



**Regular Board Meeting
April 27, 2021 12:00 PM**

Join Zoom Meeting

<https://zoom.us/j/94166759315?pwd=U2dzZnljRDI1bDRXbUVFdjRKMklrZz09>

Meeting ID: 941 6675 9315

Passcode: 679038

One tap mobile

+16699009128,,93309512310# US (San Jose)

+12532158782,,93309512310# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 941 6675 9315

APRIL 27, 2021

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2021 Board Meeting Calendar

January 26, 2021, 12:00 p.m.

February 23, 2021, 12:00 p.m.

March 23, 2021, 12:00 p.m.

April 27, 2021, 12:00 p.m.

May 25, 2021, 12:00 p.m.

June 8, 2021, 12:00 p.m. (Budget)

June 22, 2021, 12:00 p.m. (If Needed)

July 27, 2021, 12:00 p.m.

August – Dark

September 28, 2021, 12:00 p.m.

October 26, 2021, 12:00 p.m.

November 16, 2021, 8:30 a.m. (Board Work Study)

December - Dark

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Agenda

April 27, 2021 – 12:00 p.m.

Regular Meeting of the Board of Directors - Zoom Meeting

Join Zoom Meeting

<https://zoom.us/j/94166759315?pwd=U2dzZnljRDI1bDRXbUVFdjRKMklrZz09>

Meeting ID: 941 6675 9315 Passcode: 679038

Dial by your location +1 669 900 9128 US (San Jose)

COVID-19 RESPONSE: This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. To observe and /or participate in the Board meeting you are welcome to join our Zoom Meeting.

Board of Directors

Christopher Loh, MD, President
Tom Doria, MD, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, ESQ, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Guests

Martin T. Daly

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**– Director Doria

4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

5. **PUBLIC COMMENT - Ca. GC Section 54954.3**

COVID-19 RESPONSE: The Board reserves this time to hear from the public. If you wish to make a general public comment, or comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, April 26, 2021 to the Clerk to the Board at karenv@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item.

6. **PRESENTATION - None**

7. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Regular Board Meeting of March 23, 2021.
(Please see Section 7-A)
- B. Approval of the Minutes of the Executive/Agenda Building Committee Meeting of April 21, 2021. **(Please see Section 7-B)**

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Doria _____ Loft _____ Hiepler _____

8. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY

9. ITEMS FOR ACTION

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2021.
(Please see Section 9-A)

Suggested Motion: Motion to approve District Check Register, Financial Reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2021.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Doria _____ Loft _____ Hiepler _____

- B. **Review/ Discussion /Action** – Consideration, discussion, and action to fill the vacancy on the Camarillo Health Care District Board of Directors, Zone 4.

- a. **Director Candidate Presentations: (Listed in order application received)**
(See Section 9-B)

1. Martin T. Daly

Applicants and Board will engage in 5–7 minute interactive sessions, which will include a brief candidate’s statement and a question-and-answer period with the Board.

Discussion of Candidate(s):

Nominations:

Suggested Motion: Motion to nominate _____ to fill the Zone 4 vacancy on the Board of Directors of the Camarillo Health Care District. This seat is due to go to election in November of 2022.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Doria _____ Loft _____ Hiepler _____

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 21-03 Authorizing Investment of Monies in the Local Agency Investment Fund. **(Please See Section 9-C)**

Suggested Motion: Motion to approve District Resolution 21-03, Authorizing Investment of Monies in the Local Agency Investment Fund.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Doria _____ Loft _____ Hiepler _____

D. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 21-04, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool. **(Please see Section 9-D)**

Suggested Motion: Motion to approve District Resolution 21-04, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Doria _____ Loft _____ Hiepler _____

E. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 21-05, Signature Authorization and Investment Authorization with Mechanics Bank. **(Please see Section 9-E)**

Suggested Motion: Motion to approve District Resolution 21-05, Signature Authorization and Investment Authorization with Mechanics Bank.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Doria _____ Loft _____ Hiepler _____

F. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 21-06, Signature Authorization and Investment Authorization with Bank of the West. **(Please see Section 9-E)**

Suggested Motion: Motion to approve District Resolution 21-06, Signature Authorization and Investment Authorization with Bank of the West.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Doria _____ Loft _____ Hiepler _____

G. Review/ Discussion /Action – Annual review of the District’s By-Laws. Staff finds no needed changes at this time. **(Please see Section 9-G)**

10. CHIEF EXECUTIVE OFFICER REPORT

11. BOARD PRESIDENT REPORT

Standing Committees Assignments
Discuss CEO annual performance evaluation process and timeline.

12. BOARD MEMBERS COMMENTS AND/OR REPORTS

13. FUTURE MEETING AND EVENTS

Board of Directors Meetings

• Executive Committee: Loh, Doria	Monday, May 17, 2021, 12:00 p.m.
• Full Board:	Tuesday, May 25, 2021, 12:00 p.m.
• Executive Committee: Loh, Doria	Tuesday, June 01, 2021, 12:00 p.m.
• Full Board:	Tuesday, June 08, 2021, 12:00 p.m.
• Executive Committee: Loh, Doria	Tuesday, July 20, 2021, 12:00 p.m.
• Finance Committee: Hiepler	Tuesday, July 27, 2021, 10:30 a.m.
• Full Board:	Tuesday, July 27, 2021, 12:00 p.m.

14. ADJOURNMENT - This meeting of the Camarillo Health Care District Board of Directors is adjourned in honor and memory of Sarah Frances (Terry) Van Arsdale Raine, a dedicated and life-long visiting nurse, public health nurse and Veteran’s Affairs nurse, and beloved mother of Chief Executive Officer Kara Ralston at _____p.m.

ACTION ITEMS not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com on Friday, April 23, 2021, on or before 4:00 p.m.



SECTION 7

CONSENT AGENDA

**SECTION 7-A
APPROVAL OF MINUTES OF
THE REGULAR BOARD MEETING OF MARCH 23, 2021**

APRIL 27, 2021



MINUTES

March 23, 2021

Regular Meeting of the Board of Directors

Zoom Meeting – Meeting ID: 933 0951 2310

Board of Directors - Present

Christopher Loh, MD, President
Tom Doria, MD, Vice President
Richard Loft, MD, Director, Clerk of the Board
Mark Hiepler, ESQ, Director
Rodger Brown, MBA, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, March 23, 2021, at 12:04 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – President Loh
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Loh, Doria, Loft, Brown **Nays:** None **Abstain:** Hiepler

7. **Action Items**

A. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending February 28, 2021.

It was **MOVED** by Director Brown, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending February 28, 2021.

Roll Call Vote: Ayes: Loh, Doria, Loft, Brown **Nays:** None **Abstain:** Hiepler

Director Hiepler left the meeting at 12:43 p.m.

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 21-02, Honoring Rodger (Rod) Brown on His Retirement Following 25 Years of Public Service.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve District Resolution 21-02, Honoring Rodger (Rod) Brown on His Retirement Following 25 Years of Public Service.

Roll Call Vote: Ayes: Loh, Doria, Loft **Absent:** Hiepler **Abstain:** Brown

8. Chief Executive Officer Report

CEO Ralston read Director Rod Brown’s letter of resignation from the District effective March 23, 2021. Director Brown has served the District in many capacities since 1996.

CEO Kara Ralston reported on the Community Development Funding agreement between the City of Camarillo and the District providing city residents with door through door non-emergency medical transportation services for medical appointments, preventative and maintenance health services, and other activities of daily living. Ms. Ralston also discussed the District partnering with other Ventura County Special Districts petitioning the County of Ventura for possible distribution of Cares Act funds sent to the County since special districts continue to be excluded from any federal rescue or stimulus funding support.

9. Board President’s Report

President Loh thanked Director Brown for his many years of service and wished him well in his retirement.

10. Board Members Comments and/or Reports

Directors Doria and Loft thanked Director Brown for his service to the District.

11. Having no further business this meeting was adjourned at 1:34 p.m.

Richard Loft
Clerk of the Board

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SECTION 7

CONSENT AGENDA

**SECTION 7-B
APPROVAL OF MINUTES OF
THE EXECUTIVE/AGENDA BUILDING COMMITTEE MEETING OF
APRIL 21, 2021**

APRIL 27, 2021

MINUTES

April 21, 2021

**Executive/Agenda Building Committee Meeting
Camarillo Health Care District Board of Directors**

ZOOM MEETING

<https://zoom.us/j/91395106991?pwd=eTdmZlV0bXRPZzNOaUVqdVpEVjN4Zz09>

Meeting ID: 913 9510 6991 Passcode: 742423

Board Members Present:

Christopher Loh, MD, President
Tom Doria, MD, Vice President

Staff Present:

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

-
1. Call to Order – The Executive Committee Meeting was called to order by President Chris Loh, at 9:02 a.m.
 2. Roll Call – Director Loh, Director Doria
 3. Public Comment – No Public Comment
 4. Reviewed the proposed Agenda for the Regular Board Meeting scheduled for April 27, 2021.
 5. **Consent Agenda**
 - A. Reviewed the Minutes of the March 23, 2021 Regular Board of Directors Meeting.
 6. **Action Items**
 - A. Reviewed Check Register and Check Register Comparison reports for period ending March 31, 2021.
 - B. Reviewed process and procedure for appointment to fill vacancy in Zone 4.
 - C. Reviewed District Resolution 21-03, Authorizing Investment of Monies in the Local Agency Investment Fund.
 - D. Reviewed Resolution 21-04, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.
 - E. Reviewed Resolution 21-05, Signature Authorization and Investment Authorization with Mechanics Bank.
 - F. Reviewed Resolution 21-06, Signature Authorization and Investment Authorization with Bank of the West.
 - G. Annual review of District By-Laws.
 7. **CEO Report** – CEO Ralston discussed limited re-opening of District programs and services.

8. **Board President's Report** – Board President, Chris Loh will review Committee Assignments once a new Board Member is appointed. President Loh will discuss the CEO Performance Evaluation process and timeline with the full Board.
9. **Meeting Adjourned at 9:49 a.m.**

Christopher Loh
President

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SECTION 8

SECTION 8

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

APRIL 27, 2021

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SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-A

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER, CHECK
REGISTER COMPARISON, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING MARCH 23, 2021.**

APRIL 27, 2021

Camarillo Health Care District
 Monthly Check Register
 March 2021

Check Number	Date	Vendor	Name	Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
68717	3/10/2021	ACCESS	Access TLC Caregivers DBA	612.00	V	MO
68718	3/10/2021	ACQUA	Acqua Clear, Inc	578.18	V	
68719	3/10/2021	AFLAC	Aflac	875.58	V	ONGOING
68704	3/3/2021	GADDIS	Alexa Gaddis	124.10	E	
68734	3/17/2021	ANDERSON	Anderson Refrigeration dba	332.90	V	
68702	3/3/2021	DUNCAN	Audree Duncan	56.00	E	
68696	3/3/2021	BAY ALARM	Bay Alarm Company	1,140.00	V	
68720	3/10/2021	BETA	Beta Healthcare Group	3,029.50	V	MO
68721	3/10/2021	BETA WC	Beta Healthcare Group	2,487.00	V	MO
68723	3/10/2021	CSDA	CA Special Districts Assoc	165.00	V	
68749	3/31/2021	CSDA	CA Special Districts Assoc	165.00	V	
68748	3/31/2021	CENTER GLASS	Center Glass Company	727.00	V	
68709	3/3/2021	LOH	Christopher Loh, MD	200.00	BOD	
68752	3/31/2021	LOH	Christopher Loh, MD	200.00	BOD	
68735	3/17/2021	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,419.00	V	
68722	3/10/2021	COMFORT	Comfort Keepers dba	306.00	V	MO
68740	3/23/2021	CONEJO AWARD	Conejo Awards Corp	81.51	V	
68736	3/17/2021	CPI	CPI Solutions, Inc	4,400.00	V	MO
68701	3/3/2021	DOS CAMINOS	Dos Caminos Plaza	5,150.20	V	MO
68703	3/3/2021	FANNING	Fanning & Karrh, CPAs	7,310.50	V	ANNUAL
68725	3/10/2021	FERGUSON CAS	Ferguson, Case, Orr Paterson LLP	85.50	V	
68705	3/3/2021	HARTFORD	Hartford Life	1,054.50	V	MO
68746	3/24/2021	HAYMAN	Hayman Consulting dba	3,249.00	V	MO
68726	3/10/2021	HOME REMEDIE	Home Remedies dba	185.00	V	MO
68741	3/23/2021	HOMEBRIDGE	Homebridge, Inc	200.00	V	MO
68727	3/10/2021	ITS	Integrated Telemanagement Services, Inc	917.23	V	MO
68712	3/3/2021	ROMERO	Jailene Romero	97.78	E	
68733	3/10/2021	YOUNG	Jennifer Young	81.26	E	
68706	3/3/2021	JTS	JTS Facility Services	1,850.00	V	MO
68699	3/3/2021	DO	Juliann Do	76.22	E	
68728	3/10/2021	LEAF	Leaf	2,025.32	V	MO
68713	3/3/2021	SUAREZ	Leslie Suarez	85.01	E	
68707	3/3/2021	LIEBERT	Liebert Cassidy Whitmore	197.00	V	
68729	3/10/2021	MORALES	Luis Morales III	131.97	E	
68714	3/3/2021	TAPIA	Mayra Tapia	89.84	E	
68710	3/3/2021	METLIFE	MetLife Small Business	682.27	V	MO
68698	3/3/2021	BURGER	Michelle Burger	120.00	V	
68711	3/3/2021	MJL	MJL & Associates	37.00	V	
68715	3/3/2021	TEVERBAUGH	Monica Teverbaugh	121.22	E	
68730	3/10/2021	TSUGRANES	Nicole Tsugranes	100.00	V	
68737	3/17/2021	PETTY	Petty Cash - Administrat	133.50	V	MO
68753	3/31/2021	PITNEYBOWES	Pitney Bowes	189.74	V	MO
68754	3/31/2021	PVREC	Pleasant Valley Recreation & Park Distr	403.88	V	
68708	3/3/2021	LOFT	Richard Loft, MD	100.00	BOD	
68751	3/31/2021	LOFT	Richard Loft, MD	100.00	BOD	
68697	3/3/2021	BROWN	Rodger Brown	300.00	BOD	
68747	3/31/2021	BROWN	Rodger Brown	300.00	BOD	
68724	3/10/2021	DANDEKAR	Smita Dandekar	100.00	V	
68742	3/23/2021	SO CA EDISON	Southern California Edison	1,442.43	V	MO
68738	3/17/2021	SO CA GAS	Southern California Gas	662.47	V	MO
68700	3/3/2021	DORIA	Thomas Doria, MD	100.00	BOD	
68750	3/31/2021	DORIA	Thomas Doria, MD	200.00	BOD	
68743	3/23/2021	TROPICAL	Tropical Car Wash	260.00	V	MO
68732	3/10/2021	USPOSTMASTER	U.S. Postmaster	245.00	V	
68744	3/23/2021	USPOSTMASTER	U.S. Postmaster	7,518.33	V	
68731	3/10/2021	UMPQUA	Umpqua Bank	6,180.79	V	MO
68745	3/23/2021	VALIC	VALIC	1,186.50	V	MO
68716	3/3/2021	VISION	Vision Services Plan	248.20	V	MO
68739	3/17/2021	VOYAGER	Voyager Fleet Systems Inc	543.47	V	MO
Report Total				\$	61,959.90	

Check Register Monthly Comparison

FY 2020/21

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$155,740	\$47,551	\$147,667	\$88,955	\$48,137	\$57,225	\$54,157	\$41,754	\$61,960				\$78,127
YTD Total											\$703,146	

Notes FY 20/21:

July '20 Annual insurances

Sep '20 ADC Construction Loan pmt \$99K #6 of 7

FY 2019/20

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$148,320	\$83,532	\$172,880	\$100,718	\$57,749	\$73,885	\$84,153	\$73,422	\$55,954	\$93,468	\$74,435	\$67,549	\$90,505
YTD Total											\$1,086,065	

Notes FY 19/20:

July '19 Annual insurances

Sep '19 ADC Construction Loan pmt \$99K #5 of 7

Feb '20 National Demographics Corp \$22,500

Feb '20 Fanning & Karrh audit pymt \$5,485

Apr '20 Insurance & Deductible: Accounting water heater \$36,516; MALDEF payment agreement \$12,000

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

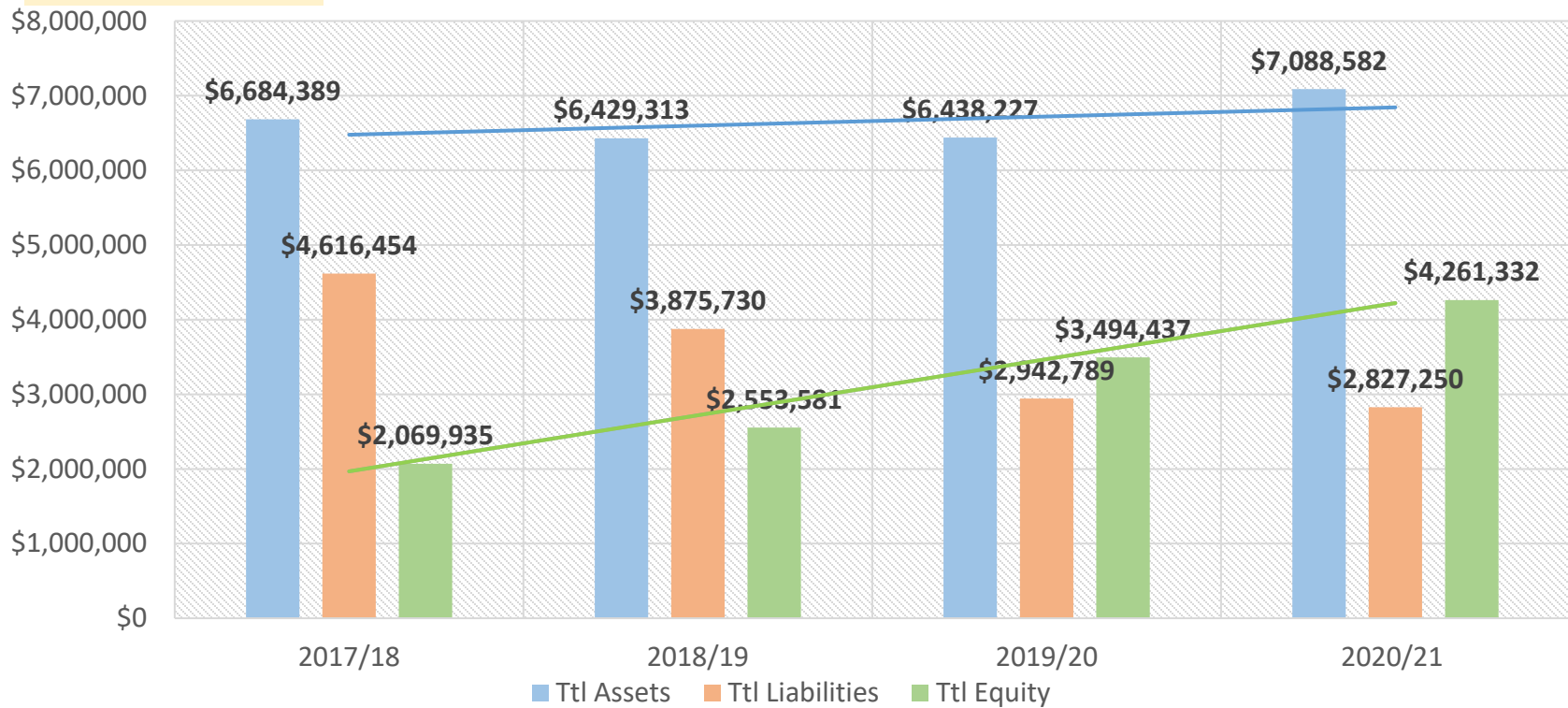
Camarillo Health Care District

Statement of Net Assets

	<i>March 2021</i>	<i>March 2020</i>	<i>\$</i> <i>Variance</i>	<i>%</i> <i>Variance</i>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	251,811.35	446,603.28	(194,791.93)	-43.6%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	20.00	20.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
Cash-Local Agency Investment	4,029,924.86	2,988,546.27	1,041,378.59	34.8%
Cash - County Treasury Invstmn	5,501.14	5,188.64	312.50	6.0%
Mechanics, Rabo Savings	161,433.28	151,341.92	10,091.36	6.7%
Mechanics, Rabo Checking	280,649.79	280,701.73	(51.94)	0.0%
Cash-Restricted-Scholarship	6,448.75	5,496.75	952.00	17.3%
TOTAL CASH ACCOUNTS	4,736,924.17	3,879,033.59	857,890.58	22.1%
Accounts Receivable	(790.00)	(405.00)	(385.00)	-95.1%
Employee Advance	835.32	0.00	835.32	100.0%
Accrued Interest Receivable	51.84	16,869.75	(16,817.91)	-99.7%
City of Cam-SNP HDM Rcbl	27,750.06	33,374.97	(5,624.91)	-16.9%
Grant-VCAAA -Sr Nutrition Rcbl	8,219.93	17,237.99	(9,018.06)	-52.3%
Grant-VCAAA Caregiver Rcbl	5,098.47	10,226.91	(5,128.44)	-50.1%
Grant-VCAAA SS Line Rcbl	7,526.72	10,666.51	(3,139.79)	-29.4%
John Hopkins ADS Rec	240.00	0.00	240.00	100.0%
Contract-PICF-Blue Shield	3,057.00	2,793.00	264.00	9.5%
Contract-PICF Anthem	8,214.00	690.00	7,524.00	1090.4%
Contract-PICF-Falls	380.00	1,439.98	(1,059.98)	-73.6%
Contract-AAA-Evidence Based	760.00	0.00	760.00	100.0%
Grant-SCAN-Commy Rcbl	0.00	(345.00)	345.00	100.0%
Due Fr County-Property Tax	519,631.39	604,091.25	(84,459.86)	-14.0%
TOTAL Current Assets	5,317,898.90	4,575,673.95	742,224.95	16.2%
Fixed Assets				
Buildings & Improvements	3,136,670.55	3,128,470.55	8,200.00	0.3%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	254,911.58	250,161.58	4,750.00	1.9%
Transportation Vehicles	214,214.37	263,736.45	(49,522.08)	-18.8%
Less: Accumulated Depreciaton	(2,527,567.76)	(2,455,477.90)	(72,089.86)	-2.9%
TOTAL Fixed Assets	1,180,351.14	1,289,013.08	(108,661.94)	-8.4%
Other Assets				
PREPAIDS				
Deferred Outflows of Resources GASB 68	16,050.16	9,156.86	6,893.30	75.3%
Deferred Outflows of Resources GASB 68	494,934.17	490,486.17	4,448.00	0.9%
Deferred Outflows of Resources GASB 75	79,348.00	73,897.00	5,451.00	7.4%
TOTAL Other Assets	590,332.33	573,540.03	16,792.30	2.9%

	<i>March 2021</i>	<i>March 2020</i>	<i>\$ Variance</i>	<i>% Variance</i>
TOTAL ASSETS	7,088,582.37	6,438,227.06	650,355.31	10.1%
LIABILITIES				
Current Liabilities				
Accounts Payable	17,641.28	70,896.96	(53,255.68)	-75.1%
Medical Premium Payable-Emp	461.26	0.00	461.26	100.0%
Accrued Vacation	83,211.72	79,509.12	3,702.60	4.7%
Accrued Interest Expenses	4,835.63	4,183.72	651.91	15.6%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	4,852.78	3,900.78	952.00	24.4%
Construction Loan 2020	0.00	88,687.99	(88,687.99)	-100.0%
Deferred Revenue	75,999.92	8,800.00	67,199.92	763.6%
TOTAL Current Liabilities	188,598.56	257,574.54	(68,975.98)	-26.8%
Long-Term Liabilities				
Construction Loan to 2021	95,464.29	98,790.09	(3,325.80)	-3.4%
Net Pension Liability GASB 68	1,596,760.50	1,423,419.50	173,341.00	12.2%
Accrued OPEB Liability GASB 75	326,777.00	420,524.00	(93,747.00)	-22.3%
Deferred Inflows of Resources GASB 68	186,989.00	202,655.00	(15,666.00)	-7.7%
Deferred Inflows of Resources GASB 75	432,661.00	540,826.00	(108,165.00)	-20.0%
TOTAL Long-Term Liabilities	2,638,651.79	2,686,214.59	(47,562.80)	-1.8%
TOTAL LIABILITIES	2,827,250.35	2,943,789.13	(116,538.78)	-4.0%
EQUITY				
Designated Reserves	2,999,201.22	0.00	2,999,201.22	100.0%
Retained Earnings	558,398.72	2,999,201.22	(2,440,802.50)	-81.4%
Year-to-Date Earnings	703,732.08	495,236.71	208,495.37	42.1%
TOTAL EQUITY	4,261,332.02	3,494,437.93	766,894.09	21.9%
TOTAL LIABILITIES & EQUITY	7,088,582.37	6,438,227.06	650,355.31	10.1%

a.o. March...all years



Camarillo Health Care District

Statements of Activities

Year-to-Date Only, March 2021 - current month, March 2020 - 12 months back, Consolidated by department

	<i>9 Months Ended March 31, 2021</i>	<i>9 Months Ended March 31, 2020</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	2,229,662.23	2,159,882.11	69,780.12	3.2 %
Community Education	0.00	16,922.00	(16,922.00)	-100.0 %
Transportation Fees	5,455.00	15,075.00	(9,620.00)	-63.8 %
Transport Fees ADC	3,158.00	20,100.00	(16,942.00)	-84.3 %
Health Screening Fees	0.00	74.00	(74.00)	-100.0 %
Lifeline Fees	25,296.00	33,384.00	(8,088.00)	-24.2 %
Sr Nutrition Home Delivered	29,993.26	14,733.18	15,260.08	103.6 %
Sr Nutrition Congregate	40.00	939.26	(899.26)	-95.7 %
Contract-PICF-Falls	2,595.68	17,349.16	(14,753.48)	-85.0 %
Contract-PICF Anthem	7,524.00	1,360.00	6,164.00	453.2 %
Contract-PICF-Blue Shield	3,044.00	5,057.00	(2,013.00)	-39.8 %
Contract-VCAAA-Evid Base	1,520.00	5,300.00	(3,780.00)	-71.3 %
ADC Fees	23,349.00	179,660.00	(156,311.00)	-87.0 %
Contract-J Hopkins Univ	240.00	0.00	240.00	
Grant-VCAAA Caregiver Respite	22,154.76	33,718.83	(11,564.07)	-34.3 %
Contract-Caregiver Navigation Project	10,600.00	0.00	10,600.00	
Donations-Scholarship	0.00	713.00	(713.00)	-100.0 %
Sponsorship	850.00	1,700.00	(850.00)	-50.0 %
Healthy Attitude Advertising	4,000.00	4,050.00	(50.00)	-1.2 %
Interest Income	11,936.74	49,517.99	(37,581.25)	-75.9 %
Facility Use Rental	2,430.00	13,189.00	(10,759.00)	-81.6 %
Facility Use-Lease	4,050.00	3,987.00	63.00	1.6 %
Donations	18,950.00	5,751.00	13,199.00	229.5 %
Fischer Fund Distribution	143,708.49	142,958.00	750.49	0.5 %
Grant-VCAAA-Sr Nutrition	71,166.07	70,685.08	480.99	0.7 %
Grant-Rupe Foundation Reach	0.00	29,167.00	(29,167.00)	-100.0 %
City of Cam SNP HDM	27,750.06	33,374.97	(5,624.91)	-16.9 %
Grant-Dignity Cog Impair	0.00	13,519.30	(13,519.30)	-100.0 %
Grant-Rupe Found Vet Caregiver	30,000.06	0.00	30,000.06	
Support Services Offset	195,450.44	179,776.47	15,673.97	8.7 %
Grant-VCAAA-SS Line	36,320.24	37,500.03	(1,179.79)	-3.1 %
Grant-SCAN Community	1,500.00	9,188.00	(7,688.00)	-83.7 %
TOTAL REVENUE	2,912,744.03	3,098,631.38	(185,887.35)	-6.0 %
	2,912,744.03	3,098,631.38	(185,887.35)	-6.0 %

	<i>9 Months Ended March 31, 2021</i>	<i>9 Months Ended March 31, 2020</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	2,912,744.03	3,098,631.38	(185,887.35)	-6.0 %
EXPENSES				
Salaries	977,001.14	1,153,327.17	176,326.03	15.3 %
Payroll Taxes	78,392.08	96,259.82	17,867.74	18.6 %
Benefits-PERS-Health	128,014.25	135,961.73	7,947.48	5.8 %
Benefits-PERS-Retirement	79,254.63	85,544.28	6,289.65	7.4 %
Benefits - Workers Comp	31,665.44	21,590.65	(10,074.79)	-46.7 %
Benefits - Life/ADD	20,006.46	20,989.89	983.43	4.7 %
Benefits-OPEB	41,515.47	32,165.25	(9,350.22)	-29.1 %
PERS Retirement UAL	108,121.00	91,882.00	(16,239.00)	-17.7 %
Audit Fees	22,310.50	21,464.85	(845.65)	-3.9 %
Legal Fees	15,858.00	40,973.45	25,115.45	61.3 %
Contractors/Consultants	118,311.28	164,296.40	45,985.12	28.0 %
Support Services	195,450.44	179,776.47	(15,673.97)	-8.7 %
Instructor Agreement Fees	0.00	9,668.00	9,668.00	100.0 %
Community/Staff Outreach	478.16	7,850.86	7,372.70	93.9 %
Dues/Subscriptions	22,961.10	31,467.10	8,506.00	27.0 %
Continuing Education-Trustee	15,825.30	17,973.31	2,148.01	12.0 %
Continuing Education-Staff	5,369.66	19,362.22	13,992.56	72.3 %
Trustee Stipends	5,700.00	5,900.00	200.00	3.4 %
Election Costs	1,537.68	0.00	(1,537.68)	
LAFCO Assessments	2,534.00	2,191.00	(343.00)	-15.7 %
Mileage	9,121.17	11,358.31	2,237.14	19.7 %
Program Matls/Activities	2,531.25	15,752.65	13,221.40	83.9 %
Gas & Oil	3,601.76	10,803.29	7,201.53	66.7 %
Fleet Maintenance	3,469.39	16,291.02	12,821.63	78.7 %
Minor Equipment	4,728.60	8,914.51	4,185.91	47.0 %
Supplies	11,167.21	4,959.77	(6,207.44)	-125.2 %
Postage	27,997.75	21,680.04	(6,317.71)	-29.1 %
Advertising & Promotion	3,333.56	10,150.23	6,816.67	67.2 %
Refunds	1,015.00	1,078.00	63.00	5.8 %
Printing	19,062.58	53,302.04	34,239.46	64.2 %
Repairs & Maintenance	23,272.90	65,613.95	42,341.05	64.5 %
Association Fees	46,351.80	44,186.94	(2,164.86)	-4.9 %
Insurance	57,633.13	48,918.76	(8,714.37)	-17.8 %
Storage Rent/Equip Lease	20,548.19	22,001.55	1,453.36	6.6 %
Telephone	16,890.27	16,034.62	(855.65)	-5.3 %
Utilities	20,938.19	20,926.87	(11.32)	-0.1 %
Licenses & Fees	6,133.88	3,661.91	(2,471.97)	-67.5 %
Bank & Credit Card Charges	7,523.32	10,837.10	3,313.78	30.6 %
TOTAL EXPENSES	2,155,626.54	2,525,116.01	369,489.47	14.6 %
OPERATING RESULTS	757,117.49	573,515.37	183,602.12	32.0 %
OTHER INCOME & EXPENSE				
Other Income -Admin	33,943.48	23,210.74	10,732.74	46.2 %

	<i>9 Months Ended March 31, 2021</i>	<i>9 Months Ended March 31, 2020</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Depreciation Expense	(87,328.89)	(101,489.40)	14,160.51	14.0 %
TOTAL OTHER INCOME & EXPENSE	(53,385.41)	(78,278.66)	24,893.25	31.8 %
AFTER OTHER INCOME & EXPENSE	703,732.08	495,236.71	208,495.37	42.1 %
NET RESULTS	703,732.08	495,236.71	208,495.37	42.1 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, March 2021 - current month, Consolidated by department

	<i>9 Months Ended March 31, 2021</i>	<i>9 Months Ended March 31, 2021 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	2,229,662.23	2,056,284.81	173,377.42	8.4 %
Community Education	0.00	17,040.06	(17,040.06)	-100.0 %
Transportation Fees	5,455.00	14,815.53	(9,360.53)	-63.2 %
Transport Fees ADC	3,158.00	17,250.03	(14,092.03)	-81.7 %
Health Screening Fees	0.00	150.03	(150.03)	-100.0 %
Lifeline Fees	25,296.00	25,771.50	(475.50)	-1.8 %
Sr Nutrition Home Delivered	29,993.26	13,387.50	16,605.76	124.0 %
Sr Nutrition Congregate	40.00	1,188.00	(1,148.00)	-96.6 %
Contract-PICF-Falls	2,595.68	28,681.47	(26,085.79)	-90.9 %
Contract-PICF Anthem	7,524.00	1,537.47	5,986.53	389.4 %
Contract-PICF-Blue Shield	3,044.00	8,071.47	(5,027.47)	-62.3 %
Contract-VCAAA-Evid Base	1,520.00	8,100.00	(6,580.00)	-81.2 %
ADC Fees	23,349.00	142,380.00	(119,031.00)	-83.6 %
Contract-J Hopkins Univ	240.00	0.00	240.00	
Grant-VCAAA Caregiver Respite	22,154.76	27,562.50	(5,407.74)	-19.6 %
Contract-Caregiver Navigation Project	10,600.00	10,406.25	193.75	1.9 %
Donations-Scholarship	0.00	1,874.97	(1,874.97)	-100.0 %
Sponsorship	850.00	900.00	(50.00)	-5.6 %
Healthy Attitude Advertising	4,000.00	4,680.00	(680.00)	-14.5 %
Interest Income	11,936.74	22,500.00	(10,563.26)	-46.9 %
Facility Use Rental	2,430.00	6,000.03	(3,570.03)	-59.5 %
Facility Use-Lease	4,050.00	4,050.72	(0.72)	0.0 %
Donations	18,950.00	937.44	18,012.56	1921.5 %
Fischer Fund Distribution	143,708.49	125,000.00	18,708.49	15.0 %
Grant-VCAAA-Sr Nutrition	71,166.07	72,043.47	(877.40)	-1.2 %
City of Cam SNP HDM	27,750.06	27,749.97	0.09	0.0 %
Grant-Rupe Found Vet Caregiver	30,000.06	22,500.00	7,500.06	33.3 %
Support Services Offset	195,450.44	288,895.50	(93,445.06)	-32.3 %
Grant-VCAAA-SS Line	36,320.24	34,500.24	1,820.00	5.3 %
Grant-SCAN Community	1,500.00	8,550.00	(7,050.00)	-82.5 %
TOTAL REVENUE	2,912,744.03	2,992,808.96	(80,064.93)	-2.7 %
	2,912,744.03	2,992,808.96	(80,064.93)	-2.7 %

	<i>9 Months Ended March 31, 2021</i>	<i>9 Months Ended March 31, 2021 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	2,912,744.03	2,992,808.96	(80,064.93)	-2.7 %
EXPENSES				
Salaries	977,001.14	1,139,303.07	162,301.93	14.2 %
Payroll Taxes	78,392.08	87,162.39	8,770.31	10.1 %
Benefits-PERS-Health	128,014.25	177,750.00	49,735.75	28.0 %
Benefits-PERS-Retirement	79,254.63	91,981.26	12,726.63	13.8 %
Benefits - Workers Comp	31,665.44	31,821.39	155.95	0.5 %
Benefits - Life/ADD	20,006.46	20,710.71	704.25	3.4 %
Benefits-OPEB	41,515.47	33,030.00	(8,485.47)	-25.7 %
PERS Retirement UAL	108,121.00	231,900.00	123,779.00	53.4 %
Audit Fees	22,310.50	21,500.00	(810.50)	-3.8 %
Legal Fees	15,858.00	22,500.00	6,642.00	29.5 %
Contractors/Consultants	118,311.28	151,182.09	32,870.81	21.7 %
Support Services	195,450.44	288,896.04	93,445.60	32.3 %
Instructor Agreement Fees	0.00	6,000.03	6,000.03	100.0 %
Community/Staff Outreach	478.16	10,511.91	10,033.75	95.5 %
Dues/Subscriptions	22,961.10	32,676.75	9,715.65	29.7 %
Continuing Education-Trustee	15,825.30	21,818.25	5,992.95	27.5 %
Continuing Education-Staff	5,369.66	6,080.94	711.28	11.7 %
Trustee Stipends	5,700.00	7,949.97	2,249.97	28.3 %
Election Costs	1,537.68	40,500.00	38,962.32	96.2 %
LAFCO Assessments	2,534.00	2,275.00	(259.00)	-11.4 %
Mileage	9,121.17	17,160.75	8,039.58	46.8 %
Program Matls/Activities	2,531.25	23,603.22	21,071.97	89.3 %
Gas & Oil	3,601.76	9,609.75	6,007.99	62.5 %
Fleet Maintenance	3,469.39	12,335.22	8,865.83	71.9 %
Minor Equipment	4,728.60	16,841.97	12,113.37	71.9 %
Supplies	11,167.21	34,520.31	23,353.10	67.7 %
Postage	27,997.75	28,799.73	801.98	2.8 %
Advertising & Promotion	3,333.56	15,039.00	11,705.44	77.8 %
Refunds	1,015.00	1,882.53	867.53	46.1 %
Printing	19,062.58	55,011.81	35,949.23	65.3 %
Repairs & Maintenance	23,272.90	34,281.81	11,008.91	32.1 %
Association Fees	46,351.80	46,352.07	0.27	0.0 %
Insurance	57,633.13	51,357.06	(6,276.07)	-12.2 %
Storage Rent/Equip Lease	20,548.19	22,533.75	1,985.56	8.8 %
Telephone	16,890.27	16,470.00	(420.27)	-2.6 %
Utilities	20,938.19	20,700.09	(238.10)	-1.2 %
Licenses & Fees	6,133.88	6,363.81	229.93	3.6 %
Bank & Credit Card Charges	7,523.32	9,204.75	1,681.43	18.3 %
TOTAL EXPENSES	2,155,626.54	2,847,617.43	691,990.89	24.3 %
OPERATING RESULTS	757,117.49	145,191.53	611,925.96	421.5 %

	<i>9 Months Ended March 31, 2021</i>	<i>9 Months Ended March 31, 2021 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	33,943.48	3,757.50	30,185.98	803.4 %
Depreciation Expense	(87,328.89)	(87,328.44)	(0.45)	0.0 %
TOTAL OTHER INCOME & EXPENSE	(53,385.41)	(83,570.94)	30,185.53	36.1 %
AFTER OTHER INCOME & EXPENSE	703,732.08	61,620.59	642,111.49	1042.0 %
NET RESULTS	703,732.08	61,620.59	642,111.49	1042.0 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Performance, March 2021 - current month, Consolidated by department

	<i>9 Months Ended March 31, 2021</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	2,229,662.23	2,741,713.00	512,050.77	81.3 %
Community Education	0.00	22,720.00	22,720.00	
Transportation Fees	5,455.00	19,754.00	14,299.00	27.6 %
Transport Fees ADC	3,158.00	23,000.00	19,842.00	13.7 %
Health Screening Fees	0.00	200.00	200.00	
Lifeline Fees	25,296.00	34,362.00	9,066.00	73.6 %
Sr Nutrition Home Delivered	29,993.26	17,850.00	(12,143.26)	168.0 %
Sr Nutrition Congregate	40.00	1,584.00	1,544.00	2.5 %
Contract-PICF-Falls	2,595.68	38,242.00	35,646.32	6.8 %
Contract-PICF Anthem	7,524.00	2,050.00	(5,474.00)	367.0 %
Contract-PICF-Blue Shield	3,044.00	10,762.00	7,718.00	28.3 %
Contract-VCAAA-Evid Base	1,520.00	10,800.00	9,280.00	14.1 %
ADC Fees	23,349.00	189,840.00	166,491.00	12.3 %
Contract-J Hopkins Univ	240.00	0.00	(240.00)	
Grant-VCAAA Caregiver Respite	22,154.76	36,750.00	14,595.24	60.3 %
Contract-Caregiver Navigation Project	10,600.00	13,875.00	3,275.00	76.4 %
Donations-Scholarship	0.00	2,500.00	2,500.00	
Sponsorship	850.00	1,200.00	350.00	70.8 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	11,936.74	30,000.00	18,063.26	39.8 %
Facility Use Rental	2,430.00	8,000.00	5,570.00	30.4 %
Facility Use-Lease	4,050.00	5,401.00	1,351.00	75.0 %
Donations	18,950.00	1,250.00	(17,700.00)	1516.0 %
Fischer Fund Distribution	143,708.49	125,000.00	(18,708.49)	115.0 %
Grant-VCAAA-Sr Nutrition	71,166.07	96,058.00	24,891.93	74.1 %
City of Cam SNP HDM	27,750.06	37,000.00	9,249.94	75.0 %
Grant-Rupe Found Vet Caregiver	30,000.06	30,000.00	(0.06)	100.0 %
Support Services Offset	195,450.44	385,194.00	189,743.56	50.7 %
Grant-VCAAA-SS Line	36,320.24	50,000.00	13,679.76	72.6 %
Grant-SCAN Community	1,500.00	11,400.00	9,900.00	13.2 %
TOTAL REVENUE	<u>2,912,744.03</u>	<u>3,951,505.00</u>	<u>1,038,760.97</u>	<u>73.7 %</u>
	<u>2,912,744.03</u>	<u>3,951,505.00</u>	<u>1,038,760.97</u>	<u>73.7 %</u>

	<i>9 Months Ended March 31, 2021</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
	2,912,744.03	3,951,505.00	1,038,760.97	73.7 %
EXPENSES				
Salaries	977,001.14	1,519,070.62	542,069.48	64.3 %
Payroll Taxes	78,392.08	116,216.50	37,824.42	67.5 %
Benefits-PERS-Health	128,014.25	236,999.98	108,985.73	54.0 %
Benefits-PERS-Retirement	79,254.63	122,641.75	43,387.12	64.6 %
Benefits - Workers Comp	31,665.44	42,428.30	10,762.86	74.6 %
Benefits - Life/ADD	20,006.46	27,614.34	7,607.88	72.4 %
Benefits-OPEB	41,515.47	44,040.00	2,524.53	94.3 %
PERS Retirement UAL	108,121.00	231,900.00	123,779.00	46.6 %
Audit Fees	22,310.50	21,500.00	(810.50)	103.8 %
Legal Fees	15,858.00	30,000.00	14,142.00	52.9 %
Contractors/Consultants	118,311.28	201,576.00	83,264.72	58.7 %
Support Services	195,450.44	385,194.49	189,744.05	50.7 %
Instructor Agreement Fees	0.00	8,000.00	8,000.00	
Community/Staff Outreach	478.16	14,016.00	13,537.84	3.4 %
Dues/Subscriptions	22,961.10	43,569.00	20,607.90	52.7 %
Continuing Education-Trustee	15,825.30	29,091.00	13,265.70	54.4 %
Continuing Education-Staff	5,369.66	8,108.00	2,738.34	66.2 %
Trustee Stipends	5,700.00	10,600.00	4,900.00	53.8 %
Election Costs	1,537.68	40,500.00	38,962.32	3.8 %
LAFCO Assessments	2,534.00	2,275.00	(259.00)	111.4 %
Mileage	9,121.17	22,881.00	13,759.83	39.9 %
Program Matls/Activities	2,531.25	31,471.00	28,939.75	8.0 %
Gas & Oil	3,601.76	12,813.00	9,211.24	28.1 %
Fleet Maintenance	3,469.39	16,447.00	12,977.61	21.1 %
Minor Equipment	4,728.60	22,456.00	17,727.40	21.1 %
Supplies	11,167.21	46,027.02	34,859.81	24.3 %
Postage	27,997.75	38,921.00	10,923.25	71.9 %
Advertising & Promotion	3,333.56	20,052.00	16,718.44	16.6 %
Refunds	1,015.00	2,510.00	1,495.00	40.4 %
Printing	19,062.58	73,349.00	54,286.42	26.0 %
Repairs & Maintenance	23,272.90	45,709.00	22,436.10	50.9 %
Association Fees	46,351.80	61,803.00	15,451.20	75.0 %
Insurance	57,633.13	68,476.00	10,842.87	84.2 %
Storage Rent/Equip Lease	20,548.19	30,045.00	9,496.81	68.4 %
Telephone	16,890.27	21,960.00	5,069.73	76.9 %
Utilities	20,938.19	27,600.00	6,661.81	75.9 %
Licenses & Fees	6,133.88	9,503.00	3,369.12	64.5 %
Bank & Credit Card Charges	7,523.32	12,273.00	4,749.68	61.3 %
TOTAL EXPENSES	2,155,626.54	3,699,637.00	1,544,010.46	58.3 %
OPERATING RESULTS	757,117.49	251,868.00	(505,249.49)	300.6 %

	<i>9 Months Ended March 31, 2021</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	33,943.48	5,010.00	(28,933.48)	677.5 %
Depreciation Expense	(87,328.89)	(116,438.00)	(29,109.11)	75.0 %
TOTAL OTHER INCOME & EXPENSE	(53,385.41)	(111,428.00)	(58,042.59)	47.9 %
AFTER OTHER INCOME & EXPENSE	703,732.08	140,440.00	(563,292.08)	501.1 %
NET RESULTS	703,732.08	140,440.00	(563,292.08)	501.1 %

**Camarillo Health Care District
Investment & Reserves Report
31-Mar-21**

LAIF	2020 - 2021		Quick Ratio	Current Ratio
	3/31/2021	Interest Earned		
Vehicle Fleet Reserve	75,324	324	25.12	28.20
Technology Reserve	150,648	648		
Project/Special Use Reserve	150,648	648		
Capital Improvement Reserve	502,159	2,159		
General Operating Reserve	1,017,639	4,375		
Undesignated - General Operating	2,133,508	3,564		
Total LAIF	4,029,925	11,718		

Bank of the West	
General Operating Fund	251,811
Total Bank of the West	0.00

Mechanics Bank	
Checking	280,550
Savings	161,433
Total Savings & CD's	96.99
Scholarships & Petty Cash Funds	
	7,604

Ventura County Treasurer Pool	5,501	122.17
Total in interest earning accounts	4,736,824	11,937

Reserve Funds	6/30/2020		2020		2020		Annual Funding Goal
	Minimum Target	Balance	Allocated	Interest	3/31/2021 Balance	Goal	
Vehicle Fleet Reserve	75,000	75,000	0	324	75,324	5,000	
Technology Reserve	150,000	150,000	0	648	150,648	5,000	
Project/Special Use Reserve	150,000	150,000	0	648	150,648	5,000	
Capital Improvement Reserve	500,000	500,000	0	2,159	502,159	10,000	
General Operating Reserve	1,715,441	1,013,264	0	4,375	1,017,639	100,000	
Reserves & Contingencies	2,590,441	1,888,264	0	8,153	1,896,417	125,000	

34 Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-B
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
ACTION TO FILL THE VACANCY ON THE CAMARILLO HEALTH CARE
DISTRICT BOARD OF DIRECTORS, ZONE 4.**

1. MARTIN T. DALY

APRIL 27, 2021



APPLICATION FOR APPOINTMENT

Camarillo Health Care District Board of Directors Vacancy: Zone 4

Instructions: If you are interested in serving on the Camarillo Health Care District Board of Directors, please complete this application, attach a resume if one is available, and return it to:

*Camarillo Health Care District,
3639 E. Las Posas Road, Suite 117
Camarillo, CA 93010
Attn: Clerk to the Board*

Date Due: Thursday April 8, 2021, by 4:00 pm

Name: Martin T. Daly Age (optional) 81
 Address of Residence: 1004 Beechwood Street, Camarillo, CA. 93010
 Mailing Address: Same
 Contact Phone: 805-443-4215 Email: martindaly0508@gmail.com

EDUCATION

Institution	Major	Degree	Year
Ventura College	Business Admin	AA	1961
National Commercial Lending School, University of Oklahoma	Banking	Certification	1987-1989

WORK/VOLUNTEER EXPERIENCE

Organization	City	Position	From	To
Camarillo Ranch Foundation	Camarillo	Board / Treas	2013	6-30-20
Camarillo Chamber of Commerce	Camarillo	Board / Treas	2013	6-30-20
PVSD Citizens Oversight Committee	Camarillo	Member	2020	Current
St Johns Pleasant Valley Hospital	Camarillo	Volunteer	2020	Current
Camarillo & Oxnard Rotary Clubs				



QUALIFICATIONS FOR SERVICE

CA Health and Safety Code, Section 32100: "The elective officers of a local hospital [*health care*] district shall be a board of...five members, each of whom shall be a registered voter residing in the district, and whose term shall be four years, with the exception of the first board."

Following the adoption of the "zone" elections process in 2019, Camarillo Health Care District Board of Directors candidates must also live within the boundaries of the vacant zone. Please visit www.camhealth.com, or call Clerk of the Board at 805-482-9382, to request your address verification for the vacant zone.

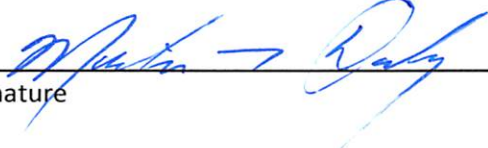
STATEMENT OF QUALIFICATIONS

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors (*attach separate sheet if necessary*):

I have been a resident of Camarillo since 1944. With the exception of my service in the Army and residency in Louisiana for ten years, my entire work experience and community involvement has been in Camarillo and Oxnard. After my discharge from the Army in 1964, I worked at Von's Market until 1968 when I began my banking career with Security Pacific Bank. That career lasted approximately 42 years and covered all facets of the banking industry including President and CEO of Channel Islands National Bank. During those years I served on countless banking, civic, church committees, and boards. I retired in 2008 and continued to volunteer and be involved within the Camarillo area and returned to part time work in the banking arena as a business development officer. After working many years with the public and serving on various boards, I feel these experiences would contribute to the Camarillo Health Care District should that be the boards desire and ultimately the public desire

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.



Signature

March 25, 2021

Date

Date Received:	<u>3/26/2021</u>
Time Received:	<u>1:23pm</u>
Staff Initial:	<u>DVP</u>
Zone Accuracy Verified:	<u>Yes</u>
Board Clerk Initial:	<u>KCN</u>

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SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-C
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 21-03
AUTHORIZING INVESTMENT OF MONIES IN THE
LOCAL AGENCY INVESTMENT FUND.**

APRIL 27, 2021



RESOLUTION NO. 21-03

AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Camarillo Health Care District Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the Camarillo Health Care District.

NOW, THEREFORE BE IT RESOLVED, that the Board does hereby authorize the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, as follows:

Section 1. That Resolution No. 17-03 is hereby rescinded and the following Camarillo Health Care District officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

<u>Name</u>	<u>Title</u>
Christopher Loh, MD	President
Thomas Doria, MD	Vice President
Richard Loft, MD	Clerk of the Board
Mark Hiepler, ESQ	Director
To Be Appointed	Director
Kara Ralston	Chief Executive Officer
Sonia Amezcua	Chief Administrative Officer

Section 2. This resolution shall remain in full force and effect until rescinded by the Camarillo Health Care District Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

Christopher Loh, President
Board of Directors
Camarillo Health Care District

Attest: _____
Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Richard Loft, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 21-03 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 27th day of April, 2021 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

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SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-D

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 21-04,
SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION IN
THE VENTURA COUNTY TREASURY POOL.**

APRIL 27, 2021



RESOLUTION NO. 21-04

SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION IN THE VENTURA COUNTY TREASURY POOL

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, Investment Policies of the Camarillo Health Care District (District), revised May 26, 2020, state that temporarily unexpended funds shall only be invested in accordance with principles of sound treasury management, in the order of safety, liquidity and yield; and

WHEREAS, Investment Policies of the District, revised January 26, 2021, state that any such investment shall be in accordance with the provisions of California Government Code Sections §53600 et seq., the Health and Safety Code §32000 et seq.; and

WHEREAS, California Government Code §53684 allows the District, with the consent of the County Treasurer-Tax Collector, to deposit excess funds in the County Treasury for the purpose of investment by the County Treasurer-Tax Collector, pursuant to Section §53601 or §53635; and

WHEREAS, the District has determined that the deposit of temporarily unexpended funds into the Ventura County Treasury Pool in accordance with §53684 of the California Government code, is in the best interest of the Camarillo Health Care District.

NOW, THEREFORE, BE IT RESOLVED, by the Camarillo Health Care District as follows:

Section 1. The deposit and withdrawal of temporarily unexpended District funds in the Ventura County Treasury Pool is authorized, and will be made in accordance with §53684 of the California Government Code for the purpose stated herein.

Section 2. The following members of the Camarillo Health Care District Board of Directors, Chief Executive, or their successors, shall be authorized to order the deposit or withdrawal of temporarily unexpended funds in the Ventura County Treasury Pool:

Christopher Loh	President of the Board of Directors
Thomas Doria	Vice President of the Board of Directors
Richard Loft	Clerk of the Board of Directors
Mark Hiepler	Director
To Be Appointed	Director
Kara Ralston	Chief Executive Officer
Sonia Amezcua	Chief Administrative Officer

ADOPTED, SIGNED, AND APPROVED this 27th day of April 2021.

Christopher Loh, President
Board of Directors
Camarillo Health Care District

Attest: _____
Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Richard Loft, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 21-04 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 27th day of April 2021, and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

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SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-E

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 21-05,
SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION
WITH MECHANICS BANK.**

APRIL 27, 2021



RESOLUTION NO. 21-05

SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION WITH MECHANICS BANK

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, on November 23, 1995, and most recently reviewed on January 26, 2021, the Camarillo Health Care District (the District) Board of Directors, adopted the Finance Policy, which delegated specific investment authority to the Chief Executive Officer of the District; and

WHEREAS, the District Finance Policy, Section 4, Financial Practices states: The Chief Executive Officer (CEO) will follow standard business practices in payment of District obligations and will maintain adequate liquidity to meet those obligations. Authorized signatories are the Chief Executive Officer (CEO), Chief Administrative Officer (CAO), and all members of the Board of Directors; and

WHEREAS, the Camarillo Health Care District maintains several bank accounts in order to transact business, and must have officials authorized to sign for, open and maintain such accounts on behalf of the District; and

NOW, THEREFORE, BE IT RESOLVED, that the Camarillo Health Care District Board of Directors, authorizes the Chief Executive Officer to open and/or maintain bank accounts with Mechanics Bank; and

BE IT FURTHER RESOLVED that the following Camarillo Health Care District officials or their successors, shall be authorized signatories to order the deposit or withdrawal of monies in Mechanics Bank:

Board of Directors
Chief Executive Officer
Chief Administrative Officer

ADOPTED, SIGNED, AND APPROVED this 27th day of April 2021.

Christopher Loh, President
Board of Directors
Camarillo Health Care District

Attest: _____
Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Richard Loft, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 21-05 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 27th day of April 2021, and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

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SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-F

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 21-06,
SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION
WITH BANK OF THE WEST.**

APRIL 27, 2021



RESOLUTION NO. 21-06

SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION WITH Bank of the West

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, on November 23, 1995, and most recently reviewed on January 26, 2021, the Camarillo Health Care District (the District) Board of Directors, adopted the Finance Policy, which delegated specific investment authority to the Chief Executive Officer of the District; and

WHEREAS, the District Finance Policy, Section 4, Financial Practices states: The Chief Executive Officer (CEO) will follow standard business practices in payment of District obligations and will maintain adequate liquidity to meet those obligations. Authorized signatories are the Chief Executive Officer (CEO), Chief Administrative Officer (CAO), and all members of the Board of Directors; and

WHEREAS, the Camarillo Health Care District maintains several bank accounts in order to transact business, and must have officials authorized to sign for, open and maintain such accounts on behalf of the District; and

NOW, THEREFORE, BE IT RESOLVED, that the Camarillo Health Care District Board of Directors, authorizes the Chief Executive Officer to open and/or maintain bank accounts with Bank of the West; and

BE IT FURTHER RESOLVED that the following Camarillo Health Care District officials or their successors, shall be authorized signatories to order the deposit or withdrawal of monies in Bank of the West:

Board of Directors
Chief Executive Officer
Chief Administrative Officer

ADOPTED, SIGNED, AND APPROVED this 27th day of April 2021.

Christopher Loh, President
Board of Directors

Attest: _____
Richard Loft, Clerk of the Board
Board of Directors

Camarillo Health Care District

Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Richard Loft, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 21-06 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 27th day of April 2021, and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

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SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-G

**REVIEW/ DISCUSSION /ACTION – ANNUAL REVIEW OF THE DISTRICT’S
BY-LAWS. STAFF FINDS NO NEEDED CHANGES AT THIS TIME.**

APRIL 27, 2021



DISTRICT BY-LAWS

Amended April 28, 2020

**CAMARILLO HEALTH CARE DISTRICT
3639 E. LAS POSAS ROAD, CAMARILLO, CA 93010
805-388-1952**

**CAMARILLO HEALTH CARE DISTRICT BY-LAWS
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VISION, MISSION, AND GUIDING PRINCIPLES

Vision: Ventura County is a model healthy community with seamless access to high quality health and community-based services that optimize well-being, empower healthy lifestyles, and build strong communities.

Mission: The mission of the Camarillo Health Care District is to be a highly respected, preferred partner in Ventura County's continuum of health care by providing valuable, effective, measurable, and integrated community-based health services that optimize health and wellness.

Guiding Principles:

- Valuing public trust through transparency and integrity in governance.
- Acknowledging the value of resources through accountable stewardship and visionary development of funding opportunities.
- Engaging in Patient-Centered Care to tailor client services based on individual goals, preferences and values.
- Improving patient outcomes, reducing costs, and improving quality of care across a continuum of providers.
- Building core competencies and a knowledge base of emerging research, programs, technologies, policies, and initiatives that improve health outcomes in the community, by recruiting, training, and retaining a professional workforce.
- Recognizing and honoring the significant contribution and sacrifice of family caregivers by providing excellence in education, training, and support.

CAMARILLO HEALTH CARE DISTRICT BY-LAWS

PREAMBLE

SECTION 1. NAME

The name of this organization shall be the Camarillo Health Care District (hereinafter "the District"), organized as the Pleasant Valley Hospital District in November 1969, pursuant to the terms of the Local Health Care District Law of the State of California (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000-32492, of the State of California), to promote the public health and general welfare. This organization shall be fully empowered to receive and administer funds for the attainment of these objectives, in accordance with the purposes and powers set forth in the Local Health Care District Law of the State of California.

ARTICLE I

OFFICES

SECTION 1. OFFICES

The principal office for the transaction of business of the District is hereby fixed at 3639 East Las Posas Road, Suite 117, Camarillo, Ventura County, California 93010. Branch offices may at any time be established by the Board of Directors at any place or places within the geographical boundaries of the District, when necessary to conduct the business of the District.

SECTION 2. TITLE TO PROPERTY

The title to all property of the District shall be vested in the District, and the signatures of the President and Clerk of the Board, or other person specifically authorized at any meeting of the Directors, shall constitute the proper authority for the purchase or sale of property, or for the investment or other disposal of trust funds which are subject to the control of the District.

ARTICLE II

PURPOSES AND SCOPE

SECTION 1. SCOPE OF BY-LAWS

These By-laws shall be known as the “District By-laws” and shall govern the District, its Board of Directors, and any affiliated and subordinate organizations, groups, or legislative bodies.

The Board of Directors may in accordance with law delegate certain powers to affiliated and subordinate organizations, groups or legislative bodies, such powers to be exercised in accordance with the respective by-laws of such entities. The by-laws of such subordinate organizations, groups or legislative bodies shall not conflict with these District By-laws or any statute of the State of California. All powers and functions not expressly delegated to such entities are to be considered residual powers vested in the Board of Directors of this District.

In the event the District By-laws are in conflict with any statute of the State of California governing this District, such statute shall prevail.

SECTION 2. PURPOSES

The purposes of this District shall include, but not necessarily be limited to the following:

- (a) To ensure for the provision of quality health and wellness related services to meet the needs of District residents, in accordance with the Vision, Mission, and Guiding Principles Statement contained at the beginning of these District By-laws and regardless of race, religion, national origin, disability and gender.
- (b) To exercise those powers and duties granted to local health care districts by the State of California Health & Safety Code Sections 32000-32492, and other applicable provisions of law, which include:
 - (1) To establish, maintain and operate, or provide assistance in the operation of, free clinics, diagnostic and testing centers, health

education programs, wellness and preventive programs, and rehabilitation, necessary for the maintenance of good physical and mental health in the communities served by the District;

- (2) To carry out activities through one or more corporations, joint ventures, or partnerships for the benefit of the health care district;
- (3) To establish, maintain and operate, or provide assistance in the operation of, one or more health facilities or health services including, but not limited to, outpatient programs, services and facilities, retirement programs, services and facilities, chemical dependency programs, services and facilities, or health care programs, services and facilities, and activities at any location within or outside of the District for the benefit of the District and the people served by the District; and
- (4) To exercise those powers and duties of a local health care district pursuant to the Local Health Care District Law.

SECTION 3. DISPOSITION OF SURPLUS

Should the operation of the District result in a surplus of revenue over expenses during any particular period, the use of such surplus shall be determined by the Board of Directors for a public purpose consistent with Local Health Care District Law, other State laws, and these District By-laws.

ARTICLE III

DIRECTORS

SECTION 1. NUMBER, QUALIFICATIONS, AND TERMS OF OFFICE

The Board shall consist of five (5) elected Directors, who shall be elected by zones Commencing with the District's next regular election in 2020.

Commencing with the District's next regular election in 2020 and every four years thereafter, the voters in Zones 1, 2, and 3 will elect a member of the Board of Directors for a four-year term. Commencing with the District's next regular election in 2022 and every four years thereafter, the voters in Zones 4 and 5 will elect a member of the Board of Directors for a four-year term.

Commencing with the District's next regular election in 2020, each member of, and any candidate for, the Board of Directors must reside in, and be a registered voter of, the zone in which he or she seeks or holds office. A candidate must be a resident of the zone in which he or she seeks office for at least 30 days before the election date. The office of a Board Member elected by zone who ceases to maintain his or her legal residence in the zone he or she represents shall become vacant unless he or she establishes another residence within the zone within 30 days after the termination of his or her previous residency. The Board shall fill any vacancy pursuant to Health & Safety Code section 32100.01 and the appointed Director shall hold office for the unexpired term.

SECTION 2. POWERS AND DUTIES

The Board of Directors shall have and exercise all the powers of the District, as set forth in Chapter 2, Article 2, of the Local Health Care District Law, and other provisions of State law, including, but not limited to the following:

- (a) To attend all regular Board meetings, as well as special meetings as required.
- (b) To participate on committee(s), as assigned.
- (c) To employ a Chief Executive Officer (CEO), and to define the powers and duties of said CEO.
- (d) To adopt resolutions establishing policies or rules for the operation of the District and any of its facilities. Such resolutions shall be kept in a separate book or file and shall be available for inspection at all times.
- (e) Ensure that Board policy is carried out by the CEO.
- (f) To carry out the provisions of the District By-laws and the Local Health Care District Law.

SECTION 3. COMPENSATION

The members of the Board of Directors may receive one hundred dollars (\$100) per District meeting attended, not to exceed five (5) meetings per month, defined as regular Board meetings, special Board meetings, and Board standing committee meetings. Each member of the Board of Directors shall be allowed his or her travel and incidental expenses incurred in the performance of official business of the District, as approved by the Board.

Members of the Board of Directors shall be reimbursed for all legitimate expenses incurred in attending any meetings, or in making any trips on official business of the Board, when so authorized. This shall include, but not be limited to, seminars, meetings, meals and traveling expenses associated with official District business. Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Guidelines in effect at the time of the vehicle usage.

Members of the Board of Directors shall receive the current meeting stipend for attendance/representation at the regular meetings of the Ventura County Special District Association and the Dos Caminos Plaza Association, in keeping with the District's fiduciary responsibility regarding legislative advocacy and plant/facilities management. This meeting stipend counts toward the maximum of five meetings per month.

ARTICLE IV

MEETINGS OF DIRECTORS

SECTION 1. REGULAR BOARD MEETINGS

A minimum of ten (10) regular Board meetings per year shall be held at a time and place to be fixed by resolution. The Board may, from time to time, by resolution, change the time and place of such meetings.

SECTION 2. SPECIAL BOARD MEETINGS

Special Board meetings may be called by the President or three (3) Directors, and notice of the holding of such meetings shall be received by each member of the Board of Directors at least twenty-four (24) hours before the meeting in the manner required by law.

SECTION 3. BOARD STANDING COMMITTEE MEETINGS

Standing Committees of the Board are established by the Board, and committee members shall be appointed by the President of the Board of Directors. Meetings are called on an as needed basis, by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. Each committee shall consist of at least two (2) Board members and other members, as deemed necessary. For more information on Committees, refer to Article VI, Committees, of these District By-laws.

SECTION 4. QUORUM

A majority of a legislative body (Board or Standing Committee) shall constitute a quorum for the transaction of any business of the District.

SECTION 5. ADJOURNMENT OF MEETINGS

The legislative body of the District may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting, the Clerk to the Board may declare the meeting adjourned to a stated time and place and he/she shall cause written notice of the adjournment to be given in the same manner as provided in Government Code Section 54956 for special meetings, unless such notice is waived as provided for special meetings. A copy of the order or notice of the adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special was held within 24 hours after the time of adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meeting by ordinance, resolution, by-law or other rule.

SECTION 6. PUBLIC MEETINGS

All meetings of the Board of Directors, whether regular, special, Standing Committee or adjourned, shall be open to the public. However, the foregoing shall not be construed to prevent the Board from holding closed sessions to consider the appointment, employment, performance evaluation, discipline or dismissal of a public

employee, or to hear complaints or charges brought against such officer or employee, to consult with legal counsel concerning litigation to which the District is, or may be, a party, or as otherwise authorized by law.

SECTION 7. ATTENDANCE AT MEETINGS

Notwithstanding any other provisions herein, the office of any Director shall become vacant if he or she ceases to discharge the duties of Director for a period of three (3) consecutive months, except when prevented by sickness or when absent from the state with the permission required by law. A Director's unexcused absence from three (3) consecutive regular meetings shall be prima facie evidence that the Director has abandoned his or her office.

SECTION 8. GOVERNING LAW

All meetings of the Board and any legislative bodies of the District shall be governed by the provisions of the Ralph M. Brown Act, Government Code Section 54950 et seq., and applicable provisions of the Local Health Care District Law.

ARTICLE V

OFFICERS

SECTION 1. OFFICERS

The officers of the Board of Directors shall be a President, Vice President, Clerk of the Board, and any other officer the Board may appoint.

SECTION 2. ELECTION OF OFFICERS

The officers of the Board of Directors may serve terms of one (1) year and may be elected for additional terms. Reorganization of the Board should take place at the last meeting of the calendar year.

SECTION 3. PRESIDENT

The President, or member of the Board acting as such:

- (a) Shall preside over all meetings of the Board of Directors.
- (b) Shall sign all contracts and conveyances and all other instruments which have been authorized by the Board of Directors, except where the Board has specifically authorized another person to sign such contracts, conveyances or other instruments.
- (c) Shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

SECTION 4. VICE PRESIDENT

If, at any time, the President shall be unable to act, the Vice President shall take the President's place and perform the President's duties. If the Vice President shall also be unable to act, the Board may appoint some other member of the Board to do so, and such person shall be vested with all the functions and duties of President until such time as the President or Vice President shall be able to assume such functions and duties.

SECTION 5. CLERK OF THE BOARD

Clerk of the Board shall keep, or cause to be kept, accurate and complete minutes of all meetings, and perform such other duties as ordinarily pertain to this office.

ARTICLE VI

COMMITTEES

SECTION 1. GENERAL PROVISIONS

Committees of the Board shall be as specified in Article VI, Section 2. Appointment of committee members shall be the responsibility of the President with the concurrence of the Board. Appointment of non-board members to committees shall be permitted at the discretion of the Board.

All non-board members appointed to committees shall serve thereon without voting rights unless otherwise provided herein. Committee activity shall only be advisory to the Board. No committee of the Board shall have the power or authority to commit the Board or the District in any manner. Committee members shall serve until replaced.

Notwithstanding any other provisions herein, if a committee member is absent from three (3) consecutive meetings of the committee, the President may declare that a vacancy exists on the committee. Each committee meeting shall have an agenda and shall submit minutes of its meetings to the Board. The President may appoint a chairperson to each committee. All committees shall meet at the call of their chairperson or the Chief Executive Officer, and shall comply with all applicable provisions of the Ralph M. Brown Act.

SECTION 2. STANDING COMMITTEES OF THE BOARD

Standing Committees of the Board shall be appointed, as set forth below, and such committees shall continue in existence until discharged by specific action by the Board of Directors. Standing Committees shall meet on an as needed basis and may be called by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. The Board President shall appoint and publicly announce the members of the Standing Committees for the ensuing year; this shall be done no later than at the Board's regular meeting in January.

- (a) Executive Committee, shall consist of the following two (2) members of the Board of Directors: President and Vice President, or their designee.

The function of this committee is to review policies and procedures, serve as the personnel committee, serve as the legislative advocacy committee, and make recommendations to the Board of Directors.

- (b) Finance/Investment Committee, shall consist of two (2) members of the Board of Directors.

The function of this committee is to review the financial and investment operations and policies of the District to maintain financial stability of

the Camarillo Health Care District. The committee shall review any policy changes suggested by the Chief Executive Officer, who will develop with staff any deletions, amendments and/or changes in financial practices. The committee reviews and determines any course of action regarding investment decisions (per the District's Investment Policy).

SECTION 3. AD HOC COMMITTEES OF THE BOARD

The President, with the concurrence of the Board, may appoint Ad Hoc committees for the investigation, study and review of specific matters for reports and recommendations to the Board. Ad Hoc committees stand discharged upon completion of the assigned task.

ARTICLE VII

CHIEF EXECUTIVE OFFICER

SECTION 1. RESPONSIBILITIES OF CHIEF EXECUTIVE OFFICER

The Board shall select and appoint a Chief Executive Officer who shall be its representative in the management of the District. The Chief Executive Officer shall be given the authority and responsibility to operate the District in all its activities and departments, subject to policies as may be issued by the Board and applicable law. The Chief Executive Officer shall act as the duly authorized representative of the Board in all matters in which the Board has not formally designated some other person to so act.

SECTION 2. POWERS AND DUTIES

The authority and responsibility of the Chief Executive Officer shall include:

- (a) Carrying out all policies established by the Board and advising the Board with respect to formation of these policies;
- (b) Preparing an annual budget showing the expected revenue and expenditures;

- (c) Selecting, employing, managing and discharging employees and developing and maintaining personnel policies and practices for the District;
- (d) Maintaining physical properties in good and safe state of repair and operating condition.
- (e) Supervising business affairs to ensure that funds are collected and expended to the best possible advantage. The CEO shall have purchasing powers, for any unbudgeted items, not to exceed, in aggregate, 1% of the annual budget;
- (f) Attending all meetings of the Board and serving on committees thereof. In the absence of the Chief Executive Officer, a designated staff member will attend. The Chief Executive Officer (or his/her designee) shall be an ex-officio member of all committees of the Board;
- (g) Serving as the liaison and channel of communications with the Board;
- (h) Representing the District in its relationships with other health and community organizations;
- (i) Positioning the District to effectively and appropriately manage crisis situations, including closure of the District following any federal, state, county, municipal, local or District incident involving or including a natural disaster, facilities disaster, an information crisis, a human tragedy, a human resource issue, or days of mourning, celebration, and/or recognition; and
- (j) Performing other duties that may be necessary.

ARTICLE VIII

EX-OFFICIO

Persons serving under these District By-laws as ex-officio members of a committee shall not be counted in determining the existence of a quorum and shall have no voting privileges.

ARTICLE IX

INDEMNIFICATION OF OFFICERS,
DIRECTORS AND EMPLOYEES

To the fullest extent permitted by law, the District shall indemnify and hold harmless its Directors, officers, and employees with respect to acts or omissions made by them in the course of their official duties or employment by the District against all expenses, judgments, fines, settlements and other amounts, including, but not limited to attorney's fees, actually and reasonably incurred in any proceeding to which such persons shall be parties or shall be threatened to be made parties. Notwithstanding the foregoing, and except as may otherwise be required by law, the District shall have no obligation to indemnify or hold harmless any officer, Director or employee of the District unless at the time of such claim there shall be in force a policy of insurance providing the District with reimbursement with respect to such claim.

ARTICLE X

AMENDMENT

The District By-laws may be amended, by resolution, at any regular meeting of the Board upon the affirmative vote of a majority of the full membership of the Board as defined by California law.

ARTICLE XI

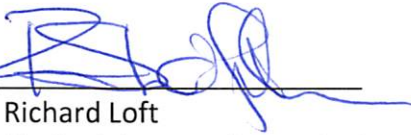
SEAL

The Board shall have the power to adopt a formal seal and to alter it.

ADOPTED, SIGNED AND APPROVED this 28th day of April, 2020 at Camarillo, California.



Christopher Loh
President, Board of Directors
Camarillo Health Care District

Attest 

Richard Loft
Clerk of the Board, Board of Directors
Camarillo Health Care District

Dated: 28 April - 2020

BY-LAWS REVIEW HISTORY

Year of Review	Date of Review	Status
1984	October	Adopted and Approved
1990	March	Amended
1990	October	Amended
1991	June	Amended
1991	December	Amended
1992	December	Amended
1996	February 27	Amended
1998	March 24	Amended
1999	April 27	Amended
2000	August 22	Amended
2001	July 24	Reviewed
2003	June 24	Reviewed
2004	January 27	Reviewed
2004	June 22	Amended
2005	June 28	Amended
2006	August 22	Reviewed
2007	August 22	Reviewed
2008	July 22	Amended
2009	September 15	Reviewed
2010	January 26	Amended
2012	June 12	Reviewed
2013	May 28	Reviewed
2013	August 13	Amended
2014	May 27	Reviewed
2015	January 27	Amended
2015	October 27	Amended
2017	October 24	Amended
2018	October 23	Reviewed
2019	April 23	Amended
2020	April 28	Amended

CERTIFICATE OF PRESIDENT OF
CAMARILLO HEALTH CARE DISTRICT

I, Christopher Loh, do certify as follows:

1. That I am duly elected and acting as President of the Camarillo Health Care District, a California Healthcare District.
2. That the by-laws to which this Certificate is attached comprising pages 1 to 14, inclusive, constitute the By-laws of the Camarillo Health Care District as duly adopted and as amended from time to time.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 28th day of April 2020.



Christopher Loh
President, Board of Directors
Camarillo Health Care District

Attest:



Richard Loft
Clerk of the Board of Directors
Camarillo Health Care District

Dated: 28 - April - 2020

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SECTION 10

CHIEF EXECUTIVE OFFICER REPORT

APRIL 27, 2021

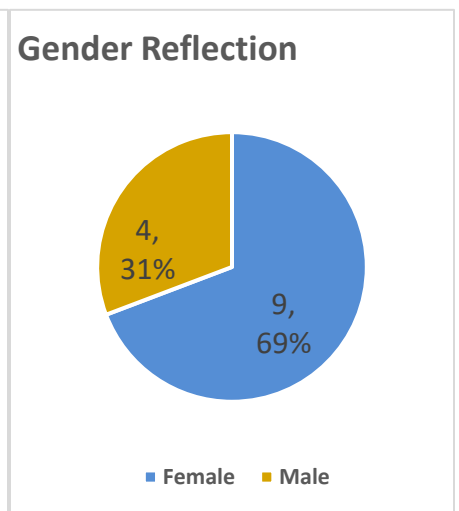
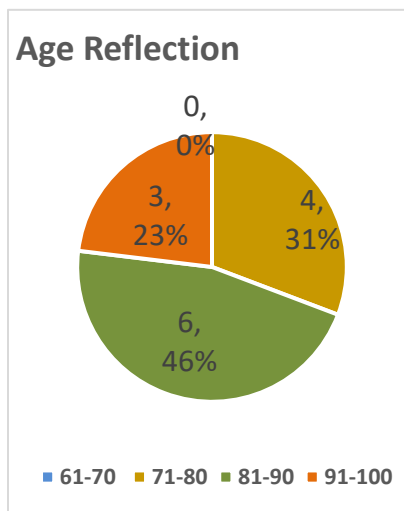
MEMORANDUM

DATE: March 31, 2021
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *March 2021 Monthly Report*

PROGRAM DESCRIPTION

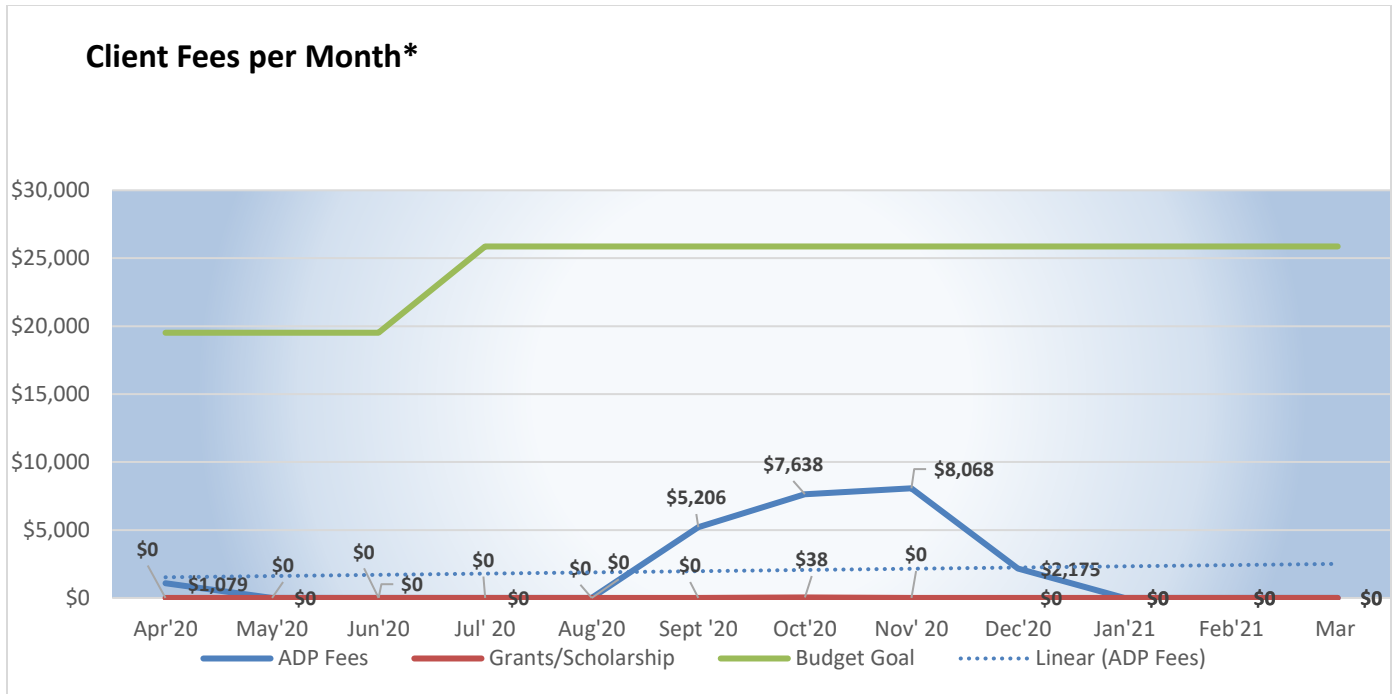
For the past 38 years (since 1983), Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options. Extended hours are available until 5:30pm.

**COVID-19 HOME CARE PACKAGES PROGRAM 3/20/20-8/28/20 resumed 12/07/20
 Center reopened with modified hours due to COVID-19 9/08/20 until 12/04/20**



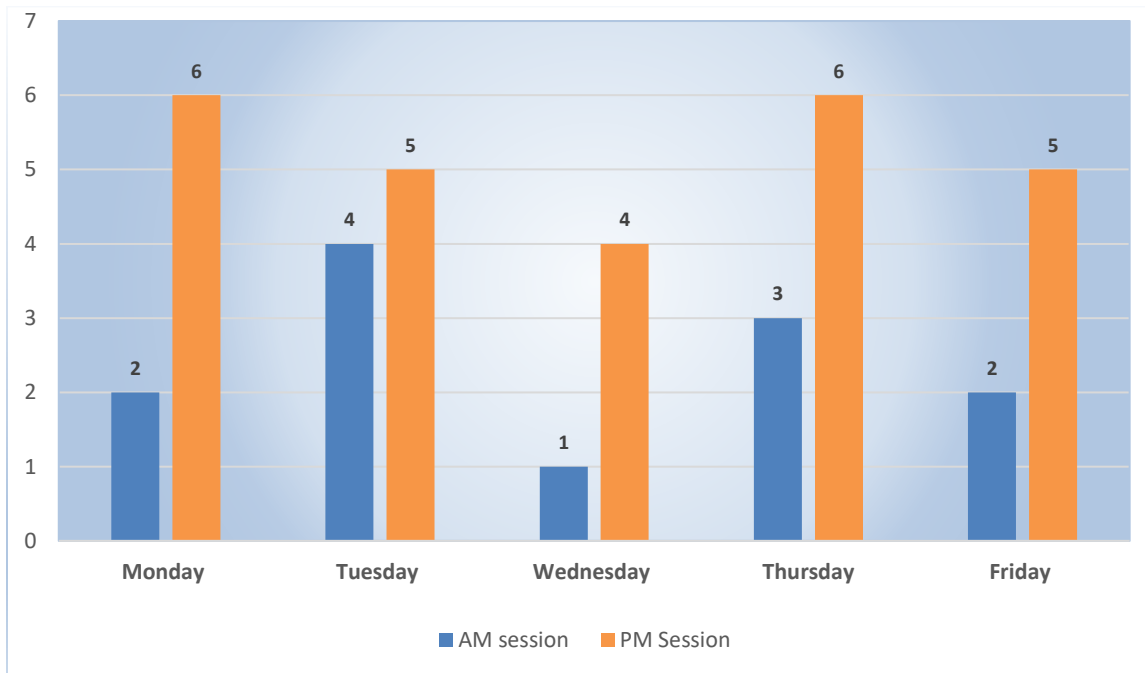
Total Active Clients: 13
 Total COVID-19 LOA Clients: 17

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN'21	FEB	MAR
Female	22	22	22	21	20	10	10	10	7	9	9	9
Male	10	10	9	9	9	3	4	4	3	4	4	4



*debit/credit margins for refunds; does not include property tax allocation

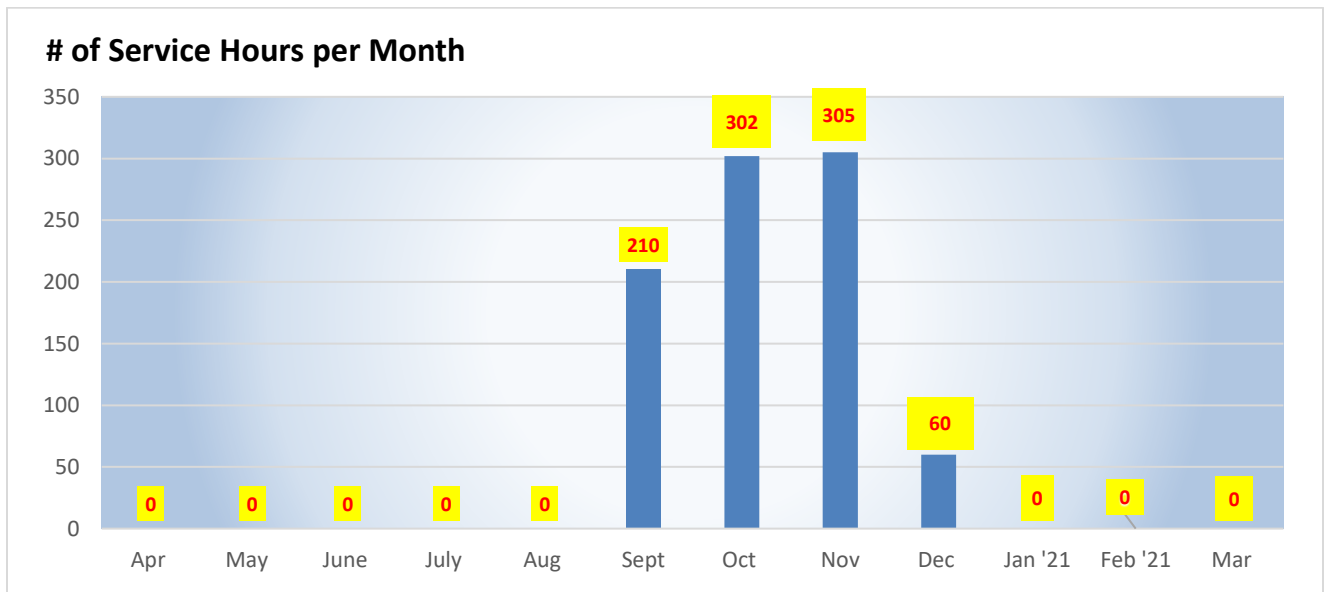
ATTENDANCE BY # OF DAYS WEEK ENDING 12/04/20



NON-ATTENDANCE of ENROLLED CLIENT

	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan'21	Feb	Mar
COVID-19	32	32	31	30	29	19	17	15	20	17	17	17
Doesn't want to attend												
Illness												
Family proving care in home												
Temporarily relocated												
Traveling												
Skilled Nursing Care												
Unreported Reason												
Active Clients on LOA	32	32	31	30	29	19	17	17	20	17	17	17
Disenrollment Reasons												
Declining Health												
Deceased			1					1				
Attending another program												
Relocated												
Care provided in the home												
Placement				1								
Financial Concerns					1							
Skilled nursing care	2*											
Disenrolled from Program	2	1	1	1	1	0	0	1	0	0	0	0

*Participants on extended leave of absence before COVID



Adult Day Center: March 2021

Newsbites:

- Day center services temporarily suspended on December 5, 2020 under COVID-19 stay at home order.
- Resumed mailing weekly, activity packets to participants who returned for in-person services 9/08/20-12/04/20 .

PARTICIPANT SPOTLIGHT



MEMORANDUM

Date: April 8, 2021
To: Kara Ralston, CEO
From: Lynn Jones, Community Outreach Manager (COM)
Subject: March 2021 Board Report

Program Description

Lifeline is an easy-to-use, in-home personal response service to ensure rapid response and assistance whenever needed...24 hours a day, 365 days a year.

Program Overview

- 2 units were installed
- 9 units were removed
- 348 total Lifeline subscribers

Description	March 2021	Feb 2021	Monthly Variance	March 2020	Yearly Variance	Fiscal YTD
Total Subscribers	348	355	-7	436	-12	348
Total Units Removed with extra buttons (including transfers out to SSI programs)	9	13	-4	2	+7	99
Total Number of Installations with extra buttons	2	0	+2	2	0	32
Net Installations	-7	-13	+6	-5	-2	-69
In District/Out of District	1/1	0/0	+1/1	0/2	+1/-1	9/23

Deactivations in March totaled 9 Clients

The average length of stay for those deactivating in March was 2 years, 3 months. The national average is 2.7 years.

Lifeline Operational Calls

In total, including other miscellaneous activity, Lifeline Central answered or responded to 220 calls from District subscribers in March.

	March 2021	Feb 2021	Monthly Variance	March 2020	Yearly Variance	Fiscal YTD
Accidental Button Pushes (No EMS called)	80	97	-17	132	-52	842
Client Tests Performed	93	99	-6	159	-66	977
Incidents	29	33	-4	34	-5	217
Service Calls	15	8	+7	10	+5	121
Welcome/Information Calls	3	0	+3	1	+2	24
Total	220	237	-17	336	-116	2181

Detailed Incident Report: In March, Lifeline reported 29 calls for help from CHCD subscribers. Out of the 29 calls, only 5 were transported to a local hospital which represented 17% of button-help calls. EMS was called to the scene for a total of 23 times for the month of March representing about 79% of all incidents. Overall, falls were the number one reason (31%) for needing assistance.

March 2021 Report

Date: April 7, 2021
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
 Mayra Tapia, Senior Nutrition Coordinator; Juliann Do, Resource Specialist
 Monthly Program Report: **March 2021**

The Senior Nutrition Program (SNP) provides supplemental nutrition for residents age 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit and vegetables, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week. **During COVID-19 restrictions, clients include seniors not normally home-bound, and non-senior disabled who are abiding by Stay-at-Home orders. All recipients may currently receive up to 14 meals/week.**

Congregate Meals (aka Apple-A-Day Café) are normally served at the District congregate (Cong) site on the third Thursday of each month. **During COVID-19 restrictions,** congregate clients may instead choose to pick up a frozen meal at the District once a month.

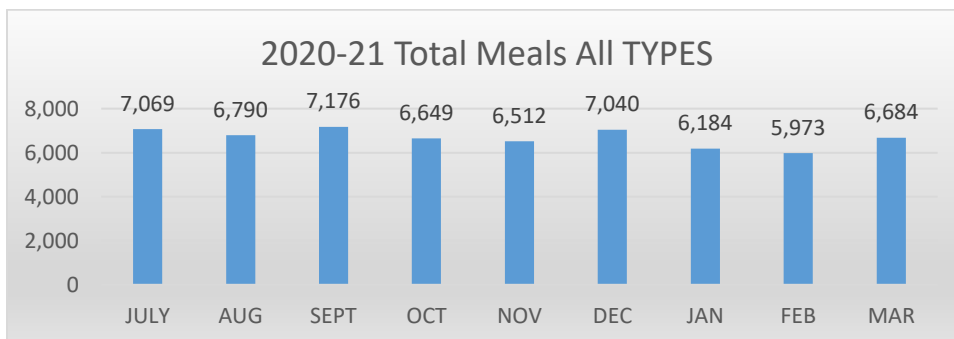
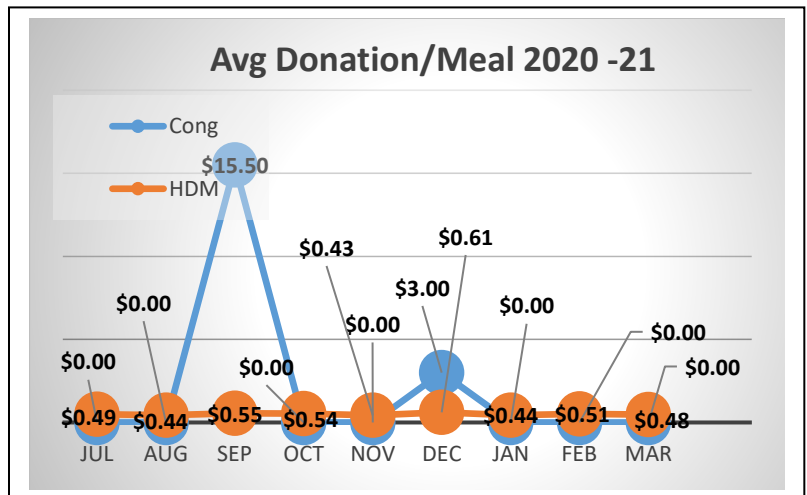
The SNP is also partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging (VCAAA), VCAAA Foundation, the City of Camarillo, and an in-kind partnership with Pleasant Valley Recreation & Parks District. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance

	March 2021	Unduplicated Clients FYTD
New HDM clients	6 -21 disenroll (15) net gain	508 *
New Cong. clients	0**	14

*includes HDM clients currently on hold as well as 8 disabled non-seniors funded by VCAAA Found.

**Due to COVID19, Cong clients shifted to HDM



Program History

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received more than 400,000 meals, averaging over 25,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)
Program began April 1, 2005		\$27,602			
Total meals served FY 2005-2006	34,382	\$52,099			
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93%HDM 7% Cong	\$37,000
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97%HDM 3% Cong	\$37,000
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96%HDM 4% Cong	\$37,000 + \$7500
FYTD Total meals served July 2020-March 2021 (HDM+Cong.)	60,077*	\$96,058	30,250	96%HDM 4% Cong	\$37,000
TOTAL cumulative meals served since program inception; all-meal types; commenced April 2005	438,233				

*includes meals for (8) <60 disabled clients funded by the VCAAA Foundation

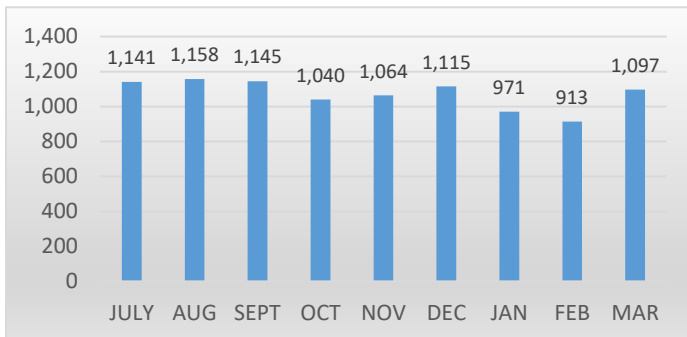
HDM Referral Sources

Referral Source March 2021	HDM	Cong
Friend/Neighbor/Family	0	0
Former Congregate Client	0	0
Website/Online Search	1	0
Healthy Attitudes magazine	0	0
Social Worker/APS Referral	1	0
Doctor office/Hospital	0	0
VCAAA referral	2	0
Previous Client	1	0
Internal District referral	0	0
Casa del Norte Mobile Home Park Manager referral	0	0
Walk-in	0	0
District Produce Day	0	0
Hospice	0	0
OASIS Catholic charities	1	0
TOTAL	6	0

HDM Cancellations

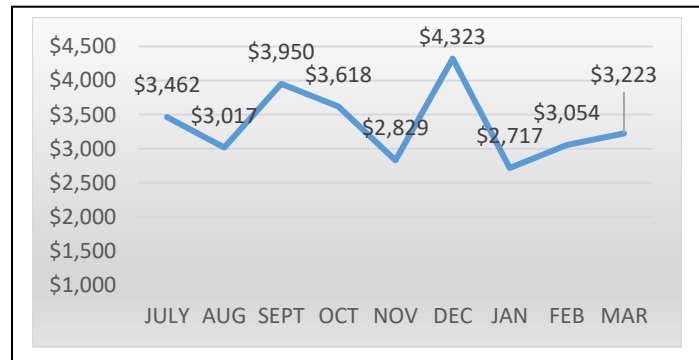
Reason Stated	Mar. 2021
Dislikes the food/Not what was expected	1
Family/Caregiver now providing meals	0
Moved in with Family	0
Moved into Care Facility	0
Moved to alternate Program	2
No longer desires services	0
No longer meets criteria	0
No longer needs service	6
Health has improved-able to cook	0
Dietary restrictions	0
Relocation out of service area	4
Deceased	3
On hold for extended time	5
TOTAL	21

HDM: Clients Served per Month 2020-21

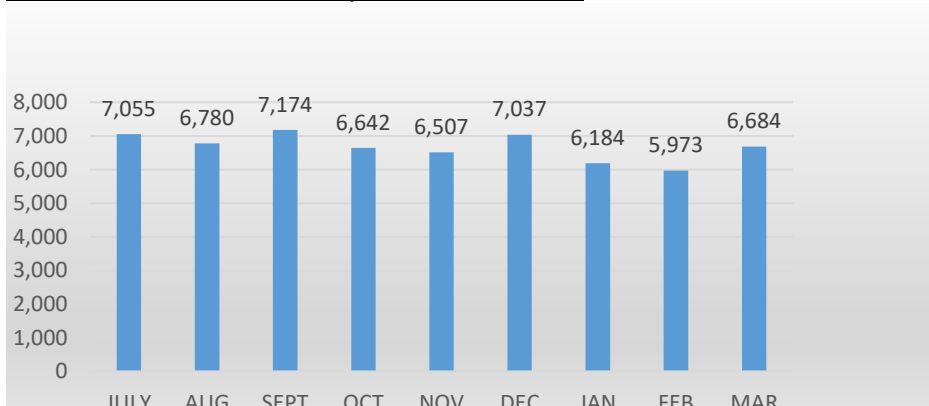


*client count is duplicated count as clients receive meals each week

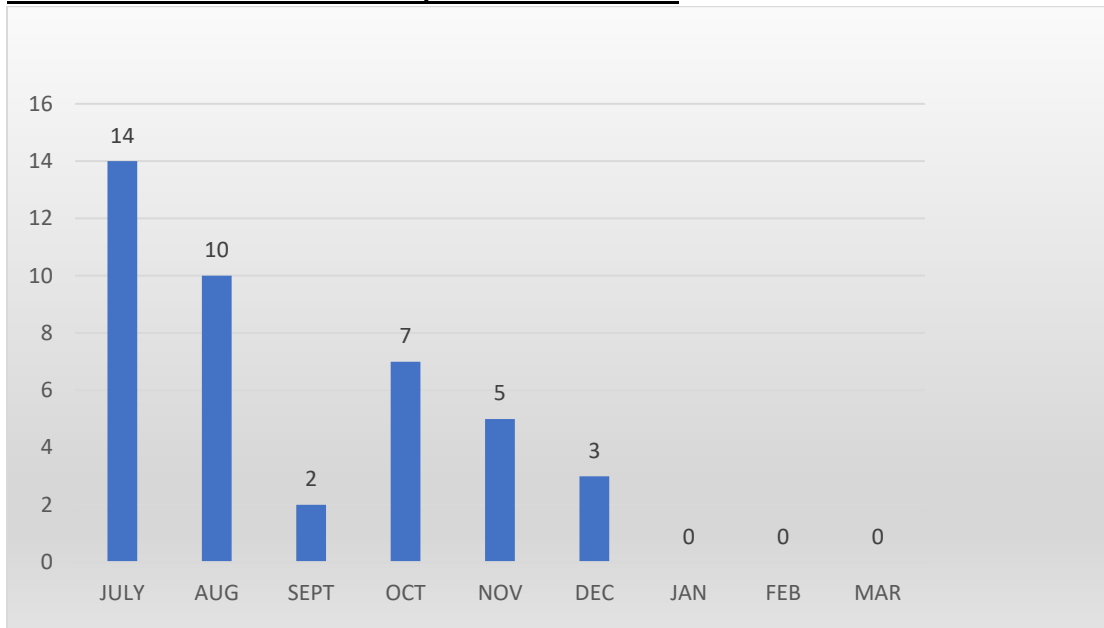
HDM: Donations Rec'd per Month 2020-21



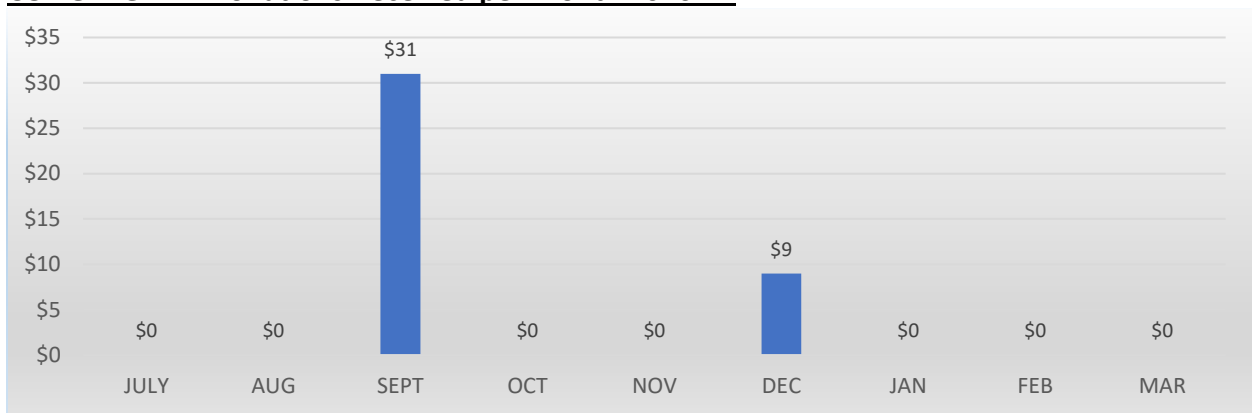
HDM: Total Meals Provided per Month 2020-21



CONGREGATE: Meals Provided per Month 2020-21



CONGREGATE: Donations Received per Month 2020-21



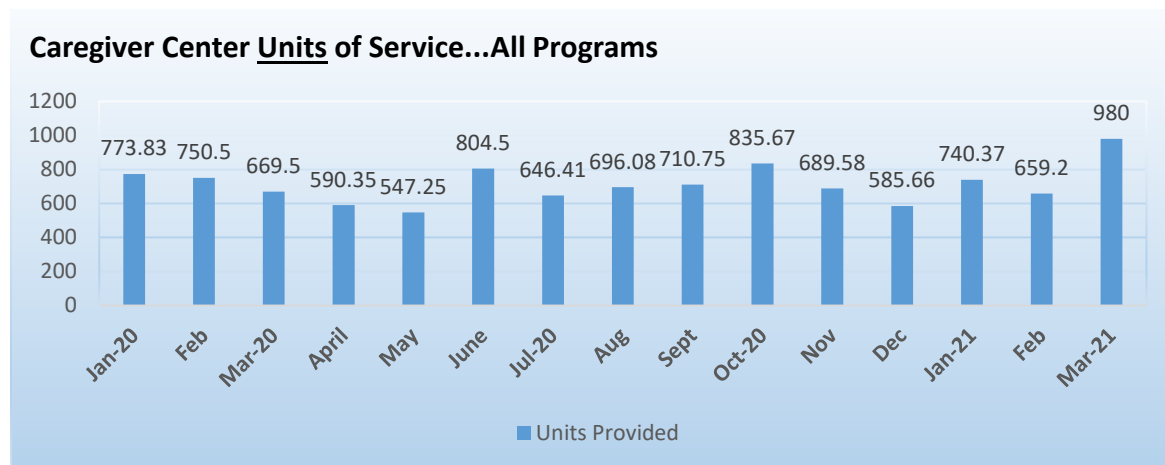
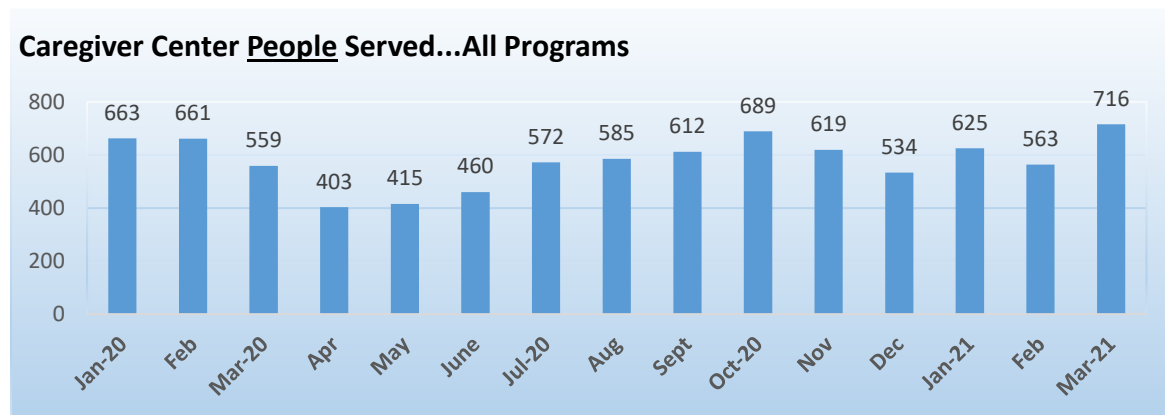
MEMORANDUM

DATE: April 9, 2021
TO: Kara Ralston, CEO
FROM: Blair Barker, MPH, Care Services Director
Caregiver Center of Ventura County
RE: March 2021 Monthly Report

PROGRAM DESCRIPTION

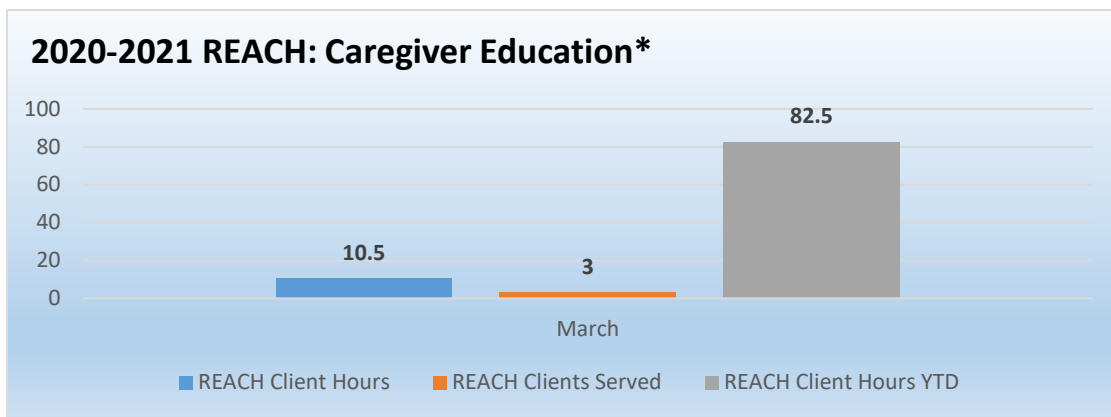
The goal of the Caregiver Center of Ventura County (Center) is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including REACH, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

Overview of Units of Service Provided



Program	March- Units	March - People
REACH: in-person	0	0
REACH: phone	10.5	3
ADS Plus: phone	0	0
Dealing with Dementia: class	17	4
Dementia Live: class	0	0
Community Voice – DFVC: class	0	0
Caregivers CAN: class	0	0
Powerful Tools for Caregivers: Virtual Class	18	5
Care Consultation: in-person	0	0
Care Consultation: phone	16.5	17
Caregiver Support Group	13.5	7
Respite: In Home Hours	90.5	6
Respite: ADP Hours	0	0
Home Modifications: Units Installed	2	2
Assistive Devices: Units installed	1	1
Senior Support Line: Peer Counseling	81	77
Senior Support Line: Telephone Reassurance	121	97
Memory Café	0	0
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up (<i>in-person, phone call, email, similar</i>)	178	88
Client Walk-ins	5	5
Resource & Education Request	276	276
Inquiry response: Email/phone reply	76	54
Caregiver Email Outreach	74	74
TOTAL	980	716

REACH Program



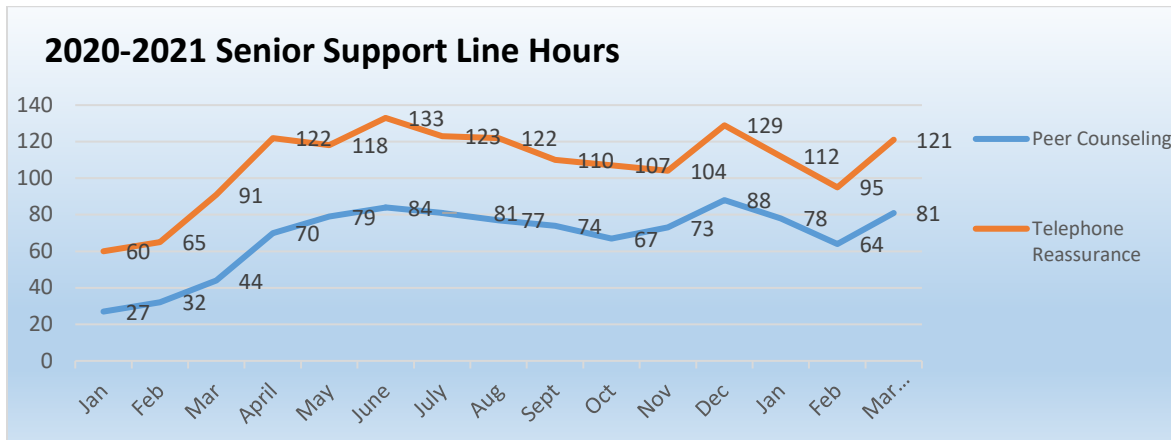
REACH: Caregiver Education	March	YTD	Annual Contract Goal	Target 75% of FY
REACH: Total Client Units*	10.5	82.5	225	37%
REACH: Clients served	3	25	N/A	N/A
TOTAL	13.5	107.5	N/A	N/A

*This number includes REACH in-person and phone visits (units = hours)

This chart represents counts of clients served as well as the hours provided by the Center through the Rosalyn Carter Institute’s REACH (Resources Enhancing Alzheimer’s Caregivers Health) program.

Senior Support Line

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.



Senior Support Line (Title IIIB)	March	YTD	Annual Contract Goal	Target 75% of FY
Peer Counseling: Hours	81	683	616	111%
Peer Counseling: Persons Served (unduplicated monthly)	77	712	375	190%
Telephone Reassurance: Hours *	121	1,023	N/A	N/A
Telephone Reassurance: Contacts	349	2,966	2,236	133%
Telephone Reassurance: Persons Served (unduplicated monthly)	97	882	278	317%
TOTAL	725	6,313	N/A	N/A

Respite Hours

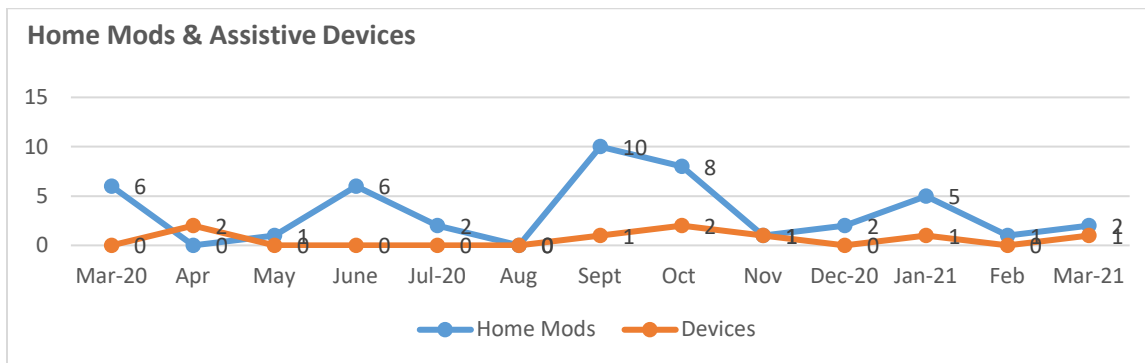
This chart represents measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA.

Due to COVID-19 closures, only 2.5 respite hours were authorized for respite provided in the Adult Day Center so far this fiscal year, and none for March 2021. With the Adult Day Center reopening on April 19, 2021, we anticipate utilizing respite there once again. The VCAAA understands the impact of COVID-19 on the performance of this funding.

Respite (Older Americans Act Title III E)	March	FYTD	Annual Contract Goal	Target 75% of FY
Respite: In-home (hours)	90.5	412.5	992	51%
Respite: In-home (people)	6	35	N/A	N/A
Respite: ADP (hours)	0	2.5	667	1%
Respite: ADP (persons served)	0	1	N/A	N/A
TOTAL	96.5	547.5		

Home Modifications and Assistive Devices

This chart reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.



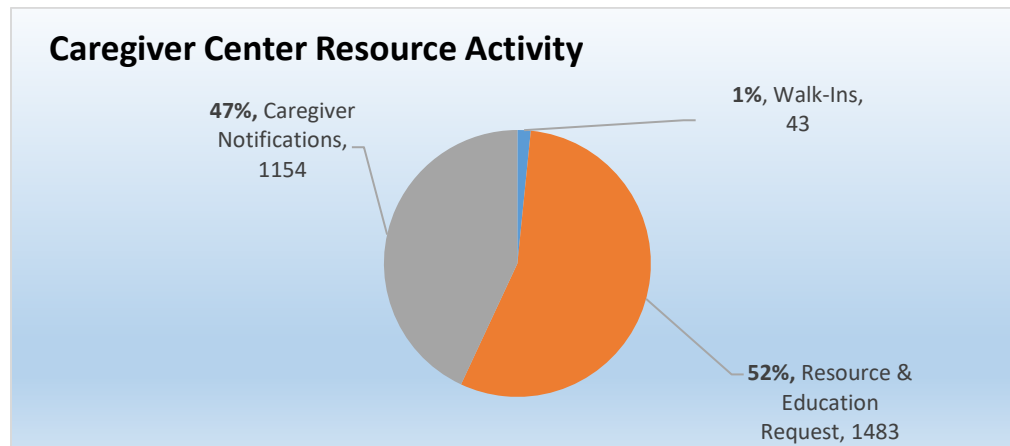
Home Modifications (Title III E)	March	FYTD	Annual Contract Goal	Target of FY 75%
Home Modifications: Units installed	2	31	93	34%
Home Modifications: Persons served	2	18	N/A	N/A
Assistive Devices: Units provided	1	6	8	75%
Assistive Devices: Persons served	1	6	N/A	N/A
TOTAL	6	61	71	

Dementia Friendly Caregiver Engagement Project

Outside of the pandemic, there would be a chart below this that represents monthly and FYTD counts of clients and organizations served by the Center’s dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. These programs and services are an integral of the Dementia Friendly Ventura County initiative (led by the VCAAA). Due to the Ventura County Stay Healthy At Home Orders, the District is unable to train family caregivers and professionals (social distancing and gathering restrictions in place). However, the organizations that developed both Dementia Live and Dementia Friendly Work Sector Training are currently developing materials to be able to deliver these two programs virtually. Once able to, the District will provide them.

Caregiver Center Resource Activity

This chart represents Resource Specialist activity for the fiscal year, with March 2021 shown in the data table below.



Caregiver Center Resource Activity	March	YTD
Client walk-ins	5	43
Resource & Education Request	276	1,483
Caregiver Email Outreach	74	1,154
TOTAL	355	2,680

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

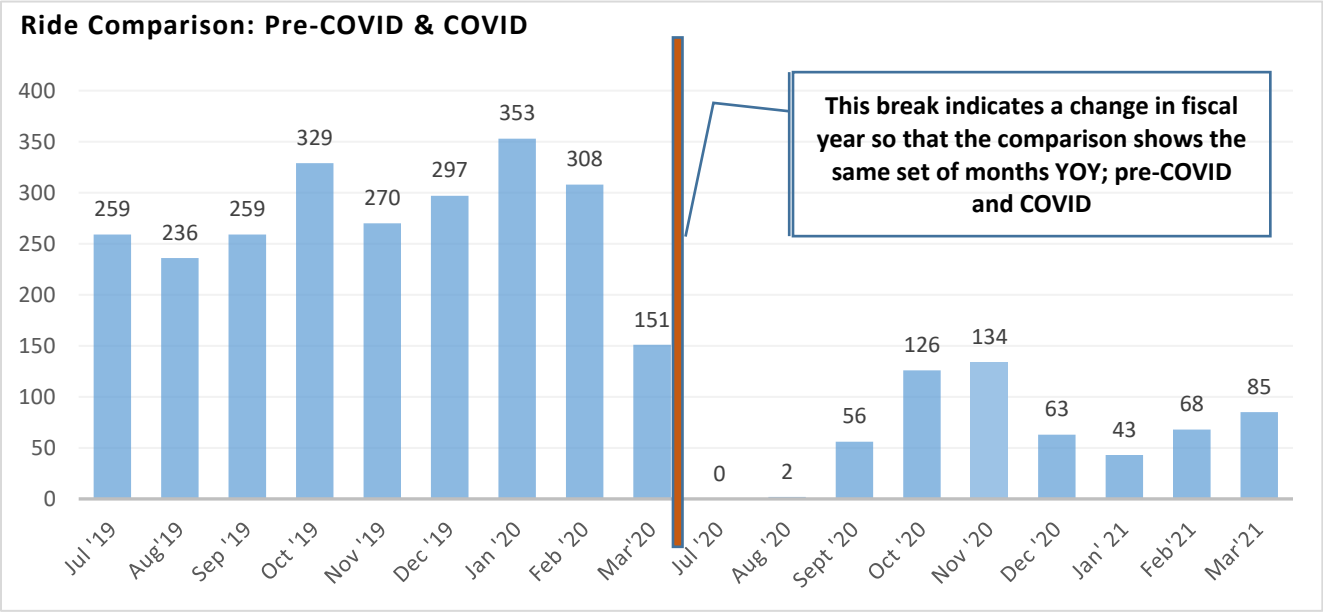
MEMORANDUM

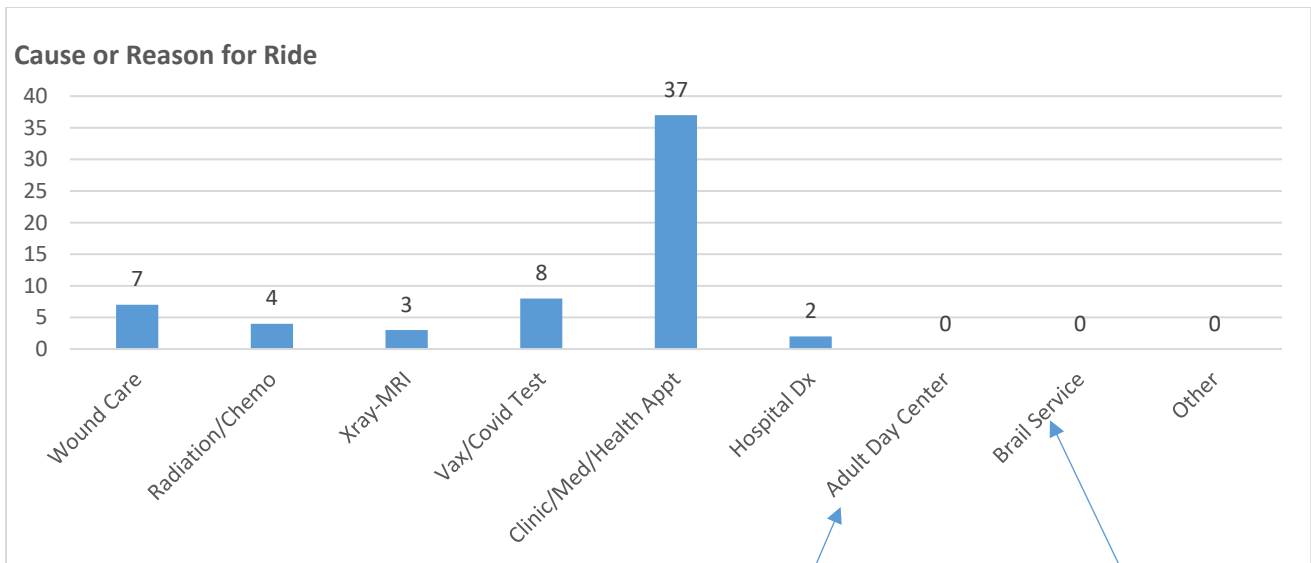
DATE: March 31, 2021
TO: Kara Ralston, Chief Executive Officer
FROM: Tanvir Walele, Transportation Coordinator
SUBJECT: *March 2021 Monthly Report*

PROGRAM DESCRIPTION

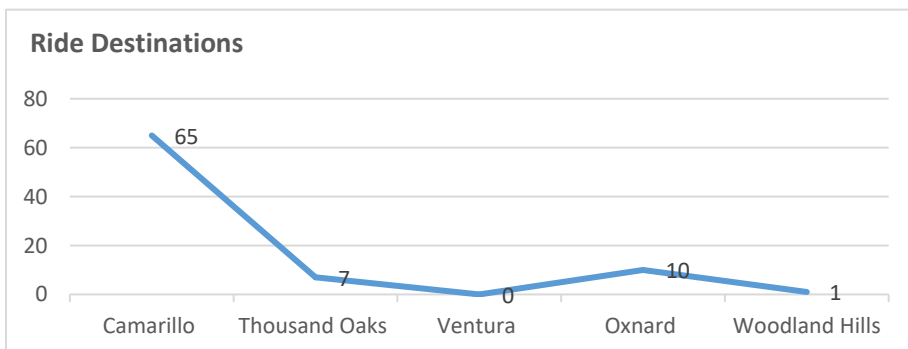
Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively-challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

Transportation services remain available with proper capacity, safety and spread mitigation limits. Special funding from the City of Camarillo, effective March 2021 through June 30, 2021, has allowed services to begin being provided at no charge.

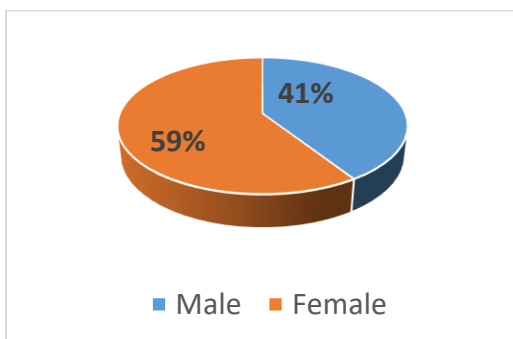




Transportation ride/client count normally includes many rides for enrollees in the Adult Day Center. The Adult Day Center was briefly reopened with limited capacity in October and November of 2020 and the ride chart below reflects that brief spike. When the Adult Day Center reopens again in April, 2021, it is anticipated the ride/client count will continue to increase. Similar situation for when the Braille Institute rides resume.



Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills.



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SECTION 11

BOARD PRESIDENT REPORT

APRIL 27, 2021



CEO Performance Evaluation User's Guide

The Association of California Healthcare Districts' (ACHD) CEO evaluation tool is an easy-to-use, low-cost member benefit. ACHD considered a broad range of CEO performance evaluation criteria, and developed two versions of a CEO evaluation: one for hospital districts, and one for community-based districts.

Your organization's CEO evaluation has already been created for you, and is ready for you to use. Follow the step-by-step instructions in this document to conduct your evaluation and receive a comprehensive summary report as a low-cost member benefit.

Ensuring Performance and Alignment: The Purpose of the CEO Evaluation

The CEO evaluation process begins with a clear definition of the role of the compensation and performance review process in building leadership loyalty and commitment, and ensuring leadership success and continuity. It is important to remember that the process is about more than simply evaluating the CEO's performance. It is an opportunity to strengthen the board/CEO relationship, and ensure that both the board and CEO have mutually-agreed upon goals and expectations.

The purpose of the CEO evaluation is to set specific board direction for CEO and overall organizational performance, ensure a consistent focus by the CEO, continuous leadership accountability, focus and success. It defines the essential CEO functions and personal attributes required by the board, and encourages two-way communication between the board and CEO.

In addition, the CEO evaluation identifies performance areas requiring increased attention by the CEO, and defines the leadership competencies most critical to organizational success. Finally, the evaluation should link the CEO's achievement to his or her compensation.

CEO Evaluation Goals

Goals that should be considered in the course of undertaking a successful CEO evaluation process include:

- The process should be clearly identified well in advance of the evaluation;
- The evaluation should be a continuous, year-long process culminating in a formal annual performance review, with no surprises for either the board or the CEO;
- The evaluation should provide meaningful feedback to the board on the CEO's success in achieving board-approved objectives;
- The evaluation process should enhance board/CEO working relationships;
- The evaluation should link the attainment of organizational objectives with the CEO's personal performance objectives;
- Data, not subjective assessments, should be the foundation of the evaluation and decisions about compensation;
- Leadership in achieving the mission, values and vision should be a centerpiece of the evaluation; and
- Compensation should be driven by specific performance in specific areas.

How to Use the ACHD CEO Performance Evaluation

Below is a step-by-step guide members should follow to take advantage of this unique member benefit:

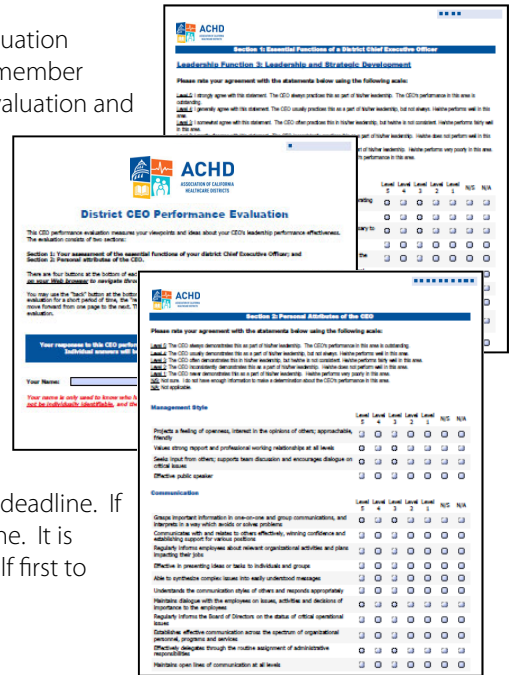
Step 1: Determine the appropriate number of days you will allow for board members to complete the evaluation.
Determine the deadline date for receiving responses from board members. We recommend two to three weeks.

Step 2: Notify board members prior to conducting the evaluation. The evaluation should be discussed at a board meeting prior to implementation to ensure board member understanding of the criteria, and a board-wide commitment to completing the evaluation and supporting next steps to address evaluation results and improvement actions with the CEO.

Step 3: Send a series of emails to notify board members of the need to complete the CEO performance evaluation, and provide instructions of where to go to access the evaluation. You may choose any method to communicate the evaluation to your board members. However, a typical practice is to send an email to all board members notifying them that the evaluation is online and ready to be taken, followed by two reminder emails and a deadline extension, if necessary.

The first reminder email should be sent approximately one week after the initial email; the second reminder email should be sent in the morning on the day of the deadline. If necessary, a deadline extension email may be sent the day after the original deadline. It is always a good idea for the evaluation administrator to send the email to him/herself first to ensure that the evaluation link works properly.

Below are examples of copy you may choose to use in your emails:



Message 1: To be sent on the first day of evaluation implementation

As you know, [Organization Name] is conducting a comprehensive CEO performance evaluation. The evaluation is being carried out through an Internet survey, provided as a member benefit by the Association of California Healthcare Districts (ACHD). The evaluation asks for your viewpoints about [Organization Name]'s CEO performance in several key areas.

The evaluation should be completed by 5:00 p.m. [Day], [Date], and should take you approximately 30 minutes to complete.

Securing every board member's input is critical to ensuring a successful CEO evaluation.

To complete the CEO evaluation, click on this link:

[Survey URL]

We appreciate your time and commitment to this important CEO performance evaluation.

Sincerely,

[Name], Board Chair

Message 2: To be sent approximately one week after initial email

As a reminder, **please take 30 minutes or so to complete the [Organization Name] CEO performance evaluation survey by 5:00 p.m. [Day], [Date].**

To complete the CEO evaluation, click on this link:

[Survey URL]

Association of California Healthcare Districts CEO Performance Evaluation User's Guide

We appreciate your time and commitment to this important CEO performance evaluation.

Sincerely,

[Name], Board Chair

Message 3: To be sent on the morning of the deadline date

FINAL REMINDER

There's still time to complete the [Organization Name] CEO Performance Evaluation.

The CEO evaluation should be completed by 5:00 p.m. today, and should take you approximately 30 minutes to complete. Securing every director's input is critical. To complete the CEO evaluation, click on this link:

[Survey URL]

We appreciate your time and commitment to this important CEO performance evaluation.

Sincerely,

[Name], Board Chair

Message 4: To be sent on day after deadline (if necessary to extend)

CEO EVALUATION DEADLINE EXTENDED

Unfortunately, we have not received a response from every director, so we've extended the evaluation deadline.

Please take 30 minutes to complete the CEO evaluation by 5:00 p.m. [Day], [Date].

To complete the CEO evaluation, click on this link:

[Survey URL]

We appreciate your time and commitment to this important CEO performance evaluation.

Sincerely,

[Name], Board Chair

Step 4: Evaluation results. After you have received all possible responses to the evaluation, notify Larry Walker at The Walker Company, 503-694-8539, lw@walkercompany.com, that your evaluation is complete. Your summary report of survey results will then be developed and provided to you for board review and discussion of improvement action items.



For Additional Assistance...

If you have any questions or concerns, please contact Vone Yee, vi@walkercompany.com, 503-545-8605, or Nicole Matson, nm@walkercompany.com, 503-469-8663.



SECTION 12

BOARD MEMBERS COMMENTS AND/OR REPORTS

APRIL 27, 2021

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FUTURE MEETING AND EVENTS

<u>Board of Directors Meetings</u>	
• Executive Committee: Loh, Doria	Monday, May 17, 2021, 12:00 p.m.
• Full Board:	Tuesday, May 25, 2021, 12:00 p.m.
• Executive Committee: Loh, Doria	Tuesday, June 01, 2021, 12:00 p.m.
• Full Board: Budget (First Reading)	Tuesday, June 08, 2021, 12:00 p.m.
• Executive Committee: If Needed Waived if Budget approved on the First Reading.	Tuesday, June 15, 2021, 12:00 p.m.
• Full Board: Budget (Second Reading) Waived if Budget approved on the First Reading.	Tuesday, June 22, 2021, 12:00 p.m.
• Executive Committee: Loh, Doria	Tuesday, July 20, 2021, 12:00 p.m.
• Finance Committee: Hiepler	Tuesday, July 27, 2021, 10:30 a.m.
• Full Board:	Tuesday, July 27, 2021, 12:00 p.m.
• August - DARK	
• Executive Committee: Loh, Doria	Monday, September 21, 2021, 12:00 p.m.
• Full Board:	Tuesday, September 28, 2021, 12:00 p.m.