



MINUTES

December 10, 2019

Regular Meeting of the Board of Directors

3687 E. Las Posas Road, Magnolia Room, Camarillo, CA 93010

Board of Directors - Present

Christopher Loh, MD, President
Rodger Brown, MBA, Vice President
Richard Loft, MD, Director, Clerk of the Board
Mark Hiepler, Esq., Director
Tom Doria, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Renee Murphy, Accounting Manager
Karen Valentine, Clerk to the Board

Participants:

Aleks Giragosian, Esq., *Colantuono Highsmith Whatley, PC*
Erin Slack, *Ventura County Public Health, Epidemiology*

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, December 10, 2019, at 8:43 a.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – Director Brown
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Consent Agenda** - It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.
Vote: Ayes – Loh, Brown, Loft, Doria Nays: None Absent: Hiepler
6. **Action Item**
 - A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of district disbursements, financial reports, and monthly investment report for period ending October 31, 2019.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve District Disbursements, Financial Reports, and Monthly Investment Report for the period ending October 31, 2019.

Vote: Aye – Loh, Brown, Loft, Hiepler, Doria Nays – None Absent: None

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District disbursements for period ending November 30, 2019.

It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve District Disbursements for period ending November 30, 2019.

Vote: Aye – Loh, Brown, Loft, Hiepler, Doria Nays – None Absent: None

C. Review/ Discussion/ Action - Consideration, discussion, and Finance Committee recommendation for approval of the Quarterly Investment Report for quarter ending September 30, 2019.

It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Quarterly Investment Report for period ending September 30, 2019.

Vote: Aye – Loh, Brown, Loft, Hiepler, Doria Nays – None Absent: None

7. Board Reorganization

It was **MOVED** by Director Brown, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors nominate Director Loh to serve as Board President.

Vote: Aye – Loh, Brown, Loft, Hiepler, Doria Nays – None Absent: None

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors nominate Director Brown to serve as Board Vice President.

Vote: Aye – Loh, Brown, Loft, Hiepler, Doria Nays – None Absent: None

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors nominate Director Loft to serve as Clerk of the Board.

Vote: Aye – Loh, Brown, Loft, Hiepler, Doria Nays – None Absent: None

8. Board Work Study

Presentation and Discussion with Aleks Giragosian, Esq., Colantuono Highsmith Whatley, PC, regarding the Brown Act 2020. Mr. Giragosian provided a brief refresher of the Brown Act and changes to the Act for 2020.

Board President Loh called for a 15-minute recess at 10:38 a.m.

Board reconvened at 10:55 a.m.

Presentation & Discussion with Erin Slack, Epidemiology; Ventura County Public Health, on the results of the Collaborative Community Needs Assessment. Erin discussed some of the findings of the needs assessment and discussed implementation strategy.

9. Chief Executive Officer Report

Chief Executive Officer, Kara Ralston, discussed the findings from the recent Master Plan on Aging Forum (Forum), presented by the Hospital to Home Alliance of Ventura County, and the VC Area Agency on Aging. Camarillo Health Care District serves on the steering committee of both Hospital to Home Alliance of Ventura County and the Forum. More than 200 community leaders, providers and stakeholders attended the Forum, during which presentations on a variety of sectors, and then the audience utilized polling software to identify the top priority in each sector. CEO Ralston share those top priorities and discussed how District programming relates to those priorities.

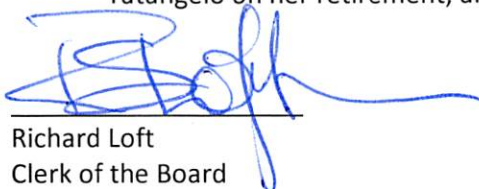
The Caregiver Center continues develop its Dementia Specialty services including the Dementia Friendly VC initiative, REACH services for caregivers of loved ones with dementia, care counseling, and Dementia Live. Dementia Live is a simulation experience that immerses participants into life with dementia through simulated hearing, vision and tactile limitations, resulting in a deeper understanding of what it's like to live with cognitive impairment and sensory change.

Senior Nutrition Services: Home-delivered service and congregate service
Home-delivered meals account for 96% of the meals provided and currently serves 196 unduplicated clients. The congregate service is a community meal provided one time a month, and serves an average of 55 clients. Since program inception in April 2005, more than 350,000 meals have been served.

CEO Ralston informed the Board that she had received a phone call from Ralph Ferguson, which originated from a Sacramento based assisted living facility.

CEO Ralston announced the retirement of Sue Tatangelo, Chief Resource Officer, effective the end of December 2019.

10. Having no further business this meeting was adjourned at 12:55 p.m., in honor of Sue Tatangelo on her retirement, and thanked her for fourteen years of service to the District.



Richard Loft
Clerk of the Board