

**REGULAR MEETING
BOARD OF DIRECTORS
February 25, 2014**

CALL TO ORDER

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, February 25, 2014, at 12:03 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160, Camarillo, California, by Peggy O'Neill, President.

QUORUM:

The following Directors constituting a quorum were present:

Peggy O'Neill, R.N., President
Rodger Brown, M.B.A., Vice President
Mark Hiepler, Esq., Clerk of the Board
Richard Loft, M.D., Director
Christopher Loh, M.D., Director

Staff:

Jane Rozanski, Chief Executive Officer
Kara Ralston, Chief
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Human Resources Officer
Karen Valentine, Clerk to the Board
Patricia Bolland, Community Health Services and Facilities Manager
Lauren Collart, Senior Lunch Coordinator

Consultant:

David E. Mitchell, CPA, Mitchell & Schwartz, LLP
Sean Leonard, President, S.L. Leonard & Associates, Inc.
Randell Lawrence, Vice President, Senior Project Manager, S.L. Leonard & Associates, Inc.

PLEDGE OF ALLEGIANCE

Director Brown

APPROVAL OF MINUTES

It was **MOVED** by Director Loft, **SECONDED** by Director Brown, with Director O'Neill **ABSTAINING**, and the **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of December 3, 2013.

Aye – Brown, Loft, Loh Abstain – O'Neill

PUBLIC COMMENT

None

MANAGEMENT REPORT

Chief Executive Officer, Jane Rozanski, discussed the Adult Day Program facility renovation, and introduced Sean Leonard and Randy Lawrence, of S.L Leonard & Associates, Inc., who will handle the project management for the District. Board Members were shown drawings of the proposed renovations.

Ms. Rozanski discussed The Future of Aging: A California Conversation, a symposium to be held March 18, 2014, sponsored by the USC Leonard Davis School of Gerontology and the California Commission on Aging. The District will be sending several staff member to attend. During the month the District did a site visit to the Los Angeles Jewish Home, to see its Care Transitions software in use.

Chief Operations Officer, Kara Ralston, introduced Patty Bolland, our Community Health Services and Facilities Manager, who presented her annual report to the Board. Ms. Bolland used a very creative Power Point presentation to highlight Facilities and Health Services.

President O'Neill left the meeting at 1:05, turning control of the meeting over to Vice President Brown.

Ms. Bolland was followed by Lauren Collart, Senior Lunch Coordinator, who discussed the Senior Nutrition Program. Ms. Collart showed the Board the typical home delivered meal, and discussed all the elements that went into getting that meal to our home bound isolated seniors.

Director Hiepler arrived at 1:17 p.m.

Chief Resource Officer, Sue Tatangelo, provided the Board with an update on the Care Transitions Program, and the SCAN Foundation's Community of Constituent's Initiative in Ventura County. It was also announced that Ms. Tatangelo will be a presenter, in partnership with the SCAN Foundation, at the American Society on Aging (ASA) conference.

Clerk to the Board, Karen Valentine, discussed her attendance at the Alpha Fund annual meeting, and reminded the Board to file their Form 700, which is due no later than April 1, 2014.

David E. Mitchell, CPA, of Mitchell & Schwartz, presented the District Financial Report.

CONSENT CALENDAR

It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED**, that the Consent Calendar be approved.

Aye – Brown, Hiepler, Loft, Loh Absent – O'Neill

ACTION ITEMS

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED**, that the Board of Directors approve Resolution 14-05, changing the May 20, 2014 Board Meeting date to May 27, 2014.

Roll Call Vote

Peggy O'Neill	Absent
Rod Brown	Aye
Mark Hiepler	Aye
Richard Loft	Aye
Christopher Loh	Aye

It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED**, that the Board of Directors approve Resolution 14-06, adjusting Chief Executive Officer compensation to reflect a 1.5% COLA per the terms of her employment agreement.

Roll Call Vote

Peggy O'Neill	Absent
Rod Brown	Aye
Mark Hiepler	Aye
Richard Loft	Aye
Christopher Loh	Aye

STANDING COMMITTEE ASSIGNMENTS

Standing Committee Assignments are as follows:

Executive Committee

Peggy O'Neill - Chair
Rod Brown

Service Contracts/Community Partners Committee

Peggy O'Neill - Chair
Mark Hiepler

Finance/Investment Committee

Rod Brown - Chair
Mark Hiepler (Alternate)

Medical Review Committee

Christopher Loh - Chair
Peggy O'Neill
Richard Loft (Alternate)

Leisure Village Connection

Richard Loft

Ventura County Special District Association

Rod Brown

Christopher Loh (Alternate)

Ad Hoc Committee - Adult Day Program

Peggy O'Neill – Chair

Rod Brown

FUTURE MEETING AND EVENTS

Board of Directors Meetings:


Tuesday, March 25, 2014, 5:00 p.m.

Tuesday, April 22, 2014, 12:00 p.m.

Tuesday, May 27, 2014, 5:00 p.m.

ADJOURNMENT

Vice President, Rod Brown adjourned the meeting at 1:40 p.m.



Mark Hepler
Clerk of the Board