



EXECUTIVE COMMITTEE MEETING

APRIL 13, 2026 – 12:30 PM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, OAK ROOM
CAMARILLO, CA 93010**



AGENDA

Executive Committee Meeting

April 13, 2026, 12:30 p.m.

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board Members

Neal Dixon, MD, President
Paula Feinberg, Vice President

Staff

Blair Barker, Chief Executive Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Meeting of the Executive/Agenda Building Committee was called to order by _____, at _____.
 2. **Public Comment** - Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
 3. Review the proposed Agenda for the Regular Board Meeting of April 23, 2026.
 4. Board President Report
 5. Next Executive Committee Meeting will be held on May 11, 2026, at 12:30 p.m.
 6. Meeting adjourned at _____.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



SECTION 3

**PROPOSED AGENDA FOR REGULAR BOARD MEETING
OF APRIL 23, 2026**



AGENDA

Regular Meeting of the Board of Directors

April 23, 2026 – 11:30 a.m.

Camarillo Health Care District

3615 E Las Posas Road, Camarillo, CA 93010

Sequoia Rooms

Board of Directors

Neal Dixon, MD, President

Paula Feinberg, Vice President

Lydia Dixon, PhD, Clerk of the Board

Thomas Doria, MD, Director

Cris Loughridge, Director

Staff

Blair Barker, Chief Executive Officer

Sonia Amezcua, Chief Administrative Officer

Brandie Thomas, Clerk to the Board

Participants

Samantha Prall, *Platinum Strategies, Inc.*

General Counsel

Taylor Anderson, Esq.,

Colantuono Highsmith Whatley, PC

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE– Director Feinberg

4. PUBLIC COMMENT - Ca. GC Section 54954.3

The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker; multiple speakers on the same topic/agenda item will be limited to 20 minutes total

5. CONSENT AGENDA

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

A. Meeting Minutes

Recommendation: Approval of Regular Board Meeting of March 26, 2026.

(Section 5-A)

B. Meeting Minutes

Recommendation: Approval of Executive Committee Meeting of April 13, 2026.

(Section 5-B)

C. Financial Reports

Recommendation: Approval of financial reports for period ending February 28, 2026.
(Section 5-C)

D. Financial Reports

Recommendation: Approval of financial reports for period ending March 31, 2026.
(Section 5-D)

Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

AGENDA ITEMS-ACTION

- 6. A. Review/ Discussion /Action** - Consideration, discussion, and recommendation for approval of District Resolution 26-06, Requesting Consolidation of the Camarillo Health Care District General District Election with the Statewide General Election. **(Section 6-A)**

Motion to approve District Resolution 26-06, Requesting Consolidation of the Camarillo Health Care District General District Election with the Statewide General Election.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

- B. Review/ Discussion /Action** - Consideration, discussion, and recommendation for approval of District Resolution 26-07, declaring May 2026 as Older Americans Month. **(Section 6-B)**

Motion to approve District Resolution 26-07, declaring May 2026 as Older Americans Month.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

- C. Review/ Discussion /Action** - Annual review of District Bylaws. Staff recommends no change at this time. **(Section 6-C)**

Motion to approve Annual Review of District Bylaws.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

D. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval of District Resolution 26-08, changing Thursday, June 4, 2026, Regular Board of Directors (Budget) meeting date to Thursday, May 21, 2026. **(Section 6-D)**

Motion to approve District Resolution 26-08, changing Thursday, June 4, 2026, Regular Board of Directors (Budget) meeting date to Thursday, May 21, 2026.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

7. A. CLOSED SESSION

1. Public Employee Performance Evaluation (Gov. Code 54957)
Title: Chief Executive Officer

B. RECONVENE AND ANNOUNCEMENT FROM CLOSED SESSION

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

AGENDA ITEMS-DISCUSSION

8. OPEN PUBLIC HEARING

- AB 2561. Gov. Code 3502.3; Vacancy Reporting
- Receive and file Staff presentation

CLOSE PUBLIC HEARING

9. REPORTS

- Board President Comments
- Board Committee Report(s)
 - Finance/Investment Committee: *Doria, Loughridge*
 - Program & Opportunity Committee: *Doria, Loughridge*
 - Healthy Camarillo Committee: *L. Dixon, N. Dixon*
- Board Member Comments
- Chief Executive Officer Report

10. FUTURE MEETING AND EVENTS

BOARD OF DIRECTORS MEETINGS

Executive Committee: N. Dixon/Feinberg	May 11, 2026 – 12:30 p.m.
Regular Full Board	May 21, 2026 – 11:30 a.m.
VCSDA Meeting:	June 2, 2026 – 5:30 p.m.
Ventura County Fire Station 50, Camarillo	
Regular Full Board	June 4, 2026 – 11:30 a.m.
	Budget Presentation

Executive Committee: N. Dixon/Feinberg	June 15, 2026 – 12:30 p.m. Waived if budget approved first reading
Regular Full Board	June 25, 2026 – 11:30 a.m. Waived if budget approved first reading
Regular Full Board	July 2026 - DARK
Executive Committee: N. Dixon/Feinberg	August 10, 2026 – 12:30 p.m.
Finance Committee: Doria/Loughridge	August 20, 2026 – 10:00 a.m.
Regular Full Board	August 20, 2026 – 11:30 a.m.

11. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____ p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted on www.camhealth.com and the Camarillo Health Care District Administration Office, on or before, April 20, 2026, at 11:30 a.m.



CONSENT AGENDA 5-A

**REGULAR BOARD MEETING MINUTES
OF MARCH 26, 2026**

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Board of Directors - Present

Neal Dixon, MD, President
Paula Feinberg, Vice President
Thomas Doria, MD, Director
Cris Loughridge, Director (Zoom)

Staff - Present

Blair Barker, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Brandie Thomas, Clerk to the Board

General Counsel

Aleks Giragosian, Esq.,
Colantuono Highsmith Whatley, PC

Participants

Samantha Prall, *Platinum Strategies, Inc.*
Paul Kaymark, *Nigro & Nigro* (Zoom)

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, March 26, 2026, at 11:31 a.m., by Neal Dixon, President.

2. **Pledge of Allegiance** – Director N. Dixon

3. **Public Comment** – None

4. **Consent Agenda**

It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approves the Consent Agenda as presented.

ROLL CALL VOTE: Ayes: N. Dixon, Feinberg, Doria, Loughridge **Nays:** **Absent:** L. Dixon

5. **Action Items**

6-A. Review/ Discussion /Action: Consideration, discussion, and Finance/Investment Committee recommendation for approval of the Financial Audit Report, period ending June 30, 2025, prepared and presented by Nigro & Nigro.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approves Financial Audit Report, period ending June 30, 2025, prepared and presented by Nigro & Nigro.

ROLL CALL VOTE: Ayes: N. Dixon, Feinberg, Doria, Loughridge **Nays:** **Absent:** L. Dixon

6-B. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval to amend, restate, and rename Board Policy Manual, Policy 1086, Ethics Training to Mandatory Training Requirements.

It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approves amended and restated Board Policy Manual, Policy 1086, Mandatory Training Requirements.

ROLL CALL VOTE: Ayes: N. Dixon, Feinberg, Doria, Loughridge **Nays:** **Absent:** L. Dixon

6-C. Review/ Discussion /Action: Consideration, discussion, and recommendation to consider CSDA Board of Directors Call for Nominations Seat C.

No action taken.

6-D. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval to negotiate and procure two fleet vehicles with estimated total of \$280,000.

It was **MOVED** by Director Feinberg, **SECONDED** by Director Loughridge, and **MOTION PASSED** that the Board of Directors approves to negotiate and procure two fleet vehicles with estimated total of \$280,000.

ROLL CALL VOTE: Ayes: N. Dixon, Feinberg, Doria, Loughridge **Nays:** **Absent:** L. Dixon

6. Presentation

Aleks Giragosian, General Counsel, presented the board with 2025 Legislative Session Updates.

7. A. Closed Session – The Board entered closed session at 12:30 p.m.

1. Public Employee Performance Evaluation (Gov. Code 54957)
Title: General Counsel

B. Reconvene and Announcement from Closed Session – The Board reconvened at 1:25 p.m. No reportable action.

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

8. Reports

- **Board President Comments** – No comments.
- **Finance/Investment Committee** – No report.
- **Program & Emerging Opportunities Committee** – No report.
- **Healthy Camarillo Committee** – CEO Barker met with the city on March 25, 2026. The City Council approved the City Manager to negotiate and execute an agreement for Healthy Camarillo Consulting Services.
- **Board Member Comments** – No comments.
- **CEO Report** –
 - CSDA Financial Services consultant, Rick Wood, has completed his agreement with the district. He expressed his appreciation for working with the district for many years.
 - CEO Barker reported the VCAA will not be de-designating this fiscal year.

9. Having no further business this meeting was adjourned at 1:25 p.m.

Neal Dixon, MD
President



ACTION ITEM 6-B

**DISTRICT RESOLUTION 26-07
MAY 2026 OLDER AMERICANS MONTH**



RESOLUTION NO. 26-07

DECLARING MAY 2026 OLDER AMERICANS MONTH

*Resolution of The Board of Directors
Camarillo Health Care District
Ventura County, California*

Older Americans Month 2026

A Proclamation

Whereas, throughout the United States, it is recognized that a growing number of older Americans' skills, talents and diverse life experiences continue to enrich our communities; and

Whereas, Camarillo Health Care District is committed to strengthening our communities by connecting with and supporting older adults, their families and caregivers, and acknowledging their many valuable contributions to society; and

Whereas, Camarillo Health Care District recognizes our need to create a community that provides the services and supports older Americans need to thrive and live independently for as long as possible; and

Whereas, Camarillo Health Care District recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and

Whereas, Camarillo Health Care District enhances the lives of older Americans in our communities by promoting home-based and community-based health disease prevention and health promotion services that support quality, independent living; and

Now, therefore, the Board of Directors of Camarillo Health Care District does hereby proclaim May 2026 to be Older Americans Month. We urge residents to recognize the contributions of older citizens, help to create an inclusive society, and join efforts to support older Americans' choices about how they age in their communities.

ADOPTED, SIGNED AND APPROVED this 23rd day of April 2026.

Neal Dixon, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Lydia Dixon, PhD, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Lydia Dixon, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 26-07 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 23rd day of April 2026, and was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Lydia Dixon, PhD, Clerk of the Board
Board of Directors
Camarillo Health Care District



ACTION ITEM 6-C

**ANNUAL REVIEW
DISTRICT BYLAWS**



DISTRICT BY-LAWS

Reviewed April 23, 2026

**CAMARILLO HEALTH CARE DISTRICT
3639 E. LAS POSAS ROAD, CAMARILLO, CA 93010
805-388-1952**

307535.3

CAMARILLO HEALTH CARE DISTRICT BY-LAWS
TABLE OF CONTENTS

CAMARILLO HEALTH CARE DISTRICT MISSION, VISION, AND CORE VALUES		1
PREAMBLE		2
ARTICLE I	<u>OFFICES</u>	2
Section 1.	Offices	2
Section 2.	Title of Property	
ARTICLE II	<u>PURPOSES AND SCOPE</u>	3
Section 1.	Scope of By-laws	3
Section 2.	Purposes	3
Section 3.	Disposition of Surplus	4
ARTICLE III	<u>DIRECTORS</u>	4
Section 1.	Number, Qualifications, and Terms of Office	4
Section 2.	Powers and Duties	5
Section 3.	Compensation	6
ARTICLE IV	<u>MEETINGS OF DIRECTORS</u>	6
Section 1.	Regular Board Meetings	6
Section 2.	Special Board Meetings	7
Section 3.	Board Standing Committee Meetings	7
Section 4.	Quorum	7
Section 5.	Adjournment of Meetings	7
Section 6.	Public Meetings	8
Section 7.	Attendance at Meetings	8
Section 8.	Governing Law	8
ARTICLE V	<u>OFFICERS</u>	8
Section 1.	Officers	8
Section 2.	Election of Officers	9
Section 3.	President	9
Section 4.	Vice President	9
Section 5.	Clerk of the Board	9

ARTICLE VI	<u>COMMITTEES</u>	9
Section 1.	General Provisions	9
Section 2.	Standing Committees of the Board	10
Section 3.	Ad Hoc Committees of the Board	11
ARTICLE VII	<u>CHIEF EXECUTIVE OFFICER</u>	11
Section 1.	Responsibilities of Chief Executive Officer	11
Section 2.	Powers and Duties	11
ARTICLE VIII	EX-OFFICIO	12
ARTICLE IX	INDEMNIFICATION OF OFFICERS, DIRECTORS AND EMPLOYEES	13
ARTICLE X	AMENDMENT	13
ARTICLE XI	SEAL	14
CERTIFICATE OF PRESIDENT OF THE CAMARILLO HEALTH CARE DISTRICT		15
Review History		16

MISSION, VISION, AND CORE VALUES

Mission Statement:

To promote community health through service, education and empowerment.

Vision Statement:

To transform lives through innovation and inspiration.

Core Values:

Maintain public trust through integrity, transparency, and accountable stewardship.

Build community health and engagement through education, service, and partnership, in order to preserve function, independence and dignity.

Provide excellent services by recruiting, training, and retaining professional staff and leadership.

CAMARILLO HEALTH CARE DISTRICT BY-LAWS

PREAMBLE

SECTION 1. NAME

The name of this organization shall be the Camarillo Health Care District (hereinafter “the District”), organized as the Pleasant Valley Hospital District in November 1969, pursuant to the terms of the Local Health Care District Law of the State of California (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000-32492, of the State of California), to promote the public health and general welfare. This organization shall be fully empowered to receive and administer funds for the attainment of these objectives, in accordance with the purposes and powers set forth in the Local Health Care District Law of the State of California.

ARTICLE I

OFFICES

SECTION 1. OFFICES

The principal office for the transaction of business of the District is hereby fixed at 3639 East Las Posas Road, Suite 117, Camarillo, Ventura County, California 93010. Branch offices may at any time be established by the Board of Directors at any place or places within the geographical boundaries of the District, when necessary to conduct the business of the District.

SECTION 2. TITLE TO PROPERTY

The title to all property of the District shall be vested in the District, and the signatures of the President and Clerk of the Board, or other person specifically authorized at any meeting of the Directors, shall constitute the proper authority for the purchase or sale of property, or for the investment or other disposal of trust funds which are subject to the control of the District.

ARTICLE II

PURPOSES AND SCOPE

SECTION 1. SCOPE OF BY-LAWS

These By-laws shall be known as the “District By-laws” and shall govern the District, its Board of Directors, and any affiliated and subordinate organizations, groups, or legislative bodies.

The Board of Directors may in accordance with law delegate certain powers to affiliated and subordinate organizations, groups or legislative bodies, such powers to be exercised in accordance with the respective by-laws of such entities. The by-laws of such subordinate organizations, groups or legislative bodies shall not conflict with these District By-laws or any statute of the State of California. All powers and functions not expressly delegated to such entities are to be considered residual powers vested in the Board of Directors of this District.

In the event the District By-laws are in conflict with any statute of the State of California governing this District, such statute shall prevail.

SECTION 2. PURPOSES

The purposes of this District shall include, but not necessarily be limited to the following:

- (a) To ensure for the provision of quality health and wellness related services to meet the needs of District residents, in accordance with the Vision, Mission, and Guiding Principles Statement contained at the beginning of these District By-laws and regardless of race, religion, national origin, disability and gender.
- (b) To exercise those powers and duties granted to local health care districts by the State of California Health & Safety Code Sections 32000-32492, and other applicable provisions of law, which include:
 - (1) To establish, maintain and operate, or provide assistance in the operation of, free clinics, diagnostic and testing centers, health education programs, wellness and preventive programs, and

rehabilitation, necessary for the maintenance of good physical and mental health in the communities served by the District;

- (2) To carry out activities through one or more corporations, joint ventures, or partnerships for the benefit of the health care district;
- (3) To establish, maintain and operate, or provide assistance in the operation of, one or more health facilities or health services including, but not limited to, outpatient programs, services and facilities, retirement programs, services and facilities, chemical dependency programs, services and facilities, or health care programs, services and facilities, and activities at any location within or outside of the District for the benefit of the District and the people served by the District; and
- (4) To exercise those powers and duties of a local health care district pursuant to the Local Health Care District Law.

SECTION 3. DISPOSITION OF SURPLUS

Should the operation of the District result in a surplus of revenue over expenses during any particular period, the use of such surplus shall be determined by the Board of Directors for a public purpose consistent with Local Health Care District Law, other State laws, and these District By-laws.

ARTICLE III

DIRECTORS

SECTION 1. NUMBER, QUALIFICATIONS, AND TERMS OF OFFICE

The Board shall consist of five (5) elected Directors, who shall be elected by zones.

Commencing with the District's next regular election in 2020 and every four years thereafter, the voters in Zones 1, 2, and 3 will elect a member of the Board of Directors for a four-year term. Commencing with the District's next regular election in

2022 and every four years thereafter, the voters in Zones 4 and 5 will elect a member of the Board of Directors for a four-year term.

Commencing with the District's next regular election in 2020, each member of, and any candidate for, the Board of Directors must reside in, and be a registered voter of, the zone in which he or she seeks or holds office. A candidate must be a resident of the zone in which he or she seeks office for at least 30 days before the election date. The office of a Board Member elected by zone who ceases to maintain his or her legal residence in the zone he or she represents shall become vacant unless he or she establishes another residence within the zone within 30 days after the termination of his or her previous residency. The Board shall fill any vacancy pursuant to Health & Safety Code section 32100.01 and the appointed Director shall hold office for the unexpired term.

SECTION 2. POWERS AND DUTIES

The Board of Directors shall have and exercise all the powers of the District, as set forth in Chapter 2, Article 2, of the Local Health Care District Law, and other provisions of State law, including, but not limited to the following:

- (a) To attend all regular Board meetings, as well as special meetings as required.
- (b) To participate on committee(s), as assigned.
- (c) To employ a Chief Executive Officer (CEO), and to define the powers and duties of said CEO.
- (d) To adopt resolutions establishing policies or rules for the operation of the District and any of its facilities. Such resolutions shall be kept in a separate book or file and shall be available for inspection at all times.
- (e) Ensure that Board policy is carried out by the CEO.
- (f) To carry out the provisions of the District By-laws and the Local Health Care District Law.

SECTION 3. COMPENSATION

Members of the Board of Directors may receive one hundred-fifteen dollars and seventy-six cents (\$115.76) per District meeting attended, not to exceed five (5) meetings per month. Meetings eligible for director compensation include:

- Scheduled board meetings of all types
- Scheduled committee meetings of all types
- Advisory board committee meetings as approved by the board
- Training and/or educational workshops, seminars and conferences
- Meetings of local governments, nonprofits, community and civic groups, meetings with district consultants, advisors and other professionals, and any other activity when attendance is in the performance of official duties as directors of the board.

Notwithstanding Section 6.1 of current district Travel Policy, each member of the Board of Directors shall be allowed travel and incidental expenses incurred in the performance of official business of the District, as approved by the Board. No expense shall be reimbursed except pursuant to an expense report meeting the requirements of policy and submitted by the Director to (and received by) appropriate district staff, in a reasonably timely manner after the final date of the occurrence in which the expense was incurred.

ARTICLE IV

MEETINGS OF DIRECTORS

SECTION 1. REGULAR BOARD MEETINGS

A minimum of ten (10) regular Board meetings per year shall be held at a time and place to be fixed by resolution. The Board may, from time to time, by resolution, change the time and place of such meetings.

SECTION 2. SPECIAL BOARD MEETINGS

Special Board meetings may be called by the President or three (3) Directors, and notice of the holding of such meetings shall be received by each member of the Board of Directors at least twenty-four (24) hours before the meeting in the manner required by law.

SECTION 3. BOARD STANDING COMMITTEE MEETINGS

Standing Committees of the Board are established by the Board, and committee members shall be appointed by the President of the Board of Directors. Meetings are called on an as needed basis, by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. Each committee shall consist of at least two (2) Board members and other members, as deemed necessary. For more information on Committees, refer to Article VI, Committees, of these District By-laws.

SECTION 4. QUORUM

A majority of a legislative body (Board or Standing Committee) shall constitute a quorum for the transaction of any business of the District.

SECTION 5. ADJOURNMENT OF MEETINGS

The legislative body of the District may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting, the Clerk to the Board may declare the meeting adjourned to a stated time and place and he/she shall cause written notice of the adjournment to be given in the same manner as provided in Government Code Section 54956 for special meetings, unless such notice is waived as provided for special meetings. A copy of the order or notice of the adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special was held within 24 hours after the time of adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meeting by ordinance, resolution, by-law or other rule.

SECTION 6. PUBLIC MEETINGS

All meetings of the Board of Directors, whether regular, special, Standing Committee or adjourned, shall be open to the public. However, the foregoing shall not be construed to prevent the Board from holding closed sessions to consider the appointment, employment, performance evaluation, discipline or dismissal of a public employee, or to hear complaints or charges brought against such officer or employee,

to consult with legal counsel concerning litigation to which the District is, or may be, a party, or as otherwise authorized by law.

SECTION 7. ATTENDANCE AT MEETINGS

Notwithstanding any other provisions herein, the office of any Director shall become vacant if he or she ceases to discharge the duties of Director for a period of three (3) consecutive months, except when prevented by sickness or when absent from the state with the permission required by law. A Director's unexcused absence from three (3) consecutive regular meetings shall be prima facie evidence that the Director has abandoned his or her office.

SECTION 8. GOVERNING LAW

All meetings of the Board and any legislative bodies of the District shall be governed by the provisions of the Ralph M. Brown Act, Government Code Section 54950 et seq., and applicable provisions of the Local Health Care District Law.

ARTICLE V

OFFICERS

SECTION 1. OFFICERS

The officers of the Board of Directors shall be a President, Vice President, Clerk of the Board, and any other officer the Board may appoint.

SECTION 2. ELECTION OF OFFICERS

The officers of the Board of Directors may serve terms of one (1) year and may be elected for additional terms. Reorganization of the Board should take place at the last meeting of the calendar year.

SECTION 3. PRESIDENT

The President, or member of the Board acting as such:

- (a) Shall preside over all meetings of the Board of Directors.

- (b) Shall sign all contracts and conveyances and all other instruments which have been authorized by the Board of Directors, except where the Board has specifically authorized another person to sign such contracts, conveyances or other instruments.
- (c) Shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

SECTION 4. VICE PRESIDENT

If, at any time, the President shall be unable to act, the Vice President shall take the President's place and perform the President's duties. If the Vice President shall also be unable to act, the Board may appoint some other member of the Board to do so, and such person shall be vested with all the functions and duties of President until such time as the President or Vice President shall be able to assume such functions and duties.

SECTION 5. CLERK OF THE BOARD

Clerk of the Board shall keep, or cause to be kept, accurate and complete minutes of all meetings, and perform such other duties as ordinarily pertain to this office.

ARTICLE VI

COMMITTEES

SECTION 1. GENERAL PROVISIONS

Committees of the Board shall be as specified in Article VI, Section 2. Appointment of committee members shall be the responsibility of the President with the concurrence of the Board. Appointment of non-board members to committees shall be permitted at the discretion of the Board.

All non-board members appointed to committees shall serve thereon without voting

rights unless otherwise provided herein. Committee activity shall only be advisory to the Board. No committee of the Board shall have the power or authority to commit the Board or the District in any manner. Committee members shall serve until replaced.

Notwithstanding any other provisions herein, if a committee member is absent from three (3) consecutive meetings of the committee, the President may declare that a vacancy exists on the committee. Each committee meeting shall have an agenda and shall submit minutes of its meetings to the Board. The President may appoint a chairperson to each committee. All committees shall meet at the call of their chairperson or the Chief Executive Officer, and shall comply with all applicable provisions of the Ralph M. Brown Act.

SECTION 2. STANDING COMMITTEES OF THE BOARD

Standing Committees of the Board shall be appointed, as set forth below, and such committees shall continue in existence until discharged by specific action by the Board of Directors. Standing Committees shall meet on an as needed basis and may be called by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. The Board President shall appoint and publicly announce the members of the Standing Committees for the ensuing year; this shall be done no later than at the Board's regular meeting in January.

- (a) Executive Committee, shall consist of the following two (2) members of the Board of Directors: President and Vice President, or their designee. The function of this committee is to review policies and procedures, serve as the personnel committee, serve as the legislative advocacy committee, and make recommendations to the Board of Directors.
- (b) Finance/Investment Committee, shall consist of two (2) members of the Board of Directors. The function of this committee is to review the financial and investment operations and policies of the District to maintain financial stability of the Camarillo Health Care District. The committee shall review any policy changes suggested by the Chief Executive Officer, who will develop with staff any deletions, amendments and/or changes in financial practices. The committee reviews and determines any course of action regarding investment decisions (per the District's Investment Policy).

- (c) Program & Opportunity Committee, shall consist of two (2) members of the Board of Directors. The function of this committee is to assess community service opportunities and needs, and make presentations and/or recommendations regarding program ideas and/or ventures to promote high-quality health and wellness services.
- (d) Healthy Camarillo Committee, shall consist of two (2) members of the Board of Directors. The function of the committee is to attend planning meetings and participate in the development of the concept of the “Healthy Camarillo Initiative” and make presentations and/or recommendations regarding progress.

SECTION 3. AD HOC COMMITTEES OF THE BOARD

The President, with the concurrence of the Board, may appoint Ad Hoc committees for the investigation, study and review of specific matters for reports and recommendations to the Board. Ad Hoc committees stand discharged upon completion of the assigned task.

ARTICLE VII

CHIEF EXECUTIVE OFFICER

SECTION 1. RESPONSIBILITIES OF CHIEF EXECUTIVE OFFICER

The Board shall select and appoint a Chief Executive Officer who shall be its representative in the management of the District. The Chief Executive Officer shall be given the authority and responsibility to operate the District in all its activities and departments, subject to policies as may be issued by the Board and applicable law. The Chief Executive Officer shall act as the duly authorized representative of the Board in all matters in which the Board has not formally designated some other person to so act.

SECTION 2. POWERS AND DUTIES

The authority and responsibility of the Chief Executive Officer shall include:

- (a) Carrying out all policies established by the Board and advising the Board with respect to formation of these policies;
- (b) Preparing an annual budget showing the expected revenue and expenditures;
- (c) Selecting, employing, managing and discharging employees and developing and maintaining personnel policies and practices for the District;
- (d) Maintaining physical properties in good and safe state of repair and operating condition.
- (e) Supervising business affairs to ensure that funds are collected and expended to the best possible advantage. The CEO shall have purchasing powers for any unbudgeted items not to exceed limits authorized in the Board Policy Manual.
- (f) Attending all meetings of the Board and serving on committees thereof. In the absence of the Chief Executive Officer, a designated staff member will attend. The Chief Executive Officer (or his/her designee) shall be an ex-officio member of all committees of the Board;
- (g) Serving as the liaison and channel of communications with the Board;
- (h) Representing the District in its relationships with other health and community organizations;
- (i) Positioning the District to effectively and appropriately manage crisis situations, including closure of the District following any federal, state, county, municipal, local or District incident involving or including a natural disaster, facilities disaster, an information crisis, a human tragedy, a human resource issue, or days of mourning, celebration, and/or recognition; and
- (j) Performing other duties that may be necessary.

ARTICLE VIII

EX-OFFICIO

Persons serving under these District By-laws as ex-officio members of a committee shall not be counted in determining the existence of a quorum and shall have no voting privileges.

ARTICLE IX

INDEMNIFICATION OF OFFICERS,
DIRECTORS AND EMPLOYEES

To the fullest extent permitted by law, the District shall indemnify and hold harmless its Directors, officers, and employees with respect to acts or omissions made by them in the course of their official duties or employment by the District against all expenses, judgments, fines, settlements and other amounts, including, but not limited to attorney's fees, actually and reasonably incurred in any proceeding to which such persons shall be parties or shall be threatened to be made parties. Notwithstanding the foregoing, and except as may otherwise be required by law, the District shall have no obligation to indemnify or hold harmless any officer, Director or employee of the District unless at the time of such claim there shall be in force a policy of insurance providing the District with reimbursement with respect to such claim.

ARTICLE X

AMENDMENT

The District By-laws may be amended, by resolution, at any regular meeting of the Board upon the affirmative vote of a majority of the full membership of the Board as defined by California law.

ARTICLE XI

SEAL

The Board shall have the power to adopt a formal seal and to alter it.

ADOPTED, SIGNED AND APPROVED this 23rd day of April 2026, at Camarillo, California.

Neal Dixon, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Lydia Dixon, PhD, Clerk of the Board
Board of Directors
Camarillo Health Care District

Dated: _____

CERTIFICATE OF PRESIDENT OF
CAMARILLO HEALTH CARE DISTRICT

I, Neal Dixon, do certify as follows:

1. That I am duly elected and acting as President of the Camarillo Health Care District, a California Healthcare District.
2. That the by-laws to which this Certificate is attached comprising pages 1 to 14, inclusive, constitute the By-laws of the Camarillo Health Care District as duly adopted and as amended from time to time.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 23rd day of April 2026.

Neal Dixon, MD, President
Board of Directors Camarillo
Health Care District

Attest:

Lydia Dixon, PhD, Clerk of the Board
Board of Directors
Camarillo Health Care District

Dated: _____

2513016.1

BY-LAWS REVIEW HISTORY

Year of Review	Date of Review	Status
1984	October	Adopted and Approved
1990	March	Amended
1990	October	Amended
1991	June	Amended
1991	December	Amended
1992	December	Amended
1996	February 27	Amended
1998	March 24	Amended
1999	April 27	Amended
2000	August 22	Amended
2001	July 24	Reviewed
2003	June 24	Reviewed
2004	January 27	Reviewed
2004	June 22	Amended
2005	June 28	Amended
2006	August 22	Reviewed
2007	August 22	Reviewed
2008	July 22	Amended
2009	September 15	Reviewed
2010	January 26	Amended
2012	June 12	Reviewed
2013	May 28	Reviewed
2013	August 13	Amended
2014	May 27	Reviewed
2015	January 27	Amended
2015	October 27	Amended
2017	October 24	Amended
2018	October 23	Reviewed
2019	April 23	Amended
2020	April 28	Amended
2021	April 27	Reviewed
2022	April 26	Reviewed
2023	April 27	Amended
2023	September 28	Amended
2023	October 26	Amended
2024	January 25	Amended
2024	March 28	Amended
2024	April 25	Reviewed
2025	January 23	Amended
2025	April 24	Reviewed

2026	January 22	Amended
2026	February 19	Amended
2026	April 23	Reviewed



DISCUSSION ITEM 8

VACANCY REPORTING

MEMORANDUM

DATE: April 1, 2026
TO: Blair Barker, CEO
FROM: Sonia Amezcua, MPPA, CAO
Annual Report-Informational Only
RE: Assembly Bill (AB) 2561 – Local public employees; vacant positions

Assembly Bill (AB) 2561

AB 2561 was approved on September 22, 2024 and amends the Myers-Milias-Brown Act. This law requires public agencies to present the status of job vacancies and recruitment and retention efforts at a public hearing at least once per year. The presentation must be made prior to the adoption of the final budget for the fiscal year.

Recruitment and Retention

This report is presented to comply with §3502.3 of the Government Code.

Currently, the District has zero vacancies.

The District uses various recruitment efforts including internal referrals, internal and external job postings, social media networks and posts on educational institutions job websites.

Calendar Year 2025

In calendar year 2025, there were a total of 8 positions that became vacant. Majority of those positions have been filled and or become promotional opportunities for current staff.

Fiscal Impact

There is no fiscal impact associated with this status update. Staff continue with efforts towards filling the remaining vacancies.

Recommendation

Staff recommends the Board of Directors note and file this report.