.00	23,996.65	10.6 %
P/R Taxes -Sr Nutrition	14,053.02	17,962.00	3,908.98	21.8 %
Benefits - Health -Sr Lunch	29,816.45	41,644.00	11,827.55	28.4 %
Benefits-PERS-Sr Nutrition	14,657.53	17,469.00	2,811.47	16.1 %
Benefits-Work Comp-Sr Nutrition	2,491.65	4,290.00	1,798.35	41.9 %
Benefits-Life/ADD-Sr Nutrition	1,738.46	2,474.00	735.54	29.7 %
Benefits-OPEB-Sr Nutrition	4,239.50	0.00	(4,239.50)	
Contract Ops-Sr Nutrition	2,328.54	3,883.00	1,554.46	40.0 %
Support Services-Sr Nutrition	6,182.29	7,462.00	1,279.71	17.1 %
Dues/Subscriptions-Sr Nutrition	30.61	277.00	246.39	88.9 %
Continuing Ed-Staff-Sr Nutrition	458.57	1,089.00	630.43	57.9 %
Mileage -Sr Nutrition	6,458.26	11,920.00	5,461.74	45.8 %
ProgrMatls/Activities-Sr Nutrition	38.58	3,800.00	3,761.42	99.0 %
Minor Equipment-Sr Nutrition	2,767.27	2,982.00	214.73	7.2 %
Supplies-Sr Nutrition	404.15	6,041.00	5,636.85	93.3 %
Postage-Sr Nutrition	3,585.22	3,580.00	(5.22)	-0.1 %
Advertising & Promo-Sr Nutrition	255.70	2,000.00	1,744.30	87.2 %
Printing-Sr Nutrition	5,057.69	6,812.00	1,754.31	25.8 %
Repair & Maintenance-Sr Nutrition	2,484.75	3,521.00	1,036.25	29.4 %
Association Fees-Sr Nutrition	1,601.40	1,461.00	(140.40)	-9.6 %
Insurance-Sr Nutrition	2,404.68	3,009.00	604.32	20.1 %
Storage Rent/Equip Lease-Sr Nutr	666.28	637.00	(29.28)	-4.6 %
Telephone-Sr Nutrition	3,385.06	1,200.00	(2,185.06)	-182.1 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Utilities-Sr Nutrition	779.87	601.00	(178.87)	-29.8 %
Licenses & Fees-Sr Lunch	443.93	628.00	184.07	29.3 %
Bank & Credit Card Charges-Sr Nutrition	0.00	150.00	150.00	100.0 %
TOTAL EXPENSES	307,832.81	370,392.00	62,559.19	16.9 %
OPERATING RESULTS	(75,434.95)	5,866.00	(81,300.95)	-1386.0 %
OTHER INCOME & EXPENSE				
Depreciation-Sr Nutrition	(1,095.84)	(2,841.00)	1,745.16	61.4 %
TOTAL OTHER INCOME & EXPENSE	(1,095.84)	(2,841.00)	1,745.16	61.4 %
AFTER OTHER INCOME & EXPENSE	(76,530.79)	3,025.00	(79,555.79)	-2629.9 %
NET RESULTS	(76,530.79)	3,025.00	(79,555.79)	-2629.9 %



**Section 4.7
Preliminary Operating Results and
Departmental Activities
Support Services - 07
June 30, 2022**

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 70

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Support Services Offset	272,023.17	328,337.00	(56,313.83)	-17.2 %
TOTAL REVENUE	272,023.17	328,337.00	(56,313.83)	-17.2 %
	272,023.17	328,337.00	(56,313.83)	-17.2 %
	272,023.17	328,337.00	(56,313.83)	-17.2 %
EXPENSES				
PERS Retirement UAL	131,240.00	136,000.00	4,760.00	3.5 %
Contract Ops-Support Serv	109,035.42	162,647.00	53,611.58	33.0 %
Commty/Staff Outreach-Sup Serv	0.00	3,750.00	3,750.00	100.0 %
Dues/Subscriptions-Supprt Serv	3,584.64	8,670.00	5,085.36	58.7 %
Minor Equipment-Support Serv	4,111.16	1,000.00	(3,111.16)	-311.1 %
Supplies-Support Services	825.60	5,000.00	4,174.40	83.5 %
Postage-Support Serv	258.77	200.00	(58.77)	-29.4 %
Advertising & Promo-Support Serv	11,200.78	10,495.00	(705.78)	-6.7 %
Printing-Support Serv	0.00	575.00	575.00	100.0 %
Licenses & Fees-Support Services	3,519.56	0.00	(3,519.56)	
TOTAL EXPENSES	263,775.93	328,337.00	64,561.07	19.7 %
OPERATING RESULTS	8,247.24	0.00	8,247.24	
OTHER INCOME & EXPENSE				
Depreciation-Support Serv	(8,247.24)	0.00	(8,247.24)	
TOTAL OTHER INCOME & EXPENSE	(8,247.24)	0.00	(8,247.24)	
AFTER OTHER INCOME & EXPENSE	0.00	0.00	0.00	
NET RESULTS	0.00	0.00	0.00	



**Section 4.8
Preliminary Operating Results and
Departmental Activities
Caregiver Center - 08
June 30, 2022**

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 80

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Caregiver Ctr	415,631.73	321,000.00	94,631.73	29.5 %
Community Educ-Caregiver Ctr	803.00	1,820.00	(1,017.00)	-55.9 %
Counseling Fees	0.00	5,000.00	(5,000.00)	-100.0 %
Grant-VCAAA-Caregiver	42,722.72	26,750.00	15,972.72	59.7 %
Contract-Caregiver Navigation Project	5,200.00	13,875.00	(8,675.00)	-62.5 %
Donations-General-Caregiver Center	0.00	1,000.00	(1,000.00)	-100.0 %
Grant-Rupe Foundation-SHARE	833.34	0.00	833.34	
Grant-VCAAA-SS Line	48,896.96	50,000.00	(1,103.04)	-2.2 %
TOTAL REVENUE	514,087.75	419,445.00	94,642.75	22.6 %
	514,087.75	419,445.00	94,642.75	22.6 %
	514,087.75	419,445.00	94,642.75	22.6 %
EXPENSES				
Salaries-Caregiver Center	114,848.97	160,165.00	45,316.03	28.3 %
P/R Taxes - Caregiver Center	10,164.63	12,839.00	2,674.37	20.8 %
Benefits-Health-Caregiver Center	9,177.51	22,684.00	13,506.49	59.5 %
Benefits-PERS-Caregiver Center	6,740.28	9,868.00	3,127.72	31.7 %
Benefits-WC-Caregiver Center	633.54	803.00	169.46	21.1 %
Benefits-Life/ADD-Caregiver Center	910.78	1,569.00	658.22	42.0 %
Benefits-OPEB-Caregiver Center	4,404.01	8,870.00	4,465.99	50.3 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	100.0 %
Contractor Ops-Caregiver Ctr	40,063.57	23,809.00	(16,254.57)	-68.3 %
Support Services-Caregiver Ctr	43,276.45	52,235.00	8,958.55	17.2 %
Commtly/Staff Outreach-Caregiver Ctr	155.00	25.00	(130.00)	-520.0 %
Dues/Subscriptions-Caregiver Ctr	544.78	1,527.00	982.22	64.3 %
Continuing Ed-Staff-Caregiver Ctr	2,541.51	7,450.00	4,908.49	65.9 %
Mileage-Caregiver Ctr	0.00	1,800.00	1,800.00	100.0 %
ProgrMatls/Activities-Caregiver Ctr	0.00	5,835.00	5,835.00	100.0 %
Minor Equipment-Caregiver Ctr	1,026.11	1,332.00	305.89	23.0 %
Supplies-Caregiver Ctr	730.93	1,423.00	692.07	48.6 %
Postage - Caregiver Ctr	3,610.75	3,534.00	(76.75)	-2.2 %
Advertising & Promo-Caregiver Ctr	3,019.71	4,000.00	980.29	24.5 %
Refunds-Caregiver Ctr	44.00	0.00	(44.00)	
Printing-Caregiver Ctr	5,193.43	6,746.00	1,552.57	23.0 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Repair & Maintenance-Caregiver Ctr	5,003.38	6,512.00	1,508.62	23.2 %
Association Fees-Caregiver Ctr	10,730.97	10,226.00	(504.97)	-4.9 %
Insurance-Caregiver Ctr	11,013.27	21,066.00	10,052.73	47.7 %
Storage Rent/Equip Lease-Caregiver Ctr	4,666.04	4,458.00	(208.04)	-4.7 %
Telephone-Caregiver Ctr	4,416.04	3,600.00	(816.04)	-22.7 %
Utilities-Caregiver Ctr	5,459.19	4,209.00	(1,250.19)	-29.7 %
License & Fees-Caregiver Ctr	295.00	1,895.00	1,600.00	84.4 %
TOTAL EXPENSES	288,669.85	380,480.00	91,810.15	24.1 %
OPERATING RESULTS	225,417.90	38,965.00	186,452.90	478.5 %
OTHER INCOME & EXPENSE				
Other Income-Caregiver Center	3,850.00	2,400.00	1,450.00	60.4 %
Depreciation-Caregiver Ctr	(4,671.60)	(19,886.00)	15,214.40	76.5 %
TOTAL OTHER INCOME & EXPENSE	(821.60)	(17,486.00)	16,664.40	95.3 %
AFTER OTHER INCOME & EXPENSE	224,596.30	21,479.00	203,117.30	945.7 %
NET RESULTS	224,596.30	21,479.00	203,117.30	945.7 %



**Section 4.9
Preliminary Operating Results and
Departmental Activities
Transportation Services - 09
June 30, 2022**

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 90

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Transportation	98,683.48	185,000.00	(86,316.52)	-46.7 %
Transportation Fees	18,095.00	11,350.00	6,745.00	59.4 %
Transport Fees ADC	18,050.00	22,800.00	(4,750.00)	-20.8 %
Scholarship Rev-Transport	10.00	400.00	(390.00)	-97.5 %
Fischer Fund Distribution	148,780.75	145,000.00	3,780.75	2.6 %
TOTAL REVENUE	283,619.23	364,550.00	(80,930.77)	-22.2 %
	283,619.23	364,550.00	(80,930.77)	-22.2 %
	283,619.23	364,550.00	(80,930.77)	-22.2 %
EXPENSES				
Salaries-Transportation	139,522.22	177,507.00	37,984.78	21.4 %
P/R Taxes-Trans.	10,787.93	14,165.00	3,377.07	23.8 %
Benefits-Health-Trans	28,862.92	36,904.00	8,041.08	21.8 %
Benefits-PERS-Trans.	11,173.87	14,155.00	2,981.13	21.1 %
Benefits-Worker's Comp-Trans	9,402.05	11,955.00	2,552.95	21.4 %
Benefits-Life/ADD-Trans	1,238.24	2,072.00	833.76	40.2 %
Benefits-OPEB-Transportation	15,324.63	17,740.00	2,415.37	13.6 %
Contract Ops-Trans.	1,230.53	3,770.00	2,539.47	67.4 %
Support Services-Trans.	6,182.27	7,462.00	1,279.73	17.1 %
Dues/Subscriptions-Trans	263.94	342.00	78.06	22.8 %
Continuing Ed-Staff/Trans	75.94	40.00	(35.94)	-89.9 %
Mileage - Trans.	0.00	72.00	72.00	100.0 %
Gas & Oil	21,503.57	15,000.00	(6,503.57)	-43.4 %
Fleet Maintenance	4,489.30	20,000.00	15,510.70	77.6 %
Minor Equipment-Trans.	1,673.08	387.00	(1,286.08)	-332.3 %
Supplies-Trans.	65.66	265.00	199.34	75.2 %
Postage-Trans.	3,553.44	3,414.00	(139.44)	-4.1 %
Advertising & Promo-Trans.	219.57	1,400.00	1,180.43	84.3 %
Refunds-Trans.	220.00	50.00	(170.00)	-340.0 %
Printing-Transportation	5,001.91	6,582.00	1,580.09	24.0 %
Repair & Maintenance-Trans.	826.01	924.00	97.99	10.6 %
Association Fees-Trans.	1,601.40	1,461.00	(140.40)	-9.6 %
Insurance-Trans.	17,319.72	17,924.00	604.28	3.4 %
Storage Rent/Equip Lease-Trans.	666.28	637.00	(29.28)	-4.6 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Telephone-Trans.	1,934.03	1,260.00	(674.03)	-53.5 %
Utilities-Trans.	779.87	601.00	(178.87)	-29.8 %
Licenses & Fees-Transp	3.06	3.00	(0.06)	-2.0 %
Bank & Credit Card Charges-Transp	0.00	465.00	465.00	100.0 %
TOTAL EXPENSES	283,921.44	356,557.00	72,635.56	20.4 %
OPERATING RESULTS	(302.21)	7,993.00	(8,295.21)	-103.8 %
OTHER INCOME & EXPENSE				
Depreciation-Trans.	(5,839.44)	(2,841.00)	(2,998.44)	-105.5 %
TOTAL OTHER INCOME & EXPENSE	(5,839.44)	(2,841.00)	(2,998.44)	-105.5 %
AFTER OTHER INCOME & EXPENSE	(6,141.65)	5,152.00	(11,293.65)	-219.2 %
NET RESULTS	(6,141.65)	5,152.00	(11,293.65)	-219.2 %



**Section 4.11
Preliminary Operating Results and
Departmental Activities
Care Management - 11
June 30, 2022**

July 26, 2022

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, June 2022 - current month, Department 110

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Care Mgmt	706,172.07	512,000.00	194,172.07	37.9 %
Community Educ-Care Mgmt	1,029.00	1,400.00	(371.00)	-26.5 %
Contract-PICF-Falls	9,458.66	19,000.00	(9,541.34)	-50.2 %
Contract-PICF Anthem	0.00	1,380.00	(1,380.00)	-100.0 %
Contract-PICF-Blue Shield	0.00	2,900.00	(2,900.00)	-100.0 %
Contract-VCAAA-Evid Base	4,400.00	10,800.00	(6,400.00)	-59.3 %
Grant-Rupe Found Vet Caregiver	8,873.75	0.00	8,873.75	
Grant-SCAN-Commty Constit	13,141.00	11,551.00	1,590.00	13.8 %
TOTAL REVENUE	743,074.48	559,031.00	184,043.48	32.9 %
	743,074.48	559,031.00	184,043.48	32.9 %
	743,074.48	559,031.00	184,043.48	32.9 %
EXPENSES				
Salaries-Care Management	261,693.46	291,247.00	29,553.54	10.1 %
P/R Taxes-Care Management	20,261.24	22,866.00	2,604.76	11.4 %
Benefits-Health-Care Management	20,524.68	41,644.00	21,119.32	50.7 %
Benefits-PERS-Care Management	19,814.68	22,258.00	2,443.32	11.0 %
Benefits-WC-Care Management	1,357.53	1,531.00	173.47	11.3 %
Benefits-Life/ADD-Care Management	2,291.33	2,921.00	629.67	21.6 %
Contract OPs-Care Management	8,811.78	51,659.00	42,847.22	82.9 %
Support Services-Care Management	12,364.93	14,925.00	2,560.07	17.2 %
Commty/Staff Outreach-Care Management	100.00	100.00	0.00	
Dues/Subscriptions-Care Management	1,344.52	5,844.00	4,499.48	77.0 %
Continuing Ed-Care Management	2,937.05	9,029.00	6,091.95	67.5 %
Mileage-Care Management	226.25	6,669.00	6,442.75	96.6 %
ProgrMatls/Activities-Care Management	117.76	7,541.00	7,423.24	98.4 %
Minor Equipment-Care Management	1,606.76	2,732.00	1,125.24	41.2 %
Supplies-Care Management	481.35	1,251.00	769.65	61.5 %
Postage-Care Management	3,585.90	3,864.00	278.10	7.2 %
Advertising & Promo-Care Management	518.65	0.00	(518.65)	
Refunds-Care Management	10.00	0.00	(10.00)	
Printing-Care Management	5,141.58	7,931.00	2,789.42	35.2 %
Repair & Maintenance-Care Management	1,388.28	2,574.00	1,185.72	46.1 %
Association Fees-Care Management	3,288.93	2,922.00	(366.93)	-12.6 %

	<i>12 Months Ended June 30, 2022</i>	<i>12 Months Ended June 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Insurance-Care Management	5,816.67	6,019.00	202.33	3.4 %
Storage Rent/Equip Lease-Care Mgmt	1,330.49	1,274.00	(56.49)	-4.4 %
Telephone-Care Management	3,401.15	4,560.00	1,158.85	25.4 %
Utilities-Care Management	1,559.70	1,203.00	(356.70)	-29.7 %
Licenses & Fees-Care Mgmt	8,348.00	4,370.00	(3,978.00)	-91.0 %
Bank & Credit Card Chgs-Care Mgmt	0.00	64.00	64.00	100.0 %
TOTAL EXPENSES	388,322.67	516,998.00	128,675.33	24.9 %
OPERATING RESULTS	354,751.81	42,033.00	312,718.81	744.0 %
OTHER INCOME & EXPENSE				
Other Income-Care Mgmt	2.00	0.00	2.00	
Depreciation-Care Mgmt	(7,007.40)	(5,682.00)	(1,325.40)	-23.3 %
TOTAL OTHER INCOME & EXPENSE	(7,005.40)	(5,682.00)	(1,323.40)	-23.3 %
AFTER OTHER INCOME & EXPENSE	347,746.41	36,351.00	311,395.41	856.6 %
NET RESULTS	347,746.41	36,351.00	311,395.41	856.6 %



**Section 5
Check Register
Alphabetical Listing
June 30, 2022**

July 26, 2022

5-Jul-22
10:41 AM

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Number
Quarter End April - June 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69386	4/20/2022	ACCESS	Access TLC Caregivers DBA	1,890.00	V	MO
69418	5/11/2022	ACCESS	Access TLC Caregivers DBA	7,532.00	V	MO
69475	6/15/2022	ACCESS	Access TLC Caregivers DBA	3,962.00	V	MO
69419	5/11/2022	ACORN	Acorn Newspapers	8,244.00	V	ONGOING
69460	6/8/2022	ACQUA	Acqua Clear, Inc	636.10	V	MO
69404	5/4/2022	ACTUARIAL	Actuarial Retirement Consulting, LLC	2,500.00	V	ANNUAL
69361	4/6/2022	AFLAC	Aflac	750.38	V	MO
69399	4/27/2022	AFLAC	Aflac	696.02	V	MO
69461	6/8/2022	AFLAC	Aflac	696.02	V	MO
69496	6/30/2022	AFLAC	Aflac	696.02	V	MO
69373	4/6/2022	LOWE	Al Lowe Construction, Inc	1,911.56	V	
69407	5/4/2022	BOLANOS	Alexandra Bolanos	152.09	EE	
69447	6/1/2022	BOLANOS	Alexandra Bolanos	131.71	EE	
69476	6/15/2022	ASA	American Society on Aging	675.00	V	ANNUAL
69444	6/1/2022	ANDERSON	Anderson Refrigeration dba	145.00	V	MO
69387	4/20/2022	B&BMAIL	B & B Mailing Services	1,790.00	V	
69362	4/6/2022	BAY ALARM	Bay Alarm Company	1,233.45	V	MO
69363	4/6/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69364	4/6/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69405	5/4/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69406	5/4/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69445	6/1/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69446	6/1/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69462	6/8/2022	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69416	5/4/2022	THOMAS, B	Brandie Thomas	72.62	EE	
69365	4/6/2022	C3 INTEL	C3 Intelligence, Inc	652.80	V	MO
69463	6/8/2022	C3 INTEL	C3 Intelligence, Inc	360.00	V	MO
69367	4/6/2022	CSDA	CA Special Districts Assoc	1,429.96	V	
69422	5/11/2022	CSDA	CA Special Districts Assoc	1,308.80	V	MO
69401	4/27/2022	FLOWERS	Carolyn Flowers	44.00	V	
69383	4/13/2022	KNOX	Carrie Knox	100.00	V	
69484	6/15/2022	KNOX	Carrie Knox	1,200.00	V	
69501	6/30/2022	KNOX	Carrie Knox	360.00	V	
69414	5/4/2022	LOH	Christopher Loh, MD	200.00	BOD	MO
69379	4/13/2022	CMH	CMH Centers for Family Health	350.00	V	MO
69464	6/8/2022	CMH	CMH Centers for Family Health	150.00	V	MO
69389	4/20/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,049.50	V	ONGOING
69390	4/20/2022	COMMANDER	Commander Printed Products	14,580.59	V	QRTL
69465	6/8/2022	COMMANDER	Commander Printed Products	4,668.31	V	ONGOING
69477	6/15/2022	COMMANDER	Commander Printed Products	4,451.89	V	ONGOING
69498	6/30/2022	COMMANDER	Commander Printed Products	2,495.31	V	QRTL
69400	4/27/2022	CONEJO AWARD	Conejo Awards Corp	173.75	V	
69448	6/1/2022	CONEJO AWARD	Conejo Awards Corp	27.89	V	
69499	6/30/2022	CONEJO AWARD	Conejo Awards Corp	45.05	V	
69408	5/4/2022	CONEJO WINDO	Conejo Window Tinting	850.00	V	ONGOING
69366	4/6/2022	CPI	CPI Solutions, Inc	710.68	V	
69380	4/13/2022	CPI	CPI Solutions, Inc	2,504.09	V	
69391	4/20/2022	CPI	CPI Solutions, Inc	4,735.60	V	MO
69435	5/18/2022	CPI	CPI Solutions, Inc	4,923.10	V	MO

69478	6/15/2022	CPI	CPI Solutions, Inc	4,748.10	V	MO
69467	6/8/2022	DIVIDAT	Dividat USA	11,500.00	V	
69423	5/11/2022	DJ'S	DJ'S CA Catering, Inc	499.25	V	
69368	4/6/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69410	5/4/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69450	6/1/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69505	6/30/2022	SCHOLLER	Dr. Charles Scholler	150.00	V	
69436	5/18/2022	DURBIANO	Durbiano Fire Equipment, Inc	105.00	V	ONGOING
69369	4/6/2022	F M PEARCE	F M Pearce Co, Inc.	385.42	V	
69412	5/4/2022	F M PEARCE	F M Pearce Co, Inc.	11,888.00	V	
69451	6/1/2022	F M PEARCE	F M Pearce Co, Inc.	1,294.11	V	
69370	4/6/2022	FRONTIER	Frontier Communications	130.98	V	MO
69425	5/11/2022	FRONTIER	Frontier Communications	130.98	V	MO
69471	6/8/2022	FRONTIER	Frontier Communications	130.98	V	MO
69371	4/6/2022	HARTFORD	Hartford Life	874.54	V	MO
69413	5/4/2022	HARTFORD	Hartford Life	884.63	V	MO
69472	6/8/2022	HARTFORD	Hartford Life	1,055.20	V	MO
69392	4/20/2022	HAYMAN	Hayman Consulting dba	3,600.50	V	MO
69452	6/1/2022	HAYMAN	Hayman Consulting dba	2,707.50	V	MO
69493	6/21/2022	HAYMAN	Hayman Consulting dba	5,320.00	V	MO
69393	4/20/2022	HOME REMEDIE	Home Remedies dba	600.00	V	
69426	5/11/2022	HOME REMEDIE	Home Remedies dba	1,460.00	V	MO
69480	6/15/2022	HOME REMEDIE	Home Remedies dba	1,612.50	V	MO
69500	6/30/2022	FERRIER	Ileina Ferrier	620.58	V	
69381	4/13/2022	ITS	Integrated Telemanagement Services, Inc	972.84	V	MO
69437	5/18/2022	ITS	Integrated Telemanagement Services, Inc	959.04	V	MO
69481	6/15/2022	ITS	Integrated Telemanagement Services, Inc	966.56	V	MO
69382	4/13/2022	JTS	JTS Facility Services	2,310.00	V	MO
69427	5/11/2022	JTS	JTS Facility Services	2,310.00	V	MO
69482	6/15/2022	JTS	JTS Facility Services	2,310.00	V	MO
69483	6/15/2022	KEARNS	Kearns Electric Company	2,995.00	V	
69372	4/6/2022	LEAF	Leaf	2,025.32	V	MO
69428	5/11/2022	LEAF	Leaf	2,025.32	V	MO
69486	6/15/2022	LEAF	Leaf	2,025.32	V	MO
69409	5/4/2022	DALY	Martin T. Daly	300.00	BOD	MO
69449	6/1/2022	DALY	Martin T. Daly	200.00	BOD	MO
69466	6/8/2022	DALY	Martin T. Daly	200.00	BOD	MO
69388	4/20/2022	CHAMBERLAIN	Mary Louise Chamberlain	30.00	V	
69497	6/30/2022	CHAMBERLAIN	Mary Louise Chamberlain	30.00	V	
69473	6/8/2022	LUDWICK	Matthew Ludwick	192.00	V	
69474	6/8/2022	TAPIA	Mayra Tapia	98.16	EE	
69374	4/6/2022	METLIFE	MetLife Small Business	441.40	V	MO
69415	5/4/2022	METLIFE	MetLife Small Business	706.24	V	MO
69453	6/1/2022	METLIFE	MetLife Small Business	794.52	V	MO
69439	5/18/2022	MJL	MJL & Associates	203.50	V	MO
69504	6/30/2022	MJL	MJL & Associates	277.50	V	MO
69468	6/8/2022	DIXON	Neal P. Dixon	100.00	BOD	MO
69394	4/20/2022	PETTY	Petty Cash - Administrat	347.51	V	MO
69440	5/18/2022	PETTY	Petty Cash - Administrat	151.73	V	MO
69487	6/15/2022	PETTY	Petty Cash - Administrat	150.46	V	MO
69375	4/6/2022	PITNEYBOWES	Pitney Bowes	189.74	V	MO
69376	4/6/2022	PVREC	Pleasant Valley Recreation & Park Distr	413.00	V	
69438	5/18/2022	LOFT	Richard Loft, MD	100.00	BOD	MO
69502	6/30/2022	LOFT	Richard Loft, MD	100.00	BOD	MO
69503	6/30/2022	MC KENZIE	Robert McKenzie	50.00	V	
69421	5/11/2022	CARR	Robin Carr	50.00	V	
69377	4/6/2022	SAFEWAY	Safeway Inc	373.76	V	MO
69429	5/11/2022	SAFEWAY	Safeway Inc	293.36	V	MO
69488	6/15/2022	SAFEWAY	Safeway Inc	508.84	V	MO

69411	5/4/2022	DUXBURY	Sarah Duxbury	117.28	V	
69470	6/8/2022	DUXBURY	Sarah Duxbury	117.98	EE	
69479	6/15/2022	DANDEKAR	Smita Dandekar	800.00	V	
69420	5/11/2022	AMEZCUA	Sonia Amezcua	147.79	EE	
69402	4/27/2022	SO CA EDISON	Southern California Edison	1,362.60	V	MO
69454	6/1/2022	SO CA EDISON	Southern California Edison	2,332.12	V	MO
69506	6/30/2022	SO CA EDISON	Southern California Edison	2,649.28	V	MO
69395	4/20/2022	SO CA GAS	Southern California Gas	517.15	V	MO
69430	5/11/2022	SO CA GAS	Southern California Gas	294.50	V	MO
69489	6/15/2022	SO CA GAS	Southern California Gas	334.02	V	MO
69396	4/20/2022	STAPLES	Staples Business Advantage	735.81	V	MO
69441	5/18/2022	STAPLES	Staples Business Advantage	2,419.91	V	MO
69490	6/15/2022	STAPLES	Staples Business Advantage	480.49	V	MO
69431	5/11/2022	STRYKER	Stryker Medical	98.67	V	
69424	5/11/2022	DORIA	Thomas Doria, MD	200.00	BOD	MO
69469	6/8/2022	DORIA	Thomas Doria, MD	300.00	BOD	MO
69397	4/20/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69442	5/18/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69494	6/21/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69403	4/27/2022	TROPHIES	Trophies, Etc.	34.32	V	
69455	6/1/2022	TROPHIES	Trophies, Etc.	17.16	V	
69432	5/11/2022	TROPICAL	Tropical Car Wash	208.00	V	MO
69456	6/1/2022	TROPICAL	Tropical Car Wash	898.00	V	MO
69507	6/30/2022	TROPICAL	Tropical Car Wash	208.00	V	MO
69491	6/15/2022	USPOSTMASTER	U.S. Postmaster	7,780.63	V	QTRLY
69384	4/13/2022	UMPQUA	Umpqua Bank	5,447.86	V	MO
69433	5/11/2022	UMPQUA	Umpqua Bank	6,761.48	V	MO
69459	6/2/2022	UMPQUA	Umpqua Bank	20,401.68	V	MO
69485	6/15/2022	LARSON	Usa Larson	800.00	V	
69457	6/1/2022	VCSDA	V C S D A	44.00	V	MO
69398	4/20/2022	VALIC	VALIC	1,269.56	V	MO
69443	5/18/2022	VALIC	VALIC	1,269.56	V	MO
69495	6/21/2022	VALIC	VALIC	1,269.56	V	MO
69378	4/6/2022	VISION	Vision Services Plan	190.54	V	MO
69417	5/4/2022	VISION	Vision Services Plan	232.66	V	MO
69458	6/1/2022	VISION	Vision Services Plan	246.70	V	MO
69385	4/13/2022	VOYAGER	Voyager Fleet Systems Inc	1,657.94	V	MO
69434	5/11/2022	VOYAGER	Voyager Fleet Systems Inc	2,279.78	V	MO
69492	6/15/2022	VOYAGER	Voyager Fleet Systems Inc	2,638.78	V	MO

Report Total

\$258,023.23
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**Section 5
Check Register
Numerical Listing
June 30, 2022**

July 26, 2022

5-Jul-22

Camarillo Health Care District

10:41 AM Check Register (Checks and EFTs of All Types)

Sorted by Check Number

Quarter End April - June 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69361	4/6/2022	AFLAC	Aflac	750.38	V	MO
69362	4/6/2022	BAY ALARM	Bay Alarm Company	1,233.45	V	MO
69363	4/6/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69364	4/6/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69365	4/6/2022	C3 INTEL	C3 Intelligence, Inc	652.80	V	MO
69366	4/6/2022	CPI	CPI Solutions, Inc	710.68	V	
69367	4/6/2022	CSDA	CA Special Districts Assoc	1,429.96	V	
69368	4/6/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69369	4/6/2022	F M PEARCE	F M Pearce Co, Inc.	385.42	V	
69370	4/6/2022	FRONTIER	Frontier Communications	130.98	V	MO
69371	4/6/2022	HARTFORD	Hartford Life	874.54	V	MO
69372	4/6/2022	LEAF	Leaf	2,025.32	V	MO
69373	4/6/2022	LOWE	Al Lowe Construction, Inc	1,911.56	V	
69374	4/6/2022	METLIFE	MetLife Small Business	441.40	V	MO
69375	4/6/2022	PITNEYBOWES	Pitney Bowes	189.74	V	MO
69376	4/6/2022	PVREC	Pleasant Valley Recreation & Park Distr	413.00	V	
69377	4/6/2022	SAFEWAY	Safeway Inc	373.76	V	MO
69378	4/6/2022	VISION	Vision Services Plan	190.54	V	MO
69379	4/13/2022	CMH	CMH Centers for Family Health	350.00	V	MO
69380	4/13/2022	CPI	CPI Solutions, Inc	2,504.09	V	
69381	4/13/2022	ITS	Integrated Telemanagement Services, Inc	972.84	V	MO
69382	4/13/2022	JTS	JTS Facility Services	2,310.00	V	MO
69383	4/13/2022	KNOX	Carrie Knox	100.00	V	
69384	4/13/2022	UMPQUA	Umpqua Bank	5,447.86	V	MO
69385	4/13/2022	VOYAGER	Voyager Fleet Systems Inc	1,657.94	V	MO
69386	4/20/2022	ACCESS	Access TLC Caregivers DBA	1,890.00	V	MO
69387	4/20/2022	B&BMAIL	B & B Mailing Services	1,790.00	V	
69388	4/20/2022	CHAMBERLAIN	Mary Louise Chamberlain	30.00	V	
69389	4/20/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,049.50	V	ONGOING
69390	4/20/2022	COMMANDER	Commander Printed Products	14,580.59	V	QRTLY
69391	4/20/2022	CPI	CPI Solutions, Inc	4,735.60	V	MO
69392	4/20/2022	HAYMAN	Hayman Consulting dba	3,600.50	V	MO
69393	4/20/2022	HOME REMEDIE	Home Remedies dba	600.00	V	
69394	4/20/2022	PETTY	Petty Cash - Administrat	347.51	V	MO
69395	4/20/2022	SO CA GAS	Southern California Gas	517.15	V	MO
69396	4/20/2022	STAPLES	Staples Business Advantage	735.81	V	MO
69397	4/20/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69398	4/20/2022	VALIC	VALIC	1,269.56	V	MO
69399	4/27/2022	AFLAC	Aflac	696.02	V	MO
69400	4/27/2022	CONEJO AWARD	Conejo Awards Corp	173.75	V	
69401	4/27/2022	FLOWERS	Carolyn Flowers	44.00	V	
69402	4/27/2022	SO CA EDISON	Southern California Edison	1,362.60	V	MO
69403	4/27/2022	TROPHIES	Trophies, Etc.	34.32	V	
69404	5/4/2022	ACTUARIAL	Actuarial Retirement Consulting, LLC	2,500.00	V	ANNUAL
69405	5/4/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69406	5/4/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69407	5/4/2022	BOLANOS	Alexandra Bolanos	152.09	EE	
69408	5/4/2022	CONEJO WINDO	Conejo Window Tinting	850.00	V	ONGOING
69409	5/4/2022	DALY	Martin T. Daly	300.00	BOD	MO

69410	5/4/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69411	5/4/2022	DUXBURY	Sarah Duxbury	117.28	V	
69412	5/4/2022	F M PEARCE	F M Pearce Co, Inc.	11,888.00	V	
69413	5/4/2022	HARTFORD	Hartford Life	884.63	V	MO
69414	5/4/2022	LOH	Christopher Loh, MD	200.00	BOD	MO
69415	5/4/2022	METLIFE	MetLife Small Business	706.24	V	MO
69416	5/4/2022	THOMAS, B	Brandie Thomas	72.62	EE	
69417	5/4/2022	VISION	Vision Services Plan	232.66	V	MO
69418	5/11/2022	ACCESS	Access TLC Caregivers DBA	7,532.00	V	MO
69419	5/11/2022	ACORN	Acorn Newspapers	8,244.00	V	ONGOING
69420	5/11/2022	AMEZCUA	Sonia Amezcua	147.79	EE	
69421	5/11/2022	CARR	Robin Carr	50.00	V	
69422	5/11/2022	CSDA	CA Special Districts Assoc	1,308.80	V	MO
69423	5/11/2022	DJ'S	DJ'S CA Catering, Inc	499.25	V	
69424	5/11/2022	DORIA	Thomas Doria, MD	200.00	BOD	MO
69425	5/11/2022	FRONTIER	Frontier Communications	130.98	V	MO
69426	5/11/2022	HOME REMEDIE	Home Remedies dba	1,460.00	V	MO
69427	5/11/2022	JTS	JTS Facility Services	2,310.00	V	MO
69428	5/11/2022	LEAF	Leaf	2,025.32	V	MO
69429	5/11/2022	SAFEWAY	Safeway Inc	293.36	V	MO
69430	5/11/2022	SO CA GAS	Southern California Gas	294.50	V	MO
69431	5/11/2022	STRYKER	Stryker Medical	98.67	V	
69432	5/11/2022	TROPICAL	Tropical Car Wash	208.00	V	MO
69433	5/11/2022	UMPQUA	Umpqua Bank	6,761.48	V	MO
69434	5/11/2022	VOYAGER	Voyager Fleet Systems Inc	2,279.78	V	MO
69435	5/18/2022	CPI	CPI Solutions, Inc	4,923.10	V	MO
69436	5/18/2022	DURBIANO	Durbiano Fire Equipment, Inc	105.00	V	ONGOING
69437	5/18/2022	ITS	Integrated Telemanagement Services, Inc	959.04	V	MO
69438	5/18/2022	LOFT	Richard Loft, MD	100.00	BOD	MO
69439	5/18/2022	MJL	MJL & Associates	203.50	V	MO
69440	5/18/2022	PETTY	Petty Cash - Administrat	151.73	V	MO
69441	5/18/2022	STAPLES	Staples Business Advantage	2,419.91	V	MO
69442	5/18/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69443	5/18/2022	VALIC	VALIC	1,269.56	V	MO
69444	6/1/2022	ANDERSON	Anderson Refrigeration dba	145.00	V	MO
69445	6/1/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69446	6/1/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69447	6/1/2022	BOLANOS	Alexandra Bolanos	131.71	EE	
69448	6/1/2022	CONEJO AWARD	Conejo Awards Corp	27.89	V	
69449	6/1/2022	DALY	Martin T. Daly	200.00	BOD	MO
69450	6/1/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69451	6/1/2022	F M PEARCE	F M Pearce Co, Inc.	1,294.11	V	
69452	6/1/2022	HAYMAN	Hayman Consulting dba	2,707.50	V	MO
69453	6/1/2022	METLIFE	MetLife Small Business	794.52	V	MO
69454	6/1/2022	SO CA EDISON	Southern California Edison	2,332.12	V	MO
69455	6/1/2022	TROPHIES	Trophies, Etc.	17.16	V	
69456	6/1/2022	TROPICAL	Tropical Car Wash	898.00	V	MO
69457	6/1/2022	VCSDA	V C S D A	44.00	V	MO
69458	6/1/2022	VISION	Vision Services Plan	246.70	V	MO
69459	6/2/2022	UMPQUA	Umpqua Bank	20,401.68	V	MO
69460	6/8/2022	ACQUA	Acqua Clear, Inc	636.10	V	MO
69461	6/8/2022	AFLAC	Aflac	696.02	V	MO
69462	6/8/2022	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69463	6/8/2022	C3 INTEL	C3 Intelligence, Inc	360.00	V	MO
69464	6/8/2022	CMH	CMH Centers for Family Health	150.00	V	MO
69465	6/8/2022	COMMANDER	Commander Printed Products	4,668.31	V	ONGOING
69466	6/8/2022	DALY	Martin T. Daly	200.00	BOD	MO
69467	6/8/2022	DIVIDAT	Dividat USA	11,500.00	V	
69468	6/8/2022	DIXON	Neal P. Dixon	100.00	BOD	MO

69469	6/8/2022 DORIA	Thomas Doria, MD	300.00	BOD	MO
69470	6/8/2022 DUXBURY	Sarah Duxbury	117.98	EE	
69471	6/8/2022 FRONTIER	Frontier Communications	130.98	V	MO
69472	6/8/2022 HARTFORD	Hartford Life	1,055.20	V	MO
69473	6/8/2022 LUDWICK	Matthew Ludwick	192.00	V	
69474	6/8/2022 TAPIA	Mayra Tapia	98.16	EE	
69475	6/15/2022 ACCESS	Access TLC Caregivers DBA	3,962.00	V	MO
69476	6/15/2022 ASA	American Society on Aging	675.00	V	ANNUAL
69477	6/15/2022 COMMANDER	Commander Printed Products	4,451.89	V	ONGOING
69478	6/15/2022 CPI	CPI Solutions, Inc	4,748.10	V	MO
69479	6/15/2022 DANDEKAR	Smita Dandekar	800.00	V	
69480	6/15/2022 HOME REMEDIE	Home Remedies dba	1,612.50	V	MO
69481	6/15/2022 ITS	Integrated Telemanagement Services, Inc	966.56	V	MO
69482	6/15/2022 JTS	JTS Facility Services	2,310.00	V	MO
69483	6/15/2022 KEARNS	Kearns Electric Company	2,995.00	V	
69484	6/15/2022 KNOX	Carrie Knox	1,200.00	V	
69485	6/15/2022 LARSON	Usa Larson	800.00	V	
69486	6/15/2022 LEAF	Leaf	2,025.32	V	MO
69487	6/15/2022 PETTY	Petty Cash - Administrat	150.46	V	MO
69488	6/15/2022 SAFEWAY	Safeway Inc	508.84	V	MO
69489	6/15/2022 SO CA GAS	Southern California Gas	334.02	V	MO
69490	6/15/2022 STAPLES	Staples Business Advantage	480.49	V	MO
69491	6/15/2022 USPOSTMASTER	U.S. Postmaster	7,780.63	V	QTRLY
69492	6/15/2022 VOYAGER	Voyager Fleet Systems Inc	2,638.78	V	MO
69493	6/21/2022 HAYMAN	Hayman Consulting dba	5,320.00	V	MO
69494	6/21/2022 THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69495	6/21/2022 VALIC	VALIC	1,269.56	V	MO
69496	6/30/2022 AFLAC	Aflac	696.02	V	MO
69497	6/30/2022 CHAMBERLAIN	Mary Louise Chamberlain	30.00	V	
69498	6/30/2022 COMMANDER	Commander Printed Products	2,495.31	V	QTRLY
69499	6/30/2022 CONEJO AWARD	Conejo Awards Corp	45.05	V	
69500	6/30/2022 FERRIER	Ileina Ferrier	620.58	V	
69501	6/30/2022 KNOX	Carrie Knox	360.00	V	
69502	6/30/2022 LOFT	Richard Loft, MD	100.00	BOD	MO
69503	6/30/2022 MC KENZIE	Robert McKenzie	50.00	V	
69504	6/30/2022 MJL	MJL & Associates	277.50	V	MO
69505	6/30/2022 SCHOLLER	Dr. Charles Scholler	150.00	V	
69506	6/30/2022 SO CA EDISON	Southern California Edison	2,649.28	V	MO
69507	6/30/2022 TROPICAL	Tropical Car Wash	208.00	V	MO

Report Total

\$258,023.23
=====



**Section 5
Check Register
Comparative
June 30, 2022**

July 26, 2022

Check Register Monthly Comparison

FY 2021/22

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$188,410	\$55,759	\$162,111	\$80,903	\$72,497	\$354,833	\$50,684	\$81,261	\$69,187	\$70,138	\$72,504	\$115,382	\$114,472
YTD Total											\$1,373,668	\$89,472

w/out transfer

Notes FY 21/22:

- July '21 Annual Insurance Invoices increased by \$28k
- Sept '21 Final loan payment of \$99,044
- Sept '21 New HVAC unit for Build H \$11,720
- Oct '21 Construction Costs for HUR window and SNP relocation \$9,018
- Nov '21 New Flooring Cedar room Bldg E \$16,167
- Dec '21 Move relief funds of \$300k from Mechanics cking to savings
- Feb '22 RUPE Grant payment \$7,548
- Feb '22 Healthy Attitudes will have 4 issues in 21/22 vs 3 in 20/21 - Additional cost of \$10-13k
- Mar '22 Nunn Better Plumbing \$2,495 multiple locations
- Apr '22 Commander Printed Products - \$14,580 Healthy Attitudes back pre Covid copies
- Apr '22 AI Loh Construction - Dept 5 New Window \$1,912
- Apr '22 CPI - newipad & Keyboard & APC Electric Smart - \$3,215
- May '22 New HVAC unit for Build F \$11,888
- June '22 New Senso Machine - Cognitive Motor Trailing & Testing System \$11,500

FY 2020/21

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$155,740	\$47,551	\$147,667	\$88,955	\$48,137	\$57,225	\$54,157	\$41,754	\$61,960	\$41,358	\$62,024	\$79,772	\$73,321
YTD Total											\$886,300	

Notes FY 20/21:

- July '20 Annual insurances
- Sep '20 ADC Construction Loan pmt \$99K #6 of 7
- Mar 21 - N-95 Masks for ADC
- May '21 Plumbing services - 4 Water Heaters & maintenance
- Jun '21 Senso Balance Machine 1/2 dep \$7,561 (Capital)

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.



Section 6
Annual Review
District Finance Policies
June 30, 2022

July 26, 2022



**Section 6
Finance Policies
With Mark Up**

July 26, 2022



FINANCE POLICY

~~Reviewed~~ Revised July 26, 2022 ~~January 26, 2021~~

~~Camarillo Health Care District
3639 E. Las Posas Road, Camarillo, CA 93010
805-388-1952~~

CAMARILLO HEALTH CARE DISTRICT FINANCE POLICY

SECTION 1

~~PURPOSE~~

The Camarillo Health Care District will follow generally accepted accounting principles and governmental accounting standards ~~for the purpose of managing District finances.~~

SECTION 2

FINANCE/INVESTMENT COMMITTEE

It is the policy of the District that the Finance/Investment Committee is responsible for the fiscal ~~control oversight~~ of District's cash and investments. Thus, the Finance/Investment Committee is responsible for monitoring, investing, and reinvesting District funds and for reporting or recommending any action to the Board of Directors. ~~The Finance/Investment Committee shall review the financial plan and report to the Board of Directors~~

The Finance/Investment Committee is authorized to make investments solely per the Government Code section 53601.5, et. Seq., the Health and Safety Code, Section 32000, et. Seq., and District Investment Policies Policy.

SECTION 3

BUDGET PROCESS

The annual fiscal operating and capital budgets ~~for the fiscal year~~ will project income, and expenses, and capital improvement expenses to provide ~~and will provide~~ for programs and support services planned for the year.

~~The annual capital budget for the fiscal year will project expenses for capital purchases as per the capital expense plan.~~

The Board of Directors will approve the annual operating budget and ~~the annual~~ capital budgets on or before June 30 each year, following staff presentation(s) detailing all aspects of the proposed budgets, including but not limited to such budgeting tools as financial statements, balance sheets, and variance discussions. ~~, prior to the ensuing budget period.~~

~~Monthly financial statements comparing revenue and expenditures, including a balance sheet, will be provided to the Board of Directors, with significant variances clarified.~~

SECTION 4.

FINANCIAL PRACTICES

The Chief Executive Officer (CEO) will follow standard business practices in payment of District obligations and will maintain adequate liquidity to meet those obligations. Authorized signatories are the Chief Executive Officer (CEO), Chief Administrative Officer (CAO), and all members of the Board of Directors.

One signature will be required for checks up to the amount of \$5,000. Checks for more than that amount will require two (2) signatures, one of which shall be a member of the Board of Directors.

Wire transfers between District accounts shall require only one signature by an authorized signatory. All other wire transfers shall require two (2) signatures; one of which shall be a member of the Board of Directors.

Gifts of securities will be liquidated upon receipt unless otherwise restricted by the donor.

Funds will be invested according to ~~the approved investment policies~~ Policy approved by the Board of the District Directors.

The District will comply with the disclosure of reimbursements pursuant to Government Code Section 53065.5, which addresses reimbursement to a member of the Board of Directors for *"charges for services or product received."*

SECTION 5.

ANNUAL AUDIT

The District will engage in an annual, independent financial audit by way of contract. Upon expiration of a current audit contract, the Board of Directors shall consider recommendations from the Finance/Investment Committee regarding a new audit contract and terms.

Following appropriate audit proposal review, the Finance/Investment Committee will present a recommendation to the Board of Directors for approval of an independent financial audit firm and contract terms.

The auditor will present complete audited financial statements, auditor's recommendation letter, and a Management Discussion & Analysis letter to the Board of Directors, for review and approval within six (6) regularly scheduled meetings of the Board of Directors, of the close of the fiscal year.

SECTION 6.

ASSET PROTECTION

~~Both the Investment Policy and~~ The Finance Policy of the District will be reviewed and approved by the Board of Directors annually.

Real estate may be acquired or divested under the CEO's supervision after approval by the Board of Directors and pursuant to Government Code 54956.8.

The CEO is authorized to purchase insurance against casualty and liability losses to the District or its Board members and employees in performance of their duties on behalf of the District.

SECTION 7.

RETURNED CHECK SERVICE CHARGE

It is the policy of the Camarillo Health Care District to charge clients a service charge for any payment by check that is not honored by their bank.

According to California Civil Code, Chapter 522, Section 1719 (1983 Statutes), any person who writes a check, or any order for payment of money, which is not honored for lack of funds may be held liable in a court of law for three (3) times the amount of the check or \$100.00, whichever is greater plus the amount of the check and court costs.

~~The District may charge a fee for each returned check, in addition to any finance charge that develops due to the late payment.~~

SECTION 8.

DISTRICT CREDIT CARDS

The Camarillo Health Care District has established credit card accounts in order to facilitate an efficient and cost-effective manner of handling purchasing needs. Credit card purchase shall be conducted in accordance with Credit Card Policy #1091.

~~The CEO must give prior approval for any use of District credit cards, or in his/her absence, the Chief Administrative Officer, or any Board member.~~

SECTION 9.

CAPITAL EXPENDITURE

The threshold for budgeted capital purchases shall be a value of \$3,000.00 or greater with an expected useful life of more than one year.

The Board of Directors approves an annual Capital Budget as part of the fiscal budgeting process. A list of capital expenditures will be included in the quarterly financial review.

SECTION 10.

DISTRICT FINANCE CHARGE

~~It is the policy of the~~The Camarillo Health Care District ~~to will~~ charge clients a finance charge for any payment on account not made by the last day of the month.

The District may charge an interest rate of 12 % per year (1% per month) for unpaid balances.

Record of Review History

Year of Review	Date of Review	Status
1998	November	Revised
1999	October 19	Reviewed
2000	October 24	Revised
2002	May 21	Revised
2003	May 20	Revised
2004	February 24	Revised
2005	January 25	Revised
2006	July 25	Revised
2007	January 23	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2012	January 24	Revised
2013	January 22	Revised
2016	April 26	Revised
2017	October 24	Revised
2019	September 24	Revised
2020	January 28	Revised
2021	January 26	Reviewed
<u>2022</u>	<u>July 26</u>	<u>Revised</u>



**Section 6
Finance Policies
Without Mark Up**

July 26, 2022



FINANCE POLICY

Revised July 26, 2022

CAMARILLO HEALTH CARE DISTRICT FINANCE POLICY

SECTION 1

PURPOSE

The Camarillo Health Care District will follow generally accepted accounting principles and governmental accounting standards for the purpose of managing District finances.

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It is the policy of the District that the Finance/Investment Committee is responsible for the fiscal oversight of District's cash and investments. Thus, the Finance/Investment Committee is responsible for monitoring, investing, and reinvesting District funds and for reporting or recommending any action to the Board of Directors.

The Finance/Investment Committee is authorized to make investments solely per the Government Code section 53601.5, et. Seq., the Health and Safety Code, Section 32000, et. Seq., and District Investment Policy.

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The annual fiscal operating and capital budgets will project income, expenses, and capital improvement expenses to provide for programs and support services planned for the year.

The Board of Directors will approve the annual operating and capital budgets on or before June 30 each year, following staff presentation(s) detailing all aspects of the proposed budgets, including but not limited to such budgeting tools as financial statements, balance sheets, and variance discussions.

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2007	January 23	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2012	January 24	Revised
2013	January 22	Revised
2016	April 26	Revised
2017	October 24	Revised
2019	September 24	Revised
2020	January 28	Revised
2021	January 26	Reviewed
2022	July 26	Revised



Section 7
Annual Review
District Investment Policies
June 30, 2022

July 26, 2022



**Section 7
Annual Review
District Investment Policies
With Mark Up
June 30, 2022**

July 26, 2022



INVESTMENT POLICY

~~Reviewed-Revised July 26, 2022 January 26, 2021~~

Camarillo Health Care District
3639 E. Las Posas Road, Camarillo, CA 93010
805-388-1952

SECTION 1

PURPOSE

To establish overall policies and procedures for the investment and management of investment funds.

SECTION 2

OBJECTIVES

Temporarily unexpended funds of the Camarillo Health Care District shall be invested in accordance with principles of sound treasury management and in accordance with provisions of California Government Code Sections 53600 et seq., the Health and Safety Code, Section 32000 et seq. and these this Investment Policyies.

2.1 Overall Risk Profile

The basic objectives of the Camarillo Health Care District's investment program are, in order of priority:

- (Safety): Safety of invested funds;
- (Liquidity): Maintenance of sufficient liquidity to meet cash flow needs; and,
- (Yield): Attainment of a reasonable yield consistent with the first two objectives.

2.2 Safety Objective

The Camarillo Health Care District shall insure the safety of its invested funds by limiting credit and interest rate risks. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest rate risk is the risk that the market value of portfolio securities will fall due to an increase in general interest rates. The achievement of these objectives shall be accomplished in the manner described below:

2.2.1. Credit risk will be mitigated by:

- Limiting investments to the safest types of securities;
- Pre-qualifying with an established procedure of the financial institutions with which it will do business;
- Diversifying the investment portfolio so that the failure of any one issuer or backer will not place an undue financial burden on the District; and
- Monitoring all of the District's investments to anticipate and respond appropriately to a significant reduction of credit worthiness of any of the issuers. The current financial health of depositories or security dealers with whom the District does business will be evaluated at least annually by staff. The results of the evaluation will be submitted to the Finance/Investment Committee.

2.2.2 Interest rate risk will be mitigated by:

- Structuring the District's portfolio so that securities mature to meet the District's cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to their maturation to meet those specific needs;
- Investment duration will be as outlined in California Government Code, Section 53601; and

- Occasionally restructuring the portfolio to minimize the loss of market value and/or to maintain reasonable cash flows.

2.2.3. The physical security or safekeeping of the District's investments is also an important element of safety; safekeeping requirements are defined in Section 4 of this Policy.)

2.3 Liquidity Objective

The District's financial portfolio must be structured in a manner which will provide that securities mature at approximately the same time as cash is needed to meet anticipated demands. Additionally, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Investment instruments and maturities are described herein.

2.4 Yield Objective

Yield on the District's investment portfolio is of tertiary importance compared to the safety and liquidity objectives described above. Investments are limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. While it may occasionally be necessary or strategically prudent for the District to sell a security prior to maturity to either meet unanticipated cash needs or to restructure the portfolio, these Policies specifically prohibit trading securities for the sole purpose of speculating or taking an unhedged position on the future direction of interest rates.

Specifically, "when, as and if issued" trading and open-ended portfolio restructuring transactions are prohibited.

No representative of the District is authorized to engage in margin transactions or reverse repurchase agreements on behalf of the District.

2.5 Time Frame for Investment Decisions

The District's investment portfolio shall be structured to provide that sufficient funds from investments are available every month to meet the District's anticipated cash needs. Subject to the safety provisions outlined above, the choice of investment instruments and maturities shall be based upon an analysis of anticipated cash needs, existing and anticipated revenues, interest rate trends and specific market opportunities. Investment duration will be as outlined in California Government Code Section 53601.

2.6 Definition of Investment & Reserve Funds

Investment and reserve funds, for the purpose of this Policy, are District funds which are available for investment at any one time, except those minimum balances required by the District's banks to compensate them for the cost of banking services, and which provide the means by which the District may achieve the objectives described in Reserve Policy #1150. For general operating purposes, it is deemed prudent to work toward the goal of an available sum equal to fifty percent (50%) of annual budgeted expenditures.

SECTION 3

INVESTMENT PARAMETERS

3.1 Types of Investments Authorized

Funds may be invested only in the following:

- U.S. Treasury Securities maturing in two (2) years or less
- California-approved local government investment pools;
- ~~The Local Agency Investment Fund (LAIF);~~
- ~~Ventura County Treasury Fund;~~
- Collateralized demand and time deposits in Los Angeles County and Ventura County banks and savings and loan associations;
- Certificates of deposit, preferably of banks and savings and loans headquartered in California, but if not available, any banking/savings and loan institution in the U. S., maturing in two (2) years or less, which shall be insured by each institution at the maximum amount required by regulations of the FDIC. Certificates of deposit may not exceed amount insured by FDIC at any one institution;
- Money market accounts;
- ~~CalTRUST.~~

~~No more than 30% of the total portfolio shall be invested in any single type of investment. (Note: The Local Agency Investment Fund, CalTRUST, and the Ventura County Treasury Fund are pooled investments, consisting of a variety of instruments; therefore, they are not subject to the 30% rule.)~~

~~The portfolio shall be defined as the average amount, from the prior fiscal year, of investment funds and any "unrestricted cash and cash equivalent funds."~~

3.2. Qualification of Brokers, Dealers, and Financial Institutions

United States Treasury issue transactions shall be conducted only with the Federal Reserve, or the bank providing banking services for the District, or security dealers from the list issued by the Federal Reserve Bank of New York.

3.3 Pre-formatted Wire Transfers

Wherever possible, the District will use pre-formatted wire transfers to restrict the transfer of funds to pre-authorized accounts only. When transferring funds to an account, the bank is required to call back a second authorized employee for confirmation that the transfer is authorized. Wire transfers between brokers and/or security dealers are prohibited.

3.4 Notice of Policies

The District shall send a copy of the current ~~edition of the~~ Investment Policy ~~and enabling resolution~~ upon opening ~~an approved~~ accounts, ~~and annually to all institutions which are approved to handle Camarillo Health Care District investments. Receipt of this Policy and authorizing resolution, including confirmation that it has been reviewed by persons handling the District's account, shall be acknowledged in writing within thirty (30) days.~~

3.5 Place and Time for Conducting Business

Investment transactions shall not be conducted from any other place other than Camarillo Health Care District offices during normal business hours.

SECTION 4

SAFEKEEPING OF SECURITIES

4.1 Safekeeping

The District shall contract with a bank, trust company or broker for the safekeeping of securities which are owned by the District as part of its investment portfolio.

4.2 Security Transfers

The authorization to release District securities will be telephoned to the appropriate bank by an authorized District official other than the person who initiated the transaction.

Authorized District officials are the Chief Executive Officer and designees. A written confirmation outlining details for the transaction and confirming the telephoned instructions will be sent to the bank within five (5) working days.

SECTION 5

RESPONSIBILITIES

5.1 Responsibilities of the Accounting Department

The Accounting Department is charged with the responsibility for maintaining custody of all public funds and securities belonging to or under the control of the District, and for the deposit and investment of those funds in accordance with principles of sound treasury management and with applicable laws and ordinances.

5.2 Responsibilities of the Chief Financial Officer, or ~~e~~Contracted ~~f~~Financial ~~s~~Services ~~v~~Vendor

The Chief Financial Officer, or contract financial services vendor, shall perform ~~the~~ monthly review and reconciliation of accounting investments, and general accounting office functions. ~~as well as be responsible for the conduct of all Accounting Department functions.~~

5.3 Responsibilities of the Chief Executive Officer

The Chief Executive Officer is responsible for directing and supervising the assigned designee and is responsible further to keep the Board of Directors fully advised as to the financial condition of the District.

5.4 Responsibilities of the District's Auditing Firm

The District's auditing firm's responsibilities shall include but not be limited to the examination and analysis of fiscal procedures and the examination, checking and verification of accounts and expenditures. A review of the District's investment program is a part of the responsibility described above.

5.5 Responsibilities of the Board of Directors

The Board of Directors shall annually review and approve the ~~written~~ Investment Policy. As provided in the ~~P~~policy, the ~~Directors Board~~ shall receive, review, and accept quarterly and monthly investment reports, per California Government Code section 53646, and Government Code section 53607, which will be included in Financial Reports at regularly scheduled meetings.

5.6 Responsibilities of the Finance/Investment Committee

There shall be a Finance/Investment Committee consisting of two (2) members of the Board of Directors. ~~The Board of Directors may also appoint and~~ no more than two (2) citizens having experience in accounting, banking, or financial investments. Citizen members shall be approved by the Board, and serve one-year terms, commencing in January each year, upon confirmation by the Board.

No members of the Finance/Investment Committee shall profit in any way from activities of the Committee. The Chief Executive Officer and assigned designee(s) shall serve as staff liaison to the Committee. The Committee shall meet quarterly to discuss ~~the quarterly~~ investment reports and strategies, investment strategy, investment and banking procedures, as well as the anticipated cash flow projection, and any other significant investment-related activities. ~~being undertaken.~~ The Committee's meetings will be summarized in minutes, ~~which are~~ and distributed to the Board of Directors. ~~with the quarterly investment report.~~

SECTION 6

INVESTMENT REPORTING

The District adopts California Government Code section 53607, and section 53646 et seq, to define reporting responsibilities.

SECTION 7

ANNUAL REVIEW AND INVESTMENT DELEGATION

~~These~~ The Investment ~~Policies~~ Policy shall be reviewed annually by the Finance Committee and presented to the Board of Directors in accordance with State law to ensure its consistency with respect to the overall objectives of safety, liquidity, and yield. Proposed amendments to ~~these~~ this ~~policy~~ Policies shall be prepared by the Finance/Investment Committee ~~before and submitted~~ submission to the Board of Directors for consideration. ~~Also, t~~ The Board will annually review and approve the delegated authority to invest District funds, as required by California Government Code section 53607.

Review/Revision History

Year of Review	Date of Review	Status
1995	November 23	Adopted and Approved
1996	January 23	Revised
1996	March 26	Revised
1997	June 24	Revised
1998	June 2	Revised
1998	October 27	Revised
1999	July 27	Revised
2000	February 22	Revised
2000	June 27	Revised
2000	July 25	Reviewed
2001	August 28	Revised
2002	May 21	Revised
2002	November 12	Revised
2003	August 26	Reviewed
2005	March 8	Reviewed
2006	July 25	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2015	January 27	Reviewed
2016	September 27	Revised
2017	November 14	Revised
2018	March 27, 2018	Revised
2019	May 28, 2019	Revised
2021	January 26, 2021	Reviewed
<u>2022</u>	<u>July 26</u>	<u>Revised</u>



**Section 7
Annual Review
District Investment Policies
Without Mark Up
June 30, 2022**

July 26, 2022



INVESTMENT POLICY

Revised July 26, 2022

Camarillo Health Care District
3639 E. Las Posas Road, Camarillo, CA 93010
805-388-1952

SECTION 1

PURPOSE

To establish overall policies and procedures for the investment and management of funds.

SECTION 2

OBJECTIVES

Temporarily unexpended funds of the Camarillo Health Care District shall be invested in accordance with principles of sound treasury management and in accordance with provisions of California Government Code Sections 53600 et seq., the Health and Safety Code, Section 32000 et seq. and this Investment Policy.

2.1 Overall Risk Profile

The basic objectives of the Camarillo Health Care District's investment program are, in order of priority:

- (Safety): Safety of invested funds;
- (Liquidity): Maintenance of sufficient liquidity to meet cash flow needs; and,
- (Yield): Attainment of a reasonable yield consistent with the first two objectives.

2.2 Safety Objective

The Camarillo Health Care District shall insure the safety of its invested funds by limiting credit and interest rate risks. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest rate risk is the risk that the market value of portfolio securities will fall due to an increase in general interest rates. The achievement of these objectives shall be accomplished in the manner described below:

2.2.1. Credit risk will be mitigated by:

- Limiting investments to the safest types of securities;
- Pre-qualifying with an established procedure of the financial institutions with which it will do business;
- Diversifying the investment portfolio so that the failure of any one issuer or backer will not place an undue financial burden on the District; and
- Monitoring all of the District's investments to anticipate and respond appropriately to a significant reduction of credit worthiness of any of the issuers. The current financial health of depositories or security dealers with whom the District does business will be evaluated at least annually by staff. The results of the evaluation will be submitted to the Finance/Investment Committee.

2.2.2 Interest rate risk will be mitigated by:

- Structuring the District's portfolio so that securities mature to meet the District's cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to their maturation to meet those specific needs;
- Investment duration will be as outlined in California Government Code Section 53601; and
- Occasionally restructuring the portfolio to minimize the loss of market value and/or to maintain reasonable cash flows.

2.2.3. The physical security or safekeeping of the District's investments is also an important element of safety; safekeeping requirements are defined in Section 4 of this Policy.

2.3 Liquidity Objective

The District's financial portfolio must be structured in a manner which will provide that securities mature at approximately the same time as cash is needed to meet anticipated demands. Additionally, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Investment instruments and maturities are described herein.

2.4 Yield Objective

Yield on the District's investment portfolio is of tertiary importance compared to the safety and liquidity objectives described above. Investments are limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. While it may occasionally be necessary or strategically prudent for the District to sell a security prior to maturity to either meet unanticipated cash needs or to restructure the portfolio, these Policies specifically prohibit trading securities for the sole purpose of speculating or taking an unhedged position on the future direction of interest rates.

Specifically, "when, as and if issued" trading and open-ended portfolio restructuring transactions are prohibited.

No representative of the District is authorized to engage in margin transactions or reverse repurchase agreements on behalf of the District.

2.5 Time Frame for Investment Decisions

The District's investment portfolio shall be structured to provide that sufficient funds from investments are available every month to meet the District's anticipated cash needs. Subject to the safety provisions outlined above, the choice of investment instruments and maturities shall be based upon an analysis of anticipated cash needs, existing and anticipated revenues, interest rate trends and specific market opportunities. Investment duration will be as outlined in California Government Code Section 53601.

2.6 Definition of Investment & Reserve Funds

Investment and reserve funds, for the purpose of this Policy, are District funds which are available for investment at any one time, except those minimum balances required by the District's banks to compensate them for the cost of banking services, and which provide the means by which the District may achieve the objectives described in Reserve Policy #1150. For general operating purposes, it is deemed prudent to work toward the goal of an available sum equal to fifty percent (50%) of annual budgeted expenditures.

SECTION 3

INVESTMENT PARAMETERS

3.1 Types of Investments Authorized

Funds may be invested only in the following:

- U.S. Treasury Securities maturing in two (2) years or less
- California-approved local government investment pools
- Collateralized demand and time deposits in Los Angeles County and Ventura County banks and savings and loan associations
- Certificates of deposit, preferably of banks and savings and loans headquartered in California, but if not available, any banking/savings and loan institution in the U. S., maturing in two (2) years or less, which shall be insured by each institution at the maximum amount required by regulations of the FDIC. Certificates of deposit may not exceed amount insured by FDIC at any one institution
- Money market accounts

3.2. Qualification of Brokers, Dealers, and Financial Institutions

United States Treasury issue transactions shall be conducted only with the Federal Reserve, or the bank providing banking services for the District, or security dealers from the list issued by the Federal Reserve Bank of New York.

3.3 Pre-formatted Wire Transfers

Wherever possible, the District will use pre-formatted wire transfers to restrict the transfer of funds to pre-authorized accounts only. When transferring funds to an account, the bank is required to call back a second authorized employee for confirmation that the transfer is authorized. Wire transfers between brokers and/or security dealers are prohibited.

3.4 Notice of Policies

The District shall send a copy of the current Investment Policy upon opening approveds accounts.

3.5 Place and Time for Conducting Business

Investment transactions shall not be conducted from any other place other than Camarillo Health Care District offices during normal business hours.

SECTION 4

SAFEKEEPING OF SECURITIES

4.1 Safekeeping

The District shall contract with a bank, trust company or broker for the safekeeping of securities which are owned by the District as part of its investment portfolio.

4.2 Security Transfers

The authorization to release District securities will be telephoned to the appropriate bank by an authorized District official other than the person who initiated the transaction.

Authorized District officials are the Chief Executive Officer and designees. A written confirmation outlining details for the transaction and confirming the telephoned instructions will be sent to the bank within five (5) working days.

SECTION 5

RESPONSIBILITIES

5.1 Responsibilities of the Accounting Department

The Accounting Department is charged with the responsibility for maintaining custody of all public funds and securities belonging to or under the control of the District, and for the deposit and investment of those funds in accordance with principles of sound treasury management and with applicable laws and ordinances.

5.2 Responsibilities of the Chief Financial Officer or Contracted Financial Services Vendor

The Chief Financial Officer or contract financial services vendor shall perform monthly review and reconciliation of accounting investments, and general accounting office functions.

5.3 Responsibilities of the Chief Executive Officer

The Chief Executive Officer is responsible for directing and supervising the assigned designee and is responsible further to keep the Board of Directors fully advised as to the financial condition of the District.

5.4 Responsibilities of the District's Auditing Firm

The District's auditing firm's responsibilities shall include but not be limited to the examination and analysis of fiscal procedures and the examination, checking and verification of accounts and expenditures. A review of the District's investment program is a part of the responsibility described above.

5.5 Responsibilities of the Board of Directors

The Board of Directors shall annually review and approve the Investment Policy. As provided in the policy, the Board shall receive, review, and accept quarterly and monthly investment reports, per California Government Code section 53646, and Government Code section 53607, which will be included in Financial Reports at regularly scheduled meetings.

5.6 Responsibilities of the Finance/Investment Committee

There shall be a Finance/Investment Committee consisting of two (2) members of the Board of Directors. The Board of Directors may also appoint no more than two (2) citizens having experience in accounting, banking, or financial investments. Citizen members shall be approved by the Board, and serve one-year terms, commencing in January each year, upon confirmation by the Board.

No members of the Finance/Investment Committee shall profit in any way from activities of the Committee. The Chief Executive Officer and assigned designee(s) shall serve as staff liaison to the Committee. The Committee shall meet quarterly to discuss investment reports and strategies,

anticipated cash flow projection, and any other significant investment-related activities. The Committee's meetings will be summarized in minutes and distributed to the Board of Directors.

SECTION 6

INVESTMENT REPORTING

The District adopts California Government Code section 53607, and section 53646 et seq, to define reporting responsibilities.

SECTION 7

ANNUAL REVIEW AND INVESTMENT DELEGATION

The Investment Policy shall be reviewed annually by the Finance Committee and presented to the Board of Directors in accordance with State law to ensure its consistency with respect to the overall objectives of safety, liquidity, and yield. Proposed amendments to this policy shall be prepared by the Finance/Investment Committee and submitted to the Board of Directors for consideration. The Board will annually review and approve the delegated authority to invest District funds, as required by California Government Code section 53607.

Review/Revision History

Year of Review	Date of Review	Status
1995	November 23	Adopted and Approved
1996	January 23	Revised
1996	March 26	Revised
1997	June 24	Revised
1998	June 2	Revised
1998	October 27	Revised
1999	July 27	Revised
2000	February 22	Revised
2000	June 27	Revised
2000	July 25	Reviewed
2001	August 28	Revised
2002	May 21	Revised
2002	November 12	Revised
2003	August 26	Reviewed
2005	March 8	Reviewed
2006	July 25	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2015	January 27	Reviewed
2016	September 27	Revised
2017	November 14	Revised
2018	March 27, 2018	Revised
2019	May 28, 2019	Revised
2021	January 26	Reviewed
2022	July 26	Revised



**Section 8
Quarterly
Legal Review
June 30, 2022**

July 26, 2022



**Section 9
CEO Report
June 30, 2022**

July 26, 2022

