



## MINUTES

May 23, 2024

### Regular Meeting of the Board of Directors

Camarillo Health Care District  
3615 E. Las Posas Rd. Camarillo, CA 93010  
Sequoia Rooms

#### Board of Directors - Present

Thomas Doria, MD, President  
Neal Dixon, MD, Vice President  
Paula Feinberg, Clerk of the Board

#### Staff - Present

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Brandie Thomas, Clerk to the Board

#### Participants

Matthew Summers, Esq., *Colantuono  
Highsmith Whatley, PC*

#### Participants

Shalene Hayman, *Hayman Consulting*

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1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, May 23, 2024, at 11:40 a.m., by Thomas Doria, President.

2. **Pledge of Allegiance** – Director Feinberg

3. **Amendments to the Agenda** - None

4. **Public Comment** – None

5. **Consent Agenda**

It was **MOVED** by Director Feinberg, **SECONDED** by Director N. Dixon, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

**ROLL CALL VOTE:** Ayes: Doria, N. Dixon, Feinberg

Nays:

Absent:

6. **Action Items**

**8-A. Review/ Discussion /Action:** Consideration, discussion, and recommendation from the Finance/Investment Committee to revise District Finance Policy, Financial Practices, Section 4, as follows:

*One signature will be required for checks up to the amount of \$7,500. Checks for more than that amount will require two (2) signatures, one of which shall be a member of the Board of Directors.*

It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve this revision of District Finance Policy, Financial Practices, Section 4.

**ROLL CALL VOTE:** Ayes: Doria, N. Dixon, Feinberg                      Nays:                      Absent:

7. **9-A. Closed Session** – The Board entered closed session at 11:58 a.m. pursuant to California Government Code 54957(b)(1) – Chief Executive Officer, Performance Evaluation.

**9-B. Reconvene and Announcement of Closed Session** – The Board reconvened from Closed Session at 12:40 p.m. No reportable action.

8. **Action Item**

**10-A. Review/ Discussion /Action:** - Consideration, discussion, and recommendation from the Performance Evaluation Ad Hoc Committee.

*Item continued to Special Meeting, June 13, 2024.*

9. **Emerging Opportunities** GC 54954.2, (a)(1)

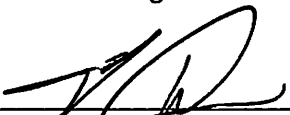
- No ideas submitted for discussion.

10. **Reports**

- **Board President Comments** – No comments.
- **Health Insurance Premium Ad Hoc Committee** – Study continues; no updated report.
- **Program & Opportunity Committee** – No report.
- **Healthy Camarillo Committee** – City reports that work continues in further developing the concept of the Healthy Camarillo Initiative
- **Board Member Comments** – No comments.
- **CEO Report**
  - Reviewed the new structure of the Senior Nutrition contract with VCAAA; moves from grant to contract with increase in funding year over year.
  - Reviewed the November election nomination period which is July 15 through August 9, 2024 per VC Elections office.
  - Reported that the tax distribution check was finally received after being held up by County Assessor's update to software program.
  - Reviewed program highlights mentioning that more than 600,000 meals have been delivered since program inception; the Adult Day Center has fully recovered

fiscally from the effects of the pandemic; the website has had a record number of views at 67,000 in April and more than 2,700 transportation rides have been provided so far this year.

11. Having no further business this meeting was adjourned at 12:57p.m.

  
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Thomas Boria, MD  
President