

MINUTES

March 28, 2017

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors - Present

Rod Brown, MBA, President
Scott W. Packham, DDS, Clerk of the Board
Richard Loft, M.D., Director -

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants - Present

David Mitchell, CPA, *Mitchell & Associates*

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1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, March 28, 2017, at 12:02 p.m., by Rod Brown, President.
 2. **Pledge of Allegiance** - Director Loft
 3. **Amendments to The Agenda** – There are no amendments to the agenda.
 4. **Public Comment** – None
 5. **Presentations** - None
 6. **Discussion/Action Item** -
 - A. It was **MOVED** by Director Loft, **SECONDED** by Director Packham, and **MOTION PASSED** that the Board of Directors approve the District Disbursements and Financial Report for the period ending February 28, 2017.

Vote to Approve February 28, 2017 Financial Report

Director Brown: Aye
Director Loh: Absent
Director Packham: Aye
Director Loft: Aye
Director Hiepler: Absent

7. **Consent Agenda** - It was **MOVED** by Director Loft, **SECONDED** by Director Packham, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda.

Vote to Approve Consent Agenda

Director Brown:	Aye
Director Loh:	Absent
Director Packham:	Aye
Director Loft:	Aye
Director Hiepler:	Absent

8. **Discussion/Action Items – Consideration, Discussion, and Vote:**

A. It was **MOVED** by Director Packham, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve District Policy 1089, Reimbursable Expenditures, as amended. CEO Ralston requested that section 1089.3.2 read: Expenses must be **actual**, reasonable, and necessary, and employees and Directors are encouraged to exercise prudence in all expenditures.

Vote to Approve District Policy 1089

Director Brown:	Aye
Director Loh:	Absent
Director Packham:	Aye
Director Loft:	Aye
Director Hiepler:	Absent

B. It was **MOVED** by Director Loft, **SECONDED** by Director Packham, and **MOTION PASSED** that the Board of Directors approve District Policy Number 1140, Expense Authorization.

Vote to Approve District Policy Number 1140, Expense Authorization

Director Brown:	Aye
Director Loh:	Absent
Director Packham:	Aye
Director Loft:	Aye
Director Hiepler:	Absent

C. The Board reviewed and discussed the California Special Districts Association's (CSDA) revised Membership Agreement to participate in a pilot program for expanded services to the District. The Board of Directors will further review the program once suggested changes by Chief Executive Officer Ralston have been made and the document has been returned from legal review.

11. **CEO Report** – CEO Ralston discussed the rebate the District received from Bank of the West, for participating in the California Special Districts Association, District Purchasing Card Program. Also discussed was the District's participation in the Alliance for Linked Learning, National Job Shadow Day, with the students from the Oxnard Union High School District.
12. **Board Reports** – President Brown discussed the timing for the CEO Performance Evaluation. The link to the evaluation will be sent to all Board members the week of April 3, 2017. Evaluations are due back no later than April 25, 2017.

13. **Future Meetings**

Board of Directors Meetings

- Finance Committee (**Packham, Hiepler**) April 11, 2017, 12:00 p.m.
- Executive Committee (**Brown, Loh**) April 18, 2017, 12:00 p.m.
- Full Board: April 25, 2017, 12:00 p.m.
- Executive Committee (**Brown, Loh**) May 15, 2017, 12:00 p.m.
- Full Board May 23, 2017, 12:00 p.m.

14. Having no further business, this meeting is adjourned at 1:05 p.m.



Scott Packham
Clerk of the Board