



MINUTES

October 27, 2020

Regular Meeting of the Board of Directors

Zoom Meeting – Meeting ID: 994 8092 0768

Board of Directors - Present

Christopher Loh, MD, President
Rodger Brown, MBA, Vice President
Richard Loft, MD, Director, Clerk of the Board
Mark Hiepler, ESQ, Director
Tom Doria, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Karen Valentine, Clerk to the Board

Participants:

Rick Wood, *Financial Services Vendor, CSDA*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, October 27, 2020, at 12:04 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – Director Loh
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Loh, Brown, Loft, Doria

Nays: None **Absent:** Hiepler

Director Hiepler arrived at 12:10 p.m.

7. **Action Items**

A. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District disbursements, financial reports, and monthly investment report for period ending September 30, 2020.

It was **MOVED** by Director Doria, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve the District Disbursements, financial reports, and monthly investment report for period ending September 30, 2020.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler, Doria

Nays: None **Absent:** None

B. Review/ Discussion /Action – Consideration, discussion, and the Finance/Investment Committee’s recommendation for approval of revision to District Policy 1150, Reserve Policy.

It was **MOVED** by Director Doria, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve revision to District Policy 1150, Reserve Policy.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler, Doria **Nays:** None **Absent:** None

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 20-09, Recognizing November 2020, as National Family Caregivers Month. The District currently has the largest Caregiver Center in Ventura County.

It was **MOVED** by Director Loft, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve District Resolution 20-09, Recognizing November 2020 as National Family Caregivers Month.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler, Doria **Nays:** None **Absent:** None

8. Chief Executive Officer Report

CEO Kara Ralston reported that services closed or limited by COVID-19 continue with reopening efforts, existing programs appropriate for virtual platforms continue to be developed, and new service lines continue to be sought and developed. Digital Bridge and Zoom Room have both seen increased client activity after the press release in the Camarillo Acorn and feature story in “Healthy Attitudes” magazine.

The Adult Day Center reopened September 8 at 25% capacity with nearly all slots booked, October was booked 97%, and November will expand to 2:1 ratio. Transportation service for the ride home only is available and being utilized.

The Caregiver Center has several programs which have successfully been converted to a virtual platform, including Caregiver Support Groups, REACH Program, Care Management, Care Consultations, Powerful Tools for Caregivers class, and Matter of Balance classes.

The Home Delivered Meal Program continues to serve more than 7,000 meals per month.

9. Board President’s Report

President, Christopher Loh discussed purchasing iPads or other newer technology for the Digital Bridge Program, bringing the technology to the client’s home.

Director Doria suggested starting a pilot program to bring Zoom Room capabilities to the client’s home for virtual medical appointments.

10. Having no further business this meeting was adjourned at 1:05 p.m.



Richard Loft
Clerk of the Board